



**MEETING MINUTES  
DALLAS CITY COUNCIL  
187 SE COURT ST, DALLAS, OR 97338**

**Tuesday, January 2, 2024**

1 Mayor Kenneth L. Woods, Jr. called the City Council meeting to order on Tuesday, January 2,  
2 2024 at 7:00 pm and read the following statement:

3 *“There has been discussion recently in the news and social media regarding the potential develop-*  
4 *ment of a homeless shelter on property in Dallas by Church @ the Park. The development that could*  
5 *be under consideration could require a conditional use permit to allow the shelter to be located in the*  
6 *industrial zone. A conditional use permit application, if filed, would be addressed through the land use*  
7 *process, which includes the opportunity for public comment and testimony at public hearings that*  
8 *would be held for that purpose, and all public comment and testimony concerning the project must be*  
9 *presented at those land use hearings. The city council will not receive public comment on the subject*  
10 *of the proposed project at this council meeting. Public comment on homelessness, in general, will be*  
11 *received, but comments on the particular project that may be the subject of a land use application*  
12 *must be reserved for public hearings on any application that may be filed.”*

13 **ROLL CALL**

14 **Councilors Present:** Council President Michael Schilling, Councilor Nancy Adams, Councilor  
15 Carlos Barrientos, Councilor Kirsten Collins, Councilor Kim Fitzgerald, Councilor David Shein  
16 and Councilor Debbie Virden

17 **Councilors Excused:** Councilor Larry Briggs and Councilor Micah Jantz

18 **Also Present:** Mayor Kenneth L. Woods, Jr., City Manager Brian Latta, Assistant City Manager  
19 Emily Gagner, City Attorney Lane Shetterly, Police Chief Tom Simpson, Fire & EMS Chief  
20 April Wallace, Finance Director Cecilia Ward, Public Works Director Gary Marks, Economic &  
21 Community Development Director Charlie Mitchell, Library Director Mark Greenhalgh-Johnson  
22 and City Recorder Kim Herring

23 **PUBLIC COMMENT**

24 Ann Hurd, Friends of the Dallas Aquatic Center, provided comment on status of the banner re-  
25 newals, their new website and funding efforts to help pay for the new pump for the lazy river.

26 Lee Wanner provided comment on the General Fund Sustainability.

27 **CONSENT AGENDA**

- 28 a) **Approve December 4, 2023 Council Work Session Minutes**  
29 b) **Approve December 4, 2023 City Council Meeting Minutes**  
30 c) **November 2023 Financial Report**  
31 d) **Standing Committee Assignments**

32 Councilor Shein moved and Councilor Virden seconded to approve the Consent Agenda as pre-  
33 sented. The motion passed with a vote of 7-0.

34 **REPORTS OR COMMENTS FROM MAYOR AND COUNCIL MEMBERS**

35 **City Committees, Commissions and Boards Appointments**

36 Mr. Latta reviewed the staff report with the Mayor’s recommendations for the Library Board and  
37 Parks Advisory Board. The report also included the list of applicants for the Budget Committee  
38 and Planning Commission.

39 Councilor Schilling moved and Councilor Shein seconded to approve Susan Anderson and Janice  
40 Ames to serve on the Library Board; and Trevor Petersen and Michael Sewell to serve on the  
41 Parks Advisory Board; and John Swanson, Andy Groh and John Schulte to serve on the Planning  
42 Commission, all with terms from January 1, 2024 to December 31, 2027. Also to appoint Rich  
43 Spofford, Juli Koprowski and Matthew Ceiplis to the Budget Committee with terms from Janu-  
44 ary 1, 2024 to December 31, 2026. The motion passed with a vote of 7-0.

45 Mayor Woods made note that the Budget Committee appointments are three year terms so that  
46 the nine member committee has three member terms expiring each year.

1 **REPORTS FROM CITY MANAGER AND STAFF**

2 **General Fund Sustainability**

3 Mr. Latta presented his staff report with regard to the information gathered during the General  
4 Fund Roadshow as well as the survey that was recently contacted at the request of the Council.  
5 The survey results reflect that 45-46% of the respondents voted for Option 5 "Alternative Solu-  
6 tion". The proposed fee increase would be effective July 1, 2024 and it would be raised by \$7.55  
7 for a total fee of \$12.50.

8 Councilor Shein moved and Councilor Collins seconded to direct the City Attorney to:

- 9 1. Prepare a resolution establishing a public safety fee of \$12.50 effective July 1, 2024. The  
10 fee would be adjusted annually based on a consumer price index. The resolution will in-  
11 clude a provision wherein the City Council will annually review the prior fiscal year's  
12 audited general fund revenues and expenditures and consider any needed adjustments to  
13 the fee schedule.
- 14 2. Prepare an ordinance repealing Dallas City Code Section 3.900 to 3.916, effective June  
15 30, 2024.

16 Mayor Woods called for a roll call vote. The motion passed with a vote of 5-2 with Councilors  
17 Schilling, Adams, Barrientos, Collins and Shein voting YES and Councilors Fitzgerald and  
18 Viriden voting NO.

19 **RESOLUTIONS**

20 **Resolution No. 3519 authorizing the transfer of budgetary funds**

21 Mr. Latta presented the staff report outlining the reasons for the transfers.

22 Mayor Woods called for a roll call vote. Resolution No. 3519 passed with a vote of 7-0 with  
23 Councilors Schilling, Adams, Barrientos, Collins, Fitzgerald, Shein and Viriden voting YES.

24 **Resolution No. 3520 adopting and appropriating a Supplemental Budget for Fiscal Year**  
25 **2023-2024**

26 Mr. Latta presented the staff report highlighting the two items that require the supplemental  
27 budget.

28 Mayor Woods called for a roll call vote. Resolution No. 3519 passed with a vote of 7-0 with  
29 Councilors Schilling, Adams, Barrientos, Collins, Fitzgerald, Shein and Viriden voting YES.

30 **ADJOURNMENT: 7:47 pm**

31 **Read and approved this 22<sup>nd</sup> day of January 2024.**

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33 

34 **Mayor**

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37 **City Manager**