

**Parade Entry Form  
Guidelines & Schedule**  
Saturday, July 27, 2019  
**Theme for 2019 Parade**  
"She Flies With Her Own Wings"

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**Entry Name:** \_\_\_\_\_ **Point of Contact:** \_\_\_\_\_

**eMail:** \_\_\_\_\_ **Cell Phone:** \_\_\_\_\_

**Division** (Check One)     **Adult**             **Junior** (High School or Younger)

**Category** (Check One – See Attached Guidelines for Definitions)

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> <b>Float</b>                    | <input type="checkbox"/> <b>Musical Group</b>             | <input type="checkbox"/> <b>Commercial Vehicle</b>           |
| <input type="checkbox"/> <b>Animal(s)</b> *Specify below | <input type="checkbox"/> <b>Marching or Walking Group</b> | <input type="checkbox"/> <b>Antique Tractor/Farm Vehicle</b> |
| <input type="checkbox"/> <b>Non Motorized</b>            | <input type="checkbox"/> <b>Antique Car/Truck</b>         | <input type="checkbox"/> <b>Other</b> *Specify below         |

**Brief Description of Entry:** \_\_\_\_\_

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**Entry Length** \_\_\_\_\_ **ft** (Total for your entire entry. Don't include "buffer" space ahead and behind you)

**Will you have music or make loud noise?**     **Yes**     **No**

If Yes, please explain: \_\_\_\_\_

**Any special requests or requirements?** \_\_\_\_\_

If you want to be placed next to another entry, which one?

**\*Entry form MUST be received by 7/19 or you will be placed at the end of the lineup for the parade\***

**Please check and include the appropriate entry fee**

\*Each entry includes 2 vehicles or units (horses, trailers, etc.) Please include **\$5.00 per additional** vehicle or unit.

- |  |                |
|--|----------------|
| <input type="checkbox"/> <b>Adult Division</b>                       | <b>\$10.00</b> |
| <input type="checkbox"/> <b>Live Musical Groups</b> (See Definition) | <b>\$10.00</b> |
| <input type="checkbox"/> <b>Junior Division</b>                      | <b>\$10.00</b> |

I have read and agree to comply with the Krazy Dayz Parade Guidelines. I understand that I am responsible for everyone participating in this Parade under my signature. I agree that my participation in the Krazy Dayz Parade is at my own risk and that the City of Dallas, Polk County, Sponsors, Volunteers, and any designate thereof, shall have no liability to me on any basis, including but not limited to; loss or damage to property, or personal injury. By my signature on this application, I do hereby release, remise and forever hold harmless the previously mentioned parties or designated agents, officers, and employees from any actions, suits, damages, claims or judgments of any kind that may result from my property loss or damage or personal injury sustained during my participation in the Krazy Dayz Parade.

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**Signature** (must be 18+)

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**Date**

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**Entry Name:**

\*Same as Line 1, Page 1 \_\_\_\_\_

**Entry Information**

Please provide brief information about your Parade entry for the announcer at the reviewing stand.

**LIMIT 50 WORDS.** Print clearly or eMail to sheila.peirce@dallasor.gov by 7/19/2019

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**Return pages 1 & 2 with appropriate entry fee to:**

City of Dallas, 187 SE Court Street, Dallas, Oregon 97338

For information please call the City of Dallas at 503-831-3562 or Sheila.peirce@dallasor.gov

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## Parade Start and End Times

- The Parade starts promptly at 11:00 AM and ends sometime around 12:30 PM.
- We average 100 entries each year with 1,000 participants and 10,000 spectators.

## Check In:

- Parade Control Station – SE Corner of Uglow & Washington Streets in the parking lot east of West Valley Hospital.
- The Station opens at 7:00 AM, Judging starts at 9:00 AM.
- Pick up your Parade Packet and staging sequence.

## Rules

• **No items of any kind may be THROWN from Parade entries.** This might cause children to run out into the Parade route with unpleasant consequences. However, you may hand out candy, handbills, and other appropriate items.

• **Offensive entries are not allowed.**

We want all the entries to be in good taste and promote the goals of community spirit and community pride.

• **Abide by all State, County, City and local laws.** No alcohol or controlled substance will be allowed on or in any entry. No participant may be under the influence of alcohol or controlled substance.

• **Don't use high pressure water hoses or loud noise-making devices.** They may cause accidents or frighten the animals.

• **Do NOT throw anything at or purposely frighten the horses or other animals.** You will be ejected from our event and not allowed back.

• **EVERY entry must have appropriate liability insurance.** Check with your insurance agent.

• **Keep your animals under control.** If you can't, please exit the Parade (side roads are OK) rather than risk a problem.

• **Due to safety issues, dirt bikes are not allowed in the parade.**

• **Motorcycle Groups are allowed, but must be pre-approved.** Must be received no later than July 19th.

## Requirements

• **Display your entry number (that you picked up at check-in) on the left side of your windshield.** If your number is not there you will not be judged and will not have your entry announced as you pass the announcers booth!!

• **Be sure to indicate on the entry form if you have any special requirements.** E.g., if you want to be placed near a specific entry, or placed away from another type of entry that might cause a conflict (horses & llamas, conflicting music, noisy entries, etc.). Note: Your application must be received by **7/19/19**.

• **You MUST indicate on the entry form if your entry makes noise** (horns, sirens, noisy muffler, amplified music, etc.) so that we can try to keep you apart from the noise sensitive entries. If you do not indicate that your entry makes noise, you may be asked to keep it quiet.

• **Limit your performances to less than one minute in front of the reviewing stand and do not stop along the parade route.** Either will cause a disruption in the flow of the parade and you will be asked to move along.

• **Maintain an appropriate interval with the entry in front of you (approx 30ft unless it is unsafe to do so)** Do not fall behind as this causes an accordion effect with other parade entries. You will be asked to catch up.

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## **Awards & Judging**

**Theme:** "She Flies With Her Own Wings (Please encourage this year's theme with your entry by decorating with wings, flying objects that have wings and having people on the floats be in winged costumes...think out of the box).

### **Entry Categories:**

1. FLOAT – Junior or Adult Division
  - a. Motorized decorated display, ideally carrying out the Parade Theme.
  - b. Not for Commercial Vehicles.
2. MUSICAL GROUP – Junior or Adult Division
  - a. Live music (drum & bugle corps, novelty bands, drill teams – if accompanied by music, fife & drums, marching bands).
3. COMMERCIAL VEHICLE – Adult Division only
  - a. Business enterprise vehicles and equipment dolled up for the Parade such as log trucks, service vans, etc. Please do not enter vehicles which are not significantly decorated (no fun!)
4. ANIMALS – Junior or Adult Division
  - a. Horses, goats, llamas, dogs, hamsters, house cats (they love a parade), etc.
  - b. We welcome individuals such as western, fancy, native costume, novelty; AND groups such as pairs, saddle clubs, mounted posse/drill teams, rodeo or festival courts.
5. MARCHING or WALKING GROUP – Junior or Adult Division
  - a. Marching or walking group, drill teams with no live music, non-mounted, non-motorized units.
6. ANTIQUE TRACTOR/FARM BEHICLE – Adult Division
7. NON-MOTORIZED VEHICLES – Junior or Adult Division
  - a. Bikes, trikes, skates, wagons, etc.
8. ANTIQUE CAR/TRUCK – Adult Division only.
9. OTHER: We tried to think of everything, but...

### **Awards:**

- Entries will be judged on originality, showmanship, workmanship, entertainment value, obvious time and effort, and use of the Parade theme.
- Trophies will be awarded to the overall "Best of Show" for the Adult and Junior divisions. Mayors Choice will receive a ribbon.
- A first, second, and third place ribbon will be awarded in all categories with entries.

### **Assembly and Judging:**

- Check in at the Parade Control Station at the SE Corner of Uglow & Washington Streets in the big parking lot east of West Valley Hospital to pick up your Parade Packet and staging sequence.
- The Station opens at 7:00AM. Your entry must be in place at your assigned assembly location ready for judging by 9:00AM.
- **Animal entries**, please see separate guidelines for setup, parking, assembly and judging instructions.
- Judging will take place from 9:00AM to 10:30AM, with awards to be given out prior to the start of the Parade. If you don't want to be judged, please indicate that on the Entry Form.

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## Animal Entry Guidelines

### Check In & Set Up

The unloading area for animals will be the grounds of the **City of Dallas Shops**.

This is on the north side of the street in the 500 block of SE Mill Street near downtown Dallas. There will be a sign at the entrance on Mill Street guiding you into the area.

### Parade Instructions

After arriving at the unloading area, please pick up your Parade Entry Packet which will include all the latest Parade instructions. These will be available on the grounds of the unloading area. Please **do not go up the hill to the Parade Control Station** to receive your packet as they won't have the animal division packets.

### Judging & Decoration

We suggest that you **decorate and prepare horses, llamas, etc. for judging at the unloading area**. We also suggest that you stay in that area for judging prior to leaving the area for the line up. Judging begins at 9 AM and ends at 9:30AM. The judges will make themselves known in that area so please check in with them. **The only judging on the parade line-up (for animal entries) will be “Best in Show” from 9:45am – 10:30am.**

### Details & Timing

The Parade starts at 11:00AM sharp and you need to move to your numbered slot(s) at 9:30AM for the “Best in Show” judging. Some of the slots will be several blocks away from the unloading area, so you will want to take the travel time into account.

### Safety

Helmets are strongly recommended, especially for youth. Closed toed shoes or boots are highly advised. We would like to show the public that we are safety conscious animal owners.

### Insurance

Every entry must have appropriate liability insurance. Check with your insurance agent.

### Pooper Scooper

**ALL** animal entries are **REQUIRED** to bring people and supplies to clean-up after your animal(s) along the parade route as well as in the unloading area.

### Judging

1<sup>st</sup> Place Ribbons are awarded for:

- Best In Show
- 1<sup>st</sup> Place
- 2<sup>nd</sup> Place
- 3<sup>rd</sup> Place

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## **Parade Schedule**

### **7:00am**

Parade Control Station opens at the SE Corner of Uglow & Washington Streets in the big parking lot east of West Valley Hospital. Entries can begin registration.

### **Parade entries will not be permitted to break the road blocks.**

All entries are required to access the parade route via Miller Ave or Old Monmouth to Uglow as the streets affected along the parade route will be closed at 8am Saturday morning. The corner of Miller & Uglow will be the ONLY barricade that entries will be allowed to pass through in route to the Parade Control Station, the City Shops/Animal Staging Area and/or your space number on the street.

### **9:00am**

Entries desiring to be judged must be checked in and in their assigned position by this time.

### **9:00am – 10:30am**

Judging takes place. Awards will be presented prior to the start of the Parade.

Judges will pass by one-time. If you are not in your entry spot, you forfeit your chance to be judged. There are no exceptions.

### **9:00am – 9:30am**

All animal judging.

### **10:00am – 11am**

Kids Hour activities on Main and Jefferson Streets

### **10:45am**

All entries must be lined up in their assigned position.

### **11:00am**

Parade starts (promptly!)

### **12:30pm (approximate)**

Parade ends

### **The Parade disperses at Clay Street**

You will not be permitted to turn on to Washington Street.

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