



City of Dallas Citizen Charter Committee

Wednesday, June 11, 2014

4:30 p.m.

Dallas City Hall
187 SE Court St.
Dallas, OR 97338

Members

David Shein
Chair

Mike Bollman

Fred Avera

LuAnn Meyer

Gene Henshaw

Nancy Moen

Kathy Voves

Debra Nord

Paul Trahan

1. Call to Order
2. Approval of Minutes of May 14, 2014 Meeting
3. Comments From Audience
This time is provided for audience members to comment on agenda items or other issues pertaining to the charter. The chair may impose time restrictions on comments.
4. Administrative Issues
5. Review of New Draft Charter
6. Staff Comments
7. Member Comments
8. Other Business
9. Adjournment

Staff

Brian Dalton
Mayor

Ron Foggin
City Manager

Lane Shetterly
City Attorney

Jeremy Teal
Recording Secretary

Citizen Charter Revision Committee
Wednesday, May 14, 2014

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Members Present: Fred Avera, Mike Bollman, Gene Henshaw, LuAnn Meyer, Nancy Moen, Debra Nord, and Kathy Voves. Excused: Chair David Shein and Paul Trahan

Also Present: Mayor Brian Dalton, City Manager Ron Foggin, City Attorney Lane Shetterly, and Recording Secretary Jeremy Teal.

Vice Chair Bollman called the meeting to order at 4:30 p.m.

Deb Nord arrived at 4:45 p.m.

APPROVAL OF MINUTES OF APRIL 9, 2014, MEETING

The minutes of the April 9, 2014, meeting were approved as presented.

COMMENTS FROM AUDIENCE

ADMINISTRATIVE ISSUES

Mr. Foggin noted that the committee was behind schedule and would need to move quickly to make the ballot in November. Mr. Shetterly stated that he could have a draft prepared for the next meeting.

DISCUSSION OF SPECIFIC CHARTER ISSUES

There was discussion regarding the nomination process for elective office. It was decided by the Committee to use the LOC language regarding this issue.

There was discussion regarding the criteria for declaring an office vacant. It was decided by the Committee to use the LOC language regarding this issue.

There was discussion regarding the procedure for filling a vacancy. It was decided by the Committee to use the original language with verbiage updates.

There was discussion regarding the retention of the current provision that permits an Ordinance to be adopted in a single meeting provided the vote is unanimous. It was decided by the Committee to use the original language.

There was discussion regarding the retention of the current provision that requires a roll call vote to secure an Ordinance passage. It was decided by the Committee to use the original language.

There was discussion regarding the retention of the current provision that permits any Councilor to request a roll call vote whenever a vote is taken. It was decided by the Committee to use the original language.

Mr. Shetterly asked the consensus of the Committee on adding the administrative authority and the quasi-judicial authority into the draft Charter. The Committee agreed to retain the sections in the draft Charter.

STAFF COMMENTS

It was decided by the Committee to meet Wednesday, June 11 at 4:30 p.m. to review and vote on the draft Charter, and to hold the Council Workshop on Monday, July 7 at 5:30 p.m. to present the draft Charter to the Council.

1 **MEMBER COMMENTS**

2 **OTHER**

3 **ADJOURNMENT**

4 There was no other business and the meeting adjourned at 5:18 p.m.