



CITY OF DALLAS
Urban Renewal Advisory Committee
Dallas City Hall
187 SE Court Street, Dallas, Oregon 97338
Tuesday, February 4, 2020– 5:30 p.m.

1 **MINUTES - DRAFT**

2 Members Present: Chair Joe Koubek, Nancy Adams, Bob Brixius, Tory Banford, Rich Rohde, and
3 David Shein, Mayor Brian Dalton, Marlene Cox

4 Also Present: Rita Grady, DDA president

5 Staff: Economic Development Director AJ Foscoli, Recording Secretary Margie Pearce

6 **CALL TO ORDER**

7 Chair Joe Koubek called the meeting to order at 5:30 p.m.

8 **APPROVAL OF MINUTES**

9 The minutes of the January 7, 2020 meeting were presented and approved.

10 **PUBLIC COMMENTS**

11 There were none.

12 **DDA Bike Rack Grant:** AJ Foscoli and Brian Latta talked about the grant the Dallas Downtown
13 Association (DDA) received from Travel Oregon and its impact toward making Dallas a bike friendly
14 town. The grant will be used for bike rack and repair stations throughout the downtown area. Eddie
15 Nelson from DDA is working with city staff to locate areas, as well as the installation of the racks. Also
16 noted is that the Main Street Car Wash will be including bike wash stations in their next expansion.

17 **Minor Maintenance Program report:** Mr. Latta reviewed the proposed changes to the Minor
18 Maintenance Program. After discussing the items, Mr. Tory Banford moved to recommend the agency
19 approve the Minor Maintenance Program, as presented. Mr. Rich Rohde seconded the
20 recommendation. The motion was voted on and approved unanimously. Mr. Latta mentioned that Mr.
21 Rich Wolcott has been helping get the news out about the Minor Maintenance Program.

22 **Urban Renewal Refresher Course and Binder presentation:** At the January meeting Mr. Koubek asked if
23 the staff could create an Urban Renewal 101 refresher course. Mr. Foscoli presented a binder containing
24 relevant urban renewal documents to be used at the course in March. An electronic version will be
25 available.

26 **Gateway Poles:** Mr. Foscoli discussed the art designs submitted for the banner poles. After a discussion
27 Ms. Marlene Cox moved to recommend the Agency authorize the purchase of the Gateway Banner Poles
28 without additional artwork, while keeping the option to add the artwork after the poles have been
29 installed. Mr. Banford seconded the recommendation. The motion was voted on and approved
30 unanimously. It was suggested that URDAC reach out to the Dallas Art Association regarding designing
31 the art. Ms. Cox volunteered.

32 **Recapping the Project Brainstorming ideas:** Mr. Koubek reviewed the ideas suggested at the January
33 meeting and asked the committee to send city staff their list of the Committee's accomplishments from

34 the 2018-2019 fiscal year. These will be combined into a paragraph for the budget document. There was
35 a discussion about a few more project ideas.

36 **Façade Grant Application Financial Report:** Mr. Latta reviewed the updated and revised spreadsheet for
37 the grants.

38 **600-700 Block of Main Street construction update:** The project is within budget. ODOT came out and
39 inspected the ADA curb returns and the city is waiting the results At this time the project is physically
40 complete. The light pole operation is contingent on Pacific Power's meter installation.

41 **MEMBER COMMENTS:** Ms. Cox introduced Ms. Rita Grady, president of DDA. It was established that
42 Ms. Cox would be the URDAC representative to the DDA.

43 **STAFF COMMENTS**

44 None.

45 **OTHER BUSINESS**

46 None.

47 The meeting adjourned from City Hall at 6:45.