



- COUNCIL**
- Mayor
Brian Dalton
- Council President
Jennie Rummell
- Councilor
Larry Briggs
- Councilor
Terry Crawford
- Councilor
Kelly Gabliks
- Councilor
Bill Hahn
- Councilor
Jackie Lawson
- Councilor
Michael Schilling
- Councilor
Paul Trahan
- Councilor
Ken Woods, Jr.
- CITY STAFF**
- City Manager
Brian Latta
- Asst City Manager
Emily Gagner
- City Attorney
Lane Shetterly
- Finance Director
Cecilia Ward
- Fire Chief
Todd Brumfield
- Police Chief
Tom Simpson
- Planning Director
Scott Whyte
- Public Works
Director
Gary Marks
- Library Director
Mark Johnson
- City Recorder
Sam Kaufmann

Dallas City Council Agenda

Mayor Brian Dalton, Presiding

Monday, October 19, 2020

7:00 pm

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Telephone: Dial by your location: US:	US: +1 (720) 9027700	Meeting ID: 149 068 0906
	US: +1 (773) 2319226	
	US: +1 (623) 4049000	
	US: +1 (469) 4450100	

AGENDA ITEM	RECOMMENDED ACTION
1. ROLL CALL	
2. INTRODUCTIONS, RECOGNITION, PROCLAMATIONS	
3. PUBLIC COMMENT <i>This time is provided for citizens to comment on municipal issues and any agenda items other than public hearings. The Mayor may place time restrictions on comments.</i>	
4. CONSENT AGENDA p. 3 <i>The following items are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be removed from the Consent Agenda and considered separately.</i> <ul style="list-style-type: none"> a) Approve Minutes of October 5, 2020 City Council Meeting b) Acknowledge Minutes of August 25, 2020 Library Board Meeting c) Acknowledge Minutes of Sept. 22, 2020 Library Board Meeting d) Acknowledge Minutes of August 26, 2020 Planning Commission Meeting e) Acknowledge Minutes of Sept. 9, 2020 Planning Commission Meeting f) Acknowledge Minutes of Sept. 1, 2020 URDAC Minutes g) Acknowledge Minutes of October 6, 2020 URDAC Minutes h) Acknowledge September, 2020 Financial Report 	Motion



Our Vision

Our vision is to foster an environment in which Dallas residents can take advantage of a vital, growing, and diversified community that provides a high quality of life.

Our Mission

The mission of the City of Dallas is to maintain a safe, livable environment by providing open government with effective, efficient, and accountable service delivery.

Our Motto

Commitment to the Community.
 People Serving People.

DALLAS CITY HALL

City Hall

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5. ITEMS REMOVED FROM CONSENT AGENDA	
6. REPORTS OR COMMENTS FROM MAYOR AND COUNCIL MEMBERS	
7. REPORTS FROM CITY MANAGER AND STAFF	Motion
a) Republic Services Rates p. 40	
8. SECOND READING OF ORDINANCES	
a) <u>Ordinance No. 1837</u> : Amending Dallas City Code 7.878 exemptions to the transient lodging tax p. 47	Roll Call Vote
b) <u>Ordinance No. 1838</u> : Amending the Dallas Comprehensive Plan Map for certain real property from Industrial to Residential (CPA 20-01) and amending the Dallas Zoning Map for the same property from Industrial to Residential Medium Density (RM) (ZC 20-1) p. 51	Roll Call Vote
c) <u>Ordinance No. 1839</u> : For legislative amendment to chapter 3.6 of the Dallas development code (signs) p. 58	Roll Call Vote
d) <u>Ordinance No. 1840</u> : To Amend sections of DCC 7.700 p. 108	Roll Call Vote
e) <u>Ordinance No. 1841</u> : Special Event Street Closure Authority p. 117	Roll Call Vote
9. OTHER BUSINESS	
10. ADJOURNMENT	

These minutes are supplemented by electronic recordings of the meeting, which may be reviewed upon request to the City Recorder. Audio files from City Council meetings can be found online at <http://www.dallasor.gov/archive> under the corresponding agenda date. Staff reports, resolutions, ordinances, and other documents related to this meeting are also available at that site in the “Council Agendas” archive.

DALLAS CITY COUNCIL	Monday October 5, 2020
The Dallas City Council met in regular session on Monday October 5, 2020, at 7:00 PM. by way of virtual meeting.	
Council: Council members present: Council President Jennie Rummell, Councilor Jackie Lawson, Councilor Paul Trahan, Councilor Larry Briggs, Councilor Terry Crawford, Councilor Kelly Gabliks, Councilor Bill Hahn, Councilor Michael Schilling, and Councilor Ken Woods Jr.	
Staff: Also present were: City Manager Brian Latta, Assistant City Manager Emily Gagner, City Attorney Lane Shetterly, Police Chief Tom Simpson, Fire Chief Todd Brumfield, Planning Director Scott Whyte and City Recorder Sam Kaufmann.	

AGENDA	ACTION
00:04:540 INTRODUCTIONS, RECOGNITION, PROCLAMATIONS	None.
00:04:59 PUBLIC COMMENT	None.
00:06:05 CONSENT AGENDA	
<ul style="list-style-type: none"> a) APPROVE MINUTES OF SEPTEMBER 21, 2020 CITY COUNCIL MEETING b) ACKNOWLEDGE MINUTES OF SEPTEMBER 24, 2020 ECONOMIC DEVELOPMENT COMMISSION MEETING c) ACKNOWLEDGE MINUTES OF SEPTEMBER 28, 2020 BUILDING AND GROUNDS COMMITTEE MINUTES d) ACKNOWLEDGE MINUTES OF SEPTEMBER 28, 2020 PUBLIC ADMINISTRATION COMMITTEE MINUTES 	It was moved by Councilor Gabliks to approve the Consent Agenda as presented. The motion was duly seconded by Councilor Schilling and CARRIED with a vote of 9-0 with Councilors Rummell, Trahan, Briggs, Lawson, Crawford, Gabliks, Hahn, Schilling and Woods voting YES.
00:08:55 REPORTS OR COMMENTS FROM THE MAYOR AND COUNCIL MEMBERS	
None.	
00:09:09 REPORTS FROM CITY MANAGER AND STAFF	

<p>a) PROPOSED CHARTER AMENDMENTS</p>	<p>Brian Latta introduced his staff report on the proposed charter amendments.</p> <p>Councilor Gabliks opposed the idea of amending the City Charter due to the fact the charter was amended six years ago.</p> <p>Councilor Hahn was opposed to term limits and mentioned he felt the proposed terms were too short.</p> <p>Lane Shetterly clarified the criteria for proposed charter amendments are yet to be determined and must be done so by a committee elected by the council.</p> <p>Councilor Lawson was not in favor of creating a committee or amending the City Charter. Ms. Lawson mentioned it takes at least a year for councilors to acclimate to their role and setting term limits may disrupt the learning process.</p> <p>Ken Woods was against amending the City Charter and felt it would be inappropriate to propose another charter amendment within such a short timeframe.</p> <p>It was moved by Councilor Rummell to create an ad hoc Charter Amendment Advisory Committee to evaluate and make recommendations to the Council regarding possible amendments to the Dallas City Charter: (1) establishing term limits for City Council positions; (2) assigning position numbers to Council positions; and, (3) making non-substantive editorial corrections to the Charter. The motion was duly seconded by Councilor Schilling and FAILED with a vote of 3-6 with Councilors Rummell, Trahan and Schilling voting YES and Councilors Briggs, Crawford, Gabliks, Hahn, Lawson and Woods voting NO.</p>
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00:22:00 FIRST READING OF ORDINANCES

<p>a) FIRST READING OF ORDINANCE NO. 1837 AMENDING DALLAS CITY CODE 7.878 EXEMPTIONS TO THE TRANSIENT LODGING TAX</p> <p>b) FIRST READING OF ORDINANCE NO. 1838 AMENDING THE DALLAS COMPREHENSIVE PLAN MAP FOR CERTAIN REAL PROPERTY FROM INDUSTRIAL TO RESIDENTIAL (CPA 20-01) AND AMENDING THE DALLAS ZONING MAP FOR THE SAME PROPERTY FROM INDUSTRIAL TO RESIDENTIAL MEDIUM DENSITY (RM) (ZC 20-1)</p>	<p>Mayor Dalton read all ordinances aloud for their first reading.</p> <p>Councilor Trahan stated an actual conflict of interest regarding item b.</p>
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<p>c) FIRST READING OF ORDINANCE NO. 1839 FOR LEGISLATIVE AMENDMENT TO CHAPTER 3.6 OF THE DALLAS DEVELOPMENT CODE (SIGNS)</p> <p>d) FIRST READING OF ORDINANCE NO. 1840 TO AMEND SECTIONS OF DCC 7.700</p> <p>e) FIRST READING OF ORDINANCE NO. 1841, SPECIAL EVENT STREET CLOSURE AUTHORITY</p>	
<p>00:24:47 RESOLUTIONS</p>	
<p>a) RESOLUTION 3449: A RESOLUTION DELEGATING TO THE CITY MANAGER, OR THE CITY MANAGER'S DESIGNEE, CERTAIN AUTHORITY REGARDING TRAFIC AND PARKING CONTROL PURSUANT TO DALLAS CITY CODE 6.00.</p>	<p>Brian Latta read his staff report on Resolution 3449.</p> <p>A roll call vote was taken and Resolution 3449 PASSED with a vote of 9-0 with Councilors Rummell, Trahan, Briggs, Lawson, Crawford, Gabliks, Hahn, Schilling and Woods voting YES.</p>
<p>OTHER BUSINESS</p>	<p>None.</p>

<p>00:27:16 ADJOURNMENT</p>	<p>There being no further business, the meeting adjourned at 7:41 PM</p>
<p>Read and approved this _____ day of _____ 2020.</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">Mayor</p> <p>ATTEST:</p> <p>_____</p> <p style="text-align: center;">City Manager</p>	

Dallas Public Library Board Minutes

August 25, 2020 – 4:00 PM

City Council Room

1. Minutes from the July 28, 2020 meeting approved by Board members:
Diane Anderson, Susan Anderson, and Judy Audin
Absent – Bill Woolsey – excused
Absent – Emily Demarest - excused
Present: Library Manager – Mark Greenhalgh-Johnson

2. Library Report:
 - Mark presented information about the continuing increase in circulation. August is on track to come in 10% ahead of July.
 - It was reported that one of the WOU work-study students was self-isolating due to possible exposure to Covid.
 - Summer Reading will be ending August 31.
 - The library is currently using 3 volunteers. Judy Audin asked if the library needed someone to mend books or to shelve. Not at this time.
 - It was reported that the Artwall is running again. The first artist is Craig Downs.
 - Diane Anderson suggested that we return to going over the library standards at the next meeting. We had stopped when Covid lockdowns halted our meetings in March – May.
 - Judy Audin also suggested we should think about revisiting the library manual to make sure it is up to date.
- 2 Friends of the Library report:
 - Judy Audin reported the Friends held a zoom meeting.
 - The Friends are looking for someone to fill a vacant at-large position on the Board.
 - The Friends are working on a newsletter and trying to get new members.

- 3 New Business:
 - Mark discussed having a Meet and Greet in the library with artist Craig Downs.
 - The library has been talking to Lawrence Howard about rescheduling his ‘Arm Chair adventure” show. No decision has been made yet.
 - Mark discussed the fact that continued shutdowns of most of the CCRLS libraries has meant the library is still not collecting fines and what that means going forward. Judy Audin felt that that would not hinder reinstating fines in the future.

- 4 The meeting adjourned at 4:50 PM.

- 5 Next Meeting Date – September 22, 2020 @ 4:00 p.m.

Dallas Public Library Board Minutes

September 22, 2020 – 4:00 PM

City Council Room

1. Minutes from the August 25, 2020 meeting approved by Board members:
Diane Anderson, Bill Woolsey, Susan Anderson, Judy Audin, and Emily Demarest

Present: Library Manager – Mark Greenhalgh-Johnson

2. Library Report:

- Early September checkout statistics continue to show increases in checkouts after the reopening in June. They are currently running at 90% of the same date in September 2019.
- Western Oregon University has agreed to fund the work study student, Samantha Martinez, an extra \$1,000 for the year.
- Mark went over a few stats from Summer Reading.
 - Total Signups - 569
 - Minutes logged reading – 175,102
 - Titles read – 2,178
 - Raffle prizes awarded – 117

The number of participants was down from 2019 but the library was pleased with the response to the online program. Most of the participants were in favor of continuing the online program next year.

- Due to the ease of use of the ReadSquared program the library is planning a Winter Reading Program.
- The library held an in-house 'meet and greet" for the artist Craig Downs. There were 9 socially distanced attendees. The artist and staff felt it went really well.

- 2 Friends of the Library report:

- Judy Audin reported that the Friends held a short Zoom meeting in September. Short because their Zoom timed out after 40 minutes. Mark volunteered to set up their next meeting using the library's Zoom license.
- The Friends are still looking for someone to fill a vacant at-large position on the Board.
- The Friends are trying to think of new ways to raise funds now that large book sales are on hold.

- 3 Old Business:

- The board picked up their discussion of the public library standards. The Technology Standards were discussed as they pertained to access, content, and engagement.

- 4 New Business:

- Mark gave the board a general overview of budget shortfalls facing the library. This was a very general discussion touching on likely cuts in staffing and possible shortening of open hours. The details will come once the numbers have been firmed. Mark is currently working to provide the city manager with some possible outcomes with the numbers that have been discussed.

- 5 The meeting adjourned at 5:00 PM.
- 6 Next Meeting Date – September 22, 2020 @ 4:00 p.m.



**City of Dallas
Planning Commission
Dallas City Park
August 26, 2020 – 5:30 p.m.**

MINUTES

1 **CALL TO ORDER**

2 Planning Director Scott Whyte called the meeting to order at 5:30 p.m.

3 **ROLL CALL**

4 Commissioners Present: Andy Groh, David Shein, Chuck Lerwick, Carol Kowash, Tory
5 Banford, and John Swanson.

6 Absent: Chris Castelli,

7 Staff present: Planning Director Scott Whyte, Planner Chase Ballew, and
8 Recording Secretary Margie Pearce.

9 **APPROVAL OF MINUTES**

10 The minutes of the regular meeting of August 11, 2020 will be approved at the Septemberth 9
11 meeting.

12 **PUBLIC COMMENT**

13 There were no public comments.

14 **PRESENTATION**

15 Mr. Whyte introduced guest speaker Beth Goodman, Senior Policy Advisor for ECONorthwest.

16 Ms. Goodman was asked to bring the Planning Commission up to date on the Economic
17 Opportunities Analysis her company is conducting for the city. Using a paper power point
18 presentation she talked about

- 19 • The process
- 20 • Buildable Lands Inventory
- 21 • Employment growth & Land Sufficiency
- 22 • Economic Development Policies

23

24 The Commissioners asked many questions which Ms. Goodman answered using her many years
25 of experience and knowledge.

26

27 STAFF COMMENTS
28 Mr. Whyte gave the commissioners a look at items possibly going to be presented to the
29 Planning Commission for the rest of the calendar year.

30

31 **The meeting adjourned at 7:30 p.m.**

APPROVED:

President

Date



**City of Dallas
Planning Commission
Wednesday, September 9, 2020 –
Via RingCentral**

DRAFT

MINUTES

1 **CALL TO ORDER**

2 President Chuck Lerwick called the meeting to order at 7:00 p.m.

3 **ROLL CALL**

4 Commissioners Present: Chuck Lerwick, Chris Castelli, Carol Kowash, Andy Groh,
5 David Shein, Tory Banford

6 Absent: John Swanson

7 Staff present: City Attorney Lane Shetterly, Planning Director Scott Whyte,
8 Planner Chase Ballew, and Recording Secretary Margie Pearce.

9 **APPROVAL OF MINUTES**

10 President Chuck Lerwick presented the minutes of the regular meetings of August 11, 2020 and
11 August 26, 2020. Commissioner Andy Groh moved to approve the minutes as presented and
12 Commissioner David Shein seconded the motion. The motion passed unanimously.

13

14 **PUBLIC COMMENT**

15 President Chuck Lerwick explained the rules for making public comment.
16 There were no public comments.

17

18 **PUBLIC HEARING**

19 **MOD 20-03:** Oakdale Estates Modification

20 **APPLICANT:** Steve Bennett Construction, represented by Jed Bennett

21

22 Mr. Lerwick opened the public hearing at 7:05 pm.

23

24 **STAFF REPORT:**

25 Mr. Chase Ballew reviewed the staff report. He stated that the applicants are requesting four
26 modifications to the existing approved subdivision:

27 Allow the subdivision to be constructed in two phases, instead of all at once.

28 Change the method used to satisfy the housing variety standards.

29 Modify approved lot sizes and dimensions of twelve lots.
30 Adjust the minimum lot width from 50 feet to 48.8 feet on six lots.
31 He fielded questions regarding changing the method to meet housing variety standards. The
32 commissioners were concerned that the affordability housing would no longer be available. The
33 conclusion was that it was still there, just in a different format.

34
35 Mr. Ballew recommended approval of the modification with conditions
36

37 **APPLICANT PRESENTATION**

38 Mr. Jed Bennett, representative for Steve Bennett Construction, 6578 Congressional Ct. Salem,
39 also talked about the affordability housing, stating that they were using housing lots to determine
40 affordability by design.

41
42 **PERSONS SPEAKING FOR OR AGAINST**

43 Mr. Dan Carlson, 599 SW Oakdale Ave, Dallas, stated that his property abuts up against the
44 proposed lots and was concerned that the trees lining the joint properties would be cut down. He
45 feels they are a good privacy buffer. He asked about the timeframe for the open space and if the
46 homes would be one or two story.

47
48 **REBUTTAL**

49 Mr. Bennett said he would meet with Mr. Carlson to discuss the trees and believes they can
50 satisfy all concerned. The homes are mostly one story.

51
52 The public hearing was closed at 7:39 pm
53

54 **DISCUSSION BY COMMISSION**

55 After a discussion concerning the open space development agreement, trees, CC&Rs, and when
56 permits were needed, Mr. David Shein moved to accept MOD 20-03 with conditions in the staff
57 report and stated changes i.e.:

- 58 • Condition 5—the word ‘place’ in the last line should read ‘plan’
- 59 • Condition 12—should read ‘A copy of these approved permits shall be provided to the
60 City of Dallas prior to construction.’

61 Mr. Andy Groh seconded the motion and the vote was unanimous.
62

63 **OTHER BUSINESS**

64 Mr. Scott Whyte presented the commission a draft of the changes to the Comprehensive Plan in
65 regards to the Local Wetlands Inventory and the Local Landmarks Register.
66

67 **The meeting adjourned at 8:03 p.m.**
68

APPROVED:

President

Date



CITY OF DALLAS
Urban Renewal Advisory Committee
Tuesday, September 1, 2020- 5:30 p.m.
Via RingCentral

1 **MINUTES - DRAFT**

2 Members Present: Chair Joe Koubek, Nancy Adams, Bob Brixius, Tory Banford, Rich Rohde, and,
3 Mayor Brian Dalton

4 Absent: Terry Crawford, Marlene Cox and Paul Trahan

5 Staff: City Manager Brian Latta, Recording Secretary Margie Pearce

6 Guests Jake Stamas, Melanie Fisher

7 **CALL TO ORDER**

8 Chair Joe Koubek called the meeting to order at 5:31 p.m.

9

10 **APPROVAL OF MINUTES**

11 The minutes of the August 4, 2020 meeting were presented. Mr. Bob Brixius moved to approve with
12 corrections to lines 2, 6 and 23. Ms. Nancy Adams seconded the motion and it was approved
13 unanimously. Corrections were 2) Rich Rohde was not present at the last meeting, 6) Jake Stamas' name
14 was spelled incorrectly, and 23) the governing body is not a commission, but a committee.

15

16 **PUBLIC COMMENTS**

17 Ms. Melanie Fisher, Program Manager for the Dallas Downtown Association talked about the upcoming
18 Farmers Market at the courthouse lawn on Saturday, September 19th and 26th. There will be farm
19 vendors, music, art, children's activities. There will not be any food vendors, but the surrounding
20 restaurants will be offering Farmer Market Specials. She also talked about trying to implement a General
21 Member meeting on the third Monday of the month, inviting the committee to join. She told the
22 committee that the association received a Historic Preservation Grant to help with the restoration of the
23 Dallas Theatre.

24 Mr. Jake Stamas, Chamber of Commerce representative invited the committee to join their meetings on
25 the third Thursday of the month.

26 **STAFF REPORTS**

27 **4A Façade and MM Grants**

28 Mr. Brian Latta presented the spreadsheet for both grant programs. He asked if the committee wanted
29 the closed grants taken off of the spreadsheet. Consensus was to take them off but keep a history of
30 them. Mr. Latta assured them there was a spreadsheet where all of the information was stored.

31

32 **4B Building and Land Vacancies**

33 Mr. Latta presented the spreadsheet for vacant properties. The committee asked if he could put in a
34 description of where it is if there is no address. Ms. Fisher stated there is a website called Oregon
35 Prospector where vacant properties can be listed.

36

37 **4C URA 101 Presentation**

38 Mr. Tory Banford presented URA 101 to the committee. It was a overview of the basics of Urban
39 Renewal in Oregon including ORS 457, Tax Increments, and Dallas Downtown Urban Renewal Plan
40 (goals, objectives and projects.) The committee asked about spending more, what programs or
41 properties they should be spending on, and grant amounts. Mr. Banford answered those questions.
42

43 **5A Brainstorming next projects.**

44 This item was tabled until another time.
45

46 **MEMBER COMMENTS**

47 None
48

49 **STAFF COMMENTS**

50 None.
51

52 **OTHER BUSINESS**

53 None.
54

55 The meeting adjourned at 7:03pm.



CITY OF DALLAS
Urban Renewal Advisory Committee
Tuesday, October 6, 2020- 5:30 p.m.
Via RingCentral

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MINUTES - DRAFT

- Members Present: Chair Joe Koubek, Nancy Adams, Bob Brixius, Tory Banford, Rich Rohde, Mayor Brian Dalton, Marlene Cox, and Terry Crawford
- Absent: Paul Trahan
- Staff: City Manager Brian Latta, Recording Secretary Margie Pearce

CALL TO ORDER

Chair Joe Koubek called the meeting to order at 5:33 p.m.

APPROVAL OF MINUTES

The minutes of the September 1, 2020 meeting were presented. Ms. Nancy Adams moved to approve the minutes. Mr. Rich Rohde seconded and the minutes were approved unanimously.

PUBLIC COMMENTS

Mr. Jake Stamas from the Dallas Chamber of Commerce spoke about their upcoming events. He then confirmed that their Board Meeting has changed to the second Wednesday of the month at 8:00 am. He stated the monthly luncheon meeting was on the first Monday of the month.

CONSENT AGENDA:

Mr. Latta explained how the Consent Agenda works. Using a consent agenda, the monthly update reports will be put on the agenda as a staff report and members can remove, approve, or discuss them. All items will be approved at one time. The consent agenda was not voted for approval at the meeting.

STAFF REPORTS:

5a Amending the URDAC Formation Resolution

Mr. Latta and Chair Koubek discussed with the committee a new format for URDAC. It would create a smaller committee and remove the URA Directors who already are voting members on the agency. Rich Rohde moved that the URDAC recommend the URA revise the language of Dallas Development Commission, Urban Renewal Agency Resolution 2014-01 to change the second paragraph to read: "URDAC shall consist of seven members appointed by the Dallas Development Commission, Urban Renewal Agency (hereinafter referred to as the Agency), and shall include a downtown business and/or building owner and the Mayor. Members need not reside within the City of Dallas." Mr. Bob Brixius seconded the motion and it passed unanimously.

5b Carnegie Updates:

Mr. Latta reported Carnegie Building, LLC has applied for a tenet improvement permit. The building has been leased and are awaiting access to the updated building. Carnegie Building LLC has also exercised the option to purchase the lot south of the building.

41 **5c Future Urban Renewal District:**

42 Mr. Latta reported the Economic Development Commission was in the very, very early stages of
43 looking into what to do with the Mill site property. One thought was to create another Urban Renewal
44 District. A discussion followed about other areas, money spent, and site remediation.

45

46 **MEMBER COMMENTS:**

47 Ms. Marlene Cox updated the committee about the Dallas Downtown Association happenings; events,
48 new businesses, and work on the bike hostel.

49

50 Mr. Joe Koubek presented a slideshow of the downtown walkabout the committee did a couple of
51 months ago. He encouraged the members to start thinking of small projects to fight the blight of
52 downtown.

53

54 **OTHER BUSINESS**

55 None.

56

57

58 The meeting adjourned at 6:33 pm.

CITY OF DALLAS CITY COUNCIL STAFF REPORT

MEETING DATE: October 19, 2020
AGENDA ITEM NO. 4h
TOPIC: September 2020 Financial Report
PREPARED BY: Cecilia Ward
APPROVED BY:  Brian Latta
ATTACHMENTS: A – September 2020 Financial Report

RECOMMENDED ACTION:

Information Only

BACKGROUND:

September 2020 financial highlights:

- Percent collected/spent should be at 25.00%. This can vary up or down depending on seasonal or one-time revenues and expenditures.
- The following budgeted capital improvement payments were made in September:
 - Street SDC – Levens & Ellendale Engineering \$9,950
 - Street SDC – Godsey Rd Engineering \$7,453
 - Storm SDC – Godsey Rd Engineering \$7,453
 - Sewer SDC – Godsey Rd Engineering \$7,453
 - Sewer SDC – Recycled Water Project design \$118,483
 - Urban Renewal – Senior Center awnings \$15,488

SUMMARY TIMELINE:

NA

FISCAL IMPACT:

NA

DALLAS 2030 VISION IMPACT:

Element 1.f.: Dallas citizens of all ages are proud of their city and involved in its civic affairs, engaged in important community issues & invested in their city's future.
Strategy – Continue to improve transparency in providing financial information.

RECOMMENDED MOTION:

NA - Approval of consent agenda acknowledges this report.

ATTACHMENTS:

A – September 2020 Financial Report



Financial Statement Versus Budget

		September 2020-2021 MTD Activity	2020-2021 YTD Activity	2020-2021 Budget	Budget Remaining	% of Budget Used
10 - GENERAL FUND						
10-400-00-5900	BEGINNING BALANCE	0.00	0.00	2,675,050.00	2,675,050.00	0 %
10-410-01-4210	LICENSES	0.00	0.00	2,000.00	2,000.00	0 %
10-410-01-4481	PLANNING	10,293.86	29,510.44	80,000.00	50,489.56	37 %
10-420-01-4440	AMBULANCE FEES	149,104.56	335,797.05	1,700,000.00	1,364,202.95	20 %
10-420-01-4441	FIRE MED MEMBERSHIP	32,770.00	33,290.00	65,000.00	31,710.00	51 %
10-420-01-4445	ANIMAL CONTROL	2,157.00	6,522.00	25,000.00	18,478.00	26 %
10-420-01-4510	FINES AND FORFEITURES	9,640.97	26,736.17	170,000.00	143,263.83	16 %
10-420-01-4511	PARKING FINES	80.00	282.05	8,000.00	7,717.95	4 %
10-420-01-4515	COURT COSTS	2,524.68	8,816.53	55,000.00	46,183.47	16 %
10-420-01-4518	SUSPENDED LICENSES	100.00	525.00	0.00	-525.00	0 %
10-440-01-4480	AQUATIC CENTER	19,062.68	39,589.35	515,000.00	475,410.65	8 %
10-440-01-4485	RECREATION PROGRAM FEES	0.00	0.00	17,000.00	17,000.00	0 %
10-440-01-4486	COMMUNITY EVENT FEES/SP	0.00	0.00	12,000.00	12,000.00	0 %
10-440-01-4530	LIBRARY FINES	176.89	380.69	15,000.00	14,619.31	3 %
10-440-01-4535	LIBRARY CCRLS-CHEMEKETA	0.00	0.00	95,500.00	95,500.00	0 %
10-450-00-4100	CURRENT PROPERTY TAXES	0.00	31,901.90	4,620,000.00	4,588,098.10	1 %
10-450-00-4110	DELINQUENT PROPERTY TAX	12,770.43	46,488.29	80,000.00	33,511.71	58 %
10-455-00-4150	CIGARETTE TAX APPORTIONM	1,682.72	3,254.09	18,000.00	14,745.91	18 %
10-455-00-4151	STATE REVENUE SHARING	0.00	0.00	175,000.00	175,000.00	0 %
10-455-00-4152	OLCC TAX APPORTIONMENT	28,753.98	28,753.98	310,000.00	281,246.02	9 %
10-455-00-4180	TRANSIENT LODGING TAX	0.00	0.00	120,000.00	120,000.00	0 %
10-460-00-4140	POWER FRANCHISE	60,731.54	112,685.69	715,000.00	602,314.31	16 %
10-460-00-4142	GAS FRANCHISE	0.00	0.00	195,000.00	195,000.00	0 %
10-460-00-4144	GARBAGE FRANCHISE	0.00	0.00	200,000.00	200,000.00	0 %
10-460-00-4146	TELEPHONE FRANCHISE	39.61	79.22	30,000.00	29,920.78	0 %
10-460-00-4147	CABLEVISION FRANCHISE	0.00	0.00	100,000.00	100,000.00	0 %
10-460-00-4148	UTILITY LICENSE FEE	0.00	0.00	110,000.00	110,000.00	0 %
10-470-00-4922	REIMBURSEMENTS & FUND TI	116,350.01	349,050.03	1,416,200.00	1,067,149.97	25 %
10-480-00-4610	INTEREST ON INVESTMENTS	2,293.42	9,074.30	100,000.00	90,925.70	9 %
10-480-00-4830	MISCELLANEOUS REVENUE	57,844.88	156,522.10	175,000.00	18,477.90	89 %
10-499-00-4947	TRANSFER FROM GRANT FUN	0.00	0.00	140,000.00	140,000.00	0 %
10-499-00-4948	TRANSFER FROM UR-DEBT SI	0.00	82,795.50	151,250.00	68,454.50	55 %
4 - Revenue Totals:		506,377.23	1,302,054.38	14,090,000.00	12,787,945.62	9 %
Administration						
10-020-50-6051	SALARIES	25,020.32	76,956.18	286,000.00	209,043.82	27 %
10-020-50-6061	FRINGE BENEFITS	12,175.09	37,202.46	197,000.00	159,797.54	19 %
10-020-50-6208	PUBLIC NOTICES	0.00	261.38	500.00	238.62	52 %
10-020-50-6210	MATERIALS AND SUPPLIES	129.16	457.34	2,500.00	2,042.66	18 %
10-020-50-6309	REPAIRS AND MAINTENANCE	0.00	0.00	700.00	700.00	0 %
10-020-50-6350	OFFICE EXPENSES	64.97	94.01	2,000.00	1,905.99	5 %
10-020-50-6391	MAYOR EXPENSES	0.00	246.80	4,000.00	3,753.20	6 %
10-020-50-6392	COUNCIL EXPENSES	104.81	1,783.43	8,000.00	6,216.57	22 %
10-020-50-6393	ECONOMIC DEVELOPMENT E	1,000.00	2,008.54	42,000.00	39,991.46	5 %
10-020-50-6401	TELECOMMUNICATIONS	0.00	0.00	500.00	500.00	0 %
10-020-50-6430	MAINTENANCE & RENTAL COI	418.02	1,672.74	10,000.00	8,327.26	17 %
10-020-50-6452	COMPUTER SERVICES	107.72	1,515.56	8,000.00	6,484.44	19 %
10-020-50-6465	PROFESSIONAL SERVICES	85.69	254.62	50,000.00	49,745.38	1 %
10-020-50-6468	CITY ATTORNEY	4,900.00	14,700.00	59,000.00	44,300.00	25 %
10-020-50-6475	EMPLOYEE DEVELOPMENT	0.00	0.00	1,000.00	1,000.00	0 %
10-020-50-6476	EMERGENCY MANAGEMENT	0.00	136.80	8,000.00	7,863.20	2 %
10-020-50-6477	RISK MANAGEMENT	0.00	0.00	500.00	500.00	0 %
10-020-50-6481	TRAVEL AND EDUCATION	0.00	0.00	8,000.00	8,000.00	0 %
10-020-50-6600	MISCELLANEOUS	0.00	1,041.44	9,300.00	8,258.56	11 %
	Administration Totals	44,005.78	138,331.30	697,000.00	558,668.70	20 %

Dallas City Council Meeting
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Financial Statement Versus Budget

For Fiscal: 2020-2021 Period Ending: 9/30/2020

		September 2020-2021 MTD Activity	2020-2021 YTD Activity	2020-2021 Budget	Budget Remaining	% of Budget Used
Finance						
10-030-50-6051	SALARIES	26,178.77	76,681.69	312,000.00	235,318.31	25 %
10-030-50-6061	FRINGE BENEFITS	15,284.96	45,281.25	203,000.00	157,718.75	22 %
10-030-50-6202	POSTAGE	84.58	1,982.20	11,000.00	9,017.80	18 %
10-030-50-6209	PUBLIC NOTICES/ADVERTISIN	0.00	0.00	400.00	400.00	0 %
10-030-50-6210	MATERIALS AND SUPPLIES	0.00	465.00	4,600.00	4,135.00	10 %
10-030-50-6350	OFFICE EXPENSES	65.22	490.52	2,000.00	1,509.48	25 %
10-030-50-6401	TELECOMMUNICATIONS	509.62	1,534.92	7,000.00	5,465.08	22 %
10-030-50-6430	MAINTENANCE & RENTAL COI	502.05	1,061.00	3,000.00	1,939.00	35 %
10-030-50-6452	COMPUTER SERVICES	10,362.69	23,765.36	33,000.00	9,234.64	72 %
10-030-50-6464	BILLING SERVICES	2,654.88	7,953.78	32,000.00	24,046.22	25 %
10-030-50-6465	PROFESSIONAL SERVICES	6,758.36	18,233.44	94,000.00	75,766.56	19 %
10-030-50-6471	AUDIT	0.00	12,500.00	36,000.00	23,500.00	35 %
10-030-50-6478	MUNICIPAL MEMBERSHIPS	768.41	24,640.51	27,000.00	2,359.49	91 %
10-030-50-6481	TRAVEL AND EDUCATION	0.00	0.00	5,000.00	5,000.00	0 %
	Finance Totals	63,169.54	214,589.67	770,000.00	555,410.33	28 %

Financial Statement Versus Budget

For Fiscal: 2020-2021 Period Ending: 9/30/2020

		September 2020-2021 MTD Activity	2020-2021 YTD Activity	2020-2021 Budget	Budget Remaining	% of Budget Used
Facilities						
10-040-50-6051	SALARIES	6,316.49	17,696.29	70,000.00	52,303.71	25 %
10-040-50-6061	FRINGE BENEFITS	3,930.24	11,386.08	52,000.00	40,613.92	22 %
10-040-50-6210	MATERIALS AND SUPPLIES	65.34	789.38	5,000.00	4,210.62	16 %
10-040-50-6309	REPAIRS AND MAINTENANCE	2,235.11	9,435.02	31,000.00	21,564.98	30 %
10-040-50-6355	SAFETY/OSHA	0.00	13.32	500.00	486.68	3 %
10-040-50-6401	TELECOMMUNICATIONS	165.08	825.89	2,000.00	1,174.11	41 %
10-040-50-6406	HVAC, ENERGY AND LIGHTING	1,567.00	4,724.48	30,000.00	25,275.52	16 %
10-040-50-6430	MAINTENANCE & RENTAL COSTS	0.00	1,706.14	5,000.00	3,293.86	34 %
10-040-50-6433	FLEET SERVICE TOTAL CARE	83.33	249.99	1,000.00	750.01	25 %
10-040-50-6452	COMPUTER SERVICES	34.38	554.62	2,000.00	1,445.38	28 %
10-040-50-6465	PROFESSIONAL SERVICES	2.30	980.66	7,000.00	6,019.34	14 %
10-040-50-6481	TRAVEL AND EDUCATION	0.00	0.00	1,000.00	1,000.00	0 %
10-040-50-6600	MISCELLANEOUS	1,073.32	3,770.78	2,500.00	-1,270.78	151 %
	Facilities Totals	15,472.59	52,132.65	209,000.00	156,867.35	25 %

Financial Statement Versus Budget

For Fiscal: 2020-2021 Period Ending: 9/30/2020

		September 2020-2021 MTD Activity	2020-2021 YTD Activity	2020-2021 Budget	Budget Remaining	% of Budget Used
Municipal Court						
10-050-51-6051	SALARIES	6,300.83	18,110.90	75,000.00	56,889.10	24 %
10-050-51-6061	FRINGE BENEFITS	3,490.35	10,159.57	44,000.00	33,840.43	23 %
10-050-51-6201	OFFICE SUPPLIES	75.69	221.65	1,200.00	978.35	18 %
10-050-51-6210	MATERIALS AND SUPPLIES	0.00	132.54	3,300.00	3,167.46	4 %
10-050-51-6402	TELECOMMUNICATIONS	0.00	0.00	100.00	100.00	0 %
10-050-51-6452	COMPUTER SERVICES	34.37	3,561.53	5,500.00	1,938.47	65 %
10-050-51-6465	PROFESSIONAL SERVICES	3,827.16	14,721.54	75,000.00	60,278.46	20 %
10-050-51-6469	PROSECUTION	3,500.00	10,500.00	42,000.00	31,500.00	25 %
10-050-51-6481	TRAVEL AND EDUCATION	0.00	0.00	1,900.00	1,900.00	0 %
	Municipal Court Totals	17,228.40	57,407.73	248,000.00	190,592.27	23 %

Financial Statement Versus Budget

For Fiscal: 2020-2021 Period Ending: 9/30/2020

		September 2020-2021 MTD Activity	2020-2021 YTD Activity	2020-2021 Budget	Budget Remaining	% of Budget Used
Ambulance Department						
10-060-51-6051	SALARIES	71,355.34	204,915.93	780,000.00	575,084.07	26 %
10-060-51-6053	OVERTIME	1,799.83	9,263.73	50,000.00	40,736.27	19 %
10-060-51-6061	FRINGE BENEFITS	35,684.21	111,170.89	475,000.00	363,829.11	23 %
10-060-51-6201	OFFICE SUPPLIES	25.31	62.99	2,000.00	1,937.01	3 %
10-060-51-6207	FIRE MED ADVERTISING	1,423.50	1,935.50	4,500.00	2,564.50	43 %
10-060-51-6209	FORMS/PRINTING	0.00	0.00	250.00	250.00	0 %
10-060-51-6213	SUPPLIES AND LAUNDRY	10,545.32	21,606.97	90,000.00	68,393.03	24 %
10-060-51-6240	FUEL	2,117.19	7,135.33	30,000.00	22,864.67	24 %
10-060-51-6270	UNIFORM ALLOWANCE	1,176.49	2,111.12	6,750.00	4,638.88	31 %
10-060-51-6309	REPAIRS AND MAINTENANCE	245.00	611.86	12,500.00	11,888.14	5 %
10-060-51-6315	REPLACEMENT - EQUIPMENT	88.14	4,575.50	11,000.00	6,424.50	42 %
10-060-51-6318	REPLACEMENT - RADIOS/PAC	0.00	0.00	3,000.00	3,000.00	0 %
10-060-51-6401	TELECOMMUNICATIONS	400.91	1,248.92	5,800.00	4,551.08	22 %
10-060-51-6406	HVAC, ENERGY AND LIGHTING	359.65	1,074.67	7,000.00	5,925.33	15 %
10-060-51-6430	MAINTENANCE & RENTAL COSTS	185.31	530.83	6,500.00	5,969.17	8 %
10-060-51-6433	FLEET SERVICE TOTAL CARE	2,333.33	6,999.99	28,000.00	21,000.01	25 %
10-060-51-6452	COMPUTER SERVICES	34.38	2,464.92	8,000.00	5,535.08	31 %
10-060-51-6461	DISPATCH SERVICES	0.00	18,657.09	90,000.00	71,342.91	21 %
10-060-51-6465	PROFESSIONAL SERVICES	1,595.13	24,007.57	108,000.00	83,992.43	22 %
10-060-51-6481	TRAVEL AND EDUCATION	491.50	1,206.92	12,000.00	10,793.08	10 %
10-060-51-6928	TRANSFER TO SEWER SDC-LI	0.00	313,748.54	313,749.00	0.46	100 %
	Ambulance Department Totals	129,860.54	733,329.27	2,044,049.00	1,310,719.73	36 %

Financial Statement Versus Budget

For Fiscal: 2020-2021 Period Ending: 9/30/2020

		September 2020-2021 MTD Activity	2020-2021 YTD Activity	2020-2021 Budget	Budget Remaining	% of Budget Used
Fire Department						
10-070-51-6051	SALARIES	49,352.12	134,576.66	520,000.00	385,423.34	26 %
10-070-51-6053	OVERTIME	12,302.37	16,920.60	20,000.00	3,079.40	85 %
10-070-51-6061	FRINGE BENEFITS	30,421.89	83,926.39	320,000.00	236,073.61	26 %
10-070-51-6201	OFFICE SUPPLIES	63.76	187.90	3,500.00	3,312.10	5 %
10-070-51-6211	MATERIAL & SUPPLIES/LAUN	759.49	3,343.73	10,000.00	6,656.27	33 %
10-070-51-6240	FUEL	577.57	1,827.05	9,000.00	7,172.95	20 %
10-070-51-6270	UNIFORM ALLOWANCE	696.00	982.97	5,000.00	4,017.03	20 %
10-070-51-6309	REPAIRS AND MAINTENANCE	1,164.83	2,554.53	18,000.00	15,445.47	14 %
10-070-51-6315	REPLACEMENT - EQUIPMENT	0.00	0.00	13,000.00	13,000.00	0 %
10-070-51-6318	REPLACEMENT - RADIOS/PAC	0.00	335.40	5,000.00	4,664.60	7 %
10-070-51-6319	REPLACEMENT - TURNOUTS	577.34	5,314.24	25,000.00	19,685.76	21 %
10-070-51-6401	TELECOMMUNICATIONS	390.01	1,258.61	6,000.00	4,741.39	21 %
10-070-51-6406	HVAC, ENERGY AND LIGHTING	928.57	2,849.03	12,500.00	9,650.97	23 %
10-070-51-6430	MAINTENANCE & RENTAL COI	3,142.81	3,699.53	16,000.00	12,300.47	23 %
10-070-51-6433	FLEET SERVICE TOTAL CARE	2,916.67	8,750.01	35,000.00	26,249.99	25 %
10-070-51-6452	COMPUTER SERVICES	107.71	2,777.23	10,000.00	7,222.77	28 %
10-070-51-6461	DISPATCH SERVICES	0.00	18,656.84	90,000.00	71,343.16	21 %
10-070-51-6465	PROFESSIONAL SERVICES	891.58	4,159.65	36,000.00	31,840.35	12 %
10-070-51-6474	FIRE PREVENTION PROGRAM	0.00	234.00	4,000.00	3,766.00	6 %
10-070-51-6481	TRAVEL AND EDUCATION	3,712.12	4,539.16	20,000.00	15,460.84	23 %
10-070-51-6500	EQUIPMENT	0.00	0.00	18,000.00	18,000.00	0 %
10-070-51-6801	DEBT SERVICE - PRINCIPAL	0.00	0.00	38,996.00	38,996.00	0 %
10-070-51-6802	DEBT SERVICE - INTEREST	0.00	0.00	5,818.00	5,818.00	0 %
10-070-51-6914	TRANSFER TO FIRE VOLUNTE	6,023.33	18,069.99	72,280.00	54,210.01	25 %
10-070-51-6928	TRANSFER TO SWR SDC-LOA	0.00	76,206.94	76,207.00	0.06	100 %
	Fire Department Totals	114,028.17	391,170.46	1,389,301.00	998,130.54	28 %

Financial Statement Versus Budget

For Fiscal: 2020-2021 Period Ending: 9/30/2020

		September 2020-2021 MTD Activity	2020-2021 YTD Activity	2020-2021 Budget	Budget Remaining	% of Budget Used
Police Department						
10-080-51-6051	SALARIES	156,280.92	459,894.21	1,965,000.00	1,505,105.79	23 %
10-080-51-6053	OVERTIME	10,043.17	29,965.65	170,000.00	140,034.35	18 %
10-080-51-6061	FRINGE BENEFITS	98,353.73	285,302.00	1,345,000.00	1,059,698.00	21 %
10-080-51-6201	OFFICE SUPPLIES	208.07	853.32	5,000.00	4,146.68	17 %
10-080-51-6210	MATERIALS AND SUPPLIES	555.80	735.91	5,200.00	4,464.09	14 %
10-080-51-6214	ANIMAL CONTROL/SHELTER	0.00	278.35	3,250.00	2,971.65	9 %
10-080-51-6231	WEAPONS SKILLS	211.08	551.08	8,000.00	7,448.92	7 %
10-080-51-6232	INVESTIGATIONS	214.99	5,478.37	18,000.00	12,521.63	30 %
10-080-51-6235	FIRING RANGE IMPROVEMEN	52.00	115.70	3,500.00	3,384.30	3 %
10-080-51-6236	EVIDENCE CONTROL	28.96	191.46	1,300.00	1,108.54	15 %
10-080-51-6240	FUEL	926.11	4,818.42	30,000.00	25,181.58	16 %
10-080-51-6272	UNIFORMS & CLEANING	459.43	709.91	20,000.00	19,290.09	4 %
10-080-51-6315	OTHER EQUIPMENT	42.40	1,127.39	10,000.00	8,872.61	11 %
10-080-51-6355	SAFETY/OSHA	0.00	0.00	3,850.00	3,850.00	0 %
10-080-51-6401	TELECOMMUNICATIONS	1,075.69	3,652.14	27,200.00	23,547.86	13 %
10-080-51-6430	MAINTENANCE & RENTAL COI	299.52	8,852.38	26,800.00	17,947.62	33 %
10-080-51-6433	FLEET SERVICE TOTAL CARE	3,333.33	9,999.99	40,000.00	30,000.01	25 %
10-080-51-6452	COMPUTER SERVICES	2,582.70	11,380.76	29,100.00	17,719.24	39 %
10-080-51-6461	DISPATCH SERVICES	0.00	49,961.01	205,500.00	155,538.99	24 %
10-080-51-6465	PROFESSIONAL SERVICES	943.59	10,680.39	13,800.00	3,119.61	77 %
10-080-51-6472	COMMUNITY RELATIONS	27.16	27.16	1,000.00	972.84	3 %
10-080-51-6475	EMPLOYEE DEVELOPMENT	0.00	0.00	3,000.00	3,000.00	0 %
10-080-51-6479	PROFESSIONAL MEMBERSHIP	0.00	0.00	500.00	500.00	0 %
10-080-51-6481	TRAVEL AND TRAINING	0.00	745.84	15,000.00	14,254.16	5 %
10-080-51-6526	FIRING RANGE EXPANSION	0.00	0.00	8,000.00	8,000.00	0 %
10-080-51-6740	RAIN/PRIORS	0.00	7,856.12	23,000.00	15,143.88	34 %
	Police Department Totals	275,638.65	893,177.56	3,981,000.00	3,087,822.44	22 %

Financial Statement Versus Budget

For Fiscal: 2020-2021 Period Ending: 9/30/2020

		September 2020-2021 MTD Activity	2020-2021 YTD Activity	2020-2021 Budget	Budget Remaining	% of Budget Used
Library						
10-090-53-6051	SALARIES	26,159.04	74,238.95	320,000.00	245,761.05	23 %
10-090-53-6061	FRINGE BENEFITS	13,509.49	39,185.51	198,000.00	158,814.49	20 %
10-090-53-6201	OFFICE SUPPLIES	321.01	733.40	3,500.00	2,766.60	21 %
10-090-53-6202	POSTAGE	7.31	19.45	200.00	180.55	10 %
10-090-53-6210	MATERIALS AND SUPPLIES	280.59	1,234.30	3,500.00	2,265.70	35 %
10-090-53-6260	PERIODICALS	80.00	2,073.97	3,300.00	1,226.03	63 %
10-090-53-6300	MAINTENANCE & RENTAL COI	75.00	696.50	2,300.00	1,603.50	30 %
10-090-53-6309	REPAIRS AND MAINTENANCE	0.00	696.17	7,000.00	6,303.83	10 %
10-090-53-6359	BOOKS	4,647.44	9,557.49	45,000.00	35,442.51	21 %
10-090-53-6396	SPECIAL PROGRAMS	0.00	0.00	1,500.00	1,500.00	0 %
10-090-53-6401	TELECOMMUNICATIONS	184.93	555.69	2,500.00	1,944.31	22 %
10-090-53-6406	HVAC, ENERGY AND LIGHTING	694.56	2,278.06	14,000.00	11,721.94	16 %
10-090-53-6452	COMPUTER SERVICES	0.00	1,633.37	3,000.00	1,366.63	54 %
10-090-53-6466	PROFESSIONAL SERVICES-C	13.80	41.40	4,000.00	3,958.60	1 %
10-090-53-6481	TRAVEL AND EDUCATION	100.00	100.00	1,500.00	1,400.00	7 %
10-090-53-6526	BUILDING IMPROVEMENTS	0.00	0.00	32,650.00	32,650.00	0 %
10-090-53-6600	MISCELLANEOUS	6.57	6.57	1,500.00	1,493.43	0 %
	Library Totals	46,079.74	133,050.83	643,450.00	510,399.17	21 %

		September 2020-2021 MTD Activity	2020-2021 YTD Activity	2020-2021 Budget	Budget Remaining	% of Budget Used
Parks						
10-103-53-6051	SALARIES	10,639.27	37,682.93	160,000.00	122,317.07	24 %
10-103-53-6061	FRINGE BENEFITS	5,186.82	18,445.01	97,000.00	78,554.99	19 %
10-103-53-6210	MATERIALS AND SUPPLIES	1,764.40	3,142.81	14,000.00	10,857.19	22 %
10-103-53-6240	FUEL	269.88	1,272.58	6,000.00	4,727.42	21 %
10-103-53-6309	REPAIRS AND MAINTENANCE	0.00	0.00	7,000.00	7,000.00	0 %
10-103-53-6323	MISCELLANEOUS TOOLS	94.97	94.97	4,000.00	3,905.03	2 %
10-103-53-6401	TELECOMMUNICATIONS	101.91	307.45	2,000.00	1,692.55	15 %
10-103-53-6406	HVAC, ENERGY AND LIGHTING	402.82	1,158.69	8,000.00	6,841.31	14 %
10-103-53-6430	MAINTENANCE & RENTAL COSTS	630.00	2,109.00	9,000.00	6,891.00	23 %
10-103-53-6433	FLEET SERVICE TOTAL CARE	833.33	2,499.99	10,000.00	7,500.01	25 %
10-103-53-6452	COMPUTER SERVICES	34.37	868.18	2,000.00	1,131.82	43 %
10-103-53-6459	RECREATION	0.00	21.62	0.00	-21.62	0 %
10-103-53-6460	COMMUNITY EVENTS AND PROGRAMS	131.52	7,124.66	45,000.00	37,875.34	16 %
10-103-53-6465	PROFESSIONAL SERVICES	846.90	2,110.70	8,000.00	5,889.30	26 %
10-103-53-6475	EMPLOYEE DEVELOPMENT	0.00	0.00	1,000.00	1,000.00	0 %
10-103-53-6481	TRAVEL AND EDUCATION	0.00	0.00	3,000.00	3,000.00	0 %
10-103-53-6486	RECREATION GRANT PROGRAMS	0.00	0.00	15,000.00	15,000.00	0 %
10-103-53-6500	EQUIPMENT	0.00	0.00	5,000.00	5,000.00	0 %
10-103-53-6953	EQUIPMENT RESERVE	0.00	0.00	20,000.00	20,000.00	0 %
	Parks Totals	20,936.19	76,838.59	416,000.00	339,161.41	18 %

Financial Statement Versus Budget

For Fiscal: 2020-2021 Period Ending: 9/30/2020

		September 2020-2021 MTD Activity	2020-2021 YTD Activity	2020-2021 Budget	Budget Remaining	% of Budget Used
Aquatic Center						
10-105-53-6051	SALARIES	28,226.69	90,932.05	470,000.00	379,067.95	19 %
10-105-53-6061	FRINGE BENEFITS	9,331.07	32,627.35	120,000.00	87,372.65	27 %
10-105-53-6204	PRINTING & POSTAGE	0.00	0.00	100.00	100.00	0 %
10-105-53-6207	ADVERTISING	0.00	0.00	2,500.00	2,500.00	0 %
10-105-53-6210	MATERIALS AND SUPPLIES	18.49	144.63	3,000.00	2,855.37	5 %
10-105-53-6212	SUPPLIES - JANITORIAL	0.00	178.29	7,000.00	6,821.71	3 %
10-105-53-6223	PRO SHOP & CONCESSIONS	0.00	116.38	32,500.00	32,383.62	0 %
10-105-53-6224	PROGRAM SUPPLIES	14.99	14.99	3,000.00	2,985.01	0 %
10-105-53-6234	UNIFORMS	487.35	487.35	1,000.00	512.65	49 %
10-105-53-6251	CHEMICALS	1,154.20	3,497.59	38,000.00	34,502.41	9 %
10-105-53-6309	REPAIRS AND MAINTENANCE	339.44	1,991.11	40,000.00	38,008.89	5 %
10-105-53-6350	OFFICE EXPENSES	0.00	0.00	2,000.00	2,000.00	0 %
10-105-53-6400	ELECTRICAL SERVICE	6,398.84	19,138.38	85,000.00	65,861.62	23 %
10-105-53-6401	TELECOMMUNICATIONS	511.37	1,520.29	3,000.00	1,479.71	51 %
10-105-53-6412	GAS SERVICE	2,478.27	8,099.78	55,000.00	46,900.22	15 %
10-105-53-6452	COMPUTER SERVICES	630.87	1,807.98	8,000.00	6,192.02	23 %
10-105-53-6465	PROFESSIONAL SERVICES	452.00	5,206.00	12,000.00	6,794.00	43 %
10-105-53-6481	TRAVEL AND EDUCATION	0.00	0.00	3,000.00	3,000.00	0 %
10-105-53-6482	PROFESSIONAL SERVICES-AC	631.82	1,749.65	20,000.00	18,250.35	9 %
10-105-53-6600	MISCELLANEOUS	39.12	544.01	5,000.00	4,455.99	11 %
10-105-53-6928	TRANSFER TO SWR SDC-INTE	0.00	109,642.26	109,643.00	0.74	100 %
	Aquatic Center Totals	50,714.52	277,698.09	1,019,743.00	742,044.91	27 %

Financial Statement Versus Budget

For Fiscal: 2020-2021 Period Ending: 9/30/2020

		September 2020-2021 MTD Activity	2020-2021 YTD Activity	2020-2021 Budget	Budget Remaining	% of Budget Used
Planning Department						
10-108-50-6051	SALARIES	19,443.17	55,790.10	223,000.00	167,209.90	25 %
10-108-50-6061	FRINGE BENEFITS	11,119.99	32,540.14	145,000.00	112,459.86	22 %
10-108-50-6200	MATERIALS AND SUPPLIES	0.00	75.83	1,000.00	924.17	8 %
10-108-50-6205	PRINTING	41.10	41.10	200.00	158.90	21 %
10-108-50-6209	PUBLIC NOTICES/ADVERTISIN	244.63	489.01	1,000.00	510.99	49 %
10-108-50-6240	FUEL	20.37	155.55	600.00	444.45	26 %
10-108-50-6350	OFFICE EXPENSES	69.99	143.00	1,000.00	857.00	14 %
10-108-50-6394	PLANNING COMMISSION EXPI	64.90	64.90	1,000.00	935.10	6 %
10-108-50-6401	TELECOMMUNICATIONS	41.52	126.28	2,500.00	2,373.72	5 %
10-108-50-6433	FLEET SERVICE TOTAL CARE	166.67	500.01	2,000.00	1,499.99	25 %
10-108-50-6452	COMPUTER SERVICES	34.38	938.41	2,600.00	1,661.59	36 %
10-108-50-6458	RV ABATEMENT	0.00	1,041.60	1,000.00	-41.60	104 %
10-108-50-6465	PROFESSIONAL SERVICES	74.04	11,401.87	50,000.00	38,598.13	23 %
10-108-50-6481	TRAVEL AND EDUCATION	240.00	890.00	3,500.00	2,610.00	25 %
10-108-50-6600	MISCELLANEOUS	0.00	124.02	750.00	625.98	17 %
	Planning Department Totals	31,560.76	104,321.82	435,150.00	330,828.18	24 %

		September 2020-2021 MTD Activity	2020-2021 YTD Activity	2020-2021 Budget	Budget Remaining	% of Budget Used
Non-Departmental & Contingency						
10-111-50-6467	CRF ELIGIBLE EXPENSES	38,202.39	38,202.39	0.00	-38,202.39	0 %
10-111-50-6503	IT EQUIPMENT	5,150.34	9,450.38	50,000.00	40,549.62	19 %
10-111-50-6505	EV CHARGING STATIONS	0.00	0.00	11,200.00	11,200.00	0 %
10-111-50-6801	DEBT SERVICE-UR PRINCIPAL	0.00	78,064.00	116,064.00	38,000.00	67 %
10-111-50-6815	DEBT SERVICE UR-INTEREST	0.00	4,731.50	35,181.00	30,449.50	13 %
10-111-50-6823	2016 JEFFERSON ST BLDG-PF	2,149.00	6,438.00	25,898.00	19,460.00	25 %
10-111-50-6824	2016 JEFFERSON ST BLDG-IN	199.00	606.00	2,278.00	1,672.00	27 %
10-111-50-6825	ARMORY PROPERTY	0.00	0.00	30,000.00	30,000.00	0 %
10-111-50-6932	TRANSFER TO RISK MANAGEI	18,750.00	56,250.00	225,000.00	168,750.00	25 %
10-111-50-6970	OPERATING CONTINGENCIES	0.00	0.00	100,000.00	100,000.00	0 %
10-111-50-6990	UNAPPROPRIATED FUND BAL	0.00	0.00	1,641,686.00	1,641,686.00	0 %
	Non-Departmental & Contingency Totals	64,450.73	193,742.27	2,237,307.00	2,043,564.73	9 %
5 - Expense Totals:		873,145.61	3,265,790.24	14,090,000.00	10,824,209.76	23 %
10 - GENERAL FUND Totals:		-366,768.38	-1,963,735.86	0.00	1,963,735.86	0 %
12 - CAPITAL PROJECTS FUND						
12-400-00-5902	BEGINNING BALANCE-PROP S	0.00	0.00	170,000.00	170,000.00	0 %
4 - Revenue Totals:		0.00	0.00	170,000.00	170,000.00	0 %
Capital Projects						
12-150-50-6915	TRANSFER TO STREET FUND	0.00	0.00	170,000.00	170,000.00	0 %
	Capital Projects Totals	0.00	0.00	170,000.00	170,000.00	0 %
5 - Expense Totals:		0.00	0.00	170,000.00	170,000.00	0 %
12 - CAPITAL PROJECTS FUND Totals:		0.00	0.00	0.00	0.00	0 %
14 - RISK MANAGEMENT FUND						
14-400-00-5900	BEGINNING BALANCE	0.00	0.00	180,000.00	180,000.00	0 %
14-480-00-4830	MISCELLANEOUS REVENUE	0.00	1,757.72	5,000.00	3,242.28	35 %
14-499-00-4930	TRANSFER FROM GENERAL F	18,750.00	56,250.00	225,000.00	168,750.00	25 %
14-499-00-4932	TRANSFER FROM BUILDING II	291.67	875.01	3,500.00	2,624.99	25 %
14-499-00-4944	TRANSFER FROM PUBLIC WO	12,041.66	36,124.98	148,000.00	111,875.02	24 %
4 - Revenue Totals:		31,083.33	95,007.71	561,500.00	466,492.29	17 %
Risk Management						
14-140-50-6210	MATERIALS AND SUPPLIES	0.00	0.00	5,000.00	5,000.00	0 %
14-140-50-6441	PROPERTY/AUTO INSURANCE	0.00	120,551.90	115,000.00	-5,551.90	105 %
14-140-50-6442	LIABILITY INSURANCE	179.00	139,303.38	136,500.00	-2,803.38	102 %
14-140-50-6443	WORKERS' COMPENSATION II	1,811.02	101,127.11	125,000.00	23,872.89	81 %
	Risk Management Totals	1,990.02	360,982.39	381,500.00	20,517.61	95 %

Financial Statement Versus Budget

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		September 2020-2021 MTD Activity	2020-2021 YTD Activity	2020-2021 Budget	Budget Remaining	% of Budget Used
Capital Projects						
14-150-50-6980	OPERATING CONTINGENCIES	0.00	0.00	180,000.00	180,000.00	0 %
	Capital Projects Totals	0.00	0.00	180,000.00	180,000.00	0 %
5 - Expense Totals:		1,990.02	360,982.39	561,500.00	200,517.61	64 %
14 - RISK MANAGEMENT FUND Totals:		29,093.31	-265,974.68	0.00	265,974.68	0 %
15 - BUILDING INSPECTIONS FUND						
15-400-00-5900	BEGINNING BALANCE	0.00	0.00	690,000.00	690,000.00	0 %
15-410-01-4230	PERMITS	72,444.84	242,419.41	450,000.00	207,580.59	54 %
15-480-00-4830	MISCELLANEOUS REVENUE	10.00	160.00	500.00	340.00	32 %
15-499-00-4963	TRANSFER FROM SDC FUND	3,947.92	11,843.76	47,375.00	35,531.24	25 %
4 - Revenue Totals:		76,402.76	254,423.17	1,187,875.00	933,451.83	21 %
Building Inspections Fund						
15-115-50-6051	SALARIES	20,162.93	57,345.52	225,000.00	167,654.48	25 %
15-115-50-6061	FRINGE BENEFITS	12,958.70	37,786.21	165,000.00	127,213.79	23 %
15-115-50-6210	MATERIALS AND SUPPLIES	48.30	223.70	4,000.00	3,776.30	6 %
15-115-50-6240	FUEL	30.56	233.34	2,000.00	1,766.66	12 %
15-115-50-6401	TELECOMMUNICATIONS	310.91	938.74	4,500.00	3,561.26	21 %
15-115-50-6433	FLEET SERVICE TOTAL CARE	166.67	500.01	2,000.00	1,499.99	25 %
15-115-50-6452	COMPUTER SERVICES	1,053.52	2,133.49	3,500.00	1,366.51	61 %
15-115-50-6456	E-PERMITTING SERVICES	5,179.95	14,598.57	16,000.00	1,401.43	91 %
15-115-50-6465	PROFESSIONAL SERVICES	337.00	337.00	2,000.00	1,663.00	17 %
15-115-50-6481	TRAVEL AND EDUCATION	135.00	135.00	6,000.00	5,865.00	2 %
15-115-50-6600	MISCELLANEOUS	0.00	7.31	4,000.00	3,992.69	0 %
15-115-50-6900	TRANSFER TO GENERAL FUN	3,500.00	10,500.00	42,000.00	31,500.00	25 %
15-115-50-6920	TRANSFER TO FLEET-VEHICL	416.67	1,250.01	5,000.00	3,749.99	25 %
15-115-50-6932	TRANSFER TO RISK MANAGEI	291.67	875.01	3,500.00	2,624.99	25 %
15-115-50-6980	OPERATING CONTINGENCIES	0.00	0.00	703,375.00	703,375.00	0 %
	Building Inspections Fund Totals	44,591.88	126,863.91	1,187,875.00	1,061,011.09	11 %
5 - Expense Totals:		44,591.88	126,863.91	1,187,875.00	1,061,011.09	11 %
15 - BUILDING INSPECTIONS FUND Totals:		31,810.88	127,559.26	0.00	-127,559.26	0 %
18 - POLICE OFFICER FEE AND FIREFIGHTER/EMS FEE						
18-400-00-5900	BEGINNING BALANCE-POLICE	0.00	0.00	12,000.00	12,000.00	0 %
18-400-00-5901	BEGINNING BALANCE-FF/EMS	0.00	0.00	25,000.00	25,000.00	0 %
18-420-01-4443	POLICE OFFICER FEE	17,217.11	55,533.31	220,000.00	164,466.69	25 %
18-420-01-4449	FIREFIGHTER/EMS FEE	15,688.17	50,601.87	200,000.00	149,398.13	25 %
4 - Revenue Totals:		32,905.28	106,135.18	457,000.00	350,864.82	23 %
Police Officer Fee and Firefighter/EMS Fee						
18-218-50-6051	POLICE OFFICER SALARIES	3,632.09	17,877.70	125,000.00	107,122.30	14 %
18-218-50-6061	POLICE OFFICER FRINGE BEN	1,498.39	8,218.88	95,000.00	86,781.12	9 %
18-218-50-6980	OPERATING CONTINGENCIES	0.00	0.00	12,000.00	12,000.00	0 %
18-218-51-6051	FIREFIGHTER/EMS SALARIES	9,551.91	31,260.09	140,000.00	108,739.91	22 %
18-218-51-6061	FIREFIGHTER/EMS FRINGE BE	4,943.26	15,793.57	60,000.00	44,206.43	26 %
18-218-51-6981	OPERATING CONTINGENCIES	0.00	0.00	25,000.00	25,000.00	0 %
	Police Officer Fee and Firefighter/EMS Fee Totals	19,625.65	73,150.24	457,000.00	383,849.76	16 %
5 - Expense Totals:		19,625.65	73,150.24	457,000.00	383,849.76	16 %
18 - POLICE OFFICER FEE AND FIREFIGHTER/EMS FEE To		13,279.63	32,984.94	0.00	-32,984.94	0 %
20 - STREET FUND						
20-400-00-5900	BEGINNING BALANCE	0.00	0.00	2,250,000.00	2,250,000.00	0 %
20-430-01-4220	PROPORTIONATE SHARE FEE	2,200.00	13,200.00	50,000.00	36,800.00	26 %
20-430-01-4831	MISCELLANEOUS STREET	14,830.56	23,112.79	50,000.00	26,887.21	46 %

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		September 2020-2021 MTD Activity	2020-2021 YTD Activity	2020-2021 Budget	Budget Remaining	% of Budget Used
20-430-02-4332	STATE HIGHWAY APPROPRIA	92,549.48	159,714.58	1,265,000.00	1,105,285.42	13 %
20-470-00-4334	STATE HIGHWAY FED MONEY	0.00	0.00	800,000.00	800,000.00	0 %
20-480-00-4610	INTEREST ON INVESTMENTS	2,799.11	9,828.78	65,000.00	55,171.22	15 %
20-499-00-4940	TRANSFER FROM CAPITAL PF	0.00	0.00	170,000.00	170,000.00	0 %
4 - Revenue Totals:		112,379.15	205,856.15	4,650,000.00	4,444,143.85	4 %
Street Admin & Engineering						
20-021-52-6051	SALARIES	12,276.93	33,876.08	175,000.00	141,123.92	19 %
20-021-52-6053	OVERTIME	0.00	0.00	4,000.00	4,000.00	0 %
20-021-52-6061	FRINGE BENEFITS	8,345.33	24,066.40	145,000.00	120,933.60	17 %
20-021-52-6210	MATERIALS AND SUPPLIES	1,402.06	12,520.50	60,000.00	47,479.50	21 %
20-021-52-6307	VEHICLE-EQUIPMENT EXPEN	4,166.67	12,500.01	50,000.00	37,499.99	25 %
20-021-52-6309	REPAIRS AND MAINTENANCE	79.50	412.61	3,200.00	2,787.39	13 %
20-021-52-6314	TRAFFIC SIGNAL MAINTENAN	25.37	113.67	2,500.00	2,386.33	5 %
20-021-52-6320	TOOLS	0.00	884.20	4,000.00	3,115.80	22 %
20-021-52-6401	TELECOMMUNICATIONS	255.83	830.51	3,500.00	2,669.49	24 %
20-021-52-6415	STREET LIGHTING	11,250.19	30,603.68	130,000.00	99,396.32	24 %
20-021-52-6452	COMPUTER SERVICES	34.37	1,477.58	6,000.00	4,522.42	25 %
20-021-52-6458	WEED ABATEMENT	18.51	128.03	2,000.00	1,871.97	6 %
20-021-52-6465	PROFESSIONAL SERVICES	4,760.16	30,421.93	45,000.00	14,578.07	68 %
20-021-52-6475	EMPLOYEE DEVELOPMENT	0.00	0.00	1,000.00	1,000.00	0 %
20-021-52-6480	SAFETY EQUIPMENT & TRAINI	63.70	701.03	1,000.00	298.97	70 %
20-021-52-6481	TRAVEL AND EDUCATION	0.00	0.00	1,000.00	1,000.00	0 %
20-021-52-6500	EQUIPMENT	0.00	0.00	35,000.00	35,000.00	0 %
20-021-52-6519	CONTRACTUAL OVERLAYS-H	0.00	0.00	800,000.00	800,000.00	0 %
20-021-52-6520	CONTRACTUAL OVERLAYS	0.00	0.00	545,000.00	545,000.00	0 %
20-021-52-6521	SIDEWALKS	0.00	1,000.00	40,000.00	39,000.00	3 %
20-021-52-6840	2019 MAIN ST LOAN - PRINCIP	0.00	0.00	28,000.00	28,000.00	0 %
20-021-52-6841	2019 MAIN ST LOAN - INTERE	0.00	0.00	20,880.00	20,880.00	0 %
20-021-52-6900	TRANSFER TO GENERAL FUN	7,783.33	23,349.99	93,400.00	70,050.01	25 %
20-021-52-6928	TRANSFER TO SEWER SDC-LI	1,457.72	4,373.16	17,493.00	13,119.84	25 %
20-021-52-6931	TRANSFER TO FLEET-CAP EQ	291.67	875.01	3,500.00	2,624.99	25 %
20-021-52-6932	TRANSFER TO RISK MANAGEI	958.33	2,874.99	11,500.00	8,625.01	25 %
20-021-52-6956	SPECIAL RESERVES-BARBER	0.00	0.00	220,000.00	220,000.00	0 %
	Street Admin & Engineering Totals	53,169.67	181,009.38	2,447,973.00	2,266,963.62	7 %

		September 2020-2021 MTD Activity	2020-2021 YTD Activity	2020-2021 Budget	Budget Remaining	% of Budget Used
Debt Service & Contingency						
20-026-52-6970	OPERATING CONTINGENCIES	0.00	0.00	2,202,027.00	2,202,027.00	0 %
	Debt Service & Contingency Totals	0.00	0.00	2,202,027.00	2,202,027.00	0 %

5 - Expense Totals:

53,169.67	181,009.38	4,650,000.00	4,468,990.62	4 %
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20 - STREET FUND Totals:

59,209.48	24,846.77	0.00	-24,846.77	0 %
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24 - SYSTEMS DEVELOPMENT FUND

24-400-00-5928	BEGINNING BALANCE - STREE	0.00	0.00	950,000.00	950,000.00	0 %
24-400-00-5938	BEGINNING BALANCE - PARK	0.00	0.00	1,200,000.00	1,200,000.00	0 %
24-400-00-5942	BEGINNING BALANCE - WATEI	0.00	0.00	1,920,000.00	1,920,000.00	0 %
24-400-00-5950	BEGINNING BALANCE - SEWE	0.00	0.00	4,650,416.00	4,650,416.00	0 %
24-400-00-5975	BEGINNING BALANCE - STORI	0.00	0.00	635,000.00	635,000.00	0 %
24-410-01-4454	SEWER SDC CHARGES	65,771.00	293,883.02	530,000.00	236,116.98	55 %
24-430-01-4453	STORM SDC CHARGES	8,325.68	46,735.18	120,000.00	73,264.82	39 %
24-430-01-4455	STREET SDC CHARGES	47,279.45	149,835.78	450,000.00	300,164.22	33 %
24-440-01-4456	PARK SDC CHARGES	25,815.00	136,201.50	280,000.00	143,798.50	49 %
24-444-03-4900	FINANCE PROCEEDS-DEQ LO	0.00	0.00	7,600,000.00	7,600,000.00	0 %
24-444-03-4917	REIMBURSEMENTS - SEWER :	0.00	499,597.74	499,598.00	0.26	100 %
24-444-03-4918	REIMBURSEMENTS-SEWER S	2,915.44	8,746.32	34,986.00	26,239.68	25 %
24-470-00-4452	WATER SDC CHARGES	73,851.18	292,509.19	515,000.00	222,490.81	57 %

4 - Revenue Totals:

223,957.75	1,427,508.73	19,385,000.00	17,957,491.27	7 %
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Systems Development

24-095-52-6580	STREET PROJECTS	17,402.68	43,954.75	1,370,750.00	1,326,795.25	3 %
24-095-52-6588	STORM PROJECTS	7,452.68	14,354.75	747,200.00	732,845.25	2 %
24-095-52-6901	TRANSFER TO GENERAL FUN	1,500.00	4,500.00	18,000.00	13,500.00	25 %
24-095-52-6902	TRANSFER TO BUILDING FUN	937.50	2,812.50	11,250.00	8,437.50	25 %
24-095-53-6552	PARK PROJECTS	0.00	0.00	1,461,800.00	1,461,800.00	0 %
24-095-53-6901	TRANSFER TO GENERAL FUN	933.33	2,799.99	11,200.00	8,400.01	25 %
24-095-53-6902	TRANSFER TO BUILDING FUN	583.33	1,749.99	7,000.00	5,250.01	25 %
24-095-55-6591	WATER PROJECTS/OVERSIZI	0.00	2,680.42	2,401,525.00	2,398,844.58	0 %
24-095-55-6901	TRANSFER TO GENERAL FUN	1,716.67	5,150.01	20,600.00	15,449.99	25 %
24-095-55-6902	TRANSFER TO BUILDING FUN	1,072.92	3,218.76	12,875.00	9,656.24	25 %
24-095-56-6577	SEWER RECLAIMED WATER F	0.00	0.00	8,600,000.00	8,600,000.00	0 %
24-095-56-6596	SEWER PROJECTS/ OVERSIZI	125,935.22	257,232.71	4,680,550.00	4,423,317.29	5 %
24-095-56-6901	TRANSFER TO GENERAL FUN	1,766.67	5,300.01	21,200.00	15,899.99	25 %
24-095-56-6902	TRANSFER TO BUILDING FUN	1,104.17	3,312.51	13,250.00	9,937.49	25 %
24-095-57-6901	TRANSFER TO GENERAL FUN	400.00	1,200.00	4,800.00	3,600.00	25 %
24-095-57-6902	TRANSFER TO BUILDING FUN	250.00	750.00	3,000.00	2,250.00	25 %
	Systems Development Totals	161,055.17	349,016.40	19,385,000.00	19,035,983.60	2 %

5 - Expense Totals:

161,055.17	349,016.40	19,385,000.00	19,035,983.60	2 %
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24 - SYSTEMS DEVELOPMENT FUND Totals:

62,902.58	1,078,492.33	0.00	-1,078,492.33	0 %
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26 - TRUST FUND

26-400-00-5921	BEGINNING BALANCE - FIRE E	0.00	19,333.31	20,300.00	966.69	95 %
26-400-00-5922	BEGINNING BALANCE - FIRE E	0.00	28,518.67	35,000.00	6,481.33	81 %
26-400-00-5931	BEGINNING BALANCE - FIRE V	0.00	60,249.39	10,000.00	-50,249.39	602 %
26-400-00-5939	BEGINNING BALANCE - PARK	0.00	26,195.76	26,000.00	-195.76	101 %
26-400-00-5941	BEGINNING BALANCE - LIBRA	0.00	23,963.09	35,000.00	11,036.91	68 %
26-400-00-5947	BEGINNING BALANCE - MID-V	0.00	5,990.78	5,000.00	-990.78	120 %
26-400-00-5949	BEGINNING BALANCE - DELBE	0.00	4,854.18	3,500.00	-1,354.18	139 %
26-400-00-5951	BEGINNING BALANCE - GLOW	0.00	4,936.26	4,900.00	-36.26	101 %
26-400-00-5952	BEGINNING BALANCE - FRIEN	0.00	5,070.61	5,000.00	-70.61	101 %
26-400-00-5955	BEGINNING BALANCE - OTHEI	0.00	3,198.12	3,200.00	1.88	100 %
26-420-02-4331	FIRE EXTRICATION TEAM	0.00	0.00	15,000.00	15,000.00	0 %
26-420-02-4336	MID-VALLEY RESERVE TRAINI	0.00	0.00	5,000.00	5,000.00	0 %
26-420-02-4711	TRANSFER IN GF-FIRE VOLUN	6,023.33	18,069.99	72,280.00	54,210.01	25 %

Financial Statement Versus Budget

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		September 2020-2021 MTD Activity	2020-2021 YTD Activity	2020-2021 Budget	Budget Remaining	% of Budget Used
26-420-02-4712	FIRE VOLUNTEER APPRECIAT	119.80	298.20	1,720.00	1,421.80	17 %
26-420-03-4702	HARPY BOVARD SCHOLARSH	0.00	500.00	500.00	0.00	100 %
26-440-01-4740	PARK DEVELOPMENT TRUST	0.00	500.00	500.00	0.00	100 %
26-440-02-4707	LIBRARY	0.00	6,831.25	28,000.00	21,168.75	24 %
26-440-02-4741	GLOW RUN TRUST	0.00	0.00	15,000.00	15,000.00	0 %
26-440-03-4351	FRIENDS OF THE DALLAS AQL	0.00	4,200.00	5,000.00	800.00	84 %
26-440-15-4750	DELBERT HUNTER ARBORETU	25.00	2,425.00	21,500.00	19,075.00	11 %
26-480-00-4743	MISCELLANEOUS DONATION	0.00	0.00	10,000.00	10,000.00	0 %
4 - Revenue Totals:		6,168.13	215,134.61	322,400.00	107,265.39	67 %
Trust Fund						
26-011-50-6710	MISCELLANEOUS DONATION	0.00	0.00	10,000.00	10,000.00	0 %
26-011-51-6532	FIRE TR - EXTRICATION EXPE	0.00	0.00	50,000.00	50,000.00	0 %
26-011-51-6534	FIRE TRUST - OTHER EXPENC	0.00	0.00	3,200.00	3,200.00	0 %
26-011-51-6770	FIRE RESERVE-FUTURE SCHC	0.00	0.00	17,800.00	17,800.00	0 %
26-011-51-6771	FIRE TR - HARPY BOVARD SC	0.00	0.00	3,000.00	3,000.00	0 %
26-011-51-6772	FIRE VOLUNTEER APPRECIAT	4,600.25	11,864.55	84,000.00	72,135.45	14 %
26-011-51-6776	MID-VALLEY RESERVE TRAINI	0.00	0.00	10,000.00	10,000.00	0 %
26-011-53-6541	FRIENDS OF THE DALLAS AQL	0.00	0.00	10,000.00	10,000.00	0 %
26-011-53-6551	PARK DEVELOPMENT TRUST	0.00	268.80	26,500.00	26,231.20	1 %
26-011-53-6558	LIBRARY TRUST EXPENDITUR	864.06	9,846.34	63,000.00	53,153.66	16 %
26-011-53-6725	DELBERT HUNTER ARBORETU	753.49	4,202.08	25,000.00	20,797.92	17 %
	Trust Fund Totals	6,217.80	26,181.77	302,500.00	276,318.23	9 %

		September 2020-2021 MTD Activity	2020-2021 YTD Activity	2020-2021 Budget	Budget Remaining	% of Budget Used
Grants Fund						
26-012-53-6545	GLOW RUN TRUST EXPENDIT	0.00	4,936.26	19,900.00	14,963.74	25 %
	Grants Fund Totals	0.00	4,936.26	19,900.00	14,963.74	25 %
5 - Expense Totals:		6,217.80	31,118.03	322,400.00	291,281.97	10 %
26 - TRUST FUND Totals:		-49.67	184,016.58	0.00	-184,016.58	0 %
28 - GRANTS FUND						
28-400-00-5953	BEGINNING BALANCE - EV CH	0.00	0.00	-20,000.00	-20,000.00	0 %
28-400-00-5960	BEGINNING BALANCE - CDBG	0.00	-4,005.17	0.00	4,005.17	0 %
28-400-00-5963	BEGINNING BALANCE - POLIC	0.00	2,194.05	4,000.00	1,805.95	55 %
28-400-00-5964	BEGINNING BALANCE - FIRE C	0.00	208.88	209.00	0.12	100 %
28-400-00-5966	BEGINNING BALANCE - TRAIL	0.00	-9,272.91	0.00	9,272.91	0 %
28-400-00-5967	BEGINNING BALANCE - ODOT	0.00	-11,682.13	0.00	11,682.13	0 %
28-400-00-5970	BEGINNING BALANCE - READ'	0.00	1,294.72	2,650.00	1,355.28	49 %
28-420-02-4380	AMBULANCE GRANT	0.00	4,500.00	0.00	-4,500.00	0 %
28-420-02-4381	OTHER - POLICING GRANTS	0.00	1,053.00	5,000.00	3,947.00	21 %
28-420-03-4310	FEMA AFG EMS GRANT	2,086.39	2,086.39	16,310.00	14,223.61	13 %
28-420-03-4311	FEMA AFG FIRE GRANT-SAFE	0.00	0.00	140,000.00	140,000.00	0 %
28-430-03-4313	STIP/ODOT GRANT	0.00	0.00	2,410,000.00	2,410,000.00	0 %
28-430-03-4318	EV CHARGING STATION GRAM	0.00	0.00	100,000.00	100,000.00	0 %
28-440-02-4340	READY TO READ GRANT	0.00	0.00	2,000.00	2,000.00	0 %
28-440-02-4399	BUSINESS OREGON PASS-TH	0.00	45,000.00	0.00	-45,000.00	0 %
28-440-03-4330	COMM DEV BLOCK GRANT	0.00	145,205.17	0.00	-145,205.17	0 %
4 - Revenue Totals:		2,086.39	176,582.00	2,660,169.00	2,483,587.00	7 %
Grants Fund						
28-012-50-6517	EV CHARGING STATION	0.00	14,172.50	80,000.00	65,827.50	18 %
28-012-50-6557	BUSINESS OREGON PASS THI	0.00	45,000.00	0.00	-45,000.00	0 %
28-012-51-6530	FEMA AFG EMS GRANT	0.00	0.00	16,310.00	16,310.00	0 %
28-012-51-6535	AMBULANCE GRANT	0.00	2,828.39	0.00	-2,828.39	0 %
28-012-51-6537	FIRE GRANT	0.00	0.00	209.00	209.00	0 %
28-012-51-6570	POLICE EQUIPMENT	0.00	0.00	9,000.00	9,000.00	0 %
28-012-51-6905	TRANSFER TO GENERAL FUN	0.00	0.00	140,000.00	140,000.00	0 %
28-012-52-6518	CDBG GRANT	0.00	141,200.00	0.00	-141,200.00	0 %
28-012-52-6524	GODSEY ST IMPROVEMENTS	0.00	0.00	2,410,000.00	2,410,000.00	0 %
28-012-53-6556	READY TO READ	36.97	157.46	4,650.00	4,492.54	3 %
	Grants Fund Totals	36.97	203,358.35	2,660,169.00	2,456,810.65	8 %
5 - Expense Totals:		36.97	203,358.35	2,660,169.00	2,456,810.65	8 %
28 - GRANTS FUND Totals:		2,049.42	-26,776.35	0.00	26,776.35	0 %
29 - URBAN RENEWAL AGENCY						
29-400-00-5900	BEGINNING BALANCE	0.00	0.00	430,000.00	430,000.00	0 %
29-450-00-4100	CURRENT PROPERTY TAXES	0.00	1,468.77	225,000.00	223,531.23	1 %
29-450-00-4110	DELINQUENT PROPERTY TAX	537.25	1,935.86	3,500.00	1,564.14	55 %
29-480-00-4610	INTEREST ON INVESTMENTS	415.94	1,951.42	15,000.00	13,048.58	13 %
29-480-00-4830	MISCELLANEOUS REVENUE	0.00	985.62	20,000.00	19,014.38	5 %
4 - Revenue Totals:		953.19	6,341.67	693,500.00	687,158.33	1 %

		September 2020-2021 MTD Activity	2020-2021 YTD Activity	2020-2021 Budget	Budget Remaining	% of Budget Used
Urban Renewal						
29-019-50-6051	SALARIES	0.00	0.00	9,000.00	9,000.00	0 %
29-019-50-6061	FRINGE BENEFITS	0.00	0.00	3,000.00	3,000.00	0 %
29-019-50-6210	MATERIALS AND SUPPLIES	0.00	0.00	250.00	250.00	0 %
29-019-50-6465	PROFESSIONAL SERVICES	0.00	0.00	28,000.00	28,000.00	0 %
29-019-50-6473	FACADE GRANT PROGRAM	0.00	9,250.00	250,000.00	240,750.00	4 %
29-019-50-6484	MINOR MAINTENANCE FACAD	0.00	1,000.00	10,000.00	9,000.00	10 %
29-019-50-6507	SPECIAL PROJECTS	0.00	686.61	10,000.00	9,313.39	7 %
29-019-50-6529	SENIOR CENTER	15,488.07	16,328.07	25,000.00	8,671.93	65 %
29-019-50-6553	PROPERTY AQUISITION	0.00	0.00	25,000.00	25,000.00	0 %
29-019-50-6600	MISCELLANEOUS	0.00	115.25	3,000.00	2,884.75	4 %
29-019-50-6908	TRANSFER TO GF-DEBT SERV	0.00	82,795.50	151,246.00	68,450.50	55 %
29-019-50-6955	DEBT SERVICE RESERVE	0.00	0.00	151,246.00	151,246.00	0 %
29-019-50-6980	OPERATING CONTINGENCIES	0.00	0.00	20,000.00	20,000.00	0 %
29-019-50-6981	ART MURAL CONTINGENCIES	0.00	0.00	7,758.00	7,758.00	0 %
	Urban Renewal Totals	15,488.07	110,175.43	693,500.00	583,324.57	16 %
5 - Expense Totals:		15,488.07	110,175.43	693,500.00	583,324.57	16 %
29 - URBAN RENEWAL AGENCY Totals:		-14,534.88	-103,833.76	0.00	103,833.76	0 %
45 - GENERAL LONG TERM DEBT FUND						
45-470-00-4901	REIMBURSEMENTS - GENERA	8,741.96	26,225.88	104,904.00	78,678.12	25 %
45-470-00-4912	REIMBURSEMENTS - SEWER I	1,450.57	4,351.71	17,407.00	13,055.29	25 %
45-470-00-4913	REIMBURSEMENTS - FLEET FI	269.58	808.74	3,235.00	2,426.26	25 %
45-470-00-4914	REIMBURSEMENTS - STREET	680.36	2,041.08	8,164.00	6,122.92	25 %
45-470-00-4915	REIMBURSEMENTS - WATER I	1,193.84	3,581.52	14,326.00	10,744.48	25 %
45-470-00-4919	REIMBURSEMENTS - BUILDING	500.64	1,501.92	6,008.00	4,506.08	25 %
4 - Revenue Totals:		12,836.95	38,510.85	154,044.00	115,533.15	25 %
General Long Term Debt						
45-016-32-6801	DEBT SERVICE - PRINCIPAL	0.00	0.00	100,000.00	100,000.00	0 %
45-016-54-6802	DEBT SERVICE - INTEREST	0.00	0.00	54,044.00	54,044.00	0 %
	General Long Term Debt Totals	0.00	0.00	154,044.00	154,044.00	0 %
5 - Expense Totals:		0.00	0.00	154,044.00	154,044.00	0 %
45 - GENERAL LONG TERM DEBT FUND Totals:		12,836.95	38,510.85	0.00	-38,510.85	0 %
50 - SEWER FUND						
50-400-00-5900	BEGINNING BALANCE	0.00	0.00	770,000.00	770,000.00	0 %
50-444-01-4469	SEWER SERVICE CHARGES	299,100.00	948,162.32	3,650,000.00	2,701,837.68	26 %
50-444-01-4834	MISCELLANEOUS SEWER	7,336.95	20,644.42	75,000.00	54,355.58	28 %
50-480-00-4610	INTEREST ON INVESTMENTS	1,140.36	3,314.28	45,000.00	41,685.72	7 %
4 - Revenue Totals:		307,577.31	972,121.02	4,540,000.00	3,567,878.98	21 %
Sewer Admin & Engineering						
50-031-56-6051	SALARIES	28,491.49	78,546.11	335,000.00	256,453.89	23 %
50-031-56-6053	OVERTIME	0.00	0.00	3,000.00	3,000.00	0 %
50-031-56-6061	FRINGE BENEFITS	19,042.30	55,345.28	280,000.00	224,654.72	20 %
50-031-56-6210	MATERIALS AND SUPPLIES	398.83	2,130.52	20,000.00	17,869.48	11 %
50-031-56-6275	DEQ PERMITS	0.00	0.00	22,000.00	22,000.00	0 %
50-031-56-6307	VEHICLE-EQUIPMENT EXPEN:	10,416.67	31,250.01	125,000.00	93,749.99	25 %
50-031-56-6309	REPAIRS AND MAINTENANCE	2,077.50	7,480.56	100,000.00	92,519.44	7 %
50-031-56-6320	TOOLS	0.00	0.00	3,500.00	3,500.00	0 %
50-031-56-6401	TELECOMMUNICATIONS	303.81	803.23	4,000.00	3,196.77	20 %
50-031-56-6406	HVAC, ENERGY AND LIGHTING	162.09	526.33	4,000.00	3,473.67	13 %
50-031-56-6452	COMPUTER SERVICES	34.37	1,878.49	9,000.00	7,121.51	21 %
50-031-56-6465	PROFESSIONAL SERVICES	65,076.54	258,272.67	850,000.00	591,727.33	30 %
50-031-56-6475	EMPLOYEE DEVELOPMENT	270.00	990.00	1,000.00	10.00	99 %
50-031-56-6480	SAFETY EQUIPMENT & TRAIN	63.70	63.70	1,000.00	936.30	6 %

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		September 2020-2021 MTD Activity	2020-2021 YTD Activity	2020-2021 Budget	Budget Remaining	% of Budget Used
50-031-56-6481	TRAVEL AND EDUCATION	340.00	340.00	1,000.00	660.00	34 %
50-031-56-6500	EQUIPMENT	487.50	487.50	50,000.00	49,512.50	1 %
50-031-56-6579	I & I	0.00	0.00	400,000.00	400,000.00	0 %
50-031-56-6598	SEWER REPLACEMENT PROJ	0.00	0.00	50,000.00	50,000.00	0 %
50-031-56-6599	WWTF EQUIPMENT REPLACEI	0.00	5,440.69	196,000.00	190,559.31	3 %
50-031-56-6900	TRANSFER TO GENERAL FUN	45,916.67	137,750.01	551,000.00	413,249.99	25 %
50-031-56-6932	TRANSFER TO RISK MANAGEI	6,500.00	19,500.00	78,000.00	58,500.00	25 %
	Sewer Admin & Engineering Totals	179,581.47	600,805.10	3,083,500.00	2,482,694.90	19 %

		September 2020-2021 MTD Activity	2020-2021 YTD Activity	2020-2021 Budget	Budget Remaining	% of Budget Used
Debt Service & Contingency						
50-036-56-6818	2015 SEWER DEQ LOAN-PRIN	0.00	0.00	265,000.00	265,000.00	0 %
50-036-56-6819	2015 SEWER DEQ LOAN-INTEI	0.00	0.00	84,000.00	84,000.00	0 %
50-036-56-6820	2017 SEWER LOAN-PRINCIPAI	0.00	0.00	54,000.00	54,000.00	0 %
50-036-56-6821	2017 SEWER LOAN-INTEREST	0.00	9,689.23	19,402.00	9,712.77	50 %
50-036-56-6970	OPERATING CONTINGENCIES	0.00	0.00	1,034,098.00	1,034,098.00	0 %
	Debt Service & Contingency Totals	0.00	9,689.23	1,456,500.00	1,446,810.77	1 %
5 - Expense Totals:		179,581.47	610,494.33	4,540,000.00	3,929,505.67	13 %
50 - SEWER FUND Totals:		127,995.84	361,626.69	0.00	-361,626.69	0 %
51 - STORMWATER FUND						
51-400-00-5900	BEGINNING BALANCE	0.00	0.00	175,000.00	175,000.00	0 %
51-445-01-4490	STORMWATER SERVICE CHAI	33,812.49	108,249.55	420,000.00	311,750.45	26 %
51-445-01-4833	MISCELLANEOUS STORMWAT	0.00	0.00	2,000.00	2,000.00	0 %
51-480-00-4610	INTEREST ON INVESTMENTS	305.19	872.27	3,000.00	2,127.73	29 %
4 - Revenue Totals:		34,117.68	109,121.82	600,000.00	490,878.18	18 %
Stormwater Maintenance						
51-051-57-6051	SALARIES	5,344.33	14,669.47	62,000.00	47,330.53	24 %
51-051-57-6053	OVERTIME	0.00	0.00	2,000.00	2,000.00	0 %
51-051-57-6061	FRINGE BENEFITS	2,312.70	6,457.28	33,000.00	26,542.72	20 %
51-051-57-6210	MATERIALS AND SUPPLIES	0.00	0.00	7,000.00	7,000.00	0 %
51-051-57-6275	DEQ PERMITS	0.00	0.00	2,000.00	2,000.00	0 %
51-051-57-6307	VEHICLE-EQUIPMENT EXPEN:	2,083.33	6,249.99	25,000.00	18,750.01	25 %
51-051-57-6309	REPAIRS AND MAINTENANCE	0.00	975.00	3,000.00	2,025.00	33 %
51-051-57-6312	MATERIAL DISPOSAL	0.00	5,213.16	22,000.00	16,786.84	24 %
51-051-57-6320	TOOLS	0.00	12.52	1,700.00	1,687.48	1 %
51-051-57-6401	TELECOMMUNICATIONS	24.43	156.95	600.00	443.05	26 %
51-051-57-6452	COMPUTER SERVICES	34.38	634.61	2,000.00	1,365.39	32 %
51-051-57-6465	PROFESSIONAL SERVICES	900.00	900.00	5,000.00	4,100.00	18 %
51-051-57-6475	EMPLOYEE DEVELOPMENT	0.00	0.00	500.00	500.00	0 %
51-051-57-6480	SAFETY EQUIPMENT & TRAIN	0.00	0.00	500.00	500.00	0 %
51-051-57-6481	TRAVEL AND EDUCATION	0.00	0.00	500.00	500.00	0 %
51-051-57-6522	STORMWATER PROJECTS	0.00	0.00	50,000.00	50,000.00	0 %
51-051-57-6587	CULVERT INSTALLS/REPLACE	0.00	0.00	175,000.00	175,000.00	0 %
51-051-57-6900	TRANSFER TO GENERAL FUN	5,750.00	17,250.00	69,000.00	51,750.00	25 %
51-051-57-6928	TRANSFER TO SEWER SDC-LI	1,457.72	4,373.16	17,493.00	13,119.84	25 %
51-051-57-6932	TRANSFER TO RISK MANAGEI	208.33	624.99	2,500.00	1,875.01	25 %
51-051-57-6980	OPERATING CONTINGENCIES	0.00	0.00	119,207.00	119,207.00	0 %
	Stormwater Maintenance Totals	18,115.22	57,517.13	600,000.00	542,482.87	10 %
5 - Expense Totals:		18,115.22	57,517.13	600,000.00	542,482.87	10 %
51 - STORMWATER FUND Totals:		16,002.46	51,604.69	0.00	-51,604.69	0 %
52 - WATER FUND						
52-400-00-5900	BEGINNING BALANCE	0.00	0.00	2,825,000.00	2,825,000.00	0 %
52-442-01-4463	SALE OF WATER	388,770.25	1,035,311.96	2,900,000.00	1,864,688.04	36 %
52-442-01-4465	NEW ACCOUNT FEES	1,301.51	3,933.01	14,000.00	10,066.99	28 %
52-442-01-4468	SERVICE CONNECTIONS	5,174.34	18,686.34	55,000.00	36,313.66	34 %
52-442-01-4832	MISCELLANEOUS WATER	6,330.04	15,741.77	90,000.00	74,258.23	17 %
52-480-00-4610	INTEREST ON INVESTMENTS	4,554.41	13,638.69	120,000.00	106,361.31	11 %
4 - Revenue Totals:		406,130.55	1,087,311.77	6,004,000.00	4,916,688.23	18 %

Financial Statement Versus Budget

For Fiscal: 2020-2021 Period Ending: 9/30/2020

		September 2020-2021 MTD Activity	2020-2021 YTD Activity	2020-2021 Budget	Budget Remaining	% of Budget Used
Water Admin & Engineering						
52-041-55-6051	SALARIES	52,663.40	145,803.77	575,000.00	429,196.23	25 %
52-041-55-6053	OVERTIME	1,930.70	3,741.37	10,000.00	6,258.63	37 %
52-041-55-6061	FRINGE BENEFITS	34,016.37	97,252.34	435,000.00	337,747.66	22 %
52-041-55-6210	MATERIALS AND SUPPLIES	14,561.30	72,775.77	225,000.00	152,224.23	32 %
52-041-55-6265	PERMITS	0.00	44.80	10,000.00	9,955.20	0 %
52-041-55-6307	VEHICLE-EQUIPMENT EXPEN:	8,333.33	24,999.99	100,000.00	75,000.01	25 %
52-041-55-6309	REPAIRS AND MAINTENANCE	4,171.86	10,881.01	40,000.00	29,118.99	27 %
52-041-55-6320	TOOLS	0.00	433.23	5,000.00	4,566.77	9 %
52-041-55-6401	TELECOMMUNICATIONS	971.56	2,845.33	13,000.00	10,154.67	22 %
52-041-55-6406	HVAC, ENERGY AND LIGHTING	13,389.81	36,389.95	135,000.00	98,610.05	27 %
52-041-55-6452	COMPUTER SERVICES	4,199.62	6,271.57	17,000.00	10,728.43	37 %
52-041-55-6465	PROFESSIONAL SERVICES	5,456.20	10,752.95	125,000.00	114,247.05	9 %
52-041-55-6475	EMPLOYEE DEVELOPMENT	0.00	208.00	2,500.00	2,292.00	8 %
52-041-55-6480	SAFETY EQUIPMENT & TRAIN	0.00	367.36	3,000.00	2,632.64	12 %
52-041-55-6481	TRAVEL AND EDUCATION	0.00	0.00	3,000.00	3,000.00	0 %
52-041-55-6500	EQUIPMENT	487.50	487.50	50,000.00	49,512.50	1 %
52-041-55-6562	CLAY STREET LINE REHAB	0.00	0.00	500,000.00	500,000.00	0 %
52-041-55-6564	WTP CAPITAL IMPROVEMENT	0.00	0.00	235,000.00	235,000.00	0 %
52-041-55-6589	WATER LINE REPLACEMENT F	0.00	0.00	75,000.00	75,000.00	0 %
52-041-55-6900	TRANSFER TO GENERAL FUN	42,916.67	128,750.01	515,000.00	386,249.99	25 %
52-041-55-6932	TRANSFER TO RISK MANAGEI	2,750.00	8,250.00	33,000.00	24,750.00	25 %
	Water Admin & Engineering Totals	185,848.32	550,254.95	3,106,500.00	2,556,245.05	18 %

		September 2020-2021 MTD Activity	2020-2021 YTD Activity	2020-2021 Budget	Budget Remaining	% of Budget Used
Debt Service & Contingency						
52-046-55-6830	2015 SRF LOAN - PRINCIPAL	0.00	0.00	39,457.00	39,457.00	0 %
52-046-55-6831	2015 SRF LOAN - INTEREST	0.00	0.00	33,280.00	33,280.00	0 %
52-046-55-6832	2016 DEQ CWSRF LOAN-PRIN	0.00	39,976.00	80,234.00	40,258.00	50 %
52-046-55-6833	2016 DEQ CWSRF LOAN-INTEI	0.00	11,504.00	22,726.00	11,222.00	51 %
52-046-55-6834	2017 WATER LOAN - PRINCIP/	0.00	0.00	330,000.00	330,000.00	0 %
52-046-55-6835	2017 WATER LOAN - INTERES	0.00	50,224.21	100,569.00	50,344.79	50 %
52-046-55-6970	OPERATING CONTINGENCIES	0.00	0.00	2,291,234.00	2,291,234.00	0 %
	Debt Service & Contingency Totals	0.00	101,704.21	2,897,500.00	2,795,795.79	4 %
5 - Expense Totals:		185,848.32	651,959.16	6,004,000.00	5,352,040.84	11 %
52 - WATER FUND Totals:		220,282.23	435,352.61	0.00	-435,352.61	0 %
58 - FLEET MANAGEMENT FUND						
58-400-00-5900	BEGINNING BALANCE	0.00	0.00	365,000.00	365,000.00	0 %
58-470-00-4906	REIMBURSED SERVICES	17,828.12	25,862.48	70,000.00	44,137.52	37 %
58-480-00-4470	GAS AND OIL REIMBURSEMENT	342.47	1,719.31	6,500.00	4,780.69	26 %
58-480-00-4472	FLEET SERVICE TOTAL CARE	25,000.00	75,000.00	300,000.00	225,000.00	25 %
58-480-00-4473	FLEET SERVICE TOTAL CARE	9,666.66	28,999.98	116,000.00	87,000.02	25 %
58-480-00-4474	FLEET SERVICE TOTAL CARE	166.67	500.01	2,000.00	1,499.99	25 %
58-480-00-4835	SALE OF EQUIPMENT	87.00	718.00	5,000.00	4,282.00	14 %
58-499-00-4931	TRANSFER IN-CAPITAL EQUIP	291.67	875.01	3,500.00	2,624.99	25 %
58-499-00-4932	TRANSFER FROM BUILDING F	416.67	1,250.01	5,000.00	3,749.99	25 %
4 - Revenue Totals:		53,799.26	134,924.80	873,000.00	738,075.20	15 %
Fleet Management Fund						
58-075-50-6051	SALARIES	12,324.96	34,079.48	135,000.00	100,920.52	25 %
58-075-50-6061	FRINGE BENEFITS	8,339.44	23,841.36	115,000.00	91,158.64	21 %
58-075-50-6210	MATERIALS AND SUPPLIES	301.27	1,501.75	6,000.00	4,498.25	25 %
58-075-50-6241	FUEL & OIL	2,516.25	9,660.33	48,000.00	38,339.67	20 %
58-075-50-6245	PARTS AND SERVICE	3,064.93	10,890.44	100,000.00	89,109.56	11 %
58-075-50-6246	PARTS AND SERVICE-INTERG	1,470.81	6,696.27	15,000.00	8,303.73	45 %
58-075-50-6309	REPAIRS AND MAINTENANCE	242.85	722.55	6,000.00	5,277.45	12 %
58-075-50-6320	TOOLS	47.75	338.74	6,000.00	5,661.26	6 %
58-075-50-6401	TELECOMMUNICATIONS	369.96	1,162.33	5,000.00	3,837.67	23 %
58-075-50-6406	HVAC, ENERGY AND LIGHTING	587.92	1,702.89	12,500.00	10,797.11	14 %
58-075-50-6452	COMPUTER SERVICES	740.86	1,496.47	6,000.00	4,503.53	25 %
58-075-50-6481	TRAVEL AND EDUCATION	0.00	0.00	3,000.00	3,000.00	0 %
58-075-50-6504	BUILDING IMPROVEMENTS	0.00	0.00	25,000.00	25,000.00	0 %
58-075-50-6600	MISCELLANEOUS	0.00	402.03	8,500.00	8,097.97	5 %
58-075-50-6900	TRANSFER TO GENERAL FUN	4,166.67	12,500.01	50,000.00	37,499.99	25 %
58-075-50-6932	TRANSFER TO RISK MANAGEI	1,625.00	4,875.00	19,500.00	14,625.00	25 %
58-075-50-6933	TRANSFER TO GENERAL FUN	0.00	0.00	20,000.00	20,000.00	0 %
58-075-50-6980	OPERATING CONTINGENCIES	0.00	0.00	292,500.00	292,500.00	0 %
	Fleet Management Fund Totals	35,798.67	109,869.65	873,000.00	763,130.35	13 %
5 - Expense Totals:		35,798.67	109,869.65	873,000.00	763,130.35	13 %
58 - FLEET MANAGEMENT FUND Totals:		18,000.59	25,055.15	0.00	-25,055.15	0 %



CITY OF DALLAS CITY COUNCIL STAFF REPORT

MEETING DATE: 10/19/2020
AGENDA ITEM NO. 7a
TOPIC: Republic Services Rates
PREPARED BY: Brian Latta
APPROVED BY:  Brian Latta
ATTACHMENTS: A – Republic Services’ Presentation Materials

RECOMMENDED ACTION:

Staff recommends the City Council hear from and discuss the rate adjustment proposal from Republic Services for refuse and recycling services they provide to the city of Dallas. Staff further recommends the Council direct city staff to prepare a resolution adopting the proposed fee adjustments.

BACKGROUND:

Republic Services has an exclusive franchise agreement with the City of Dallas to provide refuse and recycling services. From time to time, the company evaluates its rates and will request the City Council approve adjustments to the rates it charges our citizens.

Attachment A is a copy of the adjusted and new rates proposal from Republic Services. A brief summary of the adjusted and new rates include:

- A 3.9% rate increase for all rates (residential, commercial, other)
- A new \$15.00 Recycling Contamination Fee
- A new \$15.00 Yard Debris Contamination Fee

Attachment A provides a detailed breakdown of the existing rates for all services and a comparison breakdown of the proposed rates (3.9% increase) for all services.

To adjust the rates Republic Services charges, the City Council must approve a resolution. Staff recommends the Council direct staff to prepare such a resolution for adoption at the November 2nd meeting.

SUMMARY TIMELINE:

10/19/2020 – Republic Services staff presentation to City Council
11/02/2020 – City Council considers resolution to adjust rates
01/01/2021 – Adjusted rates become effective

FISCAL IMPACT:

The proposed rates would impact our citizens and businesses. According to Republic Services, the residential increase would be roughly \$0.90 per month.

RECOMMENDED MOTION:

I move to direct city staff to prepare a resolution adopting the rates presented by Republic Services.

ATTACHMENTS:

A – Republic Services’ Presentation Materials

September 28, 2020

Mayor Brian Dalton
City of Dallas City Council
City of Dallas Staff

This report provides information necessary to calculate the annual Refuse Rate Index effective January 1, 2021. As stated in the Rate Modification and Rate Adjustment Statement this calculation is based on the Consumer Price Index and disposal costs. Based on these factors, the adjustment effective January 1, 2021 will be calculated at 3.9%, or an average of \$0.90 per residential account per month.

Included with this letter is information about trends we are seeing with regard to trash and recycling during Covid-19. We want to keep the City informed with information about what is the new norm for the time being. In addition, we are asking that a contamination fee to be added to the approved rate sheet for both yard debris/organics and recycling carts. As a part of this new norm, we are seeing more contamination as customers fill up their trash carts faster.

We appreciate your comments and suggestions as you review this document. Feel free to contact me with questions.

Best Regards,

Julie Jackson



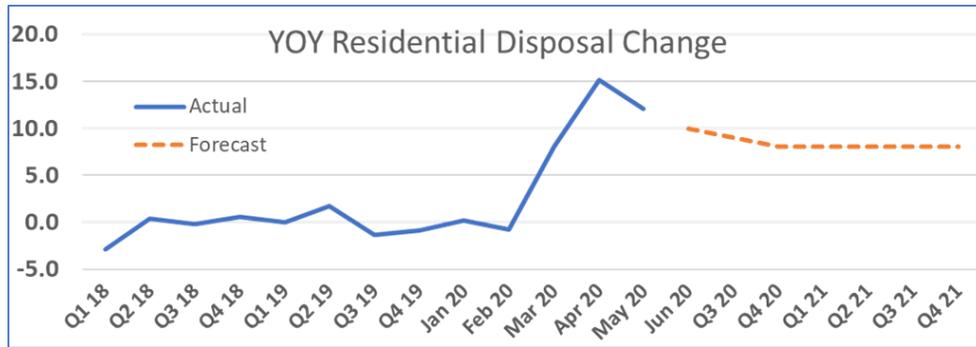
Municipal Relations Manager
Republic Services
541-936-1334
Jjackson6@republicservices.com

Proposed Additions to the Republic Services Rate Sheet

- 1. Recycling Contamination Fee \$15.00
- 2. Yard Debris Contamination Fee \$15.00

There fees are being requested due to the large amounts of contamination we are seeing in these carts. Anecdotally, we believe this is due to what is for now the new norm, more waste from residential customers with no place to put it. We are taking a two-prong approach to this issue.

- 1. Charging a contamination fee (first offense will generate a warning, with the fee be charged if the cart is contaminated again.)
- 2. Providing information in customer newsletter about cart sizes available.



Residential volumes increased as much as 40% during the shelter-in-place weeks.

Residents forced to remain home

More family with children home from college and school

Panic purchasing in early weeks

More e-Commerce and at-home delivery

Republic Services - City of Dallas RRI

	Index: June 30, 2019	Index: June 30, 2020	% Change	Weight	Refuse Index
CPI - West Size Class B/C All Urban Consumers	155.956	158.816	1.8%	75%	1.4%
Coffin Butte Disposal Rate	\$ 44.00	\$ 48.00	9.1%	15%	1.4%
PRC Disposal Rate	\$ 42.50	\$ 47.50	11.8%	10%	1.2%
Rate Adjustment %					3.9%
					100.0%
Adjustment Factor					103.9%

Residential		
Can, 20, 35g, 90g, On Call, EOW-YW & RC		
Service	Monthly	Bi-Monthly
HHW Fee	\$0.25	\$0.50
1 Can	\$22.40	\$44.80
2 Can	\$42.75	\$85.50
3 Can	\$63.10	\$126.20
32g bi-wk	NA	
20g cart	\$18.65	\$37.30
35g cart	\$20.35	\$40.70
65g cart	NA	
90g cart	\$33.10	\$66.20
64g cart Monthly	NA	
90g cart Monthly	NA	
On call 35g	\$11.45	Per Pick Up
2nd Yr w/ Weekly or bi-weekly Trash	\$11.45	\$22.90
2nd RC w/ Weekly or bi-weekly Trash	\$0.00	\$0.00
YW w/On Call or Monthly Trash	NA	
RC w/On Call or Monthly Trash	NA	
RC Only	NA	
Drive Up	\$23.05	\$46.10
Misc		
Return Trip (In Area-On Service Day)-RTN		\$28.93
Residential Extra Pick Up - EXR		Hourly
Residential Container Exchange (1x year @ no charge)		\$20.45

Mobile Home Pk Non-Standard Cart-(park pays for 35g)
Customer pays difference between larger cart and 35g

Special Pick Ups - Rt 420 - Within 2 Days of Request	
FUR-Furniture	\$35.50
MAT-Mattress or boxspring	\$31.10
BU1-Dead Deer	\$33.50
MIL-Dead Deer Mileage	\$1.60
Special Pick Ups - Rt 914 - Serv Day	
APP-Appliance Without Freon	\$34.33
APN-Appliance With Freon	\$44.43
Misc	
EXB-Extra 32 gal can/bag/box/heavy	\$7.70
Extra loose garbage per yard-EXY	\$29.39
Time per minute to p/u loose garbage (5minute min)	\$2.10
Each Extra Person Req To Pu Loose Garbage Per Min	\$1.08
LLK-Locking Cart Set Up	\$12.25
Labor Charges Per Hour (Calculation-Per Min X 60)	\$126.00

Supplemental Service Fees	
Commercial Delivery	\$29.24
Commercial Exchange-EXC	NA
Commercial Dry Run-DRY	\$63.00
Commercial Extra Lift-EXT	See Below EXT
Commercial Extra Yardage-EXY	\$29.39
Commercial Relocate-REL	\$63.00
Commercial Removal	NA
Industrial Delivery	\$53.65
Industrial Exchange-EXC	NA
Industrial Exchange-Off Site	NA
Industrial Dry Run-DRY	\$63.00
Industrial Relocate-REL	\$69.05
Industrial Removal	\$63.00
Residential Delivery	\$30.00
Residential Removal (delinquent / per cart)	NA
Late Fee	0.75%
Returned Check Fee	\$25.00
Service Interrupt Fee	\$30.00
Account Origination Fee	\$10.00
Commercial Container Recovery Fee	\$400.00
Industrial Container Recovery Fee	\$4,000.00
Bin Replacement	NA
32/35g Cart Recovery/Replacement	\$75.00
65G/RC Cart Recovery/Replacement	\$75.00
90g Yc Cart Recovery/Replacement	\$75.00
Monthly Recycle Processing Surcharge	\$0.00

Temp		
Size	1st Dump	Extra Dump
2yd	\$69.05	\$56.30
EXT Rates		
Size	Dump Fee	Rent
1 yd	\$42.20	NA
1.5 yd	\$48.50	NA
2 yd	\$56.30	NA
3 yd	NA	NA
4 yd	NA	NA
6 yd	NA	NA
Mixed Organics		
1st Cart		NA
Extra Food Waste Carts		NA
Recycling		
RC	32g/65g/90g	\$2.00
Misc:	EP1-Return Trip	NA

Commercial						
HHW COMM FEE - PER YD (Applies to all com multi-family containers only)						\$1.40
Auto						
Size	1/week	2/week	3/week	4/week	5/week	
1 yd	NA	NA	NA	NA	NA	NA
1.5 yd	NA	NA	NA	NA	NA	NA
2 yd	NA	NA	NA	NA	NA	NA
3 yd	NA	NA	NA	NA	NA	NA
4 yd	NA	NA	NA	NA	NA	NA
6 yd	NA	NA	NA	NA	NA	NA
Manual						
Size	1/week	2/week	3/week	4/week	5/week	
1 yd	\$112.40	\$205.15	\$299.90	\$393.90	\$488.05	
1.5 yd	\$139.70	\$262.85	\$386.00	\$509.30	\$632.80	
2 yd	\$169.70	\$322.70	\$475.25	\$627.75	\$780.55	
3 yd	NA	NA	NA	NA	NA	
4 yd	NA	NA	NA	NA	NA	
6 yd	NA	NA	NA	NA	NA	

Customer Owned - Auto					
Size	1/week	2/week	3/week	4/week	5/week
1 yd	NA	NA	NA	NA	NA
1.5 yd	NA	NA	NA	NA	NA
2 yd	NA	NA	NA	NA	NA
3 yd	NA	NA	NA	NA	NA
4 yd	NA	NA	NA	NA	NA
6 yd	NA	NA	NA	NA	NA

Customer Owned - Manual					
Size	1/week	2/week	3/week	4/week	5/week
1 yd	NA	NA	NA	NA	NA
1.5 yd	NA	NA	NA	NA	NA
2 yd	NA	NA	NA	NA	NA
3 yd	NA	NA	NA	NA	NA
4 yd	NA	NA	NA	NA	NA
6 yd	NA	NA	NA	NA	NA

Misc:	EP1-Return Trip	NA	LLK-Locking Container Set Up	\$57.50	LOC-Lock & Key	Do Not Provide	XCS-Container Over Weight Charge per 500 lbs	NA	Bulk pick up same as residential
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Temp	
Prepayment	\$307.50
30yd Haul	\$230.05
Rent Per Day	Pro Rated
Rent Per Month	\$383.50
Perm	
10yd Haul	\$230.05
20yd Haul	\$230.05
30yd Haul	\$230.05
40yd Haul	\$245.40
Perm Rent Per Month 10yd	\$126.55
Perm Rent Per Month 20yd	\$126.55
Perm Rent Per Month 30yd	\$126.55
Perm Rent Per Month 40yd	\$126.55
Perm Industrial Rent Per Month 10yd RE (lidded)	\$153.70
Perm Industrial Rent Per Month 20yd RE (lidded)	\$153.70
Perm Industrial Rent Per Month 30yd RE (lidded)	\$153.70
Perm Industrial Rent Per Month 40yd RE (lidded)	\$153.70

Trash Compactors	
30yd Trash Compactor Haul Fee	\$304.20
35yd Trash Compactor Haul Fee	\$304.20
40yd Trash Compactor Haul Fee	\$304.20
Cardboard Compactors	
30yd OCC Compactor Haul Fee	\$304.20
35yd OCC Compactor Haul Fee	\$304.20
40yd OCC Compactor Haul Fee	\$304.20
Disposal *Pass Through Charges	
Trash - Per Ton	\$49.00
Wood - Per Ton	\$47.50
YW - Per Ton	\$47.50
Env Fee - Trash/YW/Wood	\$18.00
Metal	\$0.00
Concrete	?

Industrial

Security Box	
Rent	\$119.00
Delivery	\$35.00
Removal	\$35.00

Compactors						
Size	On Call	1/week	2/week	3/week	4/week	5/week
4yd	NA	NA	NA	NA	NA	NA
6yd	NA	NA	NA	NA	NA	NA

Misc	
Lidded Ind. Cont. Add. Rental Fee per Month	NA
Compactor Cleaning	Per Hour
Asbestos Haul	\$357.90
Metro City Metal Haul	HOURLY RATE
WRI Haul	HOURLY RATE
TIR-Tires	\$12.85
BU2-Tires with rim	\$19.20
BU3-Truck Tires	\$32.05
BU4-Truck Tires with rim	\$38.45



CITY OF DALLAS CITY COUNCIL STAFF REPORT

MEETING DATE: October 19, 2020
AGENDA ITEM NO. 8a
TOPIC: Second Reading of Ordinance No. 1837 amending Dallas City Code 7.878 exemptions to the transient lodging tax
PREPARED BY: Cecilia Ward
APPROVED BY:  Brian Latta
ATTACHMENTS: A – Ordinance No. 1837
B – Redline version of proposed code changes

RECOMMENDED ACTION:

Staff recommends the City Council pass the first reading of Ordinance No. 1837 amending certain provisions of the Dallas City Code relating to the Dallas Transient Lodging Tax.

BACKGROUND:

In 2020, the state legislature amended ORS 320.308 exemptions to transient lodging tax. The Dallas City Code was last updated in 2018. Approval of the proposed changes will amend the Dallas City Code 7.878 to incorporate the new state law language on exemptions to the transient lodging tax.

SUMMARY TIMELINE:

09/28/2020 - Administration Committee moved to forward the proposed DCC 7.878 code change to City Council for approval.

10/05/2020 – Council passes first reading of Ordinance

10/19/2020 – Council passes second reading of Ordinance

FISCAL IMPACT:

NA

DALLAS 2030 VISION IMPACT:

NA

RECOMMENDED MOTION:

N/A – Second Reading of Ordinance No. 1837.

ATTACHMENTS:

A – Ordinance No. 1837

B – Redline version of proposed code changes

ORDINANCE NO. 1837

An Ordinance amending certain provisions of the Dallas City Code relating to the Dallas Transient Lodging Tax.

THE CITY OF DALLAS DOES ORDAIN AS FOLLOWS:

Section 1. Dallas City Code Section 7.878 is amended and restated in its entirety as follows:

7.878 Exemptions.

No tax under this chapter shall be imposed upon:

(1) A dwelling unit in a hospital, health care facility, long term care facility or any other residential facility that is licensed, registered or certified by the Department of Human Services or the Oregon Health Authority.

(2) A dwelling unit in a facility providing treatment for drug or alcohol abuse or providing mental health treatment.

(3) A dwelling unit that is used by members of the general public for temporary human occupancy for fewer than 30 days per year. The exemption granted under this subsection does not apply to a dwelling unit that is rented out as transient lodging using a platform of any kind provided in any manner by a transient lodging intermediary.

(4) A dwelling unit, the consideration for which is funded through a contract with a government agency and the purpose of which is to provide emergency or temporary shelter.

(5) A dwelling unit at a nonprofit youth or church camp, nonprofit conference center or other nonprofit facility.

(6) A dwelling unit that is leased or otherwise occupied by the same person for a consecutive period of 30 days or more during the year. The requirements of this subsection are satisfied even if the physical dwelling unit changes during the consecutive period, if:

(a) All dwelling units occupied are within the same facility; and

(b) The person paying consideration for the transient lodging is the same person throughout the consecutive period.

Section 2. This Ordinance shall be effective December 1, 2020.

Read for the first time: October 5, 2020.

Read for the second time: October 19, 2020.

Adopted by the City Council: October 19, 2020.

Approved by the Mayor: October 19, 2020.

BRIAN W. DALTON, MAYOR

ATTEST:

APPROVED AS TO FORM:

BRIAN LATTA,
CITY MANAGER

LANE P. SHETTERLY, CITY
ATTORNEY

7.878 Exemptions.

No tax under this chapter shall be imposed upon:

- ~~—(1) Any occupant for more than 30 successive calendar days with respect to any rent imposed for the period commencing after the first 30 days of successive occupancy;~~
- ~~—(2) Any occupant whose rent is of a value less than \$2 per day;~~
- ~~—(3) Any person who rents a private home, vacation cabin or like facility from any owner who rents the facilities incidental to his or her own use thereof for periods greater than 30 days;~~
- ~~—(4) An occupant of a hospital, medical clinic, assisted living facility, health care facility, adult foster care facility or home for aged people licensed by the State of Oregon;~~
- ~~—(5) An occupant of a public institution or facility owned and operated by a unit of the government and not operating under the veil of private sector competition; or~~
- ~~—(6) An occupant of a facility operated by a nonprofit organization for the purpose of providing temporary emergency shelter for victims of domestic violence, elder abuse, child abuse, sexual abuse or physical abuse.~~

(1) A dwelling unit in a hospital, health care facility, long term care facility or any other residential facility that is licensed, registered or certified by the Department of Human Services or the Oregon Health Authority.

(2) A dwelling unit in a facility providing treatment for drug or alcohol abuse or providing mental health treatment.

(3) A dwelling unit that is used by members of the general public for temporary human occupancy for fewer than 30 days per year. The exemption granted under this subsection does not apply to a dwelling unit that is rented out as transient lodging using a platform of any kind provided in any manner by a transient lodging intermediary.

(4) A dwelling unit, the consideration for which is funded through a contract with a government agency and the purpose of which is to provide emergency or temporary shelter.

(5) A dwelling unit at a nonprofit youth or church camp, nonprofit conference center or other nonprofit facility.

(6) A dwelling unit that is leased or otherwise occupied by the same person for a consecutive period of 30 days or more during the year. The requirements of this subsection are satisfied even if the physical dwelling unit changes during the consecutive period, if:

(a) All dwelling units occupied are within the same facility; and

(b) The person paying consideration for the transient lodging is the same person throughout the consecutive period.

**CITY OF DALLAS
CITY COUNCIL
STAFF REPORT**



MEETING DATE: October 19, 2020
AGENDA ITEM NO. 8b
TOPIC: Second reading of Ordinance No. 1838 amending the Dallas Comprehensive Plan Map for certain real property from Industrial to Residential (CPA 20-01) and amending the Dallas Zoning Map for the same property from Industrial to Residential Medium Density (RM) (ZC 20-1)
PREPARED BY: Chase Ballew, City Planner /Scott Whyte, Planning Director
APPROVED BY:  Brian Latta
ATTACHMENTS: 1 - Draft Ordinance 1838

RECOMMENDED ACTION:

Approve second reading of a draft Ordinance 1838, **Attachment 1**.

BACKGROUND:

On July 6, 2020, the Council voted (8-0) to approve that part of CPA 20-01 proposing a change from Industrial to Residential, applied to the subject properties addressed as 492 SE Mill Street and 365 SE Academy Street, under ownership of the applicant, Chris Edwardson. The Council also voted to approve the applicant's concurrent request (via case file ZC 20-01) to change the zoning applied to the same properties, from Industrial to Residential Medium-density (RM) as shown on the Dallas Zoning Map. The attached draft Ordinance, prepared by the City Attorney, reflects this decision (**Attachment 1**).

RECOMMENDED MOTION:

N/A – Second reading of proposed ordinance 1838

ATTACHMENTS:

1. Draft Ordinance 1838 and map exhibits (Exhibits1 through 3)

ORDINANCE NO. 1838

An Ordinance amending the Dallas Comprehensive Plan Map for certain real property owned by Chris W. Edwardson and Jeanne R. Edwardson, and JENRAE Properties, LLC, identified as a portion of Tax Lot 14900, on Polk County, Oregon Tax Map 7-5-33BC from Industrial to Residential (CPA 20-01) and amending the Dallas Zoning Map designation for said parcel from Industrial to Residential Medium Density (RM) (ZC 20-01).

WHEREAS, Chris W. Edwardson and Jeanne R. Edwardson, and JENRAE Properties, LLC, submitted an application to amend the Comprehensive Plan Map designation for the real property which is described as the northerly portion of Tax Lot 14900, as shown on the map attached hereto as Exhibit 1, and by reference incorporated herein, being found on Polk County, Oregon Tax Map 7-5-33BC, from Industrial to Residential (CPA 20-01), and to amend the Dallas Zoning Map designation for that portion of said parcel from Industrial to Residential Medium Density (RM) (ZC 20-01), and to change the location of the Rickreall Creek Trail on Tax Lot 100 and Tax Lot 14900, as depicted on Comprehensive Plan Map #1, being generally located along the south bank of the Rickreall Creek through said parcels;

WHEREAS, after due notice, on June 9, 2020, the Dallas Planning Commission held a public hearing on the application and at the conclusion thereof recommended to the City Council that the application to amend the Comprehensive Plan Map for the portion of Tax Lot 14900 shown on Exhibit 1 from Industrial to Residential and to amend the Zoning Map designation from Industrial to RM be granted, and that the application to change the location of the Rickreall Creek Trail as depicted on Comprehensive Plan Map #1 be denied, and that the location of the Rickreall Creek Trail as depicted on Comprehensive Plan Map #1 be confirmed as the correct location of said Trail; and

WHEREAS, after due notice, on July 6, 2020, the City Council held a public hearing on the application and at the conclusion of which, after deliberation, found that there was substantial evidence that the application to amend the Comprehensive Plan Map for the portion of Tax Lot 14900 shown on Exhibit 1 from Industrial to Residential and to amend the Zoning Map designation from Industrial to RM met the requirements of the Dallas Comprehensive Plan and the Dallas Development Code and should be granted, but continued the public hearing and deliberation on the application to change the location of the Rickreall Creek Trail; and

WHEREAS, after further public hearing on August 17, 2020, and

deliberation on September 6, and September 17, 2020, the City Council found the application to change the location of the Rickreall Creek Trail on Tax Lots 100 and 14900, as depicted on Comprehensive Plan Map #1, did not meet the requirements of the Dallas Comprehensive Plan and should be denied, and that the location of the Rickreall Creek Trail as depicted on Comprehensive Plan Map #1 should be confirmed as the correct location of said Trail; NOW, THEREFORE,

THE CITY OF DALLAS DOES ORDAIN AS FOLLOWS:

Section 1. The application of the owners of the property described on Exhibit 1, attached hereto, to amend the Comprehensive Plan Map designation for the property from Industrial to Residential (Medium Density) is hereby approved.

Section 2. The application of the owners of the property described on Exhibit 1, attached hereto, to amend the Zoning Map designation for the property from Industrial to Residential (Medium Density) is hereby approved.

Section 3. The map attached hereto and marked Exhibit 2 is hereby adopted as the amended Comprehensive Plan Map for said property.

Section 4. The map attached hereto and marked Exhibit 3 is hereby adopted as the amended Zoning Map for said property.

Section 5. The Findings and Conclusions set forth in the staff reports on this matter, submitted into the record herein on June 9, 2020, July 6, 2020, August 17, 2020, September 7, 2020 and September 21, 2020, copies of which is attached hereto as Exhibits 4 through 9, respectively, and by this reference incorporated herein, are hereby adopted and approved as the Findings and Conclusions in support of this Comprehensive Plan Map amendment and Zoning Map change.

Read for the first time: October 5, 2020
Read for the second time: October 19, 2020
Passed by the City Council: October 19, 2020
Approved by the Mayor: October 19, 2020

BRIAN W. DALTON, MAYOR

ATTEST:

APPROVED AS TO FORM:

BRIAN LATTA,
CITY MANAGER

LANE P. SHETTERLY
CITY ATTORNEY

EXHIBIT 1 - Subject Property

Ordinance #1838



Subject Property - Taxlot 14900



Area of Request

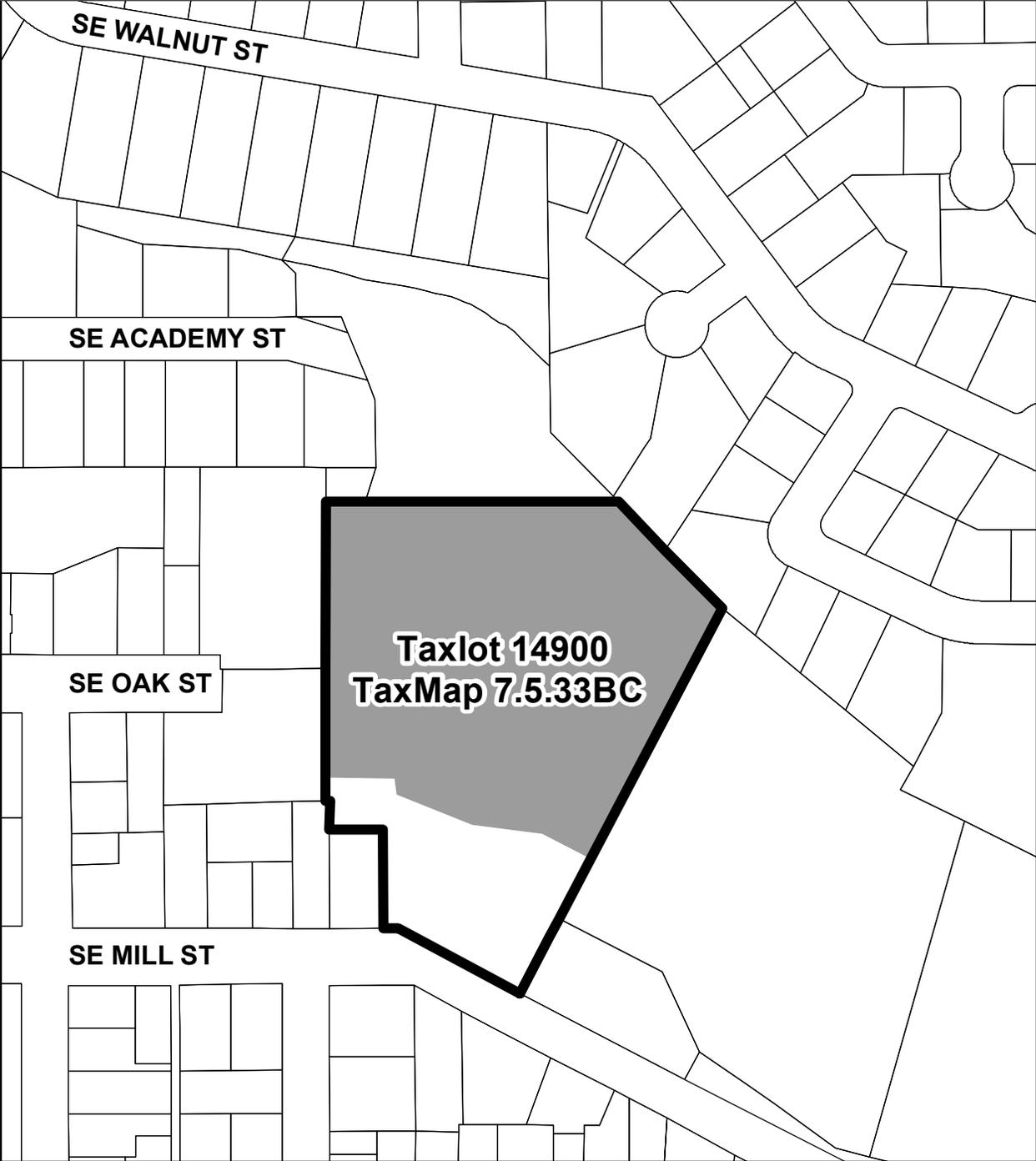


EXHIBIT 2 - Amended Plan

Ordinance #1838



Subject Property - TaxMap 7-5-33BC Taxlot 14900



Open Space



Residential



Industrial



Creek Trail

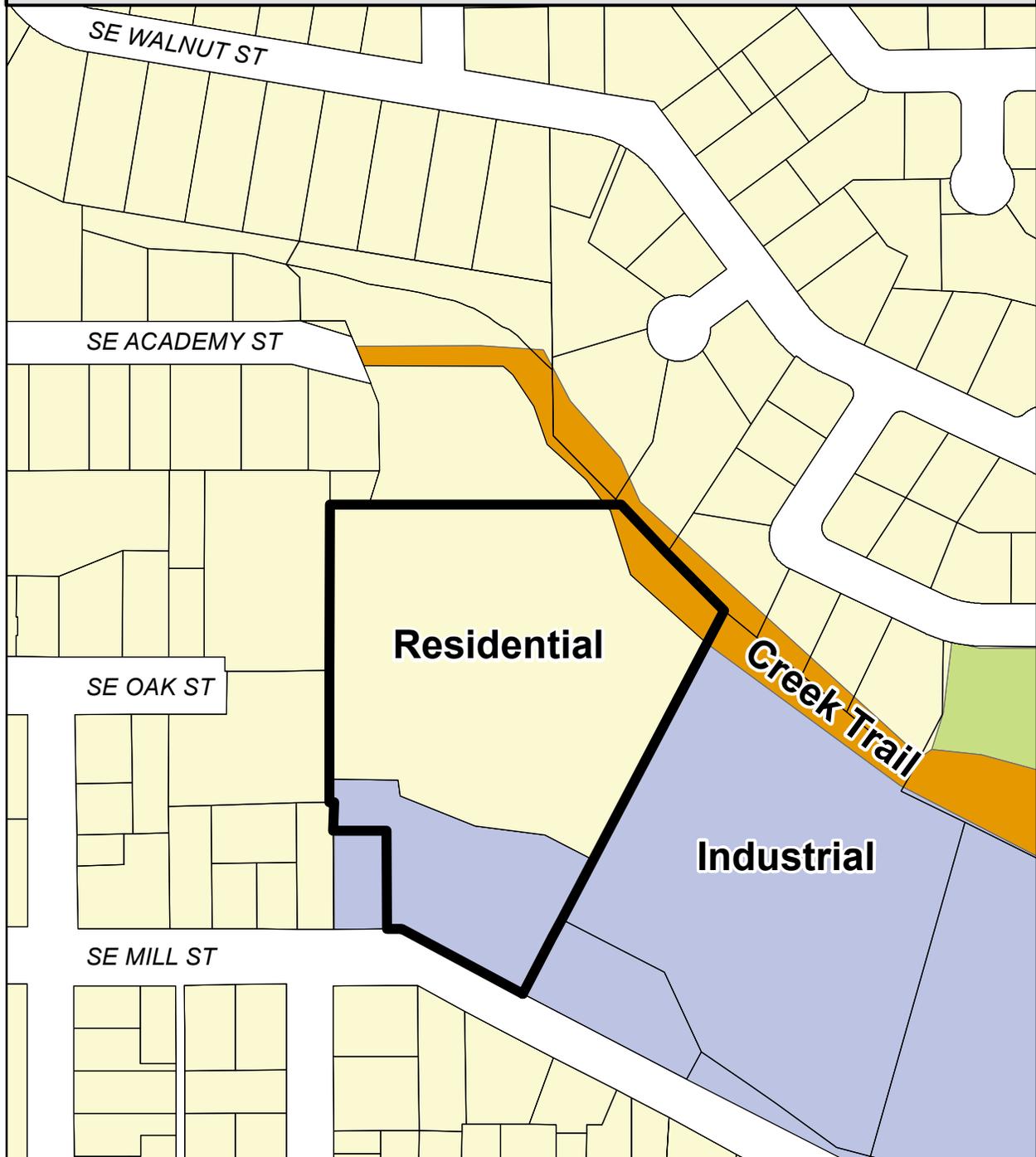


EXHIBIT 3 - Amended Zoning

Ordinance #1838

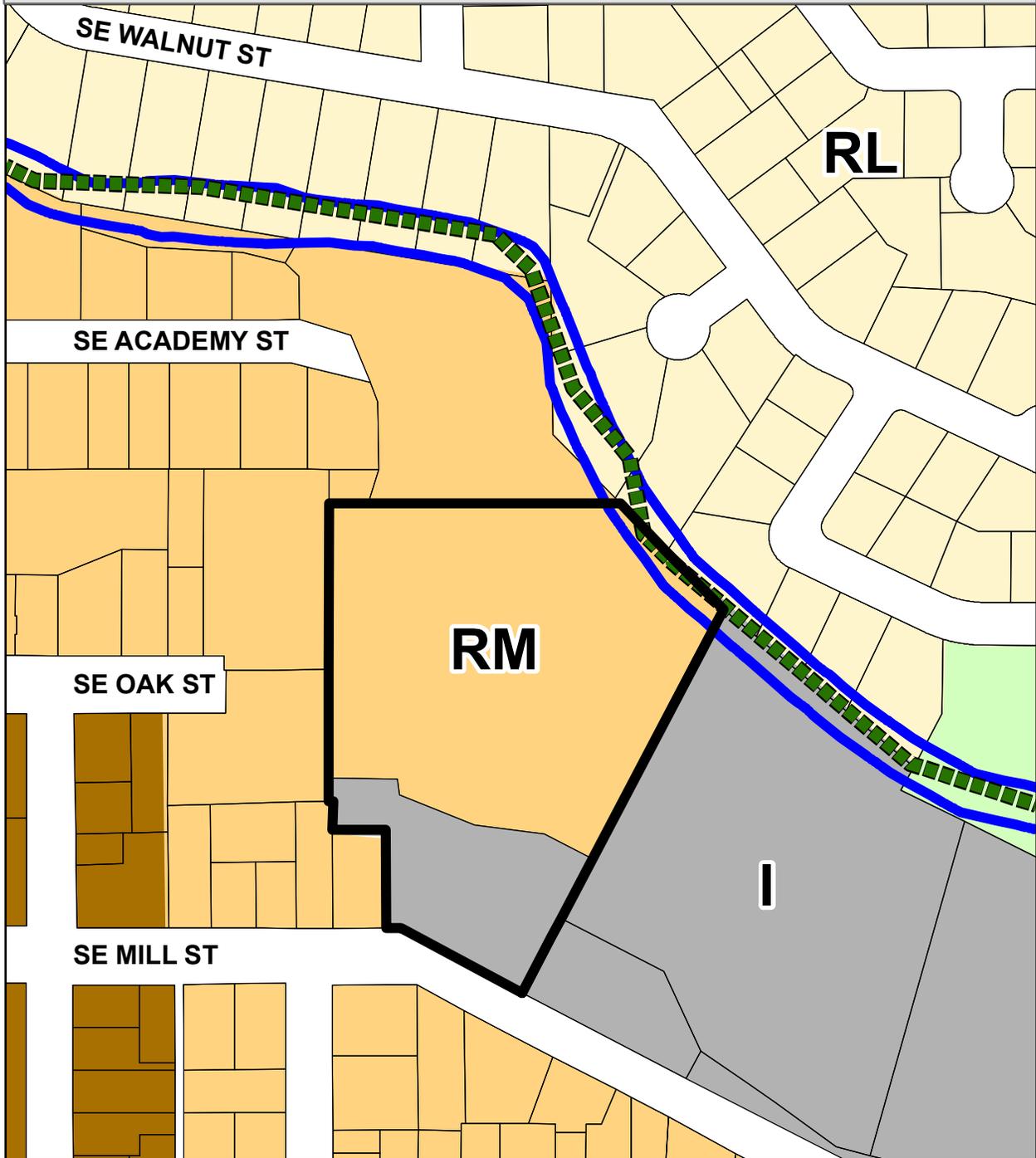
POS Parks & Open Space

RL Low-Density Residential

 Subject Property
Taxlot 14900

I Industrial

RM Med.-Density Residential



**CITY OF DALLAS
CITY COUNCIL
STAFF REPORT**



MEETING DATE: October 19, 2020
AGENDA ITEM NO. 8C
TOPIC: Second Reading of Ordinance 1839 for Legislative Amendment to Chapter 3.6 of the Dallas Development Code (Signs)
PREPARED BY: Scott Whyte, Planning Director
APPROVED BY:  Brian Latta
ATTACHMENTS: Draft Ordinance 1839 and identified changes to Section 3.6 of Dallas Development Code

RECOMMENDED ACTION:

Approve second reading of a draft Ordinance, **Attachment 1**, and accompanying text changes shown in **Attachment 3**.

BACKGROUND:

On September 21, 2020, the Council voted (9-0) to approve the proposed changes identified to Section 3.6 of the Dallas Development Code (Signs).

RECOMMENDED MOTION:

N/A – Second reading of proposed ordinance 1839

ATTACHMENTS:

1. Draft Ordinance 1839
2. Text changes subject to Council approval on 9-21-2020 (Version 9 - no changes shown)
3. Text changes subject to Council approval on 9-21-2020 (Version 9 - with changes shown)

ORDINANCE NO. 1839

An Ordinance amending provisions of the Dallas Sign Code; and repealing conflicting provisions.

WHEREAS, the Dallas City Council determined that it is timely and appropriate to adopt amendments to the Dallas Sign Code; and

WHEREAS, the City duly notified the Oregon Department of Land Conservation and Development of the proposed Sign Code amendments within the Dallas Development Code not less than 35 days prior to the first evidentiary hearing and the Department did not object to the changes; and

WHEREAS, after required public involvement, notices and public hearings before the Dallas Planning Commission on November 9, 2019, and the Dallas City Council on January 6, 2020, and September 8, 2020, the City Council preliminarily approved the proposed adoption of amendments to the Dallas Sign Code after deliberation on September 21, 2020; NOW, THEREFORE,

THE CITY OF DALLAS DOES ORDAIN AS FOLLOWS:

Section 1. Those amendments to Sections 3.6.010, 3.6.020, 3.6.030, 3.6.040, 3.6.050, 3.6.060, 3.6.065, 3.6.070, 3.6.075, 3.6.080, 3.6.090, 3.6.100, 3.6.110, 3.6.120 and 3.6.140 of the Dallas Sign Code, and those new provisions added as Section 3.6.045, as set forth on Exhibit A, attached hereto and by reference incorporated herein, are hereby adopted and approved.

Section 2. Ordinance No. 1798, and all prior and conflicting ordinances are hereby repealed.

Read for the first time: October 5, 2020
Read for the second time: October 19, 2020
Passed by the City Council: October 19, 2020
Approved by the Mayor: October 19, 2020

BRIAN W. DALTON, MAYOR

ATTEST:

APPROVED AS TO FORM:

BRIAN LATTA,
CITY MANAGER

LANE P. SHETTERLY, CITY
ATTORNEY

1 This version (9) of the Sign Code Update incorporates text changes identified to the second reading of the draft Ordinance,
2 subject to Council consideration on February 18, 2020, and incorporates changes shown to Section 3.6.060.B, subject to Council
3 approval on September 21, 2020. This version does not identify where text changes, subject to ordinance adoption are located.

4
5 **Chapter 3.6 – Signs**

6
7 **Sections:**

- 8
- 9 **3.6.010 Purpose**
- 10 **3.6.020 Scope**
- 11 **3.6.030 Definitions**
- 12 **3.6.040 Signs Exempt from Permits and Regulation.**
- 13 **3.6.045 Signs Subject to Regulation but not a Permit.**
- 14 **3.6.050 Prohibited Signs**
- 15 **3.6.060 Temporary Signs**
- 16 **3.6.065 Signs allowed when Garage Sale is occurring on-site.**
- 17 **3.6.070 Permanent Signs – Subject to Permit**
- 18 **3.6.075 Master Sign Program for Multi-Tenant Complexes.**
- 19 **3.6.080 Sign Permits**
- 20 **3.6.090 Abandoned and Hazardous Signs**
- 21 **3.6.100 Construction and Maintenance Standards**
- 22 **3.6.110 Nonconforming Signs**
- 23 **3.6.120 Exceptions**
- 24 **3.6.130 Enforcement**
- 25 **3.6.140 Sign Type Illustrations**
- 26
- 27

28 **3.6.010 Purpose.** The City finds that signs provide an important medium through which
29 individuals and businesses may convey a variety of messages.

30
31 The standards contained in this chapter are primarily intended to balance the needs of businesses
32 and individuals to convey their messages through signs, and the right of the public to be
33 protected against the proliferation of signs and their effect on public and traffic safety and the
34 aesthetic qualities of the City. In an attempt to achieve that balance, the purpose of this chapter is
35 to:

- 36
- 37 A. Improve the visual qualities of Dallas’s streetscape environment through the use of equitably
38 applied sign height, size, and location standards;
- 39 B. Provide minimum, consistent, and enforceable sign standards by regulating sign location, size,
40 height, illumination, construction, and maintenance;
- 41 C. Minimize visual clutter caused by temporary signs by limiting their numbers and duration
42 of use;
- 43 D. Protect citizen safety by prohibiting hazardous signs;

- 1 E. Ensure compliance with state and federal laws regarding advertising by providing rules and
- 2 standards that are content neutral; and
- 3 F. Provide for near term and longer term improvements to signage through the use of appropriate
- 4 amortization and incentive policies.

5
6 **3.6.020 Scope.** All signs visible from the public right-of-way or private areas open to public
7 travel within the City limits shall be within the scope of this chapter. The content of signs is not
8 regulated by this chapter. No sign shall be permitted in the City of Dallas unless it is in
9 accordance with the provisions of this chapter or unless it is determined to be legally
10 nonconforming to the requirements of this chapter, with the exception that where a planned
11 development overlay exists, any sign regulations adopted with that planned development overlay
12 shall take precedence.

13
14 **3.6.030 Definitions.** For the purpose of this chapter, certain terms and words are defined as
15 follows: words used in the present tense include the future; the word “shall” is mandatory; the
16 word “may” is discretionary; the phrase “used for” shall include the phrases “arranged for,”
17 “designed for,” “maintained for,” and “occupied for”; and the word “business” shall be
18 associated with the zoning terms and activities of “permitted use” and “conditional use.” The
19 following terms shall mean:

20
21 Abandoned Sign - A sign or sign structure where either the sign is no longer used by the property
22 or sign owner, in which case discontinuance of sign use may be shown by cessation of use of the
23 property where the sign is located for the use or purpose associated with the sign; or the sign has
24 been damaged, and repairs and restoration have not been started within 45 days of the date the
25 sign was damaged, or, once started, are not diligently pursued to completion.

26
27 Accessory Sign – A non-illuminated sign which is no larger than four square feet in size and
28 only placed on vending machines, gas pumps, newspaper dispensers, and other similar structures,
29 equipment or uses.

30
31 Alteration — Any change in the size, shape, method of illumination, construction, or supporting
32 structure of a sign.

33
34 Area (of a sign) –

35 1. Projecting, Portable, and Freestanding: The area of the sign shall be measured as
36 follows: The area around and enclosing the perimeter of the cabinet in which the sign is
37 contained shall be totaled to determine the aggregate sign area. If the sign is composed of two or
38 more sign cabinets, the area enclosing the entire perimeter of all cabinets within a single,
39 continuous geometric figure shall be the area of the sign. The perimeter of measurable area shall
40 not include embellishments such as pole covers, framing, and decorative roofing, provided that
41 there is no written copy on such embellishments. All face areas of any multi-faced sign shall be
42 counted in calculating its area. For a double-faced sign in a single cabinet, only the area of one
43 face is counted.

1 2. Wall Signs: The area around or enclosing each sign cabinet, or, where sign cabinets are
2 not used, the area within a single, continuous perimeter composed of any straight line geometric
3 figure which encloses the extreme limits of the message.

4
5 Awning – A secondary covering attached to the exterior wall of a building that is typically
6 located above a window or a door, or over a sidewalk.

7
8 Awning Sign – A sign attached to or incorporated into an awning.

9
10 Balloon Sign – A sign made from a nonporous bag of tough, light material normally filled with
11 air or helium gas to maintain its form, and displaying graphics, symbols or written copy.

12
13 Banner - A sign made of fabric or other non-rigid materials with no enclosing framework.

14
15 Canopy – An awning supported by at least two columns. A canopy is able to extend further from
16 a building than an awning, as in the case of an entrance to a restaurant or retail store.

17
18 Canopy Sign - A sign painted on, printed on, or incorporated into a canopy.

19
20 Changeable Copy Sign (Manual) – A sign on which copy is changed manually, for example, the
21 panel permanently affixed as part of a larger sign on which copy is placed.

22
23 Clearance (of a sign) – The vertical distance measured from the lowest point of the sign to the
24 natural surface grade beneath the sign.

25
26 Copy – The message on a sign surface in either permanent or removable letter form.

27
28 Double-Faced Sign – A sign with words, symbols, figures or images on two faces, wherein the
29 faces are back-to-back and parallel or within ten degrees of parallel.

30
31 Electronic Message Board (EMB) A sign that displays words, symbols, figures or images that
32 can be electronically or mechanically changed by remote or automatic means.

33
34 Electronic Message Board Technical Definitions. For the purpose of regulating the function and
35 technical capabilities of EMBs, the following words shall apply.

36
37 Animation - the usage of multiple frames running at a fast enough speed that the human eye
38 perceives the content to be in continuous movement.

39
40 Dissolve - a mode of message transition on an EMB accomplished by varying the light
41 intensity or pattern, where the first message gradually appears to dissipate and lose legibility
42 simultaneously with the gradual appearance and legibility of the second message.

1 Fade - a mode of message transition on an EMB accomplished by varying the light intensity,
2 where the first message gradually reduces intensity to the point of not being legible and the
3 subsequent message gradually increases intensity to the point of legibility.

4
5 Flash - an intermittent or flashing light source where the identical EMB message is
6 constantly repeated at rapid intervals.

7
8 Frame Effect - a visual effect on an EMB applied to a single frame to attract the attention of
9 viewers.

10
11 Scroll - a mode of message transition on an EMB where the message appears to move
12 vertically across the display surface.

13
14 Static Display- a display that includes only messages that do not move or appear to move.

15
16 Transition - a visual effect used on an EMB to change from one message to another including
17 but not limited to images that coalesce, interleave and interlace.

18
19 Travel - a mode of message transition on an EMB where the message appears to move
20 horizontally across the display surface.

21
22 Face (of a sign) – The area of a sign on which the words, symbols, figures or images or imagery
23 is placed.

24
25 Festoons – A string of ribbons, tinsel, small flags, or pinwheels.

26
27 Feather Sign - A sign typically made of cloth, canvas, plastic, or any flexible material designed
28 to move freely that is supported by a horizontal or vertical pole of various lengths. This type of
29 sign may also be called a bow sign or teardrop sign.

30
31 Flashing Sign - See EMB definition of flash.

32
33 Freestanding Sign - A sign supported upon the ground by a frame, pole(s), or other support
34 structure(s) that is not attached to any building.

35
36 Frontage - The length of the property line of a lot or parcel along a public right-of-way on which
37 it borders.

38
39 Hanging Sign - A sign that hangs beneath a marquee, canopy, or awning.

40
41 Hazardous Sign - A sign that is detrimental to the public health, welfare or safety, including but
42 not limited to: any sign that has a design, color, or lighting which may be mistaken for a traffic
43 light, signal, or directional sign; any sign that is located in such a manner as to obstruct free and
44 clear vision to motorists or pedestrians at intersections and driveways; any sign which, because
of its location, would prevent free ingress to or egress from any door, window, or fire escape;

1 any sign that is attached to a standpipe or fire escape; any sign that has lighting which
2 temporarily blinds or impairs one’s vision; and any sign that is in a leaning, sagging, fallen,
3 decayed, deteriorated, or other unsafe condition.

4
5 Height (of a sign) - The vertical distance measured from the highest point of the sign to the
6 natural surface grade beneath the sign.

7
8 Illuminated Sign - A sign with an artificial light source incorporated internally (direct
9 illumination), or with an external light source directed to illuminate the exterior surface of the
10 sign (indirect illumination). This definition includes signs with light sources that are
11 disconnected from power.

12
13 Incidental Sign – A small sign, emblem, or decal typically used to inform the public of goods,
14 facilities, or services available on a premises, such as a credit card sign or a sign indicating hours
15 of business.

16
17 Maintenance - For the purposes of this chapter, the cleaning, painting, repair, or replacement of
18 defective parts of a sign, or to achieve a change in sign face, in a manner that does not alter the
19 basic design or structure of the sign.

20
21 Marquee - A permanent roof-like projection from a building above the building entrance.

22
23 Monument Sign - A freestanding sign of which the entire bottom of the sign is generally in
24 contact with or in close proximity to the ground. “Monument sign” does not include pole or
25 pylon signs.

26
27 Mounted Sign - A sign permanently attached to a building, including a Canopy sign, Projecting
28 sign, Hanging sign and Wall sign.

29
30 Moving Sign — A sign that uses mechanized movement to attract attention, depict action, or to
31 create a special effect or scene, and includes dancing inflatable displays.

32
33 Multi-tenant complex - A development consisting of one or more lots and two or more
34 businesses sharing appurtenant facilities, such as driveways, parking and pedestrian walkways,
35 and is designed to provide varied products and services at a single location.

36
37 Nonconforming Sign – An existing sign, lawful before enactment of this chapter, which does not
38 conform to the requirements of this chapter.

39
40 Off-site sign – A sign not located on the site of the activity or business being advertised.

41
42 Oversized sign - A sign that exceeds the face area of 125 square feet.

43
44 Permanent Sign – A sign structurally affixed to the ground or to a building and intended for
45 permanent display.

1
2 Pole Sign -- See “Pylon sign.”

3
4 Portable Sign – A sign not permanently affixed to a sign structure, a building, or the ground,
5 (such as an A-frame sign) that can be easily moved.

6
7 Projecting Sign – A sign, other than a flat wall sign, which is attached to and projects from a
8 building wall or other structure not specifically designed to support the sign.

9
10 Pylon Sign - A freestanding sign, usually double-faced, mounted on one or two supports above
11 ground level, also referred to as a “Pole sign.”

12
13 Roof Sign – A mounted sign that projects above the top of a wall, eave, or parapet.

14
15 Sign – Any device, structure, fixture or placard, and any related support structure that displays
16 graphics, symbols, and/or written copy. “Sign” includes graphics, symbols and written copy
17 painted or otherwise affixed directly on a building surface or projected onto a building surface.

18
19 Site - A lot, parcel, or tract of land under common ownership, or developed together as a single
20 development site, regardless of how many uses occupy the site.

21
22 Temporary Sign –

23 1. A sign constructed of fabric, vinyl, paper, cardboard, plywood, or other light material,
24 with or without a frame that may or may not be attached to a building including but not limited
25 to portable signs and banners.

26 2. A sign intended to be displayed for a specific and limited period of time.

27
28 Wall Sign – A sign attached parallel to and extending not more than 12 inches from the wall of a
29 building. This definition includes painted, individual letters, and cabinet signs.

30
31 Window Sign – A non-illuminated sign installed inside a window or painted on a window and
32 intended to be viewed from the outside.

33
34
35 **3.6.040 Signs Exempt from Permits and Regulation.** The following signs are exempt from
36 regulation and do not require permits. All signs listed in this section are subject to all other
37 applicable requirements of this chapter and other applicable provisions of the Dallas City Code
38 and Dallas Development Code.

39
40 A. Signs placed or authorized by the city, county, state, or federal government in the public right-
41 of-way as well as signs required by city, state, or federal government located on private property;

42
43 B. Flags adopted or endorsed by a governmental agency;

44
45 C. Tablets, cornerstones, or commemorative plaques;

1
2 D. Signs placed by utility companies in proximity to a pole, line, pipe or other facility that
3 belong to respective utility companies.

4
5 E. Festoons;

6
7 F. Balloon signs of less than 24 inches in diameter;

8
9 G. Signs erected by a recognized neighborhood watch group two square feet in size or less;

10
11 H. Accessory signs;

12
13 I. Onsite handheld signs;

14
15 J. Signs for hospital or emergency services and railroads.

16
17
18 3.6.045 Signs Subject to Regulation but not a permit.

19
20 No permit is necessary for placing, constructing or erecting the following signs as long as such
21 signs conform to the following regulations that pertain to size, dimensions, location, time
22 (duration) and aesthetics:

23
24 A. Incidental Signs, provided the signs do not exceed one and a half square feet in area for each
25 sign, with no more than five signs allowed for each permitted structure;

26
27 B. An exterior sign erected on commercial or industrial zoned property next to an entrance, exit,
28 rest room, office door, or telephone, provided the sign is no more than four square feet in area,
29 such as to identify or locate a property feature;

30
31 C. Any sign that is not visible to motorists or pedestrians on any public highway, sidewalk,
32 street, alley, or other area open to public travel;

33
34 D. One indirectly illuminated or non-illuminated wall sign not exceeding one and one-half
35 square feet in area placed on any residential building, such as a name or address plate;

36
37 E. Signs placed in or attached to a motor vehicle, bus, or railroad car that is regularly used for
38 purposes other than the display of signs;

39
40 F. Signs, up to four square feet and no taller than four feet, constructed or placed within a
41 parking lot, to direct traffic and parking;

42
43 G. A sign that does not exceed four square feet in area and four feet in height, and is erected to
44 indicate a danger to the public or to designate where public access is prohibited;

1 H. Signs located within a sports stadium or athletic field, or other outdoor assembly area, which
2 are intended and oriented for viewing by persons within the facility;

3
4 I. Temporary signs, subject to Section 3.6.060;

5
6 J. Signs giving notice that a structure on a premises is protected by alarm or security service,
7 provided such signs are not larger than one square foot and are located within five feet of the
8 structure.

9
10 K. One flashing open/closed sign not exceeding two square feet.

11
12 L. Face Changes to Existing Cabinet Style Signs. Changes to existing approved cabinet style
13 signs do not require a permit if limited to replacement of the existing material on which the sign
14 is shown, and where such change does not affect the size, dimensions or location of sign(s).

15
16 M. Roof signs on buildings that have a predominant architectural feature or facade that extends
17 above the roofline or parapet and where the sign attached to or embedded in the feature replaces
18 an inventoried item on a building listed as part of a National Historic District or listed on the
19 Oregon National Historic Register of Historic Places, or recognized as historically significant on
20 a City Local Landmarks Register.

21
22
23 **3.6.050 Prohibited Signs.** The following signs are prohibited and are not eligible for exception:

24
25 A. Hazardous signs.

26
27 B. Signs within or which overhang streets, except as allowed in this chapter.

28
29 C. Portable signs in the following categories:

30
31 1. Signs on a vehicle parked on private property, public property or right-of-way, unless the
32 vehicle is used for transport in the normal day-to-day operations of a business, except as
33 provided in Section 3.6.040 P.

34
35 2. Signs propped up by or leaning against a motor vehicle when such vehicle is parked in the
36 public right-of-way.

37
38 D. Moving signs.

39
40 E. Balloon signs 24 inches in diameter or greater.

41
42 F. Flashing signs, that exceed two square feet in face area.

43
44 G. Roof signs other than those described in subsection 3.6.040 M

- 1 H. Signs that appear similar in shape, color, size or copy to traffic control devices.
- 2
- 3 I. Off-site signs, except as lawfully exist prior to adoption of this Chapter.
- 4
- 5 J. Portable or temporary signs in the public right-of-way except as authorized in Section 3.6.060.
- 6
- 7 K. Oversized signs.
- 8
- 9

10 **3.6.060 Temporary signs.**

11
12 Temporary signs may be erected and maintained only in compliance with the regulations of this
13 section.

14
15 A. The following provisions shall apply to all temporary signs in all zones:

- 16
- 17 1. Temporary signs that exceed the applicable area limitations set forth in subsection
- 18 3.6.060.B shall not be permitted.
- 19
- 20 2. Temporary signs that overhang a public right-of-way and that are authorized by a
- 21 governmental agency are not subject to the provisions of subsection 3.6.060.B, below.
- 22
- 23 3. With the exception of subsection 2, above, and signs installed or authorized by a
- 24 governmental agency, no temporary signs are permitted in or over public right-of-way.
- 25
- 26 4. Temporary and portable signs over five feet tall on private property shall be set back a
- 27 minimum of five feet from the street side of a property line. This does not apply to a
- 28 sign placed within a recessed entryway, provided that no portion of the sign extends
- 29 over a public sidewalk, or to signs which hang from the face or wall of a building,
- 30 provided that the sign does not extend more than two inches from the face or wall.
- 31
- 32 5. Temporary signs affixed to a building may be placed no higher than the building's
- 33 eave, top of wall, or parapet.
- 34
- 35 6. With the exception of subsection 2 above, temporary signs shall not be attached to
- 36 trees, shrubbery, utility poles or traffic control signs or devices.
- 37
- 38 7. Temporary signs are not counted against the total area of permanent sign allowance.

39
40 B. Temporary signage shall be allowed as follows:

- 41
- 42 1. Residential (RL, RM, RH) Zones: In all Residential zoning districts, temporary signs
- 43 are allowed under the following circumstances:
- 44

1 (a) If Property has received Land Use approval for New Residential Subdivision. Two
2 temporary signs, not exceeding 32 square feet in area, are allowed per subdivision
3 during the build-out of the residences in the subdivision. These types of signs are
4 typically used for subdivision and model home identification.
5

6 (b) If Property is for Sale or Rent. When properties or dwellings are for sale or rent,
7 the owner or the owner's authorized representative may erect the following signs:
8

9 (1.) Two double-faced signs on the lot, not to exceed six square feet per face.
10

11 (2.) One temporary sign on-site is allowed when the property owner is opening
12 the property to the public from one week prior to the event until the day after
13 the event, for no more than a total of 15 consecutive days. For this purpose,
14 the sign shall not exceed four square feet per face and four feet in height.
15

16 (c) If Property has received Land Use approval for New Multi-family Development or
17 Non-Residential Use. When property is under construction for a new multi-family
18 residential building or a non-residential use, the owner or the owner's authorized
19 representative may erect the following signs:
20

21 (1.) One double-faced wall or freestanding sign of thirty-two (32) square feet per
22 face, or two 32 square feet single-faced signs. Such signs may not be placed
23 earlier than the first issuance of a certificate of occupancy for a residential
24 structure. The sign(s) shall be removed no later than 30 days after the
25 issuance of the final certificate of occupancy for a residential structure, or
26 one year from the first issuance, whichever comes first. These signs may be
27 externally illuminated.
28

29 (2.) One banner per building no more than 32 square feet per face, from the date
30 of issuing building permits to four weeks after issuing a Certificate of
31 Occupancy. Banners shall be affixed to exterior wall(s) of the building(s) so
32 as to lie flat.
33

34 2. Commercial (CG, CN, and CBD) and Industrial (I) Zones: In all Commercial and
35 Industrial zones, the following temporary signs are allowed under the following
36 circumstances:
37

38 (a) Temporary signs shall be limited to a total of 48 square feet per building or per
39 property when the same building or property is for sale or rent. The same sign may
40 be double-faces if freestanding. Except as provided in subsection A.2., above,
41 attachment of a temporary sign to permanent signs or structures, awnings, trees, or
42 utility poles is prohibited. Temporary signs on a site or building may be placed for a
43 period of time beginning when the property or building is offered for sale or rent until
44 15 days after the date on which the transaction has closed.
45

1 (b) In addition to the temporary signs otherwise permitted in this code, a business
2 may have temporary signs in excess of the number and size allowed above, during
3 events as listed below:
4

5 (1) When a New Business occupies a Building or when a Building Permit has been
6 issued by the City for New Construction or Tenant Improvement: While
7 improvements to a building are under construction, the building owner or
8 authorized representative may erect one banner for up to 30 days duration within
9 30 days of issuance of a certificate of occupancy for a new or remodeled structure,
10 or within 30 days of change of business or ownership. The banner shall not exceed
11 32 square feet in size and shall be affixed to exterior wall(s) of the building(s) so
12 as to lie flat.
13

14 (2) When Existing Business Commences a Sale or other events: When the business
15 is conducting a sale or event, the building owner or authorized representative may
16 erect one banner not to exceed 32 square feet in size that shall be affixed to the
17 exterior wall(s) of the building so as to lie flat. For this purpose, banner display is
18 limited to two events per calendar year. Each event may not be more than ten
19 consecutive days' duration, and not less than 30 days apart.
20

21 In addition to the above, when a business is conducting a sale or event, the
22 building owner or authorized representative may erect any combination of portable
23 signs (board or feather) in accordance with the following standards:
24

25 Location. All portable signs shall be located on the ground of the same property
26 where the business operates, and shall be placed at a distance of least five feet
27 from the front property line(s) where abutting a street. All portable signs must
28 also be placed outside of vehicle aisles, required off-street parking spaces and
29 Vision Clearance Areas; and
30

31 Duration. Portable signs for this purpose are allowed all hours of the day and
32 all days of the week and are not subject to day or time limits identified for
33 banners (subsection 2 above) or similar time limits identified for portable signs
34 where located in the public right-of-way (subsection 3 below); and
35

36 Quantity. One portable sign (board or feather) is permitted for every 50 lineal
37 feet of property frontage along a street, with a maximum of four portable signs
38 per property under common ownership. In applying this standard, properties
39 located along two street frontages shall apply the cumulative length of both
40 street frontages and the Planning Official may approve adjustments to the
41 distance between portable signs; and
42

1 Size. Portable board signs shall not exceed five feet in height and fifteen square
2 feet in size (single face). Portable feather signs shall not exceed twelve feet in
3 height and thirty square feet in size.
4

5 3. Temporary Portable Signs in Public Right-of-Way. Signs on the ground within the
6 public right-of-way, shall be permitted in accordance with the following standards:
7

8 A. Placement Standards for Portable Temporary Signs:
9

- 10 1. Temporary signs shall be placed in accordance with the Portable Sign in Right-of-
11 Way Graphics in Section 3.6.140. For signs placed within the right-of-way with
12 an adjacent sidewalk, the sign shall not be placed within six inches of the face of
13 the curb and shall provide a clearance width of at least four feet on the sidewalk to
14 ensure safe pedestrian passage. For signs placed in the right-of-way without an
15 adjacent sidewalk, the sign shall be located outside of any street pavement and
16 shall not be located closer than four feet from the travel lane, turning lane,
17 shoulder, parking lane or bicycle lane.
18
- 19 2. Temporary signs shall not be placed in parking spaces, pedestrian pathways,
20 bicycle paths, street corners, transit stop areas, ADA accessible curb ramps, ADA
21 accessible parking spaces, at building exits or fire escapes, or any portion of the
22 street (automobile and bicycle travel lanes, shoulder, medians, traffic islands, and
23 parking areas). Temporary signs also shall not be placed in a way that impedes or
24 hinders the vision of drivers or bicyclists. Any temporary sign shall be located
25 entirely outside of the area of a right-of-way corner that is between the curb and
26 the lines created by extending the property line to the curb face. Signs placed
27 within the right-of-way shall not obstruct traffic control signs or devices.
28
- 29 3. In addition to the above, temporary portable signs shall be placed within 20 feet
30 of an overhead existing light source that provides at least one foot-candle of
31 illumination at the location where sign(s) are placed.
32

33 B. Number of Temporary Portable Signs allowed in Public Right-of-way:
34

- 35 1. In all Residential zones, portable offsite signs placed when properties are for sale
36 are limited to the number and duration stated in Section 3.6.060.B.3.B and D of
37 this Code.
38
- 39 2. In all Commercial and Industrial zones except for the Central Business District,
40 only one temporary portable sign is allowed for every one 100 linear feet of
41 property frontage along a street.
42
- 43 3. In the Central Business District zone, the number of signs on the ground within
44 the right-of-way is limited to the number of operating and accessible public
45 entrances that face the right-of-way where the sign is located. Multiple doors at

1 one entrance are allowed one sign. Multiple individuals or entities that share the
2 same public entrance are allowed one shared sign.

3
4 C. Material, Design and Size Standards in Public Right-of-way:

- 5
6 1. The sign shall be a T-frame or A-frame structure that is composed of wood,
7 plastic or metal. The sign width shall not exceed twenty-eight (28) inches. The
8 sign depth shall not exceed two feet. The sign height shall not exceed three feet
9 and the sign face (single) shall not exceed six square feet.

10
11 D. Duration of Placement in Public Right-of-way.

- 12
13 1. Portable signs in residential zones may be displayed on Saturday and Sundays,
14 between the hours of 8:00 a.m. and 5:00 p.m. with abutting property owner
15 consent. Portable signs shall be removed at the end of each day.
16
17 2. Portable signs in non-residential zones may be displayed all days of the week
18 within the right-of-way between the hours of six 6:00 a.m. and midnight, and shall
19 be removed at the end of each day.

- 20
21 E. Temporary banners which extend over a roadway or are attached to utility or
22 streetlight poles shall be permitted in the right-of-way in concert with city sanctioned
23 events or programs or as authorized by the Dallas City Code.

24
25
26 **3.6.065 Signs allowed when Garage Sale is occurring on-site.**

- 27
28 A. Only one sign shall be posted upon the premises on which the garage sale, as defined and
29 regulated by Dallas City Code Sections 7.500 et. seq., is to be held.
30
31 B. One off premise sign shall also be permitted but only a sign issued by the City for this
32 purpose shall be allowed.
33
34 C. Signs placed in the public right-of-way for this purpose shall conform to the placement
35 standards identified in subsection 3.6.060.3. Signs placed upon private property for this
36 purpose shall require the consent of the property owner. Signs shall not be placed earlier
after the conclusion of the garage sale.

37
38 **3.6.070 Permanent Sign Regulations – Subject to Permit.** Permanent signs require a Sign
39 Permit and shall be erected and maintained only in compliance with the following provisions:

- 40
41 A. In all Residential Zones (Residential Low, Medium and High - RL, RM and RH) and the
42 Park and Open Space (POS) zone.
43

1 1. Each subdivision or multi-family complex is permitted one permanent non-illuminated
2 monument sign not to exceed six feet in height and 48 square feet in area. This sign is to
3 be placed in proximity to the primary vehicle entrance of the subdivision / multi-family
4 complex.

5
6 2. City approved non-residential uses, including but not limited to schools and places of
7 worship, are permitted one permanent freestanding sign per public street frontage and
8 one permanent wall-mounted sign per street frontage. Freestanding signs may take one
9 of two forms, provided, only one freestanding sign taller than six feet in height is
10 permitted and must meet the following standards:

11
12 (a). One non-illuminated pole/pylon sign no taller than 15 feet in height and no larger
13 than 36 square feet in area; or

14
15 (b). One illuminated monument sign no taller than six feet in height and no larger than
16 48 square feet in area; and one wall sign placed no higher than 35 feet above grade or
17 the eave, top of wall, or parapet (whichever is less) and no larger than 48 square feet in
18 area. Each sign may include changeable copy (manual or electronic) subject to
19 subsections 3.6.070.D (1 – 4, 6 and 7). Each sign shall meet the setbacks applicable to
20 the residential zone in which it is located.

21
22 B. In all Commercial and Industrial Zones - Central Business District (CBD) Neighborhood
23 Commercial (CN) General Commercial (GC) and Industrial (I) Zones. Signs in all
24 commercial and industrial zones may be directly or indirectly illuminated. Wall signs,
25 canopy signs, hanging signs, projecting signs and freestanding signs are subject to the
26 following standards. Window signs are permitted, provided they shall not exceed 50 percent
27 of the total window area per window and shall not be counted toward the allowable total sign
28 area.

29
30 1. Wall Mounted Signs: The total area of all wall signs shall not exceed 20 percent of the
31 primary street-facing wall. For the purpose of calculating maximum wall sign area, the
32 primary street-facing wall is the length of a single building wall positioned to face the
33 street. For curvilinear and varied building walls, the Primary Street-facing Wall
34 Graphic, Section 6.3.140, provides a guide for determining the primary street facing
35 wall. The method for determining allowed wall sign(s) location and area is as follows:

36
37 (a). Calculating Maximum Wall Sign Area. The total sign area allowed for mounted
38 wall signs shall be determined by measuring the primary street-facing wall length and
39 height. Wall length is then multiplied by wall height. For calculation purposes, wall
40 height is not to exceed 25 feet. The product is then multiplied by 20 percent. The
41 resulting product represents the cumulative maximum face area allowed for all wall
42 signs on the subject building. The maximum face area of any one sign is limited to
43 125 square feet.
44

(b). Wall Sign Area Allocation to Primary and Other Building Walls. The total amount of face area allowed for wall signs may be allocated to building walls other than the primary street-facing wall at any percentage amount, provided the sum total for allocation purposes is equal or less the cumulative maximum face area allowed after determination. For example, if a building is located on property that has two street frontages, the total sign area, the property owner may decide to allocate 90 percent of the maximum sign area to one street-facing facade and the remaining 10 percent to the other street-facing façade.

(c). Wall Sign Location. One hundred percent of the allowed wall sign area may be located on any portion of the exterior wall that is up to 25 feet above finished grade and in no case may any portion of a wall sign be higher than one foot below the top of the exterior wall to which it is attached. For exterior walls that are in excess of 25 feet in height, 25 percent of the total allowed wall sign area may be located above the 25 foot height and in no case may any portion of a wall sign be higher than one foot below the top of the exterior wall to which it is attached.

2. Freestanding Signs: Each property or multi-tenant complex is allowed one freestanding sign per street frontage. For the purpose of this section, property area is determined by legal lot of record as opposed to Tax Lot. Multiple and contiguous legal lots of record under one ownership shall be counted as one lot for the purpose of determining the number of freestanding signs allowed. A freestanding sign constitutes one sign, even if it has two or more faces.

Table Summary of Freestanding Sign Standards According to Zone.

Standard	CBD	CN	GC	I
A. Maximum Size (single face)	48 sf. ft.*	48. sf. ft.*	48 sq. ft.*	48 sf. ft.*
B. Maximum Height	6 feet*	6 feet*	6 feet*	6 feet*
C. Maximum Number	1**	1**	1**	1**

* Freestanding sign for a multi-tenant complex can exceed these standards when property frontage length exceeds 500 feet, subject to standards herein.

** Number of allowed freestanding signs is also based on street frontage length and the number of street frontages.

The number and height of allowed freestanding signs is also based on the following:

(a). When the lineal street frontage of a property exceeds 500 feet, an additional freestanding sign shall be permitted for each 500 feet of lineal property frontage. In applying this standard, each freestanding sign must be at least 200 feet from any other freestanding sign on the site along the same lineal property frontage.

(b). In the GC, CN and I zones, where the lineal property frontage distance would allow three or more signs (1500 lineal feet of property frontage), one of the freestanding signs

1 may be replaced with one double face sign at a maximum of 75 square feet per face and
2 not more than 24 feet in height. This standard only applies to multi-tenant complexes
3 as defined herein.
4

5 (c). Freestanding signs associated with drive-through window operation are not subject
6 to location and spacing standards as described above, provided such signs are located
7 along the service aisle and oriented to face the customer.
8
9

10 3. Window signs: Window signs are permitted, provided they shall not exceed 50 percent
11 of the total window area per window.
12

13 4. Canopy and Awning signs. Signs may be placed on or incorporated into awnings and
14 canopies that are part of the building architecture. Signs placed on awnings and canopies
15 are inclusive of the total wall sign area calculation. Canopy and awnings signs shall
16 have a minimum clearance of eight feet above the ground or sidewalk. Marquee signs
17 are also subject to these standards.
18

19 5. Projecting Signs. Buildings within all commercial and industrial zones may have one
20 projecting sign in-lieu of a freestanding sign. Projecting signs may project over private
21 property, a public right-of-way, or both and shall be subject to the following:
22

23 (a). No more than eight feet or two-thirds of the width of the sidewalk or to within two
24 feet of the curb, whichever is less.
25

26 (b). A minimum clearance of eight feet above the ground or sidewalk. The maximum
27 size of a projecting sign is 32 square feet per sign face.
28

29 (c). Bracket or arm supports shall be utilized for structural support against the nearest
30 wall. Use of guy wires or cables for structural support is not allowed.
31

32 6. Hanging Signs. In addition to projecting signs, smaller hanging signs (blade signs) may
33 be placed perpendicular to building walls or to awnings as shown in Section 3.6.140
34 (Sign Type Illustrations) in all commercial and industrial zones. Hanging signs are
35 inclusive of the total wall sign area calculation and may project over private property, a
36 public right-of-way, or both and shall be subject to the following:
37

38 (a). Each sign shall project from the building elevation no further than five feet or to
39 within two feet of a street curb, whichever is less.
40

41 (b). Each sign shall have a minimum clearance of eight feet and a maximum clearance of
42 25 feet above the ground or sidewalk.
43

44 (c). The maximum size of a hanging sign is nine square feet.
45

1 (d). Multiple hanging signs per building are allowed and shall be limited to one blade
2 sign per tenant owned or leased space within the building and shall be separated by a
3 minimum distance of ten feet.

4
5 (e). Hanging signs shall not be internally illuminated and shall not utilize guy wires or
6 cable lines for structural support.

7
8
9 C. Supplemental permanent sign provisions. (All zones)

- 10
11 1. Permanent signs are not allowed within a public right-of-way unless authorized by City
12 Manager or designee.
13
14 2. Signs shall be erected in an upright position and placed perpendicular to a horizontal
15 surface conforming to the line from horizon to horizon.
16
17 3. Maximum square footage restrictions include changeable copy signs and exclude
18 accessory and incidental signs.
19
20 4. Sign setbacks are measured from the nearest property line to the nearest portion of the
21 sign. In addition to the specific setbacks noted above, all signs shall meet vision
22 clearance requirements.
23

24 D. Electronic Message Boards (EMBs), where allowed, are subject to the following standards:

- 25
26 1. One EMB sign is permitted per site or multi-tenant complex and shall only be allowed
27 as part of a permanent freestanding or wall sign. EMBs shall not exceed 50 percent of
28 the maximum sign face area for any one sign as identified by the numeric standard of
29 the zone.
30
31 2. The EMB portion of a freestanding sign may be no higher than twelve feet above
32 existing ground level.
33
34 3. The EMB portion of a sign may not exceed 24 square feet in area.
35
36 4. EMB signs must be set at least ten feet from all property lines.
37
38 5. EMB signs must be permanently mounted to the ground or a structure.
39
40 6. To be permitted under this section, an EMB sign must meet the following standards:
41
42 (a). The sign may not be illuminated by a flashing light or a light that varies in
43 intensity.
44

- (b). The sign shall remain in a static display where the frame effect does not appear to flash, dissolve, fade, scroll, travel, contain animation, portray blinking or chasing lights or otherwise create continuously changing images. The rate of change from one frame to another, shall be no more frequent than every 30 seconds and the actual frame change shall be accomplished in a transition period of two seconds or less. Terms applied in this regulation are further defined in Electronic Message Center Technical Definitions of this section.
- (c). The sign must not operate at an intensity level of more than 0.3 foot-candles over ambient light as measured using a foot-candle meter at pre-set distances according to the following table:

Sign Area Versus Measurement Distance	
Area of Sign	Distance
Less than or equal to 10 square feet	32 Feet
11 to 15 square feet	39 feet
16 to 20 square feet	45 feet
21 to 25 square feet	50 feet
26 to 30 square feet	55 feet
Greater than 30 square feet	60 feet

All measurements shall be taken facing the sign structure with the light meter pointed at the sign. The measurement distance can be rounded to the nearest whole number.

- (d). The sign must be equipped with a light sensor that automatically adjusts the intensity of the sign according to the amount of ambient light to comply with subparagraph (c) above.

3.6.075 Master Sign Program for Multi-Tenant Complexes – Wall Sign Assignment

For Multi-Tenant Complexes in commercial and industrial zones, the property owner may divide the maximum allowable sign face area for wall signs among tenants as desired, provided the sum total for allocation purposes is equal or less the total maximum face area as described in Section 3.6.070. For this purpose, the property owner shall provide the city with the following:

- A. A site plan that identifies the wall(s) where signs are to be placed in addition to the size and spacing intended for these signs.
- B. A sign assignment plan for tenants of the complex that shows which signs are assigned to each tenant of the complex.

1 The Master Sign Program shall be provided as part of the plans provided to the City through a
2 Sign Permit application when new signs are proposed or when existing signs are relocated.
3 Master Sign Programs shall conform to all City standards for wall sign size, height and
4 placement. It shall be the responsibility of the property owner to administer and control any
5 aspect of a master sign program that is more restrictive than the City's sign regulations.
6
7

8 **3.6.080 Sign Permits.**

9 10 A. General Provisions.

- 11 1. Except as provided in subsection (2), below, no sign that is not specifically listed as
12 exempt from the provisions of this ordinance shall be erected, constructed, attached,
13 relocated, or structurally altered without obtaining a permit from the City.
14
- 15 2. Signs Subject to Regulation but not a Permit, as identified in Section 3.6.045, are
16 expected to demonstrate compliance with applicable regulations and provisions
17 identified under Section 3.6.100 (Construction and Maintenance Standards) and
18 Section 3.6.110 (Non-Conforming Signs) remain applicable.
19

20 B. Sign Permit.

- 21 1. Permit Requirements. An applicant for a sign permit shall supply the following
22 information on forms provided by the City:
 - 23 (a). Size, height, location, description, and material of the sign;
 - 24 (b). Name of the manufacturer, contractor, owner, and business advertised;
 - 25 (c). Scaled drawing(s) and description of copy, structure, and lighting;
 - 26 (d). Photo(s) or drawing(s) of the proposed sign location(s); and
 - 27 (e). Signature(s) of property the owner(s) or authorized designee(s).
 - 28 (f). Other information required to demonstrate compliance with this Chapter.
29
- 30 2. Permit Approval. Permits shall be reviewed as a Type I procedure in accordance with
31 Section 4.1.020.
32
- 33 3. Sign Permit Fee. The fee for a sign permit shall be set by a resolution adopted by the
34 City Council.
35
- 36 4. Building Permit. If a separate building permit is required for a sign, a building permit
37 shall be obtained prior to construction or installation.
38
39

40 **3.6.090 Abandoned and Hazardous Signs.**

41
42 Abandoned signs must be removed or made conforming within 45 days of the date they are
43 deemed abandoned. Hazardous signs shall be removed in the timeframe identified by the Dallas
44 Building Official.
45

1 **3.6.100 Construction and Maintenance Standards.** The following standards apply to the
2 construction and maintenance of signs in the City:

- 3
- 4 A. All permanent signs shall be constructed and erected in accordance with the applicable
5 design and construction requirements of the most recent edition of the State of Oregon
6 Structural Specialty Code.
- 7
- 8 B. All illuminated signs shall be subject to the provision of the State Electrical Specialty Code.
9 It shall be the applicant's responsibility to demonstrate compliance with that code by
10 supplying the City with a copy of an approved State Electrical Permit.
- 11
- 12 C. All signs shall be maintained at all times in a state of good repair, and no person shall
13 maintain or permit to be maintained on any premises owned or controlled by him or her any
14 sign which is in a sagging, leaning, fallen, decayed, deteriorated, or other dilapidated or
15 unsafe condition.
- 16
- 17

18 **3.6.110 Nonconforming Signs.**

- 19
- 20 A. The following will require that a nonconforming sign be brought into compliance with this
21 chapter: physical modification of a nonconforming sign or any action on a nonconforming
22 sign that requires a building permit. This does not include replacement of a sign face without
23 modification of the frame or general sign maintenance and repair.
- 24
- 25 B. All temporary or portable signs not in compliance with the provisions of this Chapter on the
26 effective date of this Chapter, or any amendment to this Chapter, shall be removed or made
27 compliant within 14 days after receiving notice from the City as to the need for compliance.
- 28
- 29 C. Amortization. Any freestanding or roof sign that was lawfully established before the effective
30 date of this Chapter, but which does not conform with the provisions of this ordinance, shall
31 be removed or brought into conformance with this ordinance within five years from the date
32 of its adoption, or sooner, at the time of occurrence of any of the actions set forth in
33 subsection A, above.
- 34
- 35

36 **3.6.120 Exceptions.**

37

38 The Planning Commission may authorize exceptions from the requirements of this chapter where
39 it can be shown that, owing to special and unusual circumstances related to a specific piece of
40 property or building, strict application of this chapter would cause an undue or unnecessary
41 hardship; provided that no exception shall be granted for signs prohibited by Section 3.6.050 of
42 this chapter. In granting an exception, the Planning Commission may apply conditions as
43 determined necessary to protect the best interests of the surrounding property or neighborhood or
44 otherwise achieve the purposes of this chapter.

1 A. No exception shall be granted unless it can be established that:
2

- 3 1. The request is necessary to prevent a hardship due to factors such as topography,
4 location, surrounding development, lot shape or lot size;
- 5 2. The granting of the exception will not result in material damage or prejudice to
6 other property in the vicinity; and
- 7 3. The request will not be detrimental to community standards and the appearance of
8 the City.

9
10 B. An exception request shall be made in accordance with Section 5.1.050 and processed
11 as a Type III application.
12

13
14 **3.6.130 Enforcement.** Nothing contained herein shall preclude the issuance of citations for
15 violations of this chapter, either prior to, concurrently with, or after action is commenced to
16 declare a sign to be unlawful or to remove an unlawful sign.
17

18 A. General Provisions.

- 19 1. Any sign that does not conform to the requirements of this Chapter or other applicable
20 provision of this code is considered a civil infraction and subject to the provisions of
21 Dallas City Code Section 1.052.
22
- 23 2. When a sign is removed, altered, and/or stored under these enforcement provisions,
24 removal and storage costs may be collected against the sign owner and the person
25 responsible for the placement of the sign. The City Council shall establish the fees for
26 removal and storage of signs, and for other associated fees, by resolution, from time to
27 time.
28

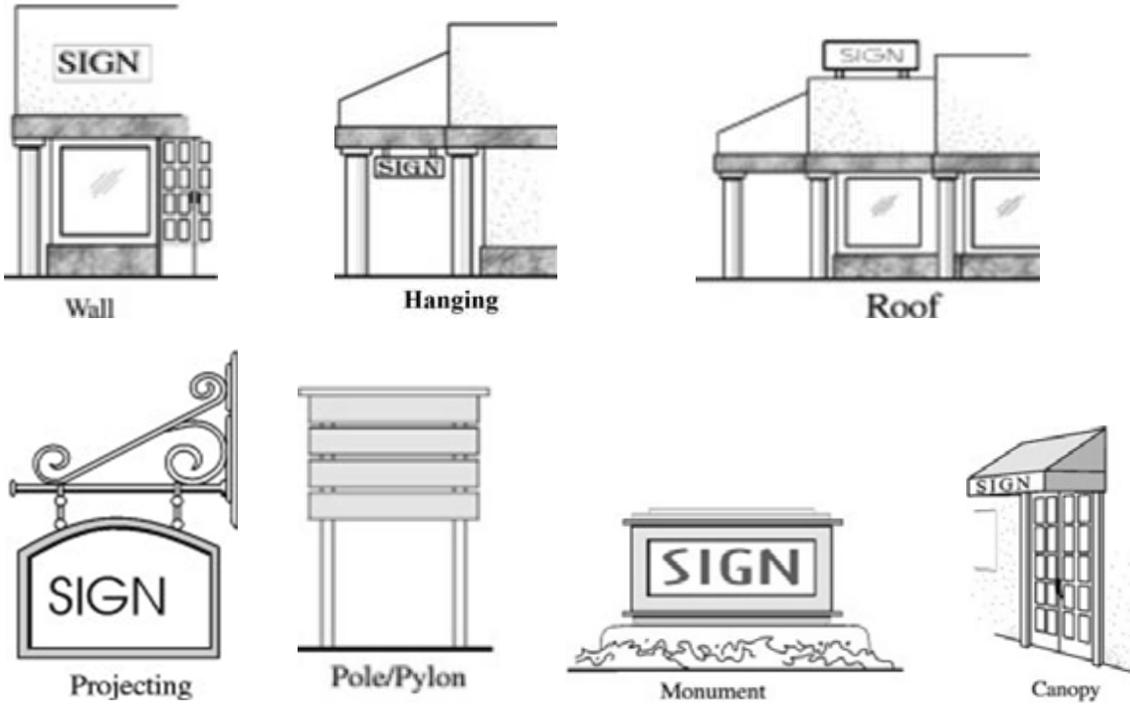
29 B. Any sign installed or placed in the public right-of-way or on City-owned real property, except
30 in conformance with the requirements of this chapter or other applicable provisions of this
31 code, may be removed by the Planning Official or designee as follows:

- 32 1. Immediate confiscation without prior notice to the owner of the sign.
33
- 34 2. If the City can ascertain contact information for the owner of the sign or for any person
35 or business responsible therefore, the City shall contact that person or business and
36 advise that: a) the sign was found in a location that the City believes to be a public
37 right-of-way or City-owned property; b) that no permit was issued for the placement of
38 the sign in that location, and that the sign is not otherwise lawfully permitted to be in
39 that location; and c) that the City has confiscated the sign and will destroy it after 30
40 days from the time notice was sent to the person or business responsible for the sign,
41 unless the sign is claimed and the removal and notice costs are reimbursed to the City
42 in full.
43
- 44 3. If notification is not possible, the City shall store the sign for 30 days from date of
45 confiscation. The sign shall then be destroyed.

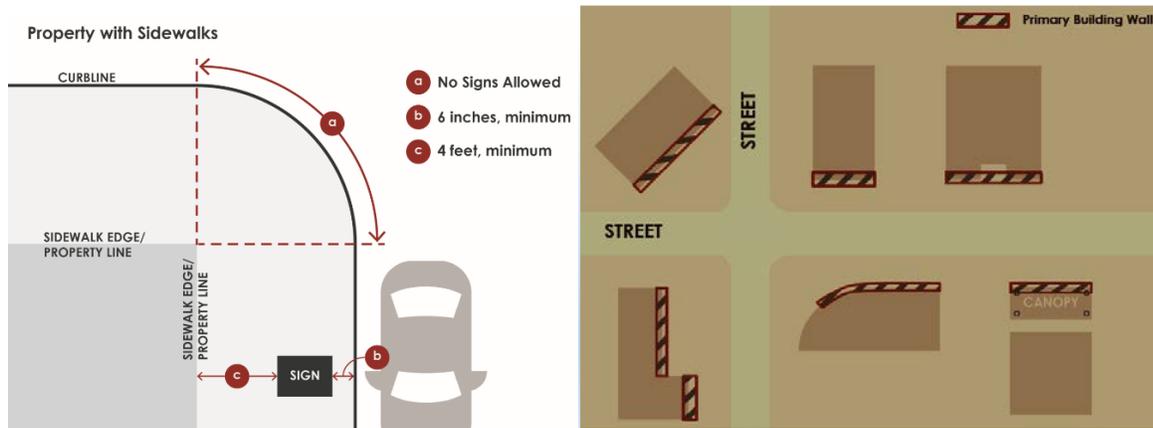
1
2 4. The City shall continue to store the sign for any additional period during which an
3 appeal or review thereon is before the municipal court.
4

5 C. Any violation of this Chapter or other applicable provisions of this code are considered a civil
6 infraction and subject to the provisions of Dallas City Code Section 1.052.
7

8 **3.6.140 Sign Type Illustrations**
9



16 Temporary Portable Sign in Right-of-Way / Street Facing Façade for Determining Sign Area



1 This version (9) of the Sign Code Update incorporates text changes identified to the second reading of the draft Ordinance,
2 subject to Council consideration on February 18, 2020, and incorporates changes shown to Section 3.6.060.B, subject to Council
3 approval on September 21, 2020.

4 Proposed new text is shown in *italics, bold and highlighted in gray*. Text to be removed is shown ~~struck through,~~
5 ~~highlighted in gray.~~

6

7 Chapter 3.6 - Signs

8

9 Sections:

10

11 **3.6.010 Purpose**

12 **3.6.020 Scope**

13 **3.6.030 Definitions**

14 **3.6.040 ~~Exempted Signs~~ *Exempt from Permits and Regulation.***

15 **3.6.045 *Signs Subject to Regulation but not a Permit.***

16 **3.6.050 Prohibited Signs**

17 **3.6.060 Temporary Signs**

18 **3.6.065 ~~Garage Sale Signs~~ *Signs allowed when Garage Sale is occurring on-site.***

19 **3.6.070 Permanent Signs – *Subject to Permit***

20 **3.6.075 ~~Murals~~ *Master Sign Program for Multi-Tenant Complexes***

21 **3.6.080 Sign Permits**

22 **3.6.090 Abandoned *and Hazardous* Signs**

23 **3.6.100 Construction and Maintenance Standards**

24 **3.6.110 Nonconforming Signs**

25 **3.6.120 Exceptions**

26 **3.6.130 Enforcement**

27 **3.6.140 Sign Type Illustrations**

28

29

30 **3.6.010 Purpose.** The City finds that signs provide an important medium through which
31 individuals and businesses may convey a variety of messages.

32

33 The standards contained in this chapter are primarily intended to balance the needs of businesses
34 and individuals to convey their messages through signs, and the right of the public to be
35 protected against the proliferation of signs and their effect on public and traffic safety and the
36 aesthetic qualities of the City. In an attempt to achieve that balance, the purpose of this chapter is
37 to:

38

- 39 A. Improve the visual qualities of Dallas’s streetscape environment through the use of equitably
40 applied sign height, size, and location standards;
41 B. Provide minimum, consistent, and enforceable sign standards by regulating sign location, size,
42 height, illumination, construction, and maintenance;
43 C. Minimize visual clutter caused by temporary signs by limiting their numbers and duration

- 1 of use;
- 2 D. Protect citizen safety by prohibiting hazardous signs;
- 3 E. Ensure compliance with state and federal laws regarding advertising by providing rules and
- 4 standards that are content neutral; and
- 5 F. Provide for near term and longer term improvements to signage through the use of appropriate
- 6 amortization and incentive policies.

7

8 **3.6.020 Scope.** All signs visible from the public right-of-way or private areas open to public
9 travel within the City limits shall be within the scope of this chapter. The content of signs is not
10 regulated by this chapter. No sign shall be permitted in the City of Dallas unless it is in
11 accordance with the provisions of this chapter or unless it is determined to be legally
12 nonconforming to the requirements of this chapter, with the exception that where a planned
13 development overlay exists, any sign regulations adopted with that planned development overlay
14 shall take precedence.

15

16 **3.6.030 Definitions.** For the purpose of this chapter, certain terms and words are defined as
17 follows: words used in the present tense include the future; the word “shall” is mandatory; the
18 word “may” is discretionary; the phrase “used for” shall include the phrases “arranged for,”
19 “designed for,” “maintained for,” and “occupied for”; and the word “business” shall be
20 associated with the zoning terms and activities of “permitted use” and “conditional use.” The
21 following terms shall mean:

22

23 Abandoned Sign - A sign or sign structure where either: ~~(1)~~ the sign is no longer used by the
24 property or sign owner, in which case discontinuance of sign use may be shown by cessation of
25 use of the property where the sign is located for the use or purpose associated with the sign; or
26 ~~(2)~~ the sign has been damaged, and repairs and restoration have not been started within ~~forty five~~
27 45 days of the date the sign was damaged, or, once started, are not diligently pursued to
28 completion.

29

30 Accessory Sign – ~~A non-illuminated signage~~ which ***is no larger than four square feet in size***
31 ***and only placed on vending machines,*** is an integral part of outdoor display structures
32 ~~associated with a commercial or industrial use such as soft drink machines,~~ gas pumps,
33 newspaper dispensers, and other similar structures, equipment or uses.

34

35 Alteration — Any change in the size, shape, method of illumination, construction, or supporting
36 structure of a sign.

37

38 Area (of a sign) –

39 1. Projecting, Portable, and Freestanding: The area of the sign shall be measured as
40 follows: The area around and enclosing the perimeter of the cabinet in which the sign is
41 contained shall be totaled to determine the aggregate sign area. If the sign is composed of two or
42 more sign cabinets, the area enclosing the entire perimeter of all cabinets within a single,
43 continuous geometric figure shall be the area of the sign. The perimeter of measurable area shall
44 not include embellishments such as pole covers, framing, and decorative roofing, provided that
45 there is no written copy on such embellishments. All face areas of any multi-faced sign shall be

1 counted in calculating its area. For a double-faced sign in a single cabinet, only the area of one
2 face is counted.

3 2. Wall Signs: The area around or enclosing each sign cabinet, or, where sign cabinets are
4 not used, the area within a single, continuous perimeter composed of any straight line geometric
5 figure which encloses the extreme limits of the message.

6
7 Awning – A secondary covering attached to the exterior wall of a building. ~~The location of an~~
8 ~~awning on a building may be~~ **that is typically located** above a window or a door, or over a
9 sidewalk. ~~An awning is often painted with information as to the name of the business, thereby~~
10 ~~acting as a sign, in addition to providing protection from weather.~~

11
12 ***Awning Sign*** – ***A sign attached to or incorporated into an awning.***

13
14 Balloon Sign – A sign made from a nonporous bag of tough, light material normally filled with
15 heated air or a **helium** gas ~~lighter than air so as to rise and float~~ **to maintain its form**, and
16 displaying graphics, symbols or written copy, ~~or a combination of graphics, symbols and written~~
17 ~~copy.~~

18
19 ***Banner*** - ***A sign made of fabric or other non-rigid materials with no enclosing framework.***

20
21 Canopy – An awning supported by at least two columns. A canopy is able to extend further from
22 a building than an awning, as in the case of an entrance to a restaurant or retail store.

23
24 Canopy Sign - A sign painted on, printed on, or ~~attached flat against the surface of~~ **incorporated**
25 **into** a canopy ~~or awning.~~

26
27 Changeable Copy Sign (Electronic) – A sign on which the copy changes by any electronic
28 ~~process or remote control.~~

29
30 Changeable Copy Sign (Manual) – A sign on which copy is changed manually, for example, the
31 panel permanently affixed as part of a larger sign on which copy is placed, ~~commonly used to~~
32 ~~advertise specials for commercial businesses.~~

33
34 Clearance (of a sign) – The vertical distance measured from the lowest point of the sign to the
35 natural surface grade beneath the sign.

36
37 Copy – The message on a sign surface in either permanent or removable letter form.

38
39 Double-Faced Sign – A sign with ~~advertising~~ **words, symbols, figures or images** on two ~~(2)~~
40 faces, wherein the faces are **back-to-back and** parallel or within ten degrees of parallel.

41
42 ~~Electronic Changeable Copy Sign~~ – See Changeable Copy Sign (Electronic). **Message Board**
43 **(EMB). A sign that displays words, symbols, figures or images that can be electronically or**
44 **mechanically changed by remote or automatic means.**

1 **Electronic Message Board Technical Definitions. For the purpose of regulating the function**
2 **and technical capabilities of EMBs, the following words shall apply.**

3
4 **Animation - the usage of multiple frames running at a fast enough speed that the human**
5 **eye perceives the content to be in continuous movement.**

6
7 **Dissolve - a mode of message transition on an EMB accomplished by varying the light**
8 **intensity or pattern, where the first message gradually appears to dissipate and lose**
9 **legibility simultaneously with the gradual appearance and legibility of the second message.**

10
11 **Fade - a mode of message transition on an EMB accomplished by varying the light**
12 **intensity, where the first message gradually reduces intensity to the point of not being**
13 **legible and the subsequent message gradually increases intensity to the point of legibility.**

14
15 **Flash - an intermittent or flashing light source where the identical EMB message is**
16 **constantly repeated at rapid intervals.**

17
18 **Frame Effect - a visual effect on an EMB applied to a single frame to attract the attention**
19 **of viewers.**

20
21 **Scroll - a mode of message transition on an EMB where the message appears to move**
22 **vertically across the display surface.**

23
24 **Static Display- a display that includes only messages that do not move or appear to move.**

25
26 **Transition - a visual effect used on an EMB to change from one message to another**
27 **including but not limited to images that coalesce, interleave and interlace.**

28
29 **Travel - a mode of message transition on an EMB where the message appears to move**
30 **horizontally across the display surface.**

31
32 **Electronic Digital (Video) Sign**—An electronic sign providing information in both a horizontal
33 **and vertical format (as opposed to linear), and having the capacity to create continuously**
34 **changing sign copy or pictures in a wide spectrum of colors, shades, and light intensities.**

35
36 **Face (of a sign)** – The area of a sign on which the **advertising words, symbols, figures or**
37 **images or imagery** is placed.

38
39 **Festoons** – A string of ribbons, tinsel, small flags, or pinwheels.

40
41 **Feather Sign.** **A sign typically made of cloth, canvas, plastic, or any flexible material designed**
42 **to move freely that is supported by a horizontal or vertical pole of various lengths. This type of**
43 **sign may also be called a bow sign or teardrop sign.**

1 Flashing Sign — A sign which contains an intermittent or sequential flashing light source used
2 primarily to attract attention. “Flashing sign” does not include electronic changeable copy signs
3 or signs which, through reflection or other means, create an illusion of flashing of intermittent
4 light. *See EMB definition of flash.*

5
6 Freestanding Sign - A sign supported upon the ground by a frame, pole(s), or other support
7 structure(s) that is not attached to any building. ~~A freestanding sign constitutes one sign, even if~~
8 ~~it has two or more faces.~~

9
10 Frontage - The length of the property line of a lot or parcel along a public right-of-way on which
11 it borders.

12
13 Hanging Sign - A sign that hangs beneath a marquee, canopy, or awning ~~and is perpendicular to~~
14 ~~the building face.~~

15
16 Hazardous Sign - A sign that is detrimental to the public health, welfare or safety, including but
17 not limited to: any sign that has a design, color, or lighting which may be mistaken for a traffic
18 light, signal, or directional sign; any sign that is located in such a manner as to obstruct free and
19 clear vision to motorists or pedestrians at intersections and driveways; any sign which, because
20 of its location, would prevent free ingress to or egress from any door, window, or fire escape;
21 any sign that is attached to a standpipe or fire escape; any sign that has lighting which
22 temporarily blinds or impairs one’s vision; and any sign that is in a leaning, sagging, fallen,
23 decayed, deteriorated, or other unsafe condition.

24
25 Height (of a sign) - The vertical distance measured from the highest point of the sign to the
26 natural surface grade beneath the sign.

27
28 Illuminated Sign - A sign with an artificial light source incorporated internally (direct
29 illumination), or with an external light source directed to illuminate the exterior surface of the
30 sign (indirect illumination). This definition includes signs with light sources that are
31 disconnected from power.

32
33 Incidental Sign – A small sign, emblem, or decal typically used to inform the public of goods,
34 facilities, or services available on a premises, such as a credit card sign or a sign indicating hours
35 of business.

36
37 Maintenance - For the purposes of this chapter, the cleaning, painting, repair, or replacement of
38 defective parts of a sign, or to achieve a change in sign face, in a manner that does not alter the
39 basic design or structure of the sign.

40
41 Marquee - A permanent roof-like projection from a building above the building entrance.
42

1 Monument Sign - A freestanding sign of which the entire bottom of the sign is generally in
2 contact with or in close proximity to the ground. “Monument sign” does not include pole or
3 pylon signs.
4

5 Mounted Sign - A sign permanently attached to a building, including a Canopy sign, Projecting
6 sign, Hanging sign and Wall sign.
7

8 Moving Sign — A sign that uses mechanized movement to attract attention, depict action, or to
9 create a special effect or scene, and includes dancing inflatable displays.
10

11 Multi-tenant complex - A development consisting of one or more lots and two or more
12 businesses sharing appurtenant facilities, such as driveways, parking and pedestrian walkways,
13 and is designed to provide varied products and services at a single location.
14

15 ~~Mural - Any painting, design, or image, including incidental copy, that is applied directly to the
16 exterior of a building for artistic, informational, historic, or aesthetic purposes, and does not
17 contain advertising.~~

18

19 Nonconforming Sign – An existing sign, lawful before enactment of this chapter, which does not
20 conform to the requirements of this chapter.
21

22 Off-site sign – A sign not located on the site of the activity or business being advertised.
23

24 **Oversized sign. A sign that exceeds the face area of 125 square feet.**

25

26 Permanent Sign – A sign structurally affixed to the ground or to a building and intended for
27 permanent display.
28

29 Pole Sign -- See “Pylon sign.”
30

31 Portable Sign – A sign not permanently affixed to a sign structure, a building, or the ground,
32 (such as an A-frame sign) that can be easily moved.
33

34 Projecting Sign – A sign, other than a flat wall sign, which is attached to and projects from a
35 building wall or other structure not specifically designed to support the sign.
36

37 Pylon Sign - A freestanding sign, usually double-faced, mounted on one or two supports above
38 ground level, also referred to as a “Pole sign.”
39

40 Roof Sign – A mounted sign that projects above the top of a wall, eave, or parapet.
41

42 Sign – Any device, structure, fixture, **or** placard, and any related support structure **erected for the**
43 **purpose of that** displaying graphics, symbols, and/or written copy **designed specifically for the**
44 **purpose of advertising or identifying any business, person, institution, commodity, service,**

1 ~~entertainment, or activity.~~ “Sign” includes graphics, symbols and written copy painted or
2 otherwise affixed directly on a building surface ***or projected onto a building surface.***

3
4 Site - A lot, parcel, or tract of land under common ownership, or developed together as a single
5 development site, regardless of how many uses occupy the site.

6
7 Temporary Sign –

8 ~~(1) I.~~ A sign constructed of fabric, vinyl, paper, cardboard, plywood, or other light
9 material, with or without a frame, that may or may not be attached to a building; ***including but***
10 ***not limited to portable signs and banners.***

11 ~~(2) A 2.~~ A sign intended to be displayed for a specific and limited period of time; or

12 ~~(3) A sign that will be rendered obsolete after the occurrence of an event or series of~~
13 ~~events.~~

14 ~~(4) Temporary signs typically include, but are not limited to: portable signs, special event~~
15 ~~signs, “for sale” and “for lease” signs, “feather signs”, and political campaign signs.~~

16
17 Wall Sign – A sign attached parallel to and extending not more than ~~twelve (12)~~ inches from the
18 wall of a building. This definition includes painted, individual letters, and cabinet signs.

19
20 Window Sign – An ~~unlighted~~ ***non-illuminated*** sign installed inside a window or painted on a
21 window and intended to be viewed from the outside.

22
23
24 **3.6.040 Exempted Signs Exempt from Permits and Regulation.** The following signs ~~shall not~~
25 ~~require planning approval for their use, though some may require a building permit. Use of the~~
26 ~~signs in this section does not affect the amount or type of signage otherwise allowed by this~~
27 ~~chapter.~~ ***are exempt from regulation and do not require permits.*** All signs listed in this section
28 are subject to all other applicable requirements of this chapter and other applicable provisions of
29 the Dallas City Code and Dallas Development Code.

30
31 A. Signs placed or authorized by the city, county, state, or federal government in the publicly
32 ~~owned~~ right-of-way as well as signs required by city, state, or federal government located on
33 private property;

34
35 B. Flags adopted or endorsed by a governmental agency;

36
37 C. Tablets, cornerstones, or commemorative plaques;

38
39 ~~Window displays;~~ ***Signs placed by utility companies in proximity to a pole, line, pipe or***
40 ***other facility that belong to respective utility companies.***

41
42 E. Festoons;

43
44 F. Balloon signs of less than ~~twenty-four (24)~~ inches in diameter;

1 ~~G. Seasonal decorations on private property;~~

2
3 ~~H. G. Signs erected by a recognized neighborhood watch group advertising the organization or~~
4 ~~program~~ *two square feet in size or less;*

5
6 **H. Accessory signs;**

7
8 I. Onsite handheld signs;

9
10 **J. Signs for hospital or emergency services and railroads.**

11
12
13 **3.6.045 Signs Subject to Regulation but not a permit.**

14
15 *No permit is necessary for placing, constructing or erecting the following signs as long as*
16 *such signs conform to the following regulations that pertain to size, dimensions, location, time*
17 *(duration) and aesthetics:*

18
19 ~~J. Accessory signs;~~

20
21 ~~K. Signs for hospital or emergency services and railroads;~~

22
23 ~~L. A.~~ Incidental Signs, provided the signs do not exceed one and a half (1.5) square feet in area
24 for each sign, with no more than five (5) signs allowed for each permitted structure;

25
26 ~~M. B.~~ An exterior sign erected **on commercial or industrial zoned property** next to an entrance,
27 exit, rest room, office door, or telephone, provided the sign is no more than four square feet in
28 area, ~~used~~ **such as** to identify or locate a property feature;

29
30 ~~N. C.~~ Any sign that is not visible to motorists or pedestrians on any public highway, sidewalk,
31 street, alley, or other area open to public travel;

32
33 ~~O. D.~~ One indirectly illuminated or non-illuminated wall sign not exceeding one and one-half
34 square feet in area placed on any residential building, ~~used~~ **such** as a name or address plate;

35
36 ~~P. E.~~ Signs placed in or attached to a motor vehicle, bus, or railroad car that is regularly used for
37 purposes other than the display of signs;

38
39 ~~Q. F.~~ Signs, up to four (4) square feet and no taller than four (4) feet, constructed or placed
40 within a parking lot, to direct traffic and parking;

41
42 ~~R. G.~~ A sign that does not exceed four (4) square feet in area and four (4) feet in height, and is
43 erected to indicate a danger to the public or to designate where public access is prohibited;

1 ~~S. H.~~ Signs located within a sports stadium or athletic field, or other outdoor assembly area,
2 which are intended and oriented for viewing by persons within the facility;

3
4 ~~T. Covered flier boxes under one (1) square foot in area when attached to or associated with a~~
5 ~~temporary or permanent sign;~~

6
7 ~~U. I.~~ Temporary signs, subject to Section 3.6.060;

8
9 ~~V. J.~~ Signs giving notice that a structure on a premises is protected by alarm or security service,
10 provided such signs are not larger than one (1) square foot and are located within 5 five feet of
11 the structure.

12
13 ~~W. School Activity Signs. A sign denoting the participation of an occupant of the residence on~~
14 ~~the lot in a public or private school sport or activity, provided such sign is no larger than six (6)~~
15 ~~sq. ft.~~

16
17 ~~X. Signs promoting non-commercial community wide events provided such sign is no larger~~
18 ~~than six (6) sq. ft. and is removed after the event occurs.~~

19
20 ~~Y. K.~~ One flashing open/closed sign not exceeding two square feet.

21
22 ~~L. Face Changes to Existing Cabinet Style Signs. Changes to existing approved cabinet style~~
23 ~~signs do not require a permit if limited to replacement of the existing material on which the~~
24 ~~sign is shown, and where such change does not affect the size, dimensions or location of~~
25 ~~sign(s).~~

26
27 ~~M. Roof signs on buildings that have a predominant architectural feature or facade that~~
28 ~~extends above the roofline or parapet and where the sign attached to or embedded in the~~
29 ~~feature replaces an inventoried item on a building listed as part of a National Historic District~~
30 ~~or listed on the Oregon National Historic Register of Historic Places, or recognized~~
31 ~~as historically significant on a City Local Landmarks Register.~~

32
33
34 **3.6.050 Prohibited Signs.** The following signs are prohibited **and are not eligible for exception:**

35
36 A. Hazardous signs.

37
38 B. Signs within or which overhang streets, except as allowed in this chapter.

39
40 C. Portable signs in the following categories:

- 41
42 1. Signs on a vehicle parked on private property, public property or right-of-way, unless the
43 vehicle is used for transport in the normal day-to-day operations of a business, except as
44 provided in Section 3.6.040 P.
45

1 2. Signs propped up by or leaning against a motor vehicle when such vehicle is parked in
2 the public right-of-way.

3
4 D. Moving signs.

5
6 E. Balloon signs ~~twenty four~~ (24) inches in diameter or greater.

7
8 ~~F. Electronic Digital (Video) signs.~~

9
10 ~~G.F. Flashing signs, except as provided in 3.6.040Y. that exceed two square feet in face area.~~

11
12 ~~H.G. Roof signs other than those described in subsection 3.6.040 M~~

13
14 ~~I. H. Signs that appear similar in shape, color, size or copy to traffic control devices.~~

15
16 ~~J. I. Off-site signs, except as lawfully exist prior to adoption of this Chapter.~~

17
18 ~~K.J. Portable or temporary signs in the public right-of-way, unless approved by the City
19 Manager, except as authorized in Section 3.6.060.~~

20
21 ~~K. Oversized signs.~~

22
23
24 **3.6.060 Temporary signs.**

25
26 ~~A.~~ Temporary signs may be erected and maintained only in compliance with **the regulations of**
27 this section.

28
29 **A. The following provisions shall apply to all temporary signs in all zones:**

- 30
31 1. Temporary signs that exceed the applicable area limitations set forth in **subsection**
32 3.6.060.B shall not be permitted.
- 33
34 2. Temporary signs that overhang a public right-of-way and that are authorized by a
35 governmental agency are not subject to the provisions of **subsection** 3.6.060.B, below.
- 36
37 3. With the exception of subsection ~~(2)~~, above, and signs installed or authorized by a
38 governmental agency, no temporary signs are permitted in or over public right-of-way.
- 39
40 4. Temporary and portable signs over ~~four~~ **five** feet tall **on private property** shall be set
41 back a minimum of five feet from the street side of a property line. This does not apply
42 to a sign placed within a recessed entryway, provided that no portion of the sign
43 extends over a public sidewalk, or to signs which hang from the face or wall of a
44 building, provided that the sign does not extend more than two inches from the face or
45 wall.

- 1
2 5. Temporary signs affixed to a building may be placed no higher than the building's
3 eave, top of wall, or parapet.
4
5 6. With the exception of subsection (2), above, temporary signs shall not be attached to
6 trees, shrubbery, utility poles or traffic control signs or devices.
7
8 7. Temporary signs are not counted against the total area of permanent sign allowance.
9

10 B. Temporary signage shall be allowed as follows:

- 11
12 1. Residential (RL, RM, RH) Zones: ***In all Residential zoning districts, temporary signs***
13 ***are allowed under the following circumstances:***

14
15 ***(a) If Property has received Land Use approval for New Residential Subdivision.***

16 Two temporary signs, not exceeding ~~thirty-two (32)~~ square feet in area, are allowed
17 per subdivision during the build-out of the residences in the subdivision. These types
18 of signs are typically used for subdivision and model home identification. ~~No such~~
19 ~~sign may be erected for an inhabited residence.~~

20
21 ***(b) If Property is for Sale or Rent. When properties or dwellings are for sale or rent,***
22 ***the owner or the owner's authorized representative may erect the following signs:***

23
24 ***(1.) Two double-faced signs on the lot, not to exceed six square feet per face.***

25
26 ***(2.) One temporary sign on-site is allowed when the property owner is***
27 ***opening the property to the public from one week prior to the event until the***
28 ***day after the event, for no more than a total of 15 consecutive days. For this***
29 ***purpose, the sign shall not exceed four square feet per face and four feet in***
30 ***height.***

31
32 ***(c) If Property has received Land Use approval for New Multi-family Development***
33 ***or Non-Residential Use. When property is under construction for a new multi-family***
34 ***residential building or a non-residential use, the owner or the owner's authorized***
35 ***representative may erect the following signs:***

36
37 ***(1.) One double-faced wall or freestanding sign of thirty-two (32) square feet per***
38 ***face, or two 32 square feet single-faced signs. Such signs may not be placed***
39 ***earlier than the first issuance of a certificate of occupancy for a residential***
40 ***structure. The sign(s) shall be removed no later than 30 days after the***
41 ***issuance of the final certificate of occupancy for a residential structure, or***
42 ***one year from the first issuance, whichever comes first. These signs may be***
43 ***externally illuminated.***
44

1 (2.) *One banner per building no more than 32 square feet per face, from the*
2 *date of issuing building permits to four weeks after issuing a Certificate of*
3 *Occupancy. Banners shall be affixed to exterior wall(s) of the building(s) so*
4 *as to lie flat.*
5
6

7 2. Commercial (CG, CN, and CBD) and Industrial (I) Zones: *In all Commercial and*
8 *Industrial zones, the following temporary signs are allowed under the following*
9 *circumstances:*
10

11 (a) Temporary signs shall be limited to a total of 48 square feet per ~~business.~~ *building*
12 *or per property when the same building or property is for sale or rent. The same*
13 *sign may be double-faces if freestanding.* Except as provided in subsection A.(2).,
14 above, attachment of a temporary sign to permanent signs or structures, awnings,
15 trees, or utility poles is prohibited. Temporary signs on a site or building may be
16 placed for a period ~~not exceeding 90 days without a permit, but must be legibly dated~~
17 ~~in permanent marker on the initial date of display in the lower right hand corner of the~~
18 ~~sign.~~ *of time beginning when the property or building is offered for sale or rent*
19 *until 15 days after the date on which the transaction has closed.*
20

21 (b) In addition to the temporary signs otherwise permitted in this code, a business
22 may have temporary signs in excess of the number and size allowed above, during
23 events as listed below:
24

25 *(1) When a New Business occupies a Building or when a Building Permit has*
26 *been issued by the City for New Construction or Tenant Improvement: Grand*
27 *opening event: While improvements to a building are under construction, the*
28 *building owner or authorized representative may erect one banner for A grand*
29 *opening is an event of up to 30 days duration within 30 days of issuance of a*
30 *certificate of occupancy for a new or remodeled structure, or within 30 days of*
31 *change of business or ownership. No business may have more than one grand*
32 *opening event per calendar year. The applicant shall notify the city in writing of*
33 *the beginning and ending dates prior to the grand opening event. The banner shall*
34 *not exceed 32 square feet in size and shall be affixed to exterior wall(s) of the*
35 *building(s) so as to lie flat.*
36

37 *2. (2) When Existing Business Commences a Sale or other events: When the*
38 *business is conducting a sale or event, the building owner or authorized*
39 *representative may erect one banner not to exceed 32 square feet in size that*
40 *shall be affixed to the exterior wall(s) of the building so as to lie flat. For this*
41 *purpose, banner display is limited to Two other events per calendar year. The*
42 *Each events may not be more than ten consecutive days' duration, and not less*
43 *than 30 days apart.*
44
45

1
2 ***In addition to the above, when a business is conducting a sale or event, the***
3 ***building owner or authorized representative may erect any combination of***
4 ***portable signs (board or feather) in accordance with the following standards:***
5

6 ***Location. All portable signs shall be located on the ground of the same***
7 ***property where the business operates, and shall be placed at a distance of least***
8 ***five feet from the front property line(s) where abutting a street. All portable***
9 ***signs must also be placed outside of vehicle aisles, required off-street parking***
10 ***spaces and Vision Clearance Areas; and***
11

12 ***Duration. Portable signs for this purpose are allowed all hours of the day and***
13 ***all days of the week and are not subject to day or time limits identified for***
14 ***banners (subsection 2 above) or similar time limits identified for portable***
15 ***signs where located in the public right-of-way (subsection 3 below); and***
16

17 ***Quantity. One portable sign (board or feather) is permitted for every 50 lineal***
18 ***feet of property frontage along a street, with a maximum of four portable***
19 ***signs per property under common ownership. In applying this standard,***
20 ***properties located along two street frontages shall apply the cumulative length***
21 ***of both street frontages and the Planning Official may approve adjustments to***
22 ***the distance between portable signs; and***
23

24 ***Size. Portable board signs shall not exceed five feet in height and fifteen***
25 ***square feet in size (single face). Portable feather signs shall not exceed twelve***
26 ***feet in height and thirty square feet in size.***
27

28 ***3. All Zones:***

29 ***a. Signs not exceeding six (6) square feet each in area, advocating for or against a***
30 ***candidate or measure on a national, state or local election ballot. These signs may***
31 ***be erected 60 days prior to an election and must be removed 7 days after an***
32 ***election.***
33

34 ***b. One temporary sign per frontage, not exceeding six (6) square feet in area in***
35 ***Residential zones and thirty two (32) square feet in Commercial and Industrial***
36 ***zones, during the time of sale, lease or rental of the lot or structure on the lot,***
37 ***provided that the sign is removed within thirty (30) days after the sale, lease or***
38 ***rental of the lot or structure.***
39

40 ***c. Up to three (3) temporary sign per frontage, not exceeding six (6) square feet in***
41 ***area, during the time of construction, landscaping, or remodeling of the property,***
42 ***provided that the sign is removed within thirty (30) days after the completion of***
43 ***such construction, landscaping, or remodeling.***
44

1
2 **3. Temporary Portable Signs in Public Right-of-Way. Signs on the ground within the**
3 **public right-of-way, shall be permitted in accordance with the following standards:**
4

5 **A. Placement Standards for Portable Temporary Signs:**
6

- 7 **1. Temporary signs shall be placed in accordance with the Portable Sign in Right-**
8 **of-Way Graphics in Section 3.6.140. For signs placed within the right-of-way**
9 **with an adjacent sidewalk, the sign shall not be placed within six inches of the**
10 **face of the curb and shall provide a clearance width of at least four feet on the**
11 **sidewalk to ensure safe pedestrian passage. For signs placed in the right-of-way**
12 **without an adjacent sidewalk, the sign shall be located outside of any street**
13 **pavement and shall not be located closer than four feet from the travel lane,**
14 **turning lane, shoulder, parking lane or bicycle lane.**
15
16 **2. Temporary signs shall not be placed in parking spaces, pedestrian pathways,**
17 **bicycle paths, street corners, transit stop areas, ADA accessible curb ramps,**
18 **ADA accessible parking spaces, at building exits or fire escapes, or any portion**
19 **of the street (automobile and bicycle travel lanes, shoulder, medians, traffic**
20 **islands, and parking areas). Temporary signs also shall not be placed in a way**
21 **that impedes or hinders the vision of drivers or bicyclists. Any temporary sign**
22 **shall be located entirely outside of the area of a right-of-way corner that is**
23 **between the curb and the lines created by extending the property line to the curb**
24 **face. Signs placed within the right-of-way shall not obstruct traffic control signs**
25 **or devices.**
26
27 **3. In addition to the above, temporary portable signs shall be placed within 20 feet**
28 **of an overhead existing light source that provides at least one foot-candle of**
29 **illumination at the location where sign(s) are placed.**
30

31 **B. Number of Temporary Portable Signs allowed in Public Right-of-way:**
32

- 33 **1. In all Residential zones, portable offsite signs placed when properties are for**
34 **sale are limited to the number and duration stated in Section 3.6.060.B.3.B and**
35 **D of this Code.**
36
37 **2. In all Commercial and Industrial zones except for the Central Business District,**
38 **only one temporary portable sign is allowed for every one 100 linear feet of**
39 **property frontage along a street.**
40
41 **3. In the Central Business District zone, the number of signs on the ground within**
42 **the right-of-way is limited to the number of operating and accessible public**
43 **entrances that face the right-of-way where the sign is located. Multiple doors at**
44 **one entrance are allowed one sign. Multiple individuals or entities that share**
45 **the same public entrance are allowed one shared sign.**

1
2 **C. Material, Design and Size Standards in Public Right-of-way:**
3

- 4 1. **The sign shall be a T-frame or A-frame structure that is composed of wood,**
5 **plastic or metal. The sign width shall not exceed twenty-eight (28) inches. The**
6 **sign depth shall not exceed two feet. The sign height shall not exceed three feet**
7 **and the sign face (single) shall not exceed six square feet.**
8
9

10 **D. Duration of Placement in Public Right-of-way.**
11

- 12 1. **Portable signs in residential zones may be displayed on Saturday and Sundays,**
13 **between the hours of 8:00 a.m. and 5:00 p.m. with abutting property owner**
14 **consent. Portable signs shall be removed at the end of each day.**
15
16 2. **Portable signs in non-residential zones may be displayed all days of the week**
17 **within the right-of-way between the hours of six 6:00 a.m. and midnight, and**
18 **shall be removed at the end of each day.**
19

- 20 **E. Temporary banners which extend over a roadway or are attached to utility or**
21 **streetlight poles shall be permitted in the right-of-way in concert with city**
22 **sanctioned events or programs or as authorized by the Dallas City Code.**
23
24

25 **3.6.065 Garage Sale Signs. Signs allowed when Garage Sale is occurring on-site.**
26

- 27 A. Only one sign shall be posted upon the premises on which the garage sale, as defined and
28 regulated by **Dallas City Code Sections DDC 7.500 et. seq.**, is to be held.
29
30 B. One off premise sign ~~for the purpose of directing people to the garage sale~~ shall also be
31 permitted but only a sign issued by the **City for this purpose** shall be allowed. ~~The city~~
32 ~~shall have available a reasonable supply of garage sale signs for use by individuals. The~~
33 ~~city may secure a deposit to cover the cost of replacing the sign in the event it is damaged or~~
34 ~~lost.~~
35 C. Signs ~~shall not be~~ placed in the public right-of-way **for this purpose shall conform to the**
36 **placement standards identified in subsection 3.6.060.3. and Signs shall be** placed upon
37 private property **for this purpose shall only with require** the consent of the property
38 owner. Signs shall not be placed earlier than one hour before the garage sale starts and shall
39 be removed by no later than one hour after the conclusion of the garage sale.

40 **3.6.070 Permanent Sign Regulations – Subject to Permit.** Permanent signs **require a Sign**
41 **Permit and may shall** be erected and maintained only in compliance with the following **specific**
42 provisions:
43

1 A. **In all Residential Zones (*Residential Low, Medium and High - RL, RM and RH*) and the**
2 ***Park and Open Space (POS) zone.***

3 1. Each subdivision or multi-family complex is permitted one permanent non-illuminated
4 monument sign not to exceed six (6) feet in height and forty eight (48) square feet in
5 area. ***This sign is to be placed in proximity to the primary vehicle entrance of the***
6 ***subdivision / multi-family complex.***
7

8 2. ~~Each public school~~ ***City approved non-residential uses, including but not limited to***
9 ***schools and places of worship, are*** permitted one (1) permanent ***freestanding*** sign per
10 public street frontage; ***and one permanent wall-mounted sign per street frontage.*** Each
11 ***Freestanding*** signs may take any of the following ***one of two*** forms, ***provided,*** although
12 only one freestanding sign taller than six (6) feet in height is permitted ~~per school~~ ***and***
13 ***must meet the following standards:***

14 (a). ***One a freestanding non-illuminated pole/pylon*** sign no taller than fifteen (15) feet in
15 height and no larger than thirty six (36) square feet in area; ***or***

16 (b). ***One an indirectly illuminated or non-illuminated monument sign*** no taller than six
17 feet in height and no larger than forty eight (48) square feet in area; and

18 ***one a wall sign placed no higher than thirty five (35) feet above grade or the eave, top of***
19 ***wall, or parapet (whichever is less) and no larger than forty eight (48) square feet in***
20 ***area. Each sign may include changeable copy (manual or electronic) subject to***
21 ***subsections 3.6.070E D (1 – 4, 6 and 7).*** Each sign shall meet the setbacks applicable to
22 the residential zone in which it is located.
23

24 3. ~~Each church is permitted one (1) non illuminated or indirectly illuminated permanent~~
25 ~~sign per public street frontage. No sign shall be taller than eight (8) feet in height. If a~~
26 ~~church site has more than one frontage, the first sign shall be no larger than thirty two~~
27 ~~(32) square feet in area and any subsequent sign may be no larger than twelve (12)~~
28 ~~square feet in area. Each church is permitted one (1) wall sign placed no higher than~~
29 ~~thirty five (35) feet above grade or the eave, top of wall, or parapet (whichever is less)~~
30 ~~and no larger than forty eight (48) square feet in area. Each sign may include changeable~~
31 ~~copy (manual or electronic) subject to 3.6.070E (1 – 4, 6 and 7). Each sign shall meet~~
32 ~~the setbacks applicable to the residential zone in which it is located.~~
33

34 B. ***In all Commercial and Industrial Zones - Central Business District (CBD) and***
35 ***Neighborhood Commercial (CN) General Commercial (GC) and Industrial (I) Zones.*** Signs
36 ~~in the CBD and CN~~ ***all commercial and industrial*** zones may be directly or indirectly ~~lit~~
37 ***illuminated.*** Each building or multi-tenant complex may have any combination of ~~w~~Wall
38 signs, ~~monument sign,~~ canopy signs, hanging signs, projecting signs, ~~or~~ ***and*** freestanding
39 signs not to exceed, in total, two (2) square feet for each foot of lot frontage on a street ***are***
40 ***subject to the following standards.*** In the case of two frontages, the larger frontage will be
41 used to compute total sign size. Each site of multi-tenant complex is allowed one (1)
42 permanent pylon sign not to exceed 75 square feet in area for a single faced sign, 150 square
43 feet in area for a double faced sign, and twenty four feet in height. Window signs are
44 permitted, provided they shall not exceed 50 percent of the total window area per window
45 and shall not be counted toward the allowable total sign area.

1
2 C. General Commercial (CG) and Industrial (I) Zones. Signs in the general commercial and
3 industrial zones may be directly or indirectly lit and shall meet all setback requirements of
4 the zone.

5 1. Freestanding Signs: Each site or multi-tenant complex is allowed one (1) permanent
6 monument sign not to exceed forty-eight (48) square feet in area and six (6) feet in
7 height per street frontage. In addition, each site or multi-tenant complex is allowed one
8 (1) permanent pylon sign per 500 feet of frontage, not to exceed two (2) per site or
9 multi-tenant complex, each not to exceed 125 square feet in area and thirty (30) feet in
10 height.

11 2.1. Wall Mounted Signs: In the case of a property with a single street frontage, the total
12 area of all **wall** signs shall not exceed one square foot for each two lineal feet of lot
13 frontage on that street. In the case of a property on a corner, or with multiple street
14 frontages, the total area of signs shall not exceed one square foot for each two lineal feet
15 of lot frontage along the primary street (which shall be determined by the property
16 owner), plus one square foot for each four lineal feet along the other secondary street(s),
17 provided those additional signs are located along the respective secondary street. **20**
18 **percent of the primary street-facing wall. For the purpose of calculating maximum**
19 **wall sign area, the primary street-facing wall is the length of a single building wall**
20 **positioned to face the street. For curvilinear and varied building walls, the Primary**
21 **Street-facing Wall Graphic, Section 6.3.140, provides a guide for determining the**
22 **primary street facing wall. The method for determining allowed wall sign(s) location**
23 **and area is as follows:**

24
25 *(a). Calculating Maximum Wall Sign Area. The total sign area allowed for*
26 *mounted wall signs shall be determined by measuring the primary street-facing*
27 *wall length and height. Wall length is then multiplied by wall height. For*
28 *calculation purposes, wall height is not to exceed 25 feet. The product is then*
29 *multiplied by 20 percent. The resulting product represents the cumulative*
30 *maximum face area allowed for all wall signs on the subject building. The*
31 *maximum face area of any one sign is limited to 125 square feet.*

32
33 *(b). Wall Sign Area Allocation to Primary and Other Building Walls. The total*
34 *amount of face area allowed for wall signs may be allocated to building walls other*
35 *than the primary street-facing wall at any percentage amount, provided the sum*
36 *total for allocation purposes is equal or less the cumulative maximum face area*
37 *allowed after determination. For example, if a building is located on property that*
38 *has two street frontages, the total sign area, the property owner may decide to*
39 *allocate 90 percent of the maximum sign area to one street-facing facade and the*
40 *remaining 10 percent to the other street-facing façade.*

41
42 *(c). Wall Sign Location. One hundred percent of the allowed wall sign area may be*
43 *located on any portion of the exterior wall that is up to 25 feet above finished grade*
44 *and in no case may any portion of a wall sign be higher than one foot below the top*
45 *of the exterior wall to which it is attached. For exterior walls that are in excess of*

1 **25 feet in height, 25 percent of the total allowed wall sign area may be located**
2 **above the 25 foot height and in no case may any portion of a wall sign be higher**
3 **than one foot below the top of the exterior wall to which it is attached.**
4

5 **2. Freestanding Signs: Each property or multi-tenant complex is allowed one**
6 **freestanding sign per street frontage. For the purpose of this section, property area is**
7 **determined by legal lot of record as opposed to Tax Lot. Multiple and contiguous legal**
8 **lots of record under one ownership shall be counted as one lot for the purpose of**
9 **determining the number of freestanding signs allowed. A freestanding sign**
10 **constitutes one sign, even if it has two or more faces.**
11

12 **Table Summary of Freestanding Sign Standards According to Zone.**
13

Standard	CBD	CN	GC	I
A. Maximum Size (single face)	48 sf. ft.*	48. sf. ft.*	48 sq. ft.*	48 sf. ft.*
B. Maximum Height	6 feet*	6 feet*	6 feet*	6 feet*
C. Maximum Number	1**	1**	1**	1**

14 *** Freestanding sign for a multi-tenant complex can exceed these standards when**
15 **property frontage length exceeds 500 feet, subject to standards herein.**

16 **** Number of allowed freestanding signs is also based on street frontage length and**
17 **the number of street frontages.**
18

19 **The number and height of allowed freestanding signs is also based on the following:**
20

21 **(a). When the lineal street frontage of a property exceeds 500 feet, an additional**
22 **freestanding sign shall be permitted for each 500 feet of lineal property frontage. In**
23 **applying this standard, each freestanding sign must be at least 200 feet from any**
24 **other freestanding sign on the site along the same lineal property frontage.**
25

26 **(b). In the GC, CN and I zones, where the lineal property frontage distance would**
27 **allow three or more signs (1500 lineal feet of property frontage), one of the**
28 **freestanding signs may be replaced with one double face sign at a maximum of 75**
29 **square feet per face and not more than 24 feet in height. This standard only applies**
30 **to multi-tenant complexes as defined herein.**
31

32 **(c). Freestanding signs associated with drive-through window operation are not**
33 **subject to location and spacing standards as described above, provided such signs are**
34 **located along the service aisle and oriented to face the customer.**
35

36
37 **3. Window signs: Window signs are permitted, provided they shall not exceed 50 percent**
38 **of the total window area per window.**
39

1 **4. Canopy and Awning signs. Signs may be placed on or incorporated into awnings and**
2 **canopies that are part of the building architecture. Signs placed on awnings and**
3 **canopies are inclusive of the total wall sign area calculation. Canopy and awnings**
4 **signs shall have a minimum clearance of eight feet above the ground or sidewalk.**
5 **Marquee signs are also subject to these standards.**

6
7 **5. Projecting Signs. Buildings within all commercial and industrial zones may have one**
8 **projecting sign in-lieu of a freestanding sign. Projecting signs may project over**
9 **private property, a public right-of-way, or both and shall be subject to the following:**

10
11 **(a). No more than eight feet or two-thirds of the width of the sidewalk or to within two**
12 **feet of the curb, whichever is less.**

13
14 **(b). A minimum clearance of eight feet above the ground or sidewalk. The maximum**
15 **size of a projecting sign is 32 square feet per sign face.**

16
17 **(c). Bracket or arm supports shall be utilized for structural support against the nearest**
18 **wall. Use of guy wires or cables for structural support is not allowed.**

19
20 **6. Hanging Signs. In addition to projecting signs, smaller hanging signs (blade signs)**
21 **may be placed perpendicular to building walls or to awnings as shown in Section**
22 **3.6.140 (Sign Type Illustrations) in all commercial and industrial zones. Hanging**
23 **signs are inclusive of the total wall sign area calculation and may project over private**
24 **property, a public right-of-way, or both and shall be subject to the following:**

25
26 **(a). Each sign shall project from the building elevation no further than five feet or to**
27 **within two feet of a street curb, whichever is less.**

28
29 **(b). Each sign shall have a minimum clearance of eight feet and a maximum**
30 **clearance of 25 feet above the ground or sidewalk.**

31
32 **(c). The maximum size of a hanging sign is nine square feet.**

33
34 **(d). Multiple hanging signs per building are allowed and shall be limited to one blade**
35 **sign per tenant owned or leased space within the building and shall be separated**
36 **by a minimum distance of ten feet.**

37
38 **(e). Hanging signs shall not be internally illuminated and shall not utilize guy wires or**
39 **cable lines for structural support.**

40
41 **D.C** Supplemental permanent sign provisions. (All zones)

42
43 1. ~~No signs~~ **Permanent signs** are ~~not permitted~~ **allowed** within a public right-of-way
44 unless authorized by the public agency or agencies having jurisdiction over the right-of-
45 way **City Manager or designee.**

2. Signs shall be erected in an upright position and placed perpendicular to a horizontal surface conforming to the line from horizon to horizon.
3. Maximum square footage restrictions include changeable copy signs and exclude accessory and incidental signs.
4. Minimum vertical clearance for projecting, canopy, and hanging signs when over a walkway or access area is eight (8) feet.
5. Projecting and hanging signs may extend no more than six (6) feet from a building's façade. No projecting or hanging sign may be over sixteen (16) square feet in area.
- 6.4. Sign setbacks are measured from the nearest property line to the nearest portion of the sign. In addition to the specific setbacks noted above, all signs shall meet vision clearance requirements.

E.D Electronic ~~changeable copy signs~~ **Message Boards (EMBs), where allowed**, are subject to the following standards ~~where allowed~~:

1. One ~~(1) electronic changeable copy~~ **EMB** sign is permitted per site or multi-tenant complex and shall only be allowed as part of a permanent freestanding or wall sign. **EMBs shall not exceed 50 percent of the maximum sign face area for any one sign as identified by the numeric standard of the zone.**
2. The ~~electronic changeable copy~~ **EMB** portion of a freestanding sign may be no higher than twelve ~~(12)~~ feet above existing ground level.
3. The ~~electronic changeable copy~~ **EMB** portion of a sign may not exceed ~~twenty four~~ **(24)** square feet in area.
4. ~~Electronic changeable copy~~ **EMB** signs must be set at least ten ~~(10)~~ feet from all property lines.
5. The ~~electronic changeable copy~~ portion of a sign will have its area calculated at a rate ~~two (2) times that of other signs.~~
6. ~~No temporary sign is allowed on a site or multi tenant complex if an electronic changeable copy sign is utilized that is capable of displaying more than twelve (12) characters at one time or more than five (5) characters in a row. Double faced electronic changeable copy signs shall be allowed up to twelve characters on each sign face.~~
- 7.5. ~~Electronic changeable copy~~ **EMB** signs must be permanently mounted to the ground or a structure.

1
2 8.6. To be permitted under this section, an ~~electronic changeable copy~~ **EMB** sign must
3 meet the following standards:

4 (a). The sign may not be illuminated by a flashing light or a light that varies in
5 intensity.

6
7 (b). The sign ~~may not have a display surface that creates the appearance of~~
8 ~~movement. shall remain in a static display where the frame effect does not~~
9 ~~appear to flash, dissolve, fade, scroll, travel, contain animation, portray~~
10 ~~blinking or chasing lights or otherwise create continuously changing images.~~
11 ~~The rate of change from one frame to another, shall be no more frequent~~
12 ~~than every 30 seconds and the actual frame change shall be accomplished in~~
13 ~~a transition period of two seconds or less. Terms applied in this regulation~~
14 ~~are further defined in Electronic Message Center Technical Definitions of~~
15 ~~this section.~~

16
17 (c). The sign must not operate at an intensity level of more than 0.3 foot-candles
18 over ambient light as measured ~~at a distance of 150 feet. using a foot-candle~~
19 ~~meter at pre-set distances according to the following table:~~
20

Sign Area Versus Measurement Distance	
Area of Sign	Distance
Less than or equal to 10 square feet	32 Feet
11 to 15 square feet	39 feet
16 to 20 square feet	45 feet
21 to 25 square feet	50 feet
26 to 30 square feet	55 feet
Greater than 30 square feet	60 feet

21
22 ~~All measurements shall be taken facing the sign structure with the light~~
23 ~~meter pointed at the sign. The measurement distance can be rounded to the~~
24 ~~nearest whole number.~~

25
26 (d). The sign must be equipped with a light sensor that automatically adjusts the
27 intensity of the sign according to the amount of ambient light ~~to comply with~~
28 ~~subparagraph (c) above.~~

29
30 e. ~~The sign must be designed to either freeze the display in one static position,~~
31 ~~display a full black screen or turn off in the event of a malfunction.~~

32
33 f. ~~The change from one message to another message may not be more frequent~~
34 ~~than once every thirty seconds and the actual change process must be~~
35 ~~accomplished in two seconds or less.~~
36
37
38

1 **3.6.075 Murals.**

2
3 1) A permit must be obtained for a mural as required in 3.6.080(B), except that the
4 application must include a detailed rendering of the proposed mural including content, colors,
5 and type of paint/material, and a plan for maintenance after completion.

6 2) A mural must be compatible with the architectural and aesthetic components of the
7 building, not detract from the character of the district in which it is located, and not be
8 detrimental to the public health, safety, and welfare.

9
10
11 **3.6.075 Master Sign Program for Multi-Tenant Complexes – Wall Sign Assignment**

12
13 *For Multi-Tenant Complexes in commercial and industrial zones, the property owner may*
14 *divide the maximum allowable sign face area for wall signs among tenants as desired,*
15 *provided the sum total for allocation purposes is equal or less the total maximum face area as*
16 *described in Section 3.6.070. For this purpose, the property owner shall provide the city with*
17 *the following:*

18
19 *A. A site plan that identifies the wall(s) where signs are to be placed in addition to the size*
20 *and spacing intended for these signs.*

21
22 *B. A sign assignment plan for tenants of the complex that shows which signs are assigned*
23 *to each tenant of the complex.*

24
25 *The Master Sign Program shall be provided as part of the plans provided to the City through a*
26 *Sign Permit application when new signs are proposed or when existing signs are relocated.*
27 *Master Sign Programs shall conform to all City standards for wall sign size, height and*
28 *placement. It shall be the responsibility of the property owner to administer and control any*
29 *aspect of a master sign program that is more restrictive than the City's sign regulations.*

30
31
32 **3.6.080 Sign Permits.**

33
34 **A. General Provisions.**

35 1. Except as provided in subsection (2), below, no sign that is not specifically listed as
36 exempt from the provisions of this ordinance shall be erected, constructed, attached,
37 relocated, or structurally altered without obtaining **a permit from** approval by the
38 City.

39
40 2. ~~Unless otherwise provided in this chapter, Signs not Subject to Permit but Subject to~~
41 **Regulation, as identified in Section 3.6.045,** such approvals are not required for
42 temporary signs, mounted signs that protrude less than twelve (12) inches, signs listed
43 as exempt, or for routine sign maintenance. **are expected to demonstrate compliance**
44 **with applicable regulations and provisions identified under Section 3.6.100**

1 **(Construction and Maintenance Standards) and Section 3.6.110 (Non-Conforming**
2 **Signs) remain applicable.**
3

4 B. Sign Permit.

5 1. Permit Requirements. An applicant for a sign permit shall supply the following
6 information on forms provided by the City:

- 7 (a). Size, height, location, description, and material of the sign;
- 8 (b). Name of the manufacturer, contractor, owner, and business advertised;
- 9 (c). Scaled drawing(s) and description of copy, structure, and lighting;
- 10 (d). Photo(s) or drawing(s) of the proposed sign location(s); and
- 11 (e). Signature(s) of property the owner(s) or authorized designee(s).
- 12 (f). Other information required to demonstrate compliance with this Chapter.

13
14 2. Permit Approval. Permits shall be reviewed as a Type I procedure in accordance with
15 ~~Chapter~~ **Section** 4.1.020.

16
17 3. Sign Permit Fee. The fee for a sign permit shall be set by a resolution adopted by the
18 City Council.

19
20 4. Building Permit. If a separate building permit is required for a sign, a building permit
21 shall be obtained prior to construction or installation.

22
23
24 **3.6.090 Abandoned and Hazardous Signs.**

25
26 Abandoned signs must be removed or made conforming within ~~forty five (45)~~ days of the date
27 they are deemed abandoned. **Hazardous signs shall be removed in the timeframe identified by**
28 **the Dallas Building Official.**
29

30 **3.6.100 Construction and Maintenance Standards.** The following standards apply to the
31 construction and maintenance of signs in the City:

32
33 A. All permanent signs shall be constructed and erected in accordance with the applicable
34 design and construction requirements of the most recent edition of the State of Oregon
35 Structural Specialty Code.

36
37 B. All illuminated signs shall be subject to the provision of the State Electrical Specialty Code.
38 It shall be the applicant's responsibility to demonstrate compliance with that code by
39 supplying the City with a copy of an approved State Electrical Permit.

40
41 C. All signs shall be maintained at all times in a state of good repair, and no person shall
42 maintain or permit to be maintained on any premises owned or controlled by him or her any
43 sign which is in a sagging, leaning, fallen, decayed, deteriorated, or other dilapidated or
44 unsafe condition.
45

1
2 **3.6.110 Nonconforming Signs.**
3

- 4 A. The following will require that a nonconforming sign be brought into compliance with this
5 chapter: physical modification of a nonconforming sign or any action on a nonconforming
6 sign that requires a building permit. This does not include replacement of a sign face without
7 modification of the frame or general sign maintenance and repair.
8
- 9 B. All temporary or portable signs not in compliance with the provisions of this Chapter on the
10 effective date of this Chapter, **or any amendment to this Chapter**, shall be removed or made
11 compliant within **45 14** days ~~of the effective date.~~ **after receiving notice from the City as to**
12 **the need for compliance.**
13
- 14 C. Amortization. Any freestanding or roof sign that was lawfully established before the effective
15 date of this Chapter, but which does not conform with the provisions of this ordinance, shall
16 be removed or brought into conformance with this ordinance within five years from the date
17 of its adoption, or sooner, at the time of occurrence of any of the actions set forth in
18 subsection A, above.
19

20
21 **3.6.120 Exceptions.**
22

23 The Planning ~~Official~~ **Commission** may authorize exceptions from the requirements of this
24 chapter where it can be shown that, owing to special and unusual circumstances related to a
25 specific piece of property **or building**, strict application of this chapter would cause an undue or
26 unnecessary hardship; provided that no exception shall be granted for signs prohibited by Section
27 3.6.050 of this chapter, ~~except for off-site directional signs, for which an exception may be~~
28 ~~granted.~~ In granting an exception, the Planning ~~Official~~ **Commission** may ~~attach~~ **apply** conditions
29 ~~which he/she~~ **as determined** finds necessary to protect the best interests of the surrounding
30 property or neighborhood or otherwise achieve the purposes of this chapter.

- 31 A. No exception shall be granted unless it can be established that:
32
- 33 1. The request is necessary to prevent a hardship due to factors such as topography,
34 location, surrounding development, lot shape or lot size;
 - 35 2. The granting of the exception will not result in material damage or prejudice to
36 other property in the vicinity; and
 - 37 3. The request will not be detrimental to community standards and the appearance of
38 the ~~e~~City.
39
- 40 B. An exception request shall be made in accordance with ~~Chapter~~ **Section** 5.1.050 and
41 processed as a Type ~~H~~ **III** application.
42
43

1 **3.6.130 Enforcement.** Nothing contained herein shall preclude the issuance of citations for
2 violations of this chapter, either prior to, concurrently with, or after action is commenced to
3 declare a sign to be unlawful or to remove an unlawful sign.

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7 A. General Provisions.

8 1. Any sign that does not conform to the requirements of this Chapter or other applicable
9 provision of this code is considered a civil infraction and subject to the provisions of
10 Dallas **Municipal City** Code **Chapter Section** 1.052.

11
12 2. When a sign is removed, altered, and/or stored under these enforcement provisions,
13 removal and storage costs may be collected against the sign owner and the person
14 responsible for the placement of the sign. The **City Council** shall establish the fees for
15 removal and storage of signs, and for other associated fees, by resolution, from time to
16 time.

17
18 B. Any sign installed or placed in the public right-of-way or on City-owned real property, except
19 in conformance with the requirements of this chapter or other applicable provisions of this
20 code, may be removed by the Planning **Director Official** or **his or her** designee as follows:

21 1. Immediate confiscation without prior notice to the owner of the sign.

22
23 2. If the City can ascertain contact information for the owner of the sign or for any person
24 or business responsible therefore, the City shall contact that person or business and
25 advise that: a) the sign was found in a location that the City believes to be a public
26 right-of-way or City-owned property; b) that no permit was issued for the placement of
27 the sign in that location, and that the sign is not otherwise lawfully permitted to be in
28 that location; and c) that the City has confiscated the sign and will destroy it after
29 ~~thirty~~ (30) days from the time notice was sent to the person or business responsible for
30 the sign, unless the sign is claimed and the removal and notice costs are reimbursed to
31 the City in full.

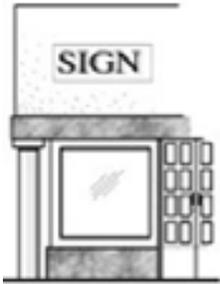
32
33 3. If notification is not possible, the **City** shall store the sign for ~~thirty~~ (30) days from date
34 of confiscation. The sign shall then be destroyed.

35
36 4. The **City** shall continue to store the sign for any additional period during which an
37 appeal or review thereon is before the municipal court.

38
39 C. Any violation of this Chapter or other applicable provisions of this code are considered a civil
40 infraction and subject to the provisions of Dallas **Municipal City** Code **Section** 1.052.

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3.6.140 Sign Type Illustrations



Wall



Hanging

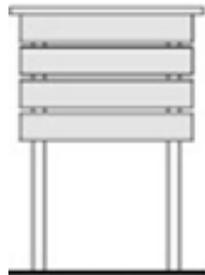


Roof

6
7
8



Projecting



Pole/Pylon



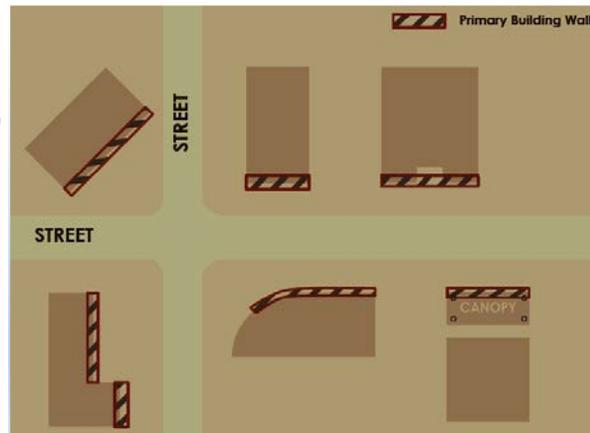
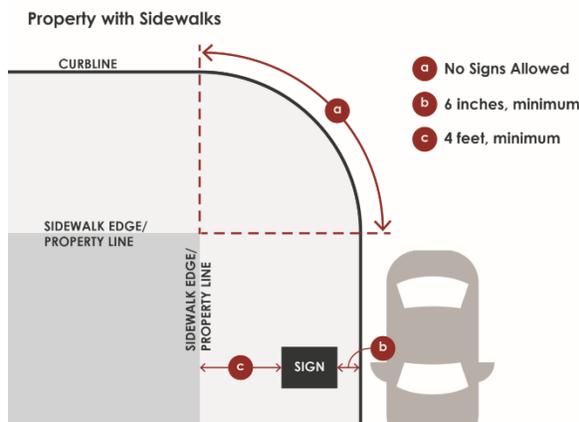
Monument



Canopy

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Temporary Portable Sign in Right-of-Way / Street Facing Façade for Determining Sign Area



14

**CITY OF DALLAS
CITY COUNCIL
STAFF REPORT**



MEETING DATE: October 19, 2020
AGENDA ITEM NO. 8d
TOPIC: Second reading of Ordinance No. 1840 amending sections of Dallas City Code 7.700 pertaining to taxicab businesses.
PREPARED BY: Tom Simpson, Chief of Police
APPROVED BY:  Brian Latta
ATTACHMENTS: 1 - Draft Ordinance 1840

RECOMMENDED ACTION:

Approve second reading of a draft Ordinance 1840, Attachment 1.

BACKGROUND:

On October 5th, 2020, the Dallas City Council voted to approve the proposed changes to sections of Dallas City Code 7.700, which pertains to the operations of taxicab businesses and taxicab drivers in the City.

RECOMMENDED MOTION:

N/A – Second reading of proposed ordinance 1840.

ATTACHMENTS:

1. Draft Ordinance 1840

ORDINANCE NO. 1840

An Ordinance amending provisions of the Dallas City Code chapter 7 and adopting new provisions relating to the regulation of taxicabs; and repealing Ordinance No. 1725.

THE CITY OF DALLAS DOES ORDAIN AS FOLLOWS:

Section 1. Dallas City Code Sections 7.700 to 7.800 are hereby amended and new provisions are added and made part of the Dallas City Code as follows:

7.700 Purpose.

It is the purpose of sections 7.700 to 7.805 to require that those persons, firms, or corporations operating taxicabs in the city do so in a safe, fair, and efficient manner. In the accomplishment of this purpose, the council considers it necessary to impose some regulations on the operation of taxicabs in the city to insure that the public safety and convenience is promoted.

7.705 Definitions.

As used in sections 7.700 to 7.805, the following mean:

Driver. A person who operates a taxicab as an agent, employee, or otherwise, of the owner; as owner; or, under the direction of the owner.

Owner. The person licensed to conduct a taxicab business pursuant to sections 7.700 to 805.

Taxicab. A motor vehicle that is designed or constructed to accommodate and transport not less than three nor more than seven passengers, exclusive of the driver, and which is used to transport persons for hire.

7.710 License.

No person shall engage in the taxicab business within the city without having first obtained a license from the city manager.

7.715 Application, Information, Requirement.

An application for a license to conduct a taxicab business within the city shall be filed with the city manager and shall be accompanied by a nonrefundable fee in an amount

established by resolution of the city council. The application shall contain or be accompanied by the following information and documentation:

- (1) The name, business address, residence address, and telephone number of the applicant;
- (2) Previous experience, if any, of the applicant in conducting a taxicab business;
- (3) The make, type, year of manufacture, and seating capacity of each vehicle the applicant intends to use in the taxicab business, together with proof of the safe operating condition of each such vehicle;
- (4) A statement as to whether the applicant, its principals (if a partnership or firm) or its officers (if a corporation) have been convicted of a felony, misdemeanor, or offense constituting a violation of municipal ordinance, code provision, or state law (other than minor traffic and parking offenses); the charge of which convicted; and the punishment or penalty assessed;
- (5) A proposed schedule of charges for taxicab service; and
- (6) Such other information the city manager may consider necessary for the proper protection of the public.

7.720 Action on Application.

Upon the filing of an application, the city manager shall direct the chief of police to conduct a background check pursuant to section 7.030 and investigate the matters contained in the application form. The chief of police shall complete the investigation and make a report of his findings to the city manager within 60 days of the date he is requested to investigate. The city manager shall evaluate the application and the police chief's findings and make a determination as to the fitness of the applicant to operate a taxicab business. In making such a determination, in addition to the general criteria for grant, renewal or denial of a license set forth in Section 7.045, the city manager shall deny an application if the applicant has been convicted of a felony or misdemeanor crime involving dishonesty, moral turpitude or physical injury to any person within five years prior to the filing of the application. An applicant may appeal the denial of an application to the city council as provided in section 7.065.

7.725 Licensing Fees.

- (1) If the city manager approves the application for a taxicab business license, the city manager shall issue a license to the applicant for a term of one year from its date of

issue, after first collecting from the applicant a license fee in the amount determined by council resolution.

(2) The license shall be subject to renewal annually upon payment of the license fee. The license fee shall not be prorated for any fraction of a year, except that if a second taxicab is placed in operation by the licensee after the current license is issued and within 60 days of the expiration date, the license fee for the second taxicab shall entitle the licensee to operate the second taxicab for the balance of the current year and the next succeeding year.

7.730 Transfer, Suspension, or Revocation of License.

(1) No taxicab license may be sold, assigned, or otherwise transferred without the consent of the city manager.

(2) In addition to the grounds for revocation of a license under section 7.055 and suspension of a license under section 7.060, the city manager may suspend or revoke a , taxicab license if any one or more of the following conditions exist:

(a) A false statement is made on an application.

(b) The owner fails to operate the taxicab business in accordance with the provisions of sections 7.700 to 7.805.

(c) The taxicabs are operated at a rate of fare other than that filed with the city manager.

(d) The owner fails to pay the fees or payments required to be paid by the owner by the provisions of sections 7.700 to 7.805.

(e) The licensee is convicted of a convicted of a felony or misdemeanor crime involving dishonesty, moral turpitude or physical injury to any person, or a felony, misdemeanor, or offense constituting a violation of a municipal ordinance, code provision, or state law, other than minor traffic and parking offenses, relating to the operation of a vehicle.

(3) The license may be summarily revoked by the city manager when, in the city manager's opinion, the continued operation poses a risk of immediate threat or hazard to the public safety.

(4) The revocation or suspension of a license under this section may be appealed as provided in section 7.065.

7.735 Display of License.

The current license or a photocopy of it shall be displayed in the interior of each taxicab in a place which is readily visible to each passenger.

7.740 Insurance.

(1) No taxicab license shall be issued until the applicant has filed with the city manager evidence that the applicant has obtained public liability insurance covering the operation of the applicant's taxicab or taxicabs with limits in an amount the city manager reasonably deems appropriate, and with the city named as an additional insured thereunder, and provided the city with a certificate of such insurance. Said insurance coverage shall be maintained for so long as the permit remains in effect. The insurance policy and certificate of insurance shall contain a provision that, for the period of time covered by the permit, it cannot lapse or be canceled or amended without at least ten days advance notice to the city.

(2) The applicant shall also file with the city manager evidence that the insurance carrier shall give the city not less than 30 days' notice of any change in the insurance coverage or of any cancellation of coverage.

7.745 Approval of Drivers.

(1) No person shall drive a taxicab in the city until the person has received a permit from the city manager.

(2) The application for a permit shall contain the following information:

(a) The name, address, age, social security number, and Oregon motor vehicle operator's license number of the applicant.

(b) The number of motor vehicle accidents in which the applicant has been involved as a driver that resulted in injury to one or more persons, or property damage in excess of \$500.

(c) A statement as to whether the applicant has ever been convicted of a felony, misdemeanor, or offense constituting a violation of a municipal ordinance, code provision, or state law; the charge of which he was convicted; and the penalty or punishment assessed.

(d) The fingerprints of the applicant.

(3) The application shall be accompanied by an application fee in an amount set by resolution of the city council.

(4) No permit shall be issued to a person below the age of 18 years.

(5) Upon the filing of an application for a permit under this section, the city manager shall refer the application to the chief of police for a background check on the applicant pursuant to section 7.030 and investigate the matters contained in the application form

(6) The city manager shall evaluate the application and the police chief's findings and make a determination as to the fitness of the applicant to drive a taxicab. In making such a determination, in addition to the general criteria for grant, renewal or denial of a license set forth in Section 7.045, the city manager shall deny an application if the applicant has been convicted of a felony or misdemeanor crime involving dishonesty, moral turpitude or physical injury to any person within five years prior to the filing of the application. An applicant may appeal the denial of an application to the city council as provided in section 7.065.

(7) The driver's permit or a photocopy of it, with a picture of the driver, shall be displayed prominently in the interior of the taxicab.

7.750 Issuance and Renewal of Permit; Display.

(1) If the city manager approves the application for a permit to drive a taxi, the city manager shall issue a permit to the applicant for a term of one year from its date of issue, after first collecting from the applicant a permit fee in an amount set by resolution of the city council.

(2) The permit shall be subject to renewal annually upon payment of the permit fee. The license fee shall not be prorated for any fraction of a year.

7.755 Conduct of Drivers.

No driver shall operate any taxicab in a careless or reckless manner, smoke tobacco without the consent of the passenger, consume alcoholic beverages or illegal drugs while on duty, or engage in conduct endangering the health or safety of persons or property.

7.760 Suspension or Revocation of Permit.

(1) A permit to drive a taxicab may be suspended or revoked on the same grounds as provided for suspension or revocation of a license to operate a taxicab business under section 7.030 (2) and (3).

(2) The revocation or suspension of a permit under this section may be appealed as provided in section 7.065.

7.765 Taxicab Equipment.

In addition to the equipment required to be carried by all motor vehicles under state law, each taxicab operated under a license pursuant to sections 7.700 to 7.805 shall have:

(1) A taximeter that operates accurately at all times while the taxicab is engaged in the transportation of a fare-paying passenger and while waiting for a passenger. The face of the meter shall be at all times visible to the passenger and readable by him or her. However, if the fares charged by the licensee are based on concentric circles imposed upon a map of the city or some other similar method, no taximeter shall be required.

(2) A fire extinguisher approved by the chief of the fire department.

(3) The company name and telephone number where service can be requested displayed on the exterior of the vehicle.

7.770 Taxicab Maintenance.

The licensee shall keep each taxicab in proper repair; in a clean and sanitary condition, equipped as required in section 7.765, and in a safe operating condition.

7.775 Rates.

(1) The rates charged passengers shall be based on the factors of mileage from the point of origin to the point of destination by the most direct route, the time involved, and the number of passengers.

(2) The rates charged passengers shall be approved by the council. Upon the council's approval, the rates shall be filed with the manager, and no person shall charge a sum other than allowed by the rate schedule.

(3) The approved rate schedule shall be posted in each taxicab in a place where it may be readily viewed by the passengers.

7.780 Receipt for Fare.

Upon demand by a passenger, the taxicab driver shall issue the passenger a receipt for the fare, in legible printing or writing, containing the name of the passenger, the name of the driver, the date, and the amount of the fare paid.

7.785 Hours of Service.

Licenses shall maintain and have available taxicab service in the city during each hour of every day of the year unless an exception or exceptions have been approved by the council.

7.790 Liquor Traffic.

Neither the licensee, the driver, nor any agent or employee of either shall allow a taxicab to be used for the purpose of supplying intoxicating liquor to a person.

7.795 Variances.

(1) If the following conditions are met, the council may authorize variances from the requirements of sections 7.700 to 7.805:

(a) Because of special and unusual circumstances, strict application would cause an undue or necessary hardship; and

(b) The variance will not be materially detrimental to the purpose of sections 7.700 to 7.805; and

(c) The variance requested is the minimum variance necessary to alleviate the hardship.

(2) The council may attach conditions to the approval of the variance which it finds necessary to protect the public safety and convenience of the citizens.

(3) A request for a variance may be initiated by filing an application with the city manager on forms prescribed for that purpose. Before a variance is granted it shall be considered at a public hearing before the council. The public hearing shall be held within 40 days after the application is filed.

(4) Notice of the time and place of the public hearing and a summary of the proposed variance shall be given by the city manager by one publication in a newspaper of general circulation in the city not less than four days nor more than ten days prior to the date of the hearing.

7.800 Liability.

The city shall not be liable for any injuries occurring in, or by reason of the operation of, a taxicab.

7.805 Penalty.

Violation of sections 7.700 to 7.790 is a civil infraction.

Section 2. Ordinance No. 1725 is hereby repealed.

Read for the first time: October 5, 2020
Read for the second time: October 19, 2020
Passed by the City Council: October 19, 2020
Approved by the Mayor: October 19, 2020

BRIAN W. DALTON, MAYOR

ATTEST:

APPROVED AS TO FORM:

BRIAN LATTA,
CITY MANAGER

LANE P. SHETTERLY,
CITY ATTORNEY



CITY OF DALLAS CITY COUNCIL STAFF REPORT

MEETING DATE: 10/19/2020
AGENDA ITEM NO. 8e
TOPIC: Chapter 6.000 - Special Event Street Closure Authority
PREPARED BY: Brian Latta
APPROVED BY:  Brian Latta
ATTACHMENTS: A – Redlined Version of Section 6.000 of Dallas City Code
B – Draft Ordinance 1841

RECOMMENDED ACTION:

The Buildings and Grounds Committee recommends the City Council approve an ordinance revising Chapter 6.000 of the Dallas Municipal Code to expand the Council’s authority to temporarily close streets for special events. This ordinance passed its first reading on October 5, 2020. Staff recommends the Council vote approve the second reading of the ordinance.

BACKGROUND:

City staff has been reviewing and approving temporary street closures for special events, such as Krazy Dayz, Saturday Markets, or neighborhood block parties, under the authority of Dallas City Code section 6.005. This section of Dallas City Code reads as follows:

6.005 Authority of Police and Fire Officers.

- (1) The chief of police may temporarily close streets, alleys, or sidewalks to traffic and may direct traffic in a manner necessary for traffic regulation and traffic safety.
- (2) During a fire or other emergency, or to expedite traffic or safeguard pedestrians, police officers may direct traffic as conditions require, notwithstanding the provisions of this chapter.
- (3) Members of the fire department, when at the scene of a fire, may direct or assist the police in directing traffic in the immediate vicinity.

It appears Section 6.005 is addressing temporary street closures for emergency response purposes, and does not really address special events. As such, the Buildings and Grounds Committee recommends a revision to Dallas City Code section 6.000, to add a new subsection (1)(f) specifically addressing special events (**Attachment A**).

SUMMARY TIMELINE:

09/28/2020 – Buildings and Grounds Committee recommended the City Council approve an ordinance revising section 6.000 of the Dallas City Code.

10/5/2020 – City Council passed first reading of ordinance.

10/19/2020 – City Council passes second reading of ordinance.

11/18/2020 – Ordinance 1841 becomes effective.

FISCAL IMPACT:

None

RECOMMENDED MOTION:

Not applicable – second reading of ordinance will be voted on by a roll call vote.

6.000 Powers of the Council.

(1) The council may, by resolution:

- (a) Designate "stop" streets.
- (b) Designate crosswalks, safety zones, and traffic lanes.
- (c) Designate truck routes and bus routes.
- (d) Designate loading zones, bus stops, and regulate the parking of motor vehicles.
- (e) Direct the placing and maintenance of traffic signals and signs that are reasonable and necessary for the regulation and safety of traffic.

(f) Temporarily close streets for special events upon such application as the council may require and on such conditions as the council may impose.

(g) Exercise general supervision over the administration and enforcement of all traffic provisions.

(2) The council may, by resolution, delegate to the City Manager, or the City Manager's designee, any of the authorities of the council set forth in subsections (1)(a) through (f), above, and may, by resolution, revoke such delegation of authority at any time.

Deleted: f

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ORDINANCE NO. 1841

An Ordinance amending provisions of the Dallas City Code Section 6.000, relating to the powers of the City Council over traffic and parking regulations.

THE CITY OF DALLAS DOES ORDAIN AS FOLLOWS:

Section 1. Dallas City Code Section 6.000 is hereby amended to read as follows:

6.000 Powers of the Council.

- (1) The council may, by resolution:
 - (a) Designate "stop" streets.
 - (b) Designate crosswalks, safety zones, and traffic lanes.
 - (c) Designate truck routes and bus routes.
 - (d) Designate loading zones, bus stops, and regulate the parking of motor vehicles.
 - (e) Direct the placing and maintenance of traffic signals and signs that are reasonable and necessary for the regulation and safety of traffic.
 - (f) Temporarily close streets for special events upon such application as the council may require and on such conditions as the council may impose.
 - (g) Exercise general supervision over the administration and enforcement of all traffic provisions.

- (2) The council may, by resolution, delegate to the City Manager, or the City Manager's designee, any of the authorities of the council set forth in subsections (1)(a) through (f), above, and may, by resolution, revoke such delegation of authority at any time.

Read for the first time:
Read for the second time:
Passed by the City Council:
Approved by the Mayor:

BRIAN W. DALTON, MAYOR

ATTEST:

APPROVED AS TO FORM:

BRIAN LATTA,
CITY MANAGER

LANE P. SHETTERLY,
CITY ATTORNEY