



## Dallas City Council Agenda

**Kenneth L. Woods, Jr., Presiding  
Monday, November 20, 2023**

**7:00 PM**

**Dallas City Hall, 187 SE Court St. Dallas, OR 97338**

### COUNCIL

#### Mayor

Kenneth L Woods, Jr.

#### Council President

Michael Schilling

#### Councilor

Nancy Adams

#### Councilor

Carlos Barrientos

#### Councilor

Larry Briggs

#### Councilor

Kirsten Collins

#### Councilor

Kim Fitzgerald

#### Councilor

Micah Jantz

#### Councilor

David Shein

#### Councilor

Debbie Virden

### CITY STAFF

#### City Manager

Brian Latta

#### Asst. City Manager

Emily Gagner

#### City Attorney

Lane Shetterly

#### Police Chief

Tom Simpson

#### Fire & EMS Chief

April Wallace

#### Economic &

#### Community

#### Development Director

Charlie Mitchell

#### Public Works Director

Gary Marks

#### Library Director

Mark Johnson

#### Finance Director

Cecilia Ward

#### City Recorder

Kim Herring

All persons addressing the Council will please use the table at the front of the Council. All testimony is electronically streamed and recorded via the City of Dallas YouTube Channel:

<https://www.dallasor.gov/community/page/dallasyoutube>

*There has been discussion recently in the news and social media regarding the potential development of a homeless shelter on property in Dallas by Church @ the Park. The development that could be under consideration could require a conditional use permit to allow the shelter to be located in the industrial zone. A conditional use permit application, if filed, would be addressed through the land use process, which includes the opportunity for public comment and testimony at public hearings that would be held for that purpose, and all public comment and testimony concerning the project must be presented at those land use hearings. The city council will not receive public comment on the subject of the proposed project at this council meeting. Public comment on homelessness, in general, will be received, but comments on the particular project that may be the subject of a land use application must be reserved for public hearings on any application that may be filed.*

AGENDA ITEM	RECOMMENDED ACTION
1. ROLL CALL, PLEDGE OF ALLEGIANCE	
2. INTRODUCTIONS, RECOGNITIONS, PROCLAMATIONS	
3. PUBLIC COMMENT ( <b>SEE PAGE 3 FOR MORE INFORMATION</b> ) <i>This time is provided for citizens to comment on municipal issues and any agenda items other than public hearings.</i> <u>To submit public comment by live telephone, please call:</u> <b>+1 253 215 8782</b> <b>MEETING ID: 213 855 0622</b> *We encourage you to be logged into the public comment queue by 7:00pm*	
4. CONSENT AGENDA <i>The following items are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be removed from the Consent Agenda and considered separately.</i> <ul style="list-style-type: none"> <li>a) Approve November 6, 2023 Work Session Meeting Minutes p.4</li> <li>b) Approve November 6, 2023 City Council Meeting Minutes p.5</li> <li>c) October 2023 Financial Report p.7</li> </ul>	<b>MOTION</b>

**Our Motto: Come Thrive With Us, We Invest in People and Business**

# CITY OF DALLAS

## OREGON

### Dallas City Council Agenda

**Monday, November 20, 2023**  
**7:00 pm**

5.	ITEMS REMOVED FROM CONSENT AGENDA	
6.	REPORTS OR COMMENTS FROM MAYOR AND COUNCIL MEMBERS	
7.	REPORTS FROM CITY MANAGER AND STAFF a) General Fund Decision p.28 b) Real Property Transaction p.31 c) La Creole Master Plan Update p.38	MOTION MOTION MOTION
8.	FIRST READING OF ORDINANCES a) Ordinance No. 1889 – Amending Dallas City Code Section 3.816, Relating to Street Trees p.42	
9.	SECOND READING OF ORDINANCES a) Ordinance No. 1888 – Amending Dallas City Code Section 5.016 Relating to the Consumption of Alcohol and Controlled Substances in Public Places p.46	ROLL CALL VOTE
10.	RESOLUTIONS a) Resolution No. 3518 Approving Changes in Rates for Refuse and Recycling Collection Service and Related Services, and repealing Resolution No. 3495 p.49	ROLL CALL VOTE
11.	EXECUTIVE SESSION a) Pursuant to ORS 192.660(2)(f) to consider information or records that are exempt by public law from public inspection	
12.	OTHER BUSINESS	
13.	ADJOURNMENT	

City Council Meeting  
Monday, November 20, 2023  
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### **Watch a Dallas City Council Meeting or Planning Commission Meeting Live on Youtube**

Visit: [www.dallasor.gov/community/page/dallasyoutube](http://www.dallasor.gov/community/page/dallasyoutube)

### **Submit public testimony at a Dallas City Council Meeting or Planning Commission Meeting by Phone**

\*We encourage you to be logged into the public comment queue by 7:00PM to ensure your comments will be received\*

**Step 1:** Dial: **+1 (253) 215-8782**

**Step 2:** Enter Meeting ID: **213 855 0622**

**Step 3:** Press **#**. This will set your participant ID as your telephone number.

#### **Helpful Tips:**

- Make sure to call in before the meeting start time
- You will be asked to speak during the public comment portion of the meeting (See page 1 of the meeting agenda). You will be called upon by phone number once the public comment period begins. All testimony will be electronically recorded.
- Do not use your speakerphone when calling to submit public comments as it may affect call quality.
- Turn off the volume on YouTube if you choose to watch the video live on YouTube while simultaneously commenting via telephone, otherwise you may experience audio feedback.
- Press **\*6** to unmute yourself when asked by the recording secretary or presiding officer.



**MEETING MINUTES  
DALLAS CITY COUNCIL WORK SESSION  
187 SE COURT ST, DALLAS OR 97338**

**Monday, November 6, 2023**

1 Mayor Kenneth L. Woods, Jr. called the City Council Work Session to order on Monday, No-  
2 vember 6, 2023 at 5:30 pm.

3 **ROLL CALL**

4 **Councilors Present:** Council President Michael Schilling, Councilor Nancy Adams, Councilor  
5 Carlos Barrientos, Councilor Larry Briggs, Councilor Kirsten Collins, Councilor Kim Fitzgerald,  
6 Councilor Micah Jantz (arrived at 6:25 pm), Councilor David Shein and Councilor Debbie Vird-  
7 en

8 **Councilors Excused:** none

9 **Also Present:** Mayor Kenneth L. Woods, Jr., City Manager Brian Latta, Assistant City Manager  
10 Emily Gagner, City Attorney Lane Shetterly, Police Chief Tom Simpson, Fire & EMS Chief  
11 April Wallace, Public Works Director Gary Marks, Economic & Community Development Di-  
12 rector Charlie Mitchell, Library Director Mark Greenhalgh-Johnson and City Recorder Kim Her-  
13 ring

14 **Public Works Department Annual Report**

15 Gary Marks, Public Works Director, presented the Public Works Annual Report highlighting the  
16 activities of the last year and looking forward to what is coming next year.

17 **Development Code Updates**

18 Chase Ballew, City Planner, reviewed the proposed Development Code updates and answered  
19 questions from the Council.

20 **OTHER BUSINESS**

21 **ADJOURNMENT:** 6:45 pm



**MEETING MINUTES  
DALLAS CITY COUNCIL  
187 SE COURT ST, DALLAS, OR 97338**

**Monday, November 6, 2023**

1 Mayor Kenneth L. Woods, Jr. called the City Council meeting to order on Monday, November 6,  
2 2023 at 7:00 pm and read the following statement:

3 *“There has been discussion recently in the news and social media regarding the potential develop-*  
4 *ment of a homeless shelter on property in Dallas by Church @ the Park. The development that could*  
5 *be under consideration could require a conditional use permit to allow the shelter to be located in the*  
6 *industrial zone. A conditional use permit application, if filed, would be addressed through the land use*  
7 *process, which includes the opportunity for public comment and testimony at public hearings that*  
8 *would be held for that purpose, and all public comment and testimony concerning the project must be*  
9 *presented at those land use hearings. The city council will not receive public comment on the subject*  
10 *of the proposed project at this council meeting. Public comment on homelessness, in general, will be*  
11 *received, but comments on the particular project that may be the subject of a land use application*  
12 *must be reserved for public hearings on any application that may be filed.”*

13 **ROLL CALL**

14 **Councilors Present:** Council President Michael Schilling, Councilor Nancy Adams, Councilor  
15 Carlos Barrientos, Councilor Larry Briggs, Councilor Kirsten Collins, Councilor Kim Fitzgerald,  
16 Councilor Micah Jantz, Councilor David Shein, and Councilor Debbie Virden

17 **Councilors Excused:** None

18 **Also Present:** Mayor Kenneth L. Woods, Jr., City Manager Brian Latta, Assistant City Manager  
19 Emily Gagner, City Attorney Lane Shetterly, Police Chief Tom Simpson, Fire & EMS Chief  
20 April Wallace, Finance Director Cecilia Ward, Public Works Director Gary Marks, Economic &  
21 Community Development Director Charlie Mitchell, and City Recorder Kim Herring

22 **INTRODUCTIONS, RECOGNITION, PROCLAMATIONS**

23 Chief Simpson introduced Officer Jim Welsh who is the current School Resource Officer.

24 Gary Marks, Public Works Director, introduced Nathan Tullock, Water Systems Operator II,  
25 Devon Miller, Mechanic Maintenance Specialist, and Cooper Hise, Utility Technician.

26 Mayor Woods read a proclamation proclaiming November 2023 as Native American Heritage  
27 Month in the City of Dallas.

28 **PUBLIC COMMENT**

29 Ann Hurd, Friends of the Dallas Aquatic Center, gave an update on recent activities and high-  
30 lighted that the Aquatic Center is still in need of lifeguards.

31 Mike Tate provided comment on the increase in crime due to homelessness.

32 Patty Tate provided comment on the sustainability of the General Fund and the increase in city  
33 services due to homelessness.

34 **CONSENT AGENDA**

35 Councilor Schilling moved and Councilor Shein seconded to approve the consent agenda as pre-  
36 sented. The motion passed with a vote of 9-0.

37 **REPORTS OR COMMENTS FROM MAYOR AND COUNCIL MEMBERS**

38 Councilor Virden commented on how popular the Halloween celebrations were, however, there  
39 was also some criminal activity with the scarecrows in the contest being vandalized.

40 **REPORTS FROM CITY MANAGER AND STAFF**

41 **Letter of Support for Polk CDC**

42 Mr. Latta introduced Rita Grady and Kimberly Lyle from the Polk Community Development  
43 Corporation. Polk CDC is looking for a letter of support from the City Council to support a pro-  
44 posed housing project located at the corner of Washington and Church Streets. The Dallas Mill

1 Station is a \$22M project that will be four stories tall with residential space on the top three  
2 floors and office space on the ground floor. There was one minor edit suggested for the proposed  
3 letter in the packet. Councilor Adams moved and Councilor Shein seconded to approve the letter  
4 of support, included with this report as Attachment A. The motion passed with a vote of 7-2.  
5 Councilors Fitzgerald and Virden voted against the motion.

6 **Dangerous Building**

7 Mr. Latta presented a staff report regarding a building located at 573 E Ellendale Space #43 rec-  
8 ommending that the City Council schedule a public hearing to consider whether a dangerous  
9 building exists and should be abated. Councilor Shein moved and Councilor Adams seconded to  
10 schedule a public hearing for a dangerous building located at 573 E Ellendale Space #43 on De-  
11 cember 4, 2023 at 7:00 pm in Dallas City Hall Council Chambers. The motion passed with a vote  
12 of 9-0.

13 **FIRST READING OF ORDINANCES**

14 **Ordinance No. 1888 Amending Dallas City Code Section 5.016 Relating to the Consump-**  
15 **tion of Alcohol and Controlled Substances in Public Places**

16 After some discussion, Mayor Woods declared Ordinance No. 1888 to have passed the first read-  
17 ing.

18 Mayor Woods recessed the regular meeting at 8:16 pm

19 **EXECUTIVE SESSION**

20 Mayor Woods called to order an executive session pursuant to ORS 192.660(2)(e) to discuss real  
21 property transactions at 8:16 pm.

22 The regular meeting was reconvened at 8:35 pm.

23 **OTHER BUSINESS**

24 Mr. Latta commented on the Salem Health sponsored event that he attended with Mayor Woods,  
25 Councilor Adams, Councilor Barrientos and Councilor Collins. The topic was Health Improve-  
26 ment Achievements in Polk County and the Public Health Impact of Street Fentanyl.

27 **ADJOURNMENT: 8:37 pm**

28 **Read and approved this 20<sup>th</sup> day of November 2023.**

29

30

31 \_\_\_\_\_  
**Mayor**

32


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34 \_\_\_\_\_  
**City Manager**



# CITY OF DALLAS

## OREGON CITY COUNCIL STAFF REPORT

**MEETING DATE:** November 20, 2023  
**AGENDA ITEM NO.** 4.c  
**TOPIC:** October 2023 Financial Report  
**PREPARED BY:** Cecilia Ward  
**APPROVED BY:**  City Manager  
**ATTACHMENTS:** A – October 2023 Financial Report

**RECOMMENDED ACTION:**

Information Only

**BACKGROUND:**

October 2023 financial highlights:  
Percent collected/spent should be at 33.33%. This can vary up or down depending on seasonal or one-time revenues and expenditures.

The following budgeted capital improvement payments were made in October:

- General Fund – Fire Department – 150KW Generator \$44,073
- General Fund – Police Department – Vehicles – 2023 Dodge Durango \$42,138
- General Fund – ARPA Projects – Fire/EMS Housing Remodel \$9,474
- Street, Sewer, Water, Stormwater, Fleet Funds – PW Building Architectural Services \$17,156
- Water SDC – Mercer Dam Seismic Evaluation/Water Supply Expansion - engineering \$2,081
- Sewer Fund – WWTF Capital Improvement – UV Disinfection Upgrade \$94,147
- Water Fund – Clay Street Line Rehab – \$43,417
- Water Fund – Clay St Reservoir Project – engineering \$2,651; valve \$1,178

**SUMMARY TIMELINE:**

NA

**FISCAL IMPACT:**

NA

**RECOMMENDED MOTION:**

NA - Approval of consent agenda acknowledges this report.

# Financial Statement Versus Budget



...	...	October 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
<b>10 - GENERAL FUND</b>						
<b>Revenue</b>						
10-400-00-5900	BEGINNING BALANCE	0.00	0.00	3,425,000.00	3,425,000.00	0 %
10-400-00-5903	BEGINNING BALANCE - ARPA	0.00	0.00	3,070,000.00	3,070,000.00	0 %
10-410-01-4210	LICENSES	0.00	25.00	1,500.00	1,475.00	2 %
10-410-01-4481	PLANNING	3,208.98	36,858.05	80,000.00	43,141.95	46 %
10-420-01-4440	AMBULANCE FEES	343,926.87	662,900.98	2,000,000.00	1,337,099.02	33 %
10-420-01-4441	FIRE MED MEMBERSHIP	17,120.00	46,810.00	60,000.00	13,190.00	78 %
10-420-01-4444	GEMT CCO PROGRAM	7,116.00	7,366.00	250,000.00	242,634.00	3 %
10-420-01-4510	FINES AND FORFEITURES	4,367.21	23,368.33	90,000.00	66,631.67	26 %
10-420-01-4511	PARKING FINES	19.48	176.20	4,000.00	3,823.80	4 %
10-420-01-4515	COURT COSTS	2,527.58	11,871.80	40,000.00	28,128.20	30 %
10-420-01-4518	SUSPENDED LICENSES	50.00	425.00	1,500.00	1,075.00	28 %
10-440-01-4480	AQUATIC CENTER	40,280.45	193,391.44	550,000.00	356,608.56	35 %
10-440-01-4486	COMMUNITY EVENT FEES/SPONSOI	0.00	6,425.00	15,000.00	8,575.00	43 %
10-440-01-4535	LIBRARY CCRLS-CHEMEKETA	0.00	40,241.50	160,967.00	120,725.50	25 %
10-450-00-4100	CURRENT PROPERTY TAXES	0.00	32,228.43	5,640,000.00	5,607,771.57	1 %
10-450-00-4110	DELINQUENT PROPERTY TAXES	5,589.50	38,452.21	100,000.00	61,547.79	38 %
10-455-00-4150	CIGARETTE TAX APPORTIONMENT	1,310.82	3,559.70	11,000.00	7,440.30	32 %
10-455-00-4151	STATE REVENUE SHARING	0.00	0.00	200,000.00	200,000.00	0 %
10-455-00-4152	OLCC TAX APPORTIONMENT	16,588.83	54,329.70	340,000.00	285,670.30	16 %
10-455-00-4180	TRANSIENT LODGING TAX	42,181.74	42,181.74	140,000.00	97,818.26	30 %
10-460-00-4140	POWER FRANCHISE	68,969.70	213,112.55	750,000.00	536,887.45	28 %
10-460-00-4142	GAS FRANCHISE	0.00	0.00	275,000.00	275,000.00	0 %
10-460-00-4144	GARBAGE FRANCHISE	0.00	0.00	235,000.00	235,000.00	0 %
10-460-00-4145	DATA FRANCHISE	35,067.10	35,067.10	130,000.00	94,932.90	27 %
10-460-00-4146	TELEPHONE FRANCHISE	1,380.10	1,380.10	28,000.00	26,619.90	5 %
10-460-00-4147	CABLEVISION FRANCHISE	0.00	0.00	90,000.00	90,000.00	0 %
10-470-00-4361	SENIOR CENTER PROGRAMS	1,193.99	4,061.07	20,000.00	15,938.93	20 %
10-470-00-4922	REIMBURSEMENTS & FUND TRANSF	131,973.33	527,893.32	1,583,680.00	1,055,786.68	33 %
10-480-00-4610	INTEREST ON INVESTMENTS	24,817.87	104,182.73	200,000.00	95,817.27	52 %
10-480-00-4830	MISCELLANEOUS REVENUE	72,498.73	113,085.50	250,000.00	136,914.50	45 %
10-499-00-4948	TRANSFER FROM UR-DEBT SERVIC	0.00	86,367.38	148,915.00	62,547.62	58 %
	Revenue Totals	820,188.28	2,285,760.83	19,889,562.00	17,603,801.17	11 %
<b>Expense</b>						
Administration						
10-020-50-6051	SALARIES	35,860.53	143,057.10	415,000.00	271,942.90	34 %
10-020-50-6061	FRINGE BENEFITS	19,441.63	71,223.27	250,000.00	178,776.73	28 %
10-020-50-6208	PUBLIC NOTICES	0.00	330.00	2,500.00	2,170.00	13 %
10-020-50-6210	MATERIALS AND SUPPLIES	1,004.01	3,210.20	6,000.00	2,789.80	54 %
10-020-50-6309	REPAIRS AND MAINTENANCE	0.00	0.00	1,500.00	1,500.00	0 %
10-020-50-6391	MAYOR EXPENSES	163.34	2,499.10	6,000.00	3,500.90	42 %
10-020-50-6392	COUNCIL EXPENSES	278.93	2,483.47	15,000.00	12,516.53	17 %
10-020-50-6401	TELECOMMUNICATIONS	0.00	0.00	300.00	300.00	0 %
10-020-50-6430	MAINTENANCE & RENTAL CONTRAC	1,022.27	3,951.29	10,000.00	6,048.71	40 %
10-020-50-6452	COMPUTER SERVICES	750.58	3,275.52	10,000.00	6,724.48	33 %
10-020-50-6465	PROFESSIONAL SERVICES	21,474.04	29,053.98	100,000.00	70,946.02	29 %
10-020-50-6468	CITY ATTORNEY	4,900.00	19,600.00	59,000.00	39,400.00	33 %
10-020-50-6475	EMPLOYEE DEVELOPMENT	272.84	2,380.21	7,000.00	4,619.79	34 %
10-020-50-6476	EMERGENCY MANAGEMENT	0.00	231.35	2,000.00	1,768.65	12 %
10-020-50-6477	RISK MANAGEMENT	0.00	0.00	700.00	700.00	0 %
10-020-50-6481	TRAVEL AND EDUCATION	193.76	4,971.61	14,000.00	9,028.39	36 %
10-020-50-6600	MISCELLANEOUS	578.00	1,111.90	11,000.00	9,888.10	10 %
10-020-50-6602	150TH CELEBRATION	0.00	0.00	15,000.00	15,000.00	0 %
	Administration Totals	85,939.93	287,379.00	925,000.00	637,621.00	31 %



## Financial Statement Versus Budget

For Fiscal: 2023-2024 Period Ending: 10/31/2023

...	...	October 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
Finance						
10-030-50-6051	SALARIES	27,649.27	110,877.91	335,000.00	224,122.09	33 %
10-030-50-6061	FRINGE BENEFITS	13,900.12	55,625.94	185,000.00	129,374.06	30 %
10-030-50-6202	POSTAGE	0.00	2,060.36	10,000.00	7,939.64	21 %
10-030-50-6209	PUBLIC NOTICES/ADVERTISING	0.00	0.00	300.00	300.00	0 %
10-030-50-6210	MATERIALS AND SUPPLIES	31.95	829.46	12,000.00	11,170.54	7 %
10-030-50-6350	OFFICE EXPENSES	22.40	154.57	4,000.00	3,845.43	4 %
10-030-50-6401	TELECOMMUNICATIONS	536.55	1,993.91	7,000.00	5,006.09	28 %
10-030-50-6430	MAINTENANCE & RENTAL CONTRAC	46.48	1,118.59	3,700.00	2,581.41	30 %
10-030-50-6452	COMPUTER SERVICES	41,876.64	43,228.63	45,000.00	1,771.37	96 %
10-030-50-6464	BILLING SERVICES	0.00	3,284.54	35,000.00	31,715.46	9 %
10-030-50-6465	PROFESSIONAL SERVICES	11,179.32	48,167.05	117,000.00	68,832.95	41 %
10-030-50-6471	AUDIT	300.00	11,550.00	75,000.00	63,450.00	15 %
10-030-50-6478	MUNICIPAL MEMBERSHIPS	0.00	29,223.60	33,000.00	3,776.40	89 %
10-030-50-6481	TRAVEL AND EDUCATION	991.13	2,721.13	8,000.00	5,278.87	34 %
	Finance Totals	96,533.86	310,835.69	870,000.00	559,164.31	36 %

## Financial Statement Versus Budget

For Fiscal: 2023-2024 Period Ending: 10/31/2023

...	...	October 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
Facilities						
10-040-50-6051	SALARIES	7,657.20	34,765.89	110,000.00	75,234.11	32 %
10-040-50-6061	FRINGE BENEFITS	4,669.51	20,255.10	70,000.00	49,744.90	29 %
10-040-50-6210	MATERIALS AND SUPPLIES	766.74	3,336.49	20,000.00	16,663.51	17 %
10-040-50-6309	REPAIRS AND MAINTENANCE	1,416.86	6,854.23	40,000.00	33,145.77	17 %
10-040-50-6355	SAFETY/OSHA	0.00	0.00	2,000.00	2,000.00	0 %
10-040-50-6401	TELECOMMUNICATIONS	127.68	509.97	2,000.00	1,490.03	25 %
10-040-50-6406	HVAC, ENERGY AND LIGHTING	1,708.27	7,455.37	35,000.00	27,544.63	21 %
10-040-50-6407	SENIOR CENTER UTILITIES/MAINTENANCE	1,388.02	11,425.16	20,000.00	8,574.84	57 %
10-040-50-6430	MAINTENANCE & RENTAL CONTRACTS	186.00	779.50	2,500.00	1,720.50	31 %
10-040-50-6433	FLEET SERVICE TOTAL CARE PROGRAM	125.00	500.00	1,500.00	1,000.00	33 %
10-040-50-6452	COMPUTER SERVICES	132.55	609.68	2,000.00	1,390.32	30 %
10-040-50-6465	PROFESSIONAL SERVICES	94.98	1,767.84	9,000.00	7,232.16	20 %
10-040-50-6481	TRAVEL AND EDUCATION	0.00	0.00	3,000.00	3,000.00	0 %
10-040-50-6504	BUILDING IMPROVEMENTS	0.00	0.00	27,667.00	27,667.00	0 %
10-040-50-6600	MISCELLANEOUS	1,294.09	1,843.86	10,000.00	8,156.14	18 %
	Facilities Totals	19,566.90	90,103.09	354,667.00	264,563.91	25 %

## Financial Statement Versus Budget

For Fiscal: 2023-2024 Period Ending: 10/31/2023

...	...	October 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
Municipal Court						
10-050-51-6051	SALARIES	5,936.82	24,156.27	75,000.00	50,843.73	32 %
10-050-51-6061	FRINGE BENEFITS	3,441.51	13,937.31	45,000.00	31,062.69	31 %
10-050-51-6201	OFFICE SUPPLIES	0.00	8.53	4,800.00	4,791.47	0 %
10-050-51-6210	MATERIALS AND SUPPLIES	95.90	401.18	7,000.00	6,598.82	6 %
10-050-51-6402	TELECOMMUNICATIONS	0.00	0.00	200.00	200.00	0 %
10-050-51-6452	COMPUTER SERVICES	366.95	885.91	12,000.00	11,114.09	7 %
10-050-51-6465	PROFESSIONAL SERVICES	6,690.89	22,013.61	85,000.00	62,986.39	26 %
10-050-51-6469	PROSECUTION	3,500.00	14,000.00	42,000.00	28,000.00	33 %
10-050-51-6481	TRAVEL AND EDUCATION	-28.71	-28.71	2,000.00	2,028.71	-1 %
	Municipal Court Totals	20,003.36	75,374.10	273,000.00	197,625.90	28 %

## Financial Statement Versus Budget

For Fiscal: 2023-2024 Period Ending: 10/31/2023

...	...	October 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
Fire Department						
10-070-51-6051	SALARIES	149,438.19	571,750.89	1,785,000.00	1,213,249.11	32 %
10-070-51-6053	OVERTIME	6,141.72	72,587.53	160,000.00	87,412.47	45 %
10-070-51-6061	FRINGE BENEFITS	84,987.64	343,502.85	1,185,000.00	841,497.15	29 %
10-070-51-6201	OFFICE SUPPLIES	218.18	3,231.72	4,500.00	1,268.28	72 %
10-070-51-6207	FIRE MED ADVERTISING	0.00	1,771.00	7,200.00	5,429.00	25 %
10-070-51-6209	FORMS/PRINTING	0.00	21.00	800.00	779.00	3 %
10-070-51-6211	MATERIAL & SUPPLIES/LAUNDRY	6,146.30	30,564.08	116,000.00	85,435.92	26 %
10-070-51-6240	FUEL	2,499.87	19,464.06	75,000.00	55,535.94	26 %
10-070-51-6270	UNIFORM ALLOWANCE	0.00	2,474.68	12,000.00	9,525.32	21 %
10-070-51-6309	REPAIRS AND MAINTENANCE	3,635.76	12,892.86	43,000.00	30,107.14	30 %
10-070-51-6315	REPLACEMENT - EQUIPMENT	441.01	4,192.53	23,500.00	19,307.47	18 %
10-070-51-6318	REPLACEMENT - RADIOS/PAGERS	0.00	0.00	9,000.00	9,000.00	0 %
10-070-51-6319	REPLACEMENT - TURNOUTS	321.70	1,724.21	30,000.00	28,275.79	6 %
10-070-51-6401	TELECOMMUNICATIONS	935.70	3,725.30	12,500.00	8,774.70	30 %
10-070-51-6406	HVAC, ENERGY AND LIGHTING	1,114.79	5,404.84	22,500.00	17,095.16	24 %
10-070-51-6430	MAINTENANCE & RENTAL CONTRAC	682.79	12,085.43	27,000.00	14,914.57	45 %
10-070-51-6433	FLEET SERVICE TOTAL CARE PROC	6,833.33	27,333.32	82,000.00	54,666.68	33 %
10-070-51-6452	COMPUTER SERVICES	6,107.89	23,440.80	38,000.00	14,559.20	62 %
10-070-51-6461	DISPATCH SERVICES	5,469.20	45,714.20	165,000.00	119,285.80	28 %
10-070-51-6465	PROFESSIONAL SERVICES	65,686.81	102,705.15	213,500.00	110,794.85	48 %
10-070-51-6474	FIRE PREVENTION PROGRAM	404.54	830.62	3,500.00	2,669.38	24 %
10-070-51-6481	TRAVEL AND EDUCATION	1,225.68	6,524.39	45,000.00	38,475.61	14 %
10-070-51-6500	EQUIPMENT	43,020.00	47,103.10	137,829.00	90,725.90	34 %
10-070-51-6801	DEBT SERVICE - PRINCIPAL	0.00	0.00	42,389.00	42,389.00	0 %
10-070-51-6802	DEBT SERVICE - INTEREST	0.00	0.00	2,425.00	2,425.00	0 %
10-070-51-6914	TRANSFER TO FIRE VOLUNTEER AF	7,108.33	28,433.32	85,300.00	56,866.68	33 %
	Fire Department Totals	392,419.43	1,367,477.88	4,327,943.00	2,960,465.12	32 %

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...	...	October 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
Police Department						
10-080-51-6051	SALARIES	164,134.93	663,951.74	2,190,000.00	1,526,048.26	30 %
10-080-51-6053	OVERTIME	6,793.92	54,439.74	100,000.00	45,560.26	54 %
10-080-51-6061	FRINGE BENEFITS	95,602.00	393,996.09	1,415,000.00	1,021,003.91	28 %
10-080-51-6201	OFFICE SUPPLIES	200.38	1,635.59	5,600.00	3,964.41	29 %
10-080-51-6210	MATERIALS AND SUPPLIES	292.85	2,009.91	8,500.00	6,490.09	24 %
10-080-51-6231	WEAPONS SKILLS	0.00	0.00	8,000.00	8,000.00	0 %
10-080-51-6232	INVESTIGATIONS	89.99	5,391.06	15,000.00	9,608.94	36 %
10-080-51-6235	FIRING RANGE IMPROVEMENTS	52.38	355.31	3,500.00	3,144.69	10 %
10-080-51-6236	EVIDENCE CONTROL	53.19	823.12	2,500.00	1,676.88	33 %
10-080-51-6240	FUEL	1,690.84	14,477.62	60,000.00	45,522.38	24 %
10-080-51-6272	UNIFORMS & CLEANING	2,842.90	9,104.92	18,000.00	8,895.08	51 %
10-080-51-6315	OTHER EQUIPMENT	379.99	3,093.38	10,000.00	6,906.62	31 %
10-080-51-6355	SAFETY/OSHA	224.85	1,193.82	5,500.00	4,306.18	22 %
10-080-51-6401	TELECOMMUNICATIONS	1,688.33	5,193.49	23,500.00	18,306.51	22 %
10-080-51-6430	MAINTENANCE & RENTAL CONTRAC	6,552.11	13,617.87	31,000.00	17,382.13	44 %
10-080-51-6433	FLEET SERVICE TOTAL CARE PROC	7,500.00	30,000.00	90,000.00	60,000.00	33 %
10-080-51-6452	COMPUTER SERVICES	7,038.11	22,392.35	37,000.00	14,607.65	61 %
10-080-51-6461	DISPATCH SERVICES	0.00	60,448.23	257,000.00	196,551.77	24 %
10-080-51-6465	PROFESSIONAL SERVICES	7.35	12,296.05	31,600.00	19,303.95	39 %
10-080-51-6472	COMMUNITY RELATIONS	95.45	593.05	1,300.00	706.95	46 %
10-080-51-6475	EMPLOYEE DEVELOPMENT	43.92	43.92	3,000.00	2,956.08	1 %
10-080-51-6479	PROFESSIONAL MEMBERSHIPS	0.00	20.00	1,500.00	1,480.00	1 %
10-080-51-6481	TRAVEL AND TRAINING	871.00	3,797.76	19,000.00	15,202.24	20 %
10-080-51-6500	EQUIPMENT	1,934.82	79,556.42	113,272.00	33,715.58	70 %
10-080-51-6501	VEHICLES	42,138.48	44,678.48	107,000.00	62,321.52	42 %
10-080-51-6740	RAIN/MARK43	0.00	2,968.79	27,000.00	24,031.21	11 %
	Police Department Totals	340,227.79	1,426,078.71	4,583,772.00	3,157,693.29	31 %

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...	...	October 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
Library						
10-090-53-6051	SALARIES	30,971.72	128,490.63	387,500.00	259,009.37	33 %
10-090-53-6061	FRINGE BENEFITS	15,915.07	64,527.76	204,000.00	139,472.24	32 %
10-090-53-6201	OFFICE SUPPLIES	116.39	740.68	3,900.00	3,159.32	19 %
10-090-53-6202	POSTAGE	0.00	17.92	125.00	107.08	14 %
10-090-53-6210	MATERIALS AND SUPPLIES	453.32	1,524.11	3,500.00	1,975.89	44 %
10-090-53-6260	PERIODICALS	492.00	2,279.30	2,500.00	220.70	91 %
10-090-53-6300	MAINTENANCE & RENTAL CONTRAC	0.00	418.00	3,000.00	2,582.00	14 %
10-090-53-6309	REPAIRS AND MAINTENANCE	143.95	719.88	5,500.00	4,780.12	13 %
10-090-53-6358	E-RESOURCES/AUDIO VISUAL	157.04	395.23	3,000.00	2,604.77	13 %
10-090-53-6359	BOOKS	4,180.17	11,547.30	49,000.00	37,452.70	24 %
10-090-53-6396	SPECIAL PROGRAMS	0.00	725.00	725.00	0.00	100 %
10-090-53-6401	TELECOMMUNICATIONS	225.54	780.67	2,750.00	1,969.33	28 %
10-090-53-6406	HVAC, ENERGY AND LIGHTING	685.64	3,466.95	17,000.00	13,533.05	20 %
10-090-53-6452	COMPUTER SERVICES	0.00	2,818.02	2,750.00	-68.02	102 %
10-090-53-6466	PROFESSIONAL SERVICES-CCRLS	34.40	162.30	3,000.00	2,837.70	5 %
10-090-53-6481	TRAVEL AND EDUCATION	388.23	388.23	1,500.00	1,111.77	26 %
10-090-53-6526	BUILDING IMPROVEMENTS	0.00	0.00	70,000.00	70,000.00	0 %
10-090-53-6600	MISCELLANEOUS	171.98	832.00	1,750.00	918.00	48 %
	Library Totals	53,935.45	219,833.98	761,500.00	541,666.02	29 %

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...	...	October 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
Parks						
10-103-53-6051	SALARIES	25,737.98	107,776.28	330,000.00	222,223.72	33 %
10-103-53-6053	OVERTIME	0.00	945.87	0.00	-945.87	0 %
10-103-53-6061	FRINGE BENEFITS	14,874.06	62,550.52	235,000.00	172,449.48	27 %
10-103-53-6210	MATERIALS AND SUPPLIES	1,537.11	6,446.91	16,000.00	9,553.09	40 %
10-103-53-6240	FUEL	651.27	2,917.51	11,000.00	8,082.49	27 %
10-103-53-6309	REPAIRS AND MAINTENANCE	0.00	0.00	6,500.00	6,500.00	0 %
10-103-53-6323	MISCELLANEOUS TOOLS	0.00	99.74	2,000.00	1,900.26	5 %
10-103-53-6401	TELECOMMUNICATIONS	165.38	649.83	2,500.00	1,850.17	26 %
10-103-53-6406	HVAC, ENERGY AND LIGHTING	389.14	1,622.00	8,000.00	6,378.00	20 %
10-103-53-6430	MAINTENANCE & RENTAL CONTRAC	645.00	3,085.00	8,500.00	5,415.00	36 %
10-103-53-6433	FLEET SERVICE TOTAL CARE PROC	1,916.67	7,666.68	23,000.00	15,333.32	33 %
10-103-53-6452	COMPUTER SERVICES	192.93	1,132.76	4,000.00	2,867.24	28 %
10-103-53-6459	RECREATION	0.00	0.00	500.00	500.00	0 %
10-103-53-6460	COMMUNITY EVENTS AND PROMOT	2,500.00	54,113.97	90,000.00	35,886.03	60 %
10-103-53-6465	PROFESSIONAL SERVICES	7.35	338.45	15,000.00	14,661.55	2 %
10-103-53-6475	EMPLOYEE DEVELOPMENT	174.00	224.00	1,000.00	776.00	22 %
10-103-53-6481	TRAVEL AND EDUCATION	174.69	731.17	5,000.00	4,268.83	15 %
10-103-53-6483	VEGITATION MANAGEMENT	3,250.00	3,250.00	10,000.00	6,750.00	33 %
10-103-53-6504	BUILDING/PARK IMPROVEMENTS	0.00	0.00	90,000.00	90,000.00	0 %
	Parks Totals	52,215.58	253,550.69	858,000.00	604,449.31	30 %

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...	...	October 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
Aquatic Center						
10-105-53-6051	SALARIES	35,663.06	162,751.22	510,000.00	347,248.78	32 %
10-105-53-6053	OVERTIME	501.96	1,771.56	5,000.00	3,228.44	35 %
10-105-53-6061	FRINGE BENEFITS	13,746.94	57,438.13	170,000.00	112,561.87	34 %
10-105-53-6204	PRINTING & POSTAGE	0.00	3.03	100.00	96.97	3 %
10-105-53-6207	ADVERTISING	1,620.00	1,620.00	2,500.00	880.00	65 %
10-105-53-6210	MATERIALS AND SUPPLIES	189.80	447.49	3,500.00	3,052.51	13 %
10-105-53-6212	SUPPLIES - JANITORIAL	557.65	1,833.46	10,900.00	9,066.54	17 %
10-105-53-6223	PRO SHOP & CONCESSIONS	724.85	7,906.24	28,000.00	20,093.76	28 %
10-105-53-6224	PROGRAM SUPPLIES	20.00	914.00	2,500.00	1,586.00	37 %
10-105-53-6234	UNIFORMS	0.00	546.25	1,000.00	453.75	55 %
10-105-53-6251	CHEMICALS	712.53	15,965.87	33,000.00	17,034.13	48 %
10-105-53-6309	REPAIRS AND MAINTENANCE	5,600.71	13,372.21	30,000.00	16,627.79	45 %
10-105-53-6350	OFFICE EXPENSES	0.00	179.62	2,000.00	1,820.38	9 %
10-105-53-6400	ELECTRICAL SERVICE	6,525.45	27,605.11	80,000.00	52,394.89	35 %
10-105-53-6401	TELECOMMUNICATIONS	587.68	2,345.54	7,000.00	4,654.46	34 %
10-105-53-6412	GAS SERVICE	4,977.52	19,169.08	90,000.00	70,830.92	21 %
10-105-53-6452	COMPUTER SERVICES	1,850.99	5,519.29	9,000.00	3,480.71	61 %
10-105-53-6465	PROFESSIONAL SERVICES	419.62	10,762.55	17,000.00	6,237.45	63 %
10-105-53-6481	TRAVEL AND EDUCATION	234.00	807.47	1,500.00	692.53	54 %
10-105-53-6482	PROFESSIONAL SERVICES-ACTIVE	1,699.22	8,983.63	27,000.00	18,016.37	33 %
10-105-53-6500	EQUIPMENT	0.00	0.00	60,000.00	60,000.00	0 %
10-105-53-6600	MISCELLANEOUS	151.98	741.15	4,000.00	3,258.85	19 %
	Aquatic Center Totals	75,783.96	340,682.90	1,094,000.00	753,317.10	31 %



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...	...	October 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
Economic and Community Development						
10-108-50-6051	SALARIES	30,087.84	119,607.71	334,000.00	214,392.29	36 %
10-108-50-6061	FRINGE BENEFITS	15,340.96	64,671.20	200,000.00	135,328.80	32 %
10-108-50-6200	MATERIALS AND SUPPLIES	200.22	542.28	3,000.00	2,457.72	18 %
10-108-50-6205	PRINTING	21.00	55.00	500.00	445.00	11 %
10-108-50-6209	PUBLIC NOTICES/ADVERTISING	0.00	132.55	1,500.00	1,367.45	9 %
10-108-50-6240	FUEL	132.44	928.04	1,500.00	571.96	62 %
10-108-50-6350	OFFICE EXPENSES	95.52	582.93	3,500.00	2,917.07	17 %
10-108-50-6394	PLANNING COMMISSION EXPENSES	0.00	0.00	500.00	500.00	0 %
10-108-50-6395	TOURISM	15,000.00	30,220.00	80,000.00	49,780.00	38 %
10-108-50-6397	ECONOMIC DEVELOPMENT	5,920.00	5,980.00	56,000.00	50,020.00	11 %
10-108-50-6401	TELECOMMUNICATIONS	137.88	491.08	1,500.00	1,008.92	33 %
10-108-50-6433	FLEET SERVICE TOTAL CARE PROC	333.33	1,333.32	4,000.00	2,666.68	33 %
10-108-50-6452	COMPUTER SERVICES	340.84	6,749.39	5,000.00	-1,749.39	135 %
10-108-50-6457	WEED ABATEMENT	18.51	2,524.04	10,000.00	7,475.96	25 %
10-108-50-6458	RV ABATEMENT	0.00	0.00	10,000.00	10,000.00	0 %
10-108-50-6465	PROFESSIONAL SERVICES	74.04	20,550.21	62,500.00	41,949.79	33 %
10-108-50-6481	TRAVEL AND EDUCATION	923.71	4,298.58	15,000.00	10,701.42	29 %
10-108-50-6600	MISCELLANEOUS	159.64	2,029.10	5,000.00	2,970.90	41 %
	Economic and Community Development Totals	68,785.93	260,695.43	793,500.00	532,804.57	33 %

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...	...	October 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
Non-Departmental & Contingency						
10-111-50-6502	ARPA PROJECTS	9,473.79	120,307.15	3,070,000.00	2,949,692.85	4 %
10-111-50-6503	IT EQUIPMENT	3,250.00	3,250.00	50,000.00	46,750.00	7 %
10-111-50-6801	DEBT SERVICE-UR PRINCIPAL	0.00	85,160.00	124,160.00	39,000.00	69 %
10-111-50-6815	DEBT SERVICE UR-INTEREST	0.00	1,207.38	24,755.00	23,547.62	5 %
10-111-50-6823	2016 JEFFERSON ST BLDG-PRINCIP	2,250.00	8,985.00	27,090.00	18,105.00	33 %
10-111-50-6824	2016 JEFFERSON ST BLDG-INTERES	98.00	407.00	1,087.00	680.00	37 %
10-111-50-6932	TRANSFER TO RISK MANAGEMENT	0.00	335,000.00	335,000.00	0.00	100 %
10-111-50-6970	OPERATING CONTINGENCIES	0.00	0.00	300,000.00	300,000.00	0 %
10-111-50-6990	UNAPPROPRIATED FUND BALANCE	0.00	0.00	1,116,088.00	1,116,088.00	0 %
	Non-Departmental & Contingency Totals	15,071.79	554,316.53	5,048,180.00	4,493,863.47	11 %
Expense Totals		1,220,483.98	5,186,328.00	19,889,562.00	14,703,234.00	26 %
<b>Revenues Over Expenses</b>		<b>-400,295.70</b>	<b>-2,900,567.17</b>	<b>0.00</b>	<b>2,900,567.17</b>	<b>0 %</b>

## 14 - RISK MANAGEMENT FUND

Revenue						
14-400-00-5900	BEGINNING BALANCE	0.00	0.00	20,000.00	20,000.00	0 %
14-480-00-4830	MISCELLANEOUS REVENUE	31,865.56	50,398.92	10,000.00	-40,398.92	504 %
14-499-00-4930	TRANSFER FROM GENERAL FUND	0.00	335,000.00	335,000.00	0.00	100 %
14-499-00-4932	TRANSFER FROM BUILDING INSPEC	0.00	8,500.00	8,500.00	0.00	100 %
14-499-00-4944	TRANSFER FROM PUBLIC WORKS	0.00	212,200.00	212,200.00	0.00	100 %
	Revenue Totals	31,865.56	606,098.92	585,700.00	-20,398.92	103 %
Expense						
Risk Management						
14-140-50-6210	MATERIALS AND SUPPLIES	0.00	0.00	10,000.00	10,000.00	0 %
14-140-50-6441	PROPERTY/AUTO INSURANCE	0.00	197,874.60	188,700.00	-9,174.60	105 %
14-140-50-6442	LIABILITY INSURANCE	0.00	233,910.12	217,000.00	-16,910.12	108 %
14-140-50-6443	WORKERS' COMPENSATION INSUR/	0.00	50,113.84	150,000.00	99,886.16	33 %
14-140-50-6980	OPERATING CONTINGENCIES	0.00	0.00	20,000.00	20,000.00	0 %
	Risk Management Totals	0.00	481,898.56	585,700.00	103,801.44	82 %
Expense Totals		0.00	481,898.56	585,700.00	103,801.44	82 %
<b>Revenues Over Expenses</b>		<b>31,865.56</b>	<b>124,200.36</b>	<b>0.00</b>	<b>-124,200.36</b>	<b>0 %</b>

## 15 - BUILDING INSPECTIONS FUND

Revenue						
15-400-00-5900	BEGINNING BALANCE	0.00	0.00	1,475,000.00	1,475,000.00	0 %
15-410-01-4230	PERMITS	25,355.35	260,539.86	670,000.00	409,460.14	39 %
15-455-00-4115	CONSTRUCTION EXCISE TAX (CET)	934.44	934.44	0.00	-934.44	0 %
15-480-00-4830	MISCELLANEOUS REVENUE	1,190.21	4,484.56	500.00	-3,984.56	897 %
15-499-00-4963	TRANSFER FROM SDC FUND	4,358.33	17,433.32	52,300.00	34,866.68	33 %
	Revenue Totals	31,838.33	283,392.18	2,197,800.00	1,914,407.82	13 %
Expense						
Building Inspections Fund						
15-115-50-6051	SALARIES	30,668.06	126,569.30	325,000.00	198,430.70	39 %
15-115-50-6061	FRINGE BENEFITS	17,328.03	70,666.71	228,000.00	157,333.29	31 %
15-115-50-6210	MATERIALS AND SUPPLIES	148.07	504.39	5,000.00	4,495.61	10 %
15-115-50-6240	FUEL	73.12	1,249.00	2,500.00	1,251.00	50 %
15-115-50-6401	TELECOMMUNICATIONS	313.17	1,202.31	4,000.00	2,797.69	30 %
15-115-50-6433	FLEET SERVICE TOTAL CARE PROC	333.33	1,333.32	4,000.00	2,666.68	33 %
15-115-50-6452	COMPUTER SERVICES	538.60	2,086.31	4,500.00	2,413.69	46 %
15-115-50-6456	E-PERMITTING SERVICES	4,455.20	20,457.22	50,000.00	29,542.78	41 %
15-115-50-6465	PROFESSIONAL SERVICES	648.05	1,381.42	4,000.00	2,618.58	35 %
15-115-50-6481	TRAVEL AND EDUCATION	49.69	1,587.44	6,000.00	4,412.56	26 %
15-115-50-6600	MISCELLANEOUS	0.00	11.20	2,000.00	1,988.80	1 %
15-115-50-6900	TRANSFER TO GENERAL FUND	5,416.67	21,666.68	65,000.00	43,333.32	33 %

## Financial Statement Versus Budget

For Fiscal: 2023-2024 Period Ending: 10/31/2023

...	...	October 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
15-115-50-6932	TRANSFER TO RISK MANAGEMENT	0.00	8,500.00	8,500.00	0.00	100 %
15-115-50-6980	OPERATING CONTINGENCIES	0.00	0.00	1,489,300.00	1,489,300.00	0 %
	Building Inspections Fund Totals	59,971.99	257,215.30	2,197,800.00	1,940,584.70	12 %
Expense Totals		59,971.99	257,215.30	2,197,800.00	1,940,584.70	12 %
<b>Revenues Over Expenses</b>		<b>-28,133.66</b>	<b>26,176.88</b>	<b>0.00</b>	<b>-26,176.88</b>	<b>0 %</b>
<b>18 - POLICE OFFICER FEE AND FIREFIGHTER/EMS FEE</b>						
<b>Revenue</b>						
18-400-00-5900	BEGINNING BALANCE-POLICE FEE	0.00	0.00	145,000.00	145,000.00	0 %
18-400-00-5901	BEGINNING BALANCE-FF/EMS FEE	0.00	0.00	83,000.00	83,000.00	0 %
18-420-01-4443	POLICE OFFICER FEE	19,600.69	77,153.49	240,000.00	162,846.51	32 %
18-420-01-4449	FIREFIGHTER/EMS FEE	17,862.54	70,311.54	220,000.00	149,688.46	32 %
	Revenue Totals	37,463.23	147,465.03	688,000.00	540,534.97	21 %
<b>Expense</b>						
Police Officer Fee and Firefighter/EMS Fee						
18-218-50-6051	POLICE OFFICER SALARIES	15,473.18	88,979.88	198,000.00	109,020.12	45 %
18-218-50-6061	POLICE OFFICER FRINGE BENEFITS	9,142.87	45,575.44	137,000.00	91,424.56	33 %
18-218-50-6980	OPERATING CONTINGENCIES-POLIC	0.00	0.00	50,000.00	50,000.00	0 %
18-218-51-6051	FIREFIGHTER/EMS SALARIES	10,599.15	43,038.71	137,000.00	93,961.29	31 %
18-218-51-6061	FIREFIGHTER/EMS FRINGE BENEFIT	5,888.18	18,851.50	76,000.00	57,148.50	25 %
18-218-51-6981	OPERATING CONTINGENCIES-FF/EM	0.00	0.00	90,000.00	90,000.00	0 %
	Police Officer Fee and Firefighter/EMS Fee Totals	41,103.38	196,445.53	688,000.00	491,554.47	29 %
Expense Totals		41,103.38	196,445.53	688,000.00	491,554.47	29 %
<b>Revenues Over Expenses</b>		<b>-3,640.15</b>	<b>-48,980.50</b>	<b>0.00</b>	<b>48,980.50</b>	<b>0 %</b>
<b>20 - STREET FUND</b>						
<b>Revenue</b>						
20-400-00-5900	BEGINNING BALANCE	0.00	0.00	2,860,000.00	2,860,000.00	0 %
20-430-01-4220	PROPORTIONATE SHARE FEE-BARE	0.00	19,800.00	30,000.00	10,200.00	66 %
20-430-01-4831	MISCELLANEOUS STREET	1,795.00	19,552.52	60,000.00	40,447.48	33 %
20-430-02-4332	STATE HIGHWAY APPROPRIATIONS	136,964.30	337,161.69	1,420,000.00	1,082,838.31	24 %
20-470-00-4334	STATE HIGHWAY FED MONEY REIMI	0.00	0.00	250,000.00	250,000.00	0 %
20-480-00-4610	INTEREST ON INVESTMENTS	13,159.28	51,513.62	140,000.00	88,486.38	37 %
	Revenue Totals	151,918.58	428,027.83	4,760,000.00	4,331,972.17	9 %
<b>Expense</b>						
Street Admin & Engineering						
20-021-52-6051	SALARIES	16,783.08	64,367.96	220,000.00	155,632.04	29 %
20-021-52-6053	OVERTIME	377.32	1,003.64	2,000.00	996.36	50 %
20-021-52-6061	FRINGE BENEFITS	10,897.84	42,081.60	195,000.00	152,918.40	22 %
20-021-52-6210	MATERIALS AND SUPPLIES	1,375.41	17,593.80	75,000.00	57,406.20	23 %
20-021-52-6307	VEHICLE-EQUIPMENT EXPENSES	4,166.67	16,666.68	50,000.00	33,333.32	33 %
20-021-52-6309	REPAIRS AND MAINTENANCE	0.00	295.00	4,000.00	3,705.00	7 %
20-021-52-6314	TRAFFIC SIGNAL MAINTENANCE	842.77	3,810.37	2,200.00	-1,610.37	173 %
20-021-52-6320	TOOLS	928.09	1,117.66	5,500.00	4,382.34	20 %
20-021-52-6401	TELECOMMUNICATIONS	191.81	746.19	3,800.00	3,053.81	20 %
20-021-52-6415	STREET LIGHTING	6,878.78	27,593.26	75,000.00	47,406.74	37 %
20-021-52-6452	COMPUTER SERVICES	72.92	1,474.39	6,500.00	5,025.61	23 %
20-021-52-6465	PROFESSIONAL SERVICES	1,018.91	3,606.55	80,000.00	76,393.45	5 %
20-021-52-6475	EMPLOYEE DEVELOPMENT	0.00	243.76	2,200.00	1,956.24	11 %
20-021-52-6480	SAFETY EQUIPMENT & TRAINING	93.92	2,051.14	2,500.00	448.86	82 %
20-021-52-6481	TRAVEL AND EDUCATION	657.96	1,312.19	3,300.00	1,987.81	40 %
20-021-52-6500	EQUIPMENT	0.00	13,900.00	66,750.00	52,850.00	21 %
20-021-52-6520	CONTRACTUAL OVERLAYS	0.00	31,105.90	430,000.00	398,894.10	7 %
20-021-52-6521	SIDEWALKS	0.00	1,000.00	100,000.00	99,000.00	1 %
20-021-52-6526	PUBLIC WORKS BUILDING	2,585.13	12,174.71	330,000.00	317,825.29	4 %

## Financial Statement Versus Budget

For Fiscal: 2023-2024 Period Ending: 10/31/2023

...	...	October 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
20-021-52-6533	ADA RAMP PROGRAM	0.00	30,000.00	30,000.00	0.00	100 %
20-021-52-6840	2019 MAIN ST LOAN - PRINCIPAL	0.00	0.00	30,000.00	30,000.00	0 %
20-021-52-6841	2019 MAIN ST LOAN - INTEREST	0.00	0.00	18,300.00	18,300.00	0 %
20-021-52-6842	2021 STREET LOAN - PRINCIPAL	0.00	0.00	375,000.00	375,000.00	0 %
20-021-52-6843	2021 STREET LOAN - INTEREST	0.00	0.00	54,285.00	54,285.00	0 %
20-021-52-6900	TRANSFER TO GENERAL FUND	13,500.00	54,000.00	162,000.00	108,000.00	33 %
20-021-52-6928	TRANSFER TO SEWER SDC-LOAN R	4,996.13	19,984.52	59,954.00	39,969.48	33 %
20-021-52-6932	TRANSFER TO RISK MANAGEMENT	0.00	21,500.00	21,500.00	0.00	100 %
20-021-52-6956	SPECIAL RESERVES-BARBERRY NC	0.00	0.00	307,000.00	307,000.00	0 %
	Street Admin & Engineering Totals	65,366.74	367,629.32	2,711,789.00	2,344,159.68	14 %

## Financial Statement Versus Budget

For Fiscal: 2023-2024 Period Ending: 10/31/2023

...	...	October 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
Debt Service & Contingency						
20-026-52-6970	OPERATING CONTINGENCIES	0.00	0.00	2,048,211.00	2,048,211.00	0 %
	Debt Service & Contingency Totals	0.00	0.00	2,048,211.00	2,048,211.00	0 %
Expense Totals		65,366.74	367,629.32	4,760,000.00	4,392,370.68	8 %
<b>Revenues Over Expenses</b>		<b>86,551.84</b>	<b>60,398.51</b>	<b>0.00</b>	<b>-60,398.51</b>	<b>0 %</b>
<b>24 - SYSTEMS DEVELOPMENT FUND</b>						
<b>Revenue</b>						
24-400-00-5928	BEGINNING BALANCE - STREET SDC	0.00	0.00	2,220,000.00	2,220,000.00	0 %
24-400-00-5938	BEGINNING BALANCE - PARK SDC	0.00	0.00	1,740,000.00	1,740,000.00	0 %
24-400-00-5942	BEGINNING BALANCE - WATER SDC	0.00	0.00	3,875,000.00	3,875,000.00	0 %
24-400-00-5950	BEGINNING BALANCE - SEWER SDC	0.00	0.00	5,380,000.00	5,380,000.00	0 %
24-400-00-5975	BEGINNING BALANCE - STORM SDC	0.00	0.00	725,000.00	725,000.00	0 %
24-410-01-4454	SEWER SDC CHARGES	18,235.62	238,271.23	740,000.00	501,728.77	32 %
24-430-01-4453	STORM SDC CHARGES	11,577.00	54,715.66	160,000.00	105,284.34	34 %
24-430-01-4455	STREET SDC CHARGES	24,600.00	177,810.50	550,000.00	372,189.50	32 %
24-440-01-4456	PARK SDC CHARGES	9,372.00	126,466.50	410,000.00	283,533.50	31 %
24-444-03-4916	REIMBURSEMENTS-WATER SDC LO	7,148.16	28,592.64	85,778.00	57,185.36	33 %
24-444-03-4918	REIMBURSEMENTS-SEWER SDC LO	6,453.85	25,815.40	77,447.00	51,631.60	33 %
24-470-00-4452	WATER SDC CHARGES	18,575.19	231,327.69	720,000.00	488,672.31	32 %
Revenue Totals		95,961.82	882,999.62	16,683,225.00	15,800,225.38	5 %
<b>Expense</b>						
Systems Development						
24-095-52-6580	STREET PROJECTS	0.00	192,849.80	2,734,250.00	2,541,400.20	7 %
24-095-52-6588	STORM PROJECTS	0.00	0.00	877,200.00	877,200.00	0 %
24-095-52-6901	TRANSFER TO GENERAL FUND-STR	1,833.33	7,333.32	22,000.00	14,666.68	33 %
24-095-52-6902	TRANSFER TO BUILDING FUND-STR	1,145.83	4,583.32	13,750.00	9,166.68	33 %
24-095-53-6552	PARK PROJECTS	0.00	9,731.00	2,132,125.00	2,122,394.00	0 %
24-095-53-6901	TRANSFER TO GENERAL FUND-PAR	916.67	3,666.68	11,000.00	7,333.32	33 %
24-095-53-6902	TRANSFER TO BUILDING FUND-PAR	572.92	2,291.68	6,875.00	4,583.32	33 %
24-095-55-6591	WATER PROJECTS/OVERSIZING	2,081.08	46,333.14	4,641,973.00	4,595,639.86	1 %
24-095-55-6901	TRANSFER TO GENERAL FUND-WA1	1,990.00	7,960.00	23,880.00	15,920.00	33 %
24-095-55-6902	TRANSFER TO BUILDING FUND-WA1	1,243.75	4,975.00	14,925.00	9,950.00	33 %
24-095-56-6596	SEWER PROJECTS/ OVERSIZING	0.00	0.00	5,831,697.00	5,831,697.00	0 %
24-095-56-6901	TRANSFER TO GENERAL FUND-SEV	1,833.33	7,333.32	22,000.00	14,666.68	33 %
24-095-56-6902	TRANSFER TO BUILDING FUND-SEV	1,145.83	4,583.32	13,750.00	9,166.68	33 %
24-095-56-6920	TRANSFER TO FLEET-SEWER INTEF	0.00	0.00	330,000.00	330,000.00	0 %
24-095-57-6901	TRANSFER TO GENERAL FUND-STC	400.00	1,600.00	4,800.00	3,200.00	33 %
24-095-57-6902	TRANSFER TO BUILDING FUND-STC	250.00	1,000.00	3,000.00	2,000.00	33 %
Systems Development Totals		13,412.74	294,240.58	16,683,225.00	16,388,984.42	2 %
Expense Totals		13,412.74	294,240.58	16,683,225.00	16,388,984.42	2 %
<b>Revenues Over Expenses</b>		<b>82,549.08</b>	<b>588,759.04</b>	<b>0.00</b>	<b>-588,759.04</b>	<b>0 %</b>
<b>26 - TRUST FUND</b>						
<b>Revenue</b>						
26-400-00-5921	BEGINNING BALANCE - FIRE BOVAR	0.00	20,078.31	20,000.00	-78.31	100 %
26-400-00-5922	BEGINNING BALANCE - FIRE EXTRIC	0.00	7,915.89	13,000.00	5,084.11	61 %
26-400-00-5931	BEGINNING BALANCE - FIRE VOL AF	0.00	41,140.72	20,000.00	-21,140.72	206 %
26-400-00-5939	BEGINNING BALANCE - PARK	0.00	33,862.04	33,350.00	-512.04	102 %
26-400-00-5941	BEGINNING BALANCE - LIBRARY	0.00	15,690.01	12,000.00	-3,690.01	131 %
26-400-00-5949	BEGINNING BALANCE - DELBERT HL	0.00	11,305.50	4,500.00	-6,805.50	251 %
26-400-00-5952	BEGINNING BALANCE - FRIENDS OF	0.00	22,876.23	11,500.00	-11,376.23	199 %
26-400-00-5954	BEGINNING BALANCE - MISC DONA1	0.00	3,561.73	3,700.00	138.27	96 %
26-400-00-5955	BEGINNING BALANCE - OTHER FIRE	0.00	3,198.12	0.00	-3,198.12	0 %
26-420-02-4331	FIRE EXTRICATION TEAM	24,000.00	24,000.00	10,000.00	-14,000.00	240 %
26-420-02-4711	TRANSFER IN GF-FIRE VOLUNTEER	7,108.33	28,433.32	85,300.00	56,866.68	33 %

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...	...	October 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
26-420-02-4712	FIRE VOLUNTEER APPRECIATION TR	19.25	529.70	1,700.00	1,170.30	31 %
26-420-03-4702	HARPY BOVARD SCHOLARSHIP	0.00	0.00	1,000.00	1,000.00	0 %
26-440-01-4740	PARK DEVELOPMENT TRUST	0.00	0.00	1,000.00	1,000.00	0 %
26-440-02-4707	LIBRARY	2,250.00	20,618.75	30,000.00	9,381.25	69 %
26-440-03-4351	FRIENDS OF THE DALLAS AQUATIC	1,000.00	1,229.00	20,000.00	18,771.00	6 %
26-440-15-4750	DELBERT HUNTER ARBORETUM TR	1,777.00	3,102.00	20,000.00	16,898.00	16 %
26-480-00-4743	MISCELLANEOUS DONATION TRUST	0.75	66.75	5,000.00	4,933.25	1 %
Revenue Totals		36,155.33	237,608.07	292,050.00	54,441.93	81 %
<b>Expense</b>						
Trust Fund						
26-011-50-6710	MISCELLANEOUS DONATION TRUST	69.54	69.54	8,700.00	8,630.46	1 %
26-011-51-6532	FIRE TR - EXTRICATION EXPENDITU	2,443.72	2,443.72	23,000.00	20,556.28	11 %
26-011-51-6770	FIRE RESERVE-FUTURE SCHOLARS	0.00	0.00	18,000.00	18,000.00	0 %
26-011-51-6771	FIRE TR - HARPY BOVARD SCHOLAF	0.00	1,000.00	3,000.00	2,000.00	33 %
26-011-51-6772	FIRE VOLUNTEER APPRECIATION TR	608.08	12,253.46	107,000.00	94,746.54	11 %
26-011-53-6541	FRIENDS OF THE DALLAS AQUATIC	25.98	15,017.65	31,500.00	16,482.35	48 %
26-011-53-6551	PARK DEVELOPMENT TRUST EXP	0.00	0.00	34,350.00	34,350.00	0 %
26-011-53-6558	LIBRARY TRUST EXPENDITURES	10,508.08	17,224.51	42,000.00	24,775.49	41 %
26-011-53-6725	DELBERT HUNTER ARBORETUM EX	36.63	3,908.85	24,500.00	20,591.15	16 %
Trust Fund Totals		13,692.03	51,917.73	292,050.00	240,132.27	18 %
Expense Totals		13,692.03	51,917.73	292,050.00	240,132.27	18 %
<b>Revenues Over Expenses</b>		<b>22,463.30</b>	<b>185,690.34</b>	<b>0.00</b>	<b>-185,690.34</b>	<b>0 %</b>

## 28 - GRANTS FUND

<b>Revenue</b>						
28-400-00-5958	BEGINNING BALANCE - CLG GRANT	0.00	-10,889.44	0.00	10,889.44	0 %
28-400-00-5963	BEGINNING BALANCE - POLICING G	0.00	54.23	900.00	845.77	6 %
28-400-00-5968	BEGINNING BALANCE - PARK GRAN	0.00	3,033.00	0.00	-3,033.00	0 %
28-400-00-5970	BEGINNING BALANCE - READY TO R	0.00	-110.78	600.00	710.78	-18 %
28-420-02-4381	POLICING GRANTS	0.00	0.00	2,500.00	2,500.00	0 %
28-420-03-4309	FEMA AFG FIRE GRANT	0.00	0.00	5,000.00	5,000.00	0 %
28-420-03-4310	FEMA AFG EMS GRANT	0.00	0.00	5,000.00	5,000.00	0 %
28-420-03-4311	FEMA AFG FIRE GRANT-SAFER	0.00	0.00	5,000.00	5,000.00	0 %
28-420-03-4321	FEMA FIRE PREVENTION/SAFETY	0.00	0.00	5,000.00	5,000.00	0 %
28-430-03-4319	SAFE ROUTES TO SCHOOL GRANT	0.00	0.00	5,000.00	5,000.00	0 %
28-440-02-4327	CERTIFIED LOCAL GOVT GRANT	0.00	2,240.28	15,000.00	12,759.72	15 %
28-440-02-4340	READY TO READ GRANT	0.00	0.00	3,000.00	3,000.00	0 %
28-440-02-4348	LIBRARY GRANT	0.00	0.00	5,000.00	5,000.00	0 %
28-440-03-4344	ODOT GRANT - PARK TRAIL	0.00	0.00	5,000.00	5,000.00	0 %
28-440-03-4345	PARKS GRANT-MISCELLANEOUS	0.00	0.00	1,000.00	1,000.00	0 %
28-440-03-4346	OR PARKS AND REC GRANT - SMAL	0.00	2,803.20	19,355.00	16,551.80	14 %
28-440-03-4347	OR PARKS AND REC GRANT - LARG	0.00	0.00	5,000.00	5,000.00	0 %
28-440-03-4352	OPRD LWCF GRANT	0.00	0.00	570,344.00	570,344.00	0 %
Revenue Totals		0.00	-2,869.51	652,699.00	655,568.51	0 %
<b>Expense</b>						
Grants Fund						
28-012-51-6530	FEMA AFG EMS GRANT	0.00	0.00	5,000.00	5,000.00	0 %
28-012-51-6531	FEMA AFG FIRE GRANT	0.00	0.00	5,000.00	5,000.00	0 %
28-012-51-6570	POLICE EQUIPMENT	0.00	816.12	3,400.00	2,583.88	24 %
28-012-51-6905	TRANSFER TO GENERAL FUND-Fire	0.00	0.00	5,000.00	5,000.00	0 %
28-012-52-6536	SAFE ROUTES TO SCHOOL GRANT	0.00	0.00	5,000.00	5,000.00	0 %
28-012-52-6561	CERTIFIED LOCAL GOVT GRANT	364.30	1,720.74	15,000.00	13,279.26	11 %
28-012-53-6515	LIBRARY GRANT	0.00	0.00	5,000.00	5,000.00	0 %
28-012-53-6516	FEMA FIRE PREVENTION/SAFETY	0.00	0.00	5,000.00	5,000.00	0 %
28-012-53-6540	JOHN BARNARD PARK	0.00	0.00	570,344.00	570,344.00	0 %
28-012-53-6546	PARKS GRANT - MISCELLANEOUS	0.00	0.00	6,000.00	6,000.00	0 %
28-012-53-6547	PARK TRAIL	0.00	0.00	5,000.00	5,000.00	0 %

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...	...	October 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
28-012-53-6556	READY TO READ	0.00	153.91	3,600.00	3,446.09	4 %
28-012-53-6559	JAPANESE GARDEN	0.00	0.00	19,355.00	19,355.00	0 %
	Grants Fund Totals	364.30	2,690.77	652,699.00	650,008.23	0 %
Expense Totals		364.30	2,690.77	652,699.00	650,008.23	0 %
<b>Revenues Over Expenses</b>		<b>-364.30</b>	<b>-5,560.28</b>	<b>0.00</b>	<b>5,560.28</b>	<b>0 %</b>

**29 - DALLAS DOWNTOWN URBAN RENEWAL FUND**

Revenue						
29-400-00-5900	BEGINNING BALANCE	0.00	0.00	300,000.00	300,000.00	0 %
29-450-00-4100	CURRENT PROPERTY TAXES	0.00	1,366.10	235,000.00	233,633.90	1 %
29-450-00-4110	DELINQUENT PROPERTY TAXES	241.10	1,683.33	3,000.00	1,316.67	56 %
29-480-00-4610	INTEREST ON INVESTMENTS	2,976.42	10,808.94	10,000.00	-808.94	108 %
29-480-00-4830	MISCELLANEOUS REVENUE	0.00	0.00	20,000.00	20,000.00	0 %
	Revenue Totals	3,217.52	13,858.37	568,000.00	554,141.63	2 %

Expense						
Downtown Dallas Urban Renewal						
29-019-50-6051	SALARIES	995.25	3,980.46	5,500.00	1,519.54	72 %
29-019-50-6061	FRINGE BENEFITS	446.28	2,296.33	3,500.00	1,203.67	66 %
29-019-50-6210	MATERIALS AND SUPPLIES	0.00	0.00	250.00	250.00	0 %
29-019-50-6465	PROFESSIONAL SERVICES	0.00	1,540.00	35,000.00	33,460.00	4 %
29-019-50-6473	BUILDING IMPROVEMENT GRANT PI	0.00	2,131.25	2,200.00	68.75	97 %
29-019-50-6484	MINOR IMPROVEMENT GRANT	0.00	3,000.00	10,000.00	7,000.00	30 %
29-019-50-6507	SPECIAL PROJECTS	0.00	0.00	10,000.00	10,000.00	0 %
29-019-50-6553	PROPERTY AQUISITION	413.87	5,345.03	105,000.00	99,654.97	5 %
29-019-50-6600	MISCELLANEOUS	0.00	48.42	2,000.00	1,951.58	2 %
29-019-50-6908	TRANSFER TO GF-DEBT SERVICE	0.00	86,367.38	148,915.00	62,547.62	58 %
29-019-50-6955	DEBT SERVICE RESERVE	0.00	0.00	148,915.00	148,915.00	0 %
29-019-50-6980	OPERATING CONTINGENCIES	0.00	0.00	96,720.00	96,720.00	0 %
	Downtown Dallas Urban Renewal Totals	1,855.40	104,708.87	568,000.00	463,291.13	18 %
Expense Totals		1,855.40	104,708.87	568,000.00	463,291.13	18 %
<b>Revenues Over Expenses</b>		<b>1,362.12</b>	<b>-90,850.50</b>	<b>0.00</b>	<b>90,850.50</b>	<b>0 %</b>

**31 - SOUTH DALLAS URBAN RENEWAL FUND**

Revenue						
31-450-00-4100	CURRENT PROPERTY TAX	0.00	0.00	30,000.00	30,000.00	0 %
31-480-00-4610	INTEREST ON INVESTMENTS	0.00	0.00	2,000.00	2,000.00	0 %
	Revenue Totals	0.00	0.00	32,000.00	32,000.00	0 %

Expense						
South Dallas Urban Renewal						
31-310-50-6051	SALARIES	0.00	0.00	5,500.00	5,500.00	0 %
31-310-50-6061	FRINGE BENEFITS	0.00	0.00	3,500.00	3,500.00	0 %
31-310-50-6210	MATERIALS AND SUPPLIES	0.00	0.00	8,000.00	8,000.00	0 %
31-310-50-6465	PROFESSIONAL SERVICES	0.00	0.00	8,000.00	8,000.00	0 %
31-310-50-6600	MISCELLANEOUS	0.00	0.00	7,000.00	7,000.00	0 %
	South Dallas Urban Renewal Totals	0.00	0.00	32,000.00	32,000.00	0 %
Expense Totals		0.00	0.00	32,000.00	32,000.00	0 %
<b>Revenues Over Expenses</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0 %</b>

**45 - GENERAL LONG TERM DEBT FUND**

## Financial Statement Versus Budget

For Fiscal: 2023-2024 Period Ending: 10/31/2023

...	...	October 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
<b>Revenue</b>						
45-470-00-4901	REIMBURSEMENTS - GENERAL FUN	10,046.42	40,185.68	120,556.00	80,370.32	33 %
45-470-00-4912	REIMBURSEMENTS - SEWER FUND	1,667.03	6,668.12	20,004.00	13,335.88	33 %
45-470-00-4913	REIMBURSEMENTS - FLEET FUND	309.80	1,239.20	3,718.00	2,478.80	33 %
45-470-00-4914	REIMBURSEMENTS - STREET FUND	781.88	3,127.52	9,383.00	6,255.48	33 %
45-470-00-4915	REIMBURSEMENTS - WATER FUND	1,371.98	5,487.92	16,464.00	10,976.08	33 %
45-470-00-4919	REIMBURSEMENTS - BUILDING FUN	575.35	2,301.40	6,905.00	4,603.60	33 %
Revenue Totals		14,752.46	59,009.84	177,030.00	118,020.16	33 %
<b>Expense</b>						
General Long Term Debt						
45-016-32-6801	DEBT SERVICE - PRINCIPAL	0.00	0.00	140,000.00	140,000.00	0 %
45-016-54-6802	DEBT SERVICE - INTEREST	0.00	0.00	37,030.00	37,030.00	0 %
General Long Term Debt Totals		0.00	0.00	177,030.00	177,030.00	0 %
Expense Totals		0.00	0.00	177,030.00	177,030.00	0 %
<b>Revenues Over Expenses</b>		<b>14,752.46</b>	<b>59,009.84</b>	<b>0.00</b>	<b>-59,009.84</b>	<b>0 %</b>
<b>50 - SEWER FUND</b>						
<b>Revenue</b>						
50-400-00-5900	BEGINNING BALANCE	0.00	0.00	4,475,000.00	4,475,000.00	0 %
50-444-01-4469	SEWER SERVICE CHARGES	343,834.70	1,345,233.68	4,000,000.00	2,654,766.32	34 %
50-444-01-4834	MISCELLANEOUS SEWER	6,097.29	22,611.15	85,000.00	62,388.85	27 %
50-480-00-4610	INTEREST ON INVESTMENTS	20,392.23	71,263.54	100,000.00	28,736.46	71 %
Revenue Totals		370,324.22	1,439,108.37	8,660,000.00	7,220,891.63	17 %
<b>Expense</b>						
Sewer Admin & Engineering						
50-031-56-6051	SALARIES	35,073.85	135,916.25	400,000.00	264,083.75	34 %
50-031-56-6053	OVERTIME	830.10	2,022.97	3,000.00	977.03	67 %
50-031-56-6061	FRINGE BENEFITS	22,350.95	86,800.17	335,000.00	248,199.83	26 %
50-031-56-6210	MATERIALS AND SUPPLIES	487.19	4,461.41	33,000.00	28,538.59	14 %
50-031-56-6275	DEQ PERMITS	0.00	0.00	32,000.00	32,000.00	0 %
50-031-56-6307	VEHICLE-EQUIPMENT EXPENSES	11,666.67	46,666.68	140,000.00	93,333.32	33 %
50-031-56-6309	REPAIRS AND MAINTENANCE	15,923.77	17,740.84	123,000.00	105,259.16	14 %
50-031-56-6320	TOOLS	0.00	151.02	6,000.00	5,848.98	3 %
50-031-56-6401	TELECOMMUNICATIONS	242.30	933.83	4,300.00	3,366.17	22 %
50-031-56-6406	HVAC, ENERGY AND LIGHTING	239.50	847.45	5,000.00	4,152.55	17 %
50-031-56-6452	COMPUTER SERVICES	2,914.08	5,297.58	9,700.00	4,402.42	55 %
50-031-56-6465	PROFESSIONAL SERVICES	86,555.97	410,959.14	1,012,000.00	601,040.86	41 %
50-031-56-6475	EMPLOYEE DEVELOPMENT	0.00	169.36	2,200.00	2,030.64	8 %
50-031-56-6480	SAFETY EQUIPMENT & TRAINING	93.92	2,051.16	2,500.00	448.84	82 %
50-031-56-6481	TRAVEL AND EDUCATION	779.96	9,367.48	3,300.00	-6,067.48	284 %
50-031-56-6500	EQUIPMENT	0.00	0.00	61,750.00	61,750.00	0 %
50-031-56-6526	PUBLIC WORKS BUILDING	5,170.26	24,349.47	660,000.00	635,650.53	4 %
50-031-56-6579	I & I	0.00	0.00	100,000.00	100,000.00	0 %
50-031-56-6594	WWTF CAPITAL IMPROVEMENTS	94,146.97	120,081.04	1,700,000.00	1,579,918.96	7 %
50-031-56-6598	SEWER REPLACEMENT PROJECTS	0.00	0.00	250,000.00	250,000.00	0 %
50-031-56-6599	WWTF EQUIPMENT REPLACEMENT	0.00	0.00	250,000.00	250,000.00	0 %
50-031-56-6900	TRANSFER TO GENERAL FUND	49,083.33	196,333.32	589,000.00	392,666.68	33 %
50-031-56-6932	TRANSFER TO RISK MANAGEMENT	0.00	107,000.00	107,000.00	0.00	100 %
Sewer Admin & Engineering Totals		325,558.82	1,171,149.17	5,828,750.00	4,657,600.83	20 %



## Financial Statement Versus Budget

For Fiscal: 2023-2024 Period Ending: 10/31/2023

...	...	October 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
Debt Service & Contingency						
50-036-56-6820	2017 SEWER LOAN-PRINCIPAL	0.00	0.00	59,000.00	59,000.00	0 %
50-036-56-6821	2017 SEWER LOAN-INTEREST	0.00	7,511.81	15,093.00	7,581.19	50 %
50-036-56-6970	OPERATING CONTINGENCIES	0.00	0.00	2,757,157.00	2,757,157.00	0 %
	Debt Service & Contingency Totals	0.00	7,511.81	2,831,250.00	2,823,738.19	0 %
Expense Totals		325,558.82	1,178,660.98	8,660,000.00	7,481,339.02	14 %
<b>Revenues Over Expenses</b>		<b>44,765.40</b>	<b>260,447.39</b>	<b>0.00</b>	<b>-260,447.39</b>	<b>0 %</b>

## 51 - STORMWATER FUND

Revenue						
51-400-00-5900	BEGINNING BALANCE	0.00	0.00	1,380,000.00	1,380,000.00	0 %
51-445-01-4490	STORMWATER SERVICE CHARGES	93,410.16	365,770.25	1,175,000.00	809,229.75	31 %
51-445-01-4833	MISCELLANEOUS STORMWATER	0.00	0.00	2,000.00	2,000.00	0 %
51-480-00-4610	INTEREST ON INVESTMENTS	6,375.00	21,719.00	20,000.00	-1,719.00	109 %
	Revenue Totals	99,785.16	387,489.25	2,577,000.00	2,189,510.75	15 %
Expense						
Stormwater Maintenance						
51-051-57-6051	SALARIES	3,355.95	12,467.55	60,000.00	47,532.45	21 %
51-051-57-6053	OVERTIME	150.93	208.70	2,000.00	1,791.30	10 %
51-051-57-6061	FRINGE BENEFITS	1,387.75	5,352.00	53,000.00	47,648.00	10 %
51-051-57-6210	MATERIALS AND SUPPLIES	465.61	643.70	11,000.00	10,356.30	6 %
51-051-57-6275	DEQ PERMITS	0.00	0.00	2,700.00	2,700.00	0 %
51-051-57-6307	VEHICLE-EQUIPMENT EXPENSE	2,500.00	10,000.00	30,000.00	20,000.00	33 %
51-051-57-6309	REPAIRS AND MAINTENANCE	0.00	0.00	4,800.00	4,800.00	0 %
51-051-57-6312	MATERIAL DISPOSAL	0.00	6,449.36	30,000.00	23,550.64	21 %
51-051-57-6320	TOOLS	0.00	150.97	3,500.00	3,349.03	4 %
51-051-57-6401	TELECOMMUNICATIONS	0.00	0.00	700.00	700.00	0 %
51-051-57-6452	COMPUTER SERVICES	72.92	1,572.86	3,300.00	1,727.14	48 %
51-051-57-6465	PROFESSIONAL SERVICES	382.50	18,441.55	100,000.00	81,558.45	18 %
51-051-57-6475	EMPLOYEE DEVELOPMENT	1,239.92	1,774.47	2,200.00	425.53	81 %
51-051-57-6480	SAFETY EQUIPMENT & TRAINING	93.92	2,051.26	2,500.00	448.74	82 %
51-051-57-6481	TRAVEL AND EDUCATION	619.96	619.96	3,300.00	2,680.04	19 %
51-051-57-6500	EQUIPMENT	0.00	0.00	23,750.00	23,750.00	0 %
51-051-57-6522	STORMWATER PROJECTS	0.00	0.00	50,000.00	50,000.00	0 %
51-051-57-6526	PUBLIC WORKS BUILDING	1,723.42	8,116.49	220,000.00	211,883.51	4 %
51-051-57-6900	TRANSFER TO GENERAL FUND	9,750.00	39,000.00	117,000.00	78,000.00	33 %
51-051-57-6928	TRANSFER TO SEWER SDC-LOAN R	1,457.72	5,830.88	17,493.00	11,662.12	33 %
51-051-57-6932	TRANSFER TO RISK MANAGEMENT	0.00	3,700.00	3,700.00	0.00	100 %
51-051-57-6980	OPERATING CONTINGENCIES	0.00	0.00	1,836,057.00	1,836,057.00	0 %
	Stormwater Maintenance Totals	23,200.60	116,379.75	2,577,000.00	2,460,620.25	5 %
Expense Totals		23,200.60	116,379.75	2,577,000.00	2,460,620.25	5 %
<b>Revenues Over Expenses</b>		<b>76,584.56</b>	<b>271,109.50</b>	<b>0.00</b>	<b>-271,109.50</b>	<b>0 %</b>

## 52 - WATER FUND

## Financial Statement Versus Budget

For Fiscal: 2023-2024 Period Ending: 10/31/2023

...	...	October 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
<b>Revenue</b>						
52-400-00-5900	BEGINNING BALANCE	0.00	0.00	2,850,000.00	2,850,000.00	0 %
52-442-01-4463	SALE OF WATER	400,241.02	1,875,589.83	4,200,000.00	2,324,410.17	45 %
52-442-01-4465	NEW ACCOUNT FEES	1,440.83	10,483.47	12,000.00	1,516.53	87 %
52-442-01-4468	SERVICE CONNECTIONS	1,854.00	23,928.00	75,000.00	51,072.00	32 %
52-442-01-4832	MISCELLANEOUS WATER	7,879.21	42,888.14	90,000.00	47,111.86	48 %
52-442-03-4900	FINANCE PROCEEDS	0.00	0.00	2,200,000.00	2,200,000.00	0 %
52-480-00-4610	INTEREST ON INVESTMENTS	19,191.89	62,741.57	100,000.00	37,258.43	63 %
	Revenue Totals	430,606.95	2,015,631.01	9,527,000.00	7,511,368.99	21 %
<b>Expense</b>						
Water Admin & Engineering						
52-041-55-6051	SALARIES	61,432.40	210,928.14	635,000.00	424,071.86	33 %
52-041-55-6053	OVERTIME	4,487.14	11,567.73	25,000.00	13,432.27	46 %
52-041-55-6061	FRINGE BENEFITS	34,701.83	120,708.31	463,000.00	342,291.69	26 %
52-041-55-6210	MATERIALS AND SUPPLIES	25,559.03	139,050.73	350,000.00	210,949.27	40 %
52-041-55-6265	PERMITS	0.00	1,484.08	10,700.00	9,215.92	14 %
52-041-55-6307	VEHICLE-EQUIPMENT EXPENSES	8,333.33	33,333.32	100,000.00	66,666.68	33 %
52-041-55-6309	REPAIRS AND MAINTENANCE	503.50	2,927.88	60,000.00	57,072.12	5 %
52-041-55-6320	TOOLS	0.00	520.91	8,000.00	7,479.09	7 %
52-041-55-6401	TELECOMMUNICATIONS	1,036.36	4,163.38	14,000.00	9,836.62	30 %
52-041-55-6406	HVAC, ENERGY AND LIGHTING	9,349.98	51,519.53	144,000.00	92,480.47	36 %
52-041-55-6452	COMPUTER SERVICES	869.82	5,010.98	17,000.00	11,989.02	29 %
52-041-55-6465	PROFESSIONAL SERVICES	29,270.09	50,130.11	110,000.00	59,869.89	46 %
52-041-55-6475	EMPLOYEE DEVELOPMENT	404.00	573.32	5,000.00	4,426.68	11 %
52-041-55-6480	SAFETY EQUIPMENT & TRAINING	0.00	0.00	2,400.00	2,400.00	0 %
52-041-55-6481	TRAVEL AND EDUCATION	619.96	954.96	7,000.00	6,045.04	14 %
52-041-55-6500	EQUIPMENT	0.00	0.00	13,250.00	13,250.00	0 %
52-041-55-6526	PUBLIC WORKS BUILDING	5,170.26	24,349.45	660,000.00	635,650.55	4 %
52-041-55-6562	CLAY STREET LINE REHAB	43,417.10	79,179.58	900,000.00	820,820.42	9 %
52-041-55-6564	WTP CAPITAL IMPROVEMENTS	2,871.00	28,921.68	30,000.00	1,078.32	96 %
52-041-55-6589	WATER LINE REPLACEMENT PROJE	0.00	0.00	135,000.00	135,000.00	0 %
52-041-55-6592	CLAY ST RESERVOIR PROJECT	4,367.78	7,545.96	2,400,000.00	2,392,454.04	0 %
52-041-55-6900	TRANSFER TO GENERAL FUND	44,583.33	178,333.32	535,000.00	356,666.68	33 %
52-041-55-6932	TRANSFER TO RISK MANAGEMENT	0.00	45,000.00	45,000.00	0.00	100 %
52-041-55-6934	TRANSFER TO WATER SDC-LOAN R	7,148.16	28,592.64	85,778.00	57,185.36	33 %
	Water Admin & Engineering Totals	284,125.07	1,024,796.01	6,755,128.00	5,730,331.99	15 %


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For Fiscal: 2023-2024 Period Ending: 10/31/2023

...	...	October 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
Debt Service & Contingency						
52-046-55-6830	2015 SRF LOAN - PRINCIPAL	0.00	0.00	43,695.00	43,695.00	0 %
52-046-55-6831	2015 SRF LOAN - INTEREST	0.00	0.00	29,041.00	29,041.00	0 %
52-046-55-6832	2016 DEQ CWSRF LOAN-PRINCIPAL	0.00	41,697.00	83,688.00	41,991.00	50 %
52-046-55-6833	2016 DEQ CWSRF LOAN-INTEREST	0.00	9,783.00	19,272.00	9,489.00	51 %
52-046-55-6834	2017 WATER LOAN - PRINCIPAL	0.00	0.00	357,000.00	357,000.00	0 %
52-046-55-6835	2017 WATER LOAN - INTEREST	0.00	36,994.08	74,330.00	37,335.92	50 %
52-046-55-6836	2022 SPWF LOAN - PRINCIPAL	0.00	0.00	70,000.00	70,000.00	0 %
52-046-55-6837	2022 SPWF LOAN - INTEREST	0.00	0.00	10,000.00	10,000.00	0 %
52-046-55-6954	WATER STORAGE RESERVE	0.00	0.00	1,300,000.00	1,300,000.00	0 %
52-046-55-6970	OPERATING CONTINGENCIES	0.00	0.00	784,846.00	784,846.00	0 %
	Debt Service & Contingency Totals	0.00	88,474.08	2,771,872.00	2,683,397.92	3 %
Expense Totals		284,125.07	1,113,270.09	9,527,000.00	8,413,729.91	12 %
<b>Revenues Over Expenses</b>		<b>146,481.88</b>	<b>902,360.92</b>	<b>0.00</b>	<b>-902,360.92</b>	<b>0 %</b>
<b>58 - FLEET MANAGEMENT FUND</b>						
<b>Revenue</b>						
58-400-00-5900	BEGINNING BALANCE	0.00	0.00	200,000.00	200,000.00	0 %
58-470-00-4906	REIMBURSED SERVICES	9,383.46	56,322.40	75,000.00	18,677.60	75 %
58-480-00-4470	GAS AND OIL REIMBURSEMENT	919.36	5,360.65	12,000.00	6,639.35	45 %
58-480-00-4472	FLEET SERVICE TOTAL CARE PROC	26,666.67	106,666.68	320,000.00	213,333.32	33 %
58-480-00-4473	FLEET SERVICE TOTAL CARE PROC	16,708.33	66,833.32	200,500.00	133,666.68	33 %
58-480-00-4474	FLEET SERVICE TOTAL CARE PROC	333.33	1,333.32	4,000.00	2,666.68	33 %
58-480-00-4835	SALE OF EQUIPMENT	7,110.00	7,110.00	5,000.00	-2,110.00	142 %
58-499-00-4954	TRANSFER FROM SEWER SDC-INTE	0.00	0.00	330,000.00	330,000.00	0 %
	Revenue Totals	61,121.15	243,626.37	1,146,500.00	902,873.63	21 %
<b>Expense</b>						
Fleet Management Fund						
58-075-50-6051	SALARIES	15,888.23	56,454.44	160,000.00	103,545.56	35 %
58-075-50-6061	FRINGE BENEFITS	7,818.16	26,683.20	133,000.00	106,316.80	20 %
58-075-50-6210	MATERIALS AND SUPPLIES	360.28	2,553.10	6,500.00	3,946.90	39 %
58-075-50-6241	FUEL & OIL	8,141.38	28,961.53	110,000.00	81,038.47	26 %
58-075-50-6245	PARTS AND SERVICE	11,376.61	47,836.53	160,000.00	112,163.47	30 %
58-075-50-6246	PARTS AND SERVICE-INTERGOVT	1,113.65	21,723.30	35,000.00	13,276.70	62 %
58-075-50-6309	REPAIRS AND MAINTENANCE	349.02	1,396.08	7,000.00	5,603.92	20 %
58-075-50-6320	TOOLS	21.99	8,523.72	25,000.00	16,476.28	34 %
58-075-50-6401	TELECOMMUNICATIONS	396.53	1,520.85	5,000.00	3,479.15	30 %
58-075-50-6406	HVAC, ENERGY AND LIGHTING	783.56	2,929.58	15,000.00	12,070.42	20 %
58-075-50-6452	COMPUTER SERVICES	266.95	1,133.53	12,500.00	11,366.47	9 %
58-075-50-6481	TRAVEL AND EDUCATION	453.00	453.00	4,000.00	3,547.00	11 %
58-075-50-6526	PUBLIC WORKS BUILDING	2,585.13	12,174.71	330,000.00	317,825.29	4 %
58-075-50-6600	MISCELLANEOUS	37.50	538.60	5,000.00	4,461.40	11 %
58-075-50-6900	TRANSFER TO GENERAL FUND	2,666.67	10,666.68	32,000.00	21,333.32	33 %
58-075-50-6932	TRANSFER TO RISK MANAGEMENT	0.00	35,000.00	35,000.00	0.00	100 %
58-075-50-6980	OPERATING CONTINGENCIES	0.00	0.00	71,500.00	71,500.00	0 %
	Fleet Management Fund Totals	52,258.66	258,548.85	1,146,500.00	887,951.15	23 %
Expense Totals		52,258.66	258,548.85	1,146,500.00	887,951.15	23 %
<b>Revenues Over Expenses</b>		<b>8,862.49</b>	<b>-14,922.48</b>	<b>0.00</b>	<b>14,922.48</b>	<b>0 %</b>



## CITY COUNCIL STAFF REPORT

**MEETING DATE:** November 20, 2023  
**AGENDA ITEM NO.** 7.a  
**TOPIC:** General Fund Sustainability  
**PREPARED BY:**  Brian Latta, City Manager  
**ATTACHMENTS:** None

### **RECOMMENDED ACTION:**

Staff recommends the City Council consider and choose one of the general fund sustainability options. Staff recommends the Alternative Solution option, as it was specifically developed to address the public feedback received during the public engagement process.

### **BACKGROUND:**

The City Council and staff gave a general fund sustainability presentation in a series of roadshows this past summer. The roadshow presented four options to make the general fund financially sustainable, as follows:

1. 5-year operating levy (\$1.90/\$1000AV), and remove the public safety fee on the city bill
2. Park & Recreation District (\$1.25/\$1000AV), and increase public safety fee on the city bill to \$10.50/month
3. 5-year operating levy (\$1.30/\$1000AV), and increase the public safety fee on the city bill to \$10.50/month
4. Reduce City Services (impacting police, fire/ems, aquatic center, park and facility maintenance, library, and economic & community development)

Based on community feedback, staff believe option 4 is not viable and that a new option needed to be developed. Staff developed the Alternative Solution option, and presented it to the City Council at the October 16<sup>th</sup> work session meeting. During the work session meeting, staff also raised the concern of timing with Option 2. If Option 2 were to be selected a petition with signatures would need to be filed with Polk County Clerk by November 21, 2023 for a May 2024 election. Staff followed up with the councilors individually and Option 2 was not preferred. This means of the five options presented, there are three options remaining. They are:

1. 5-year operating levy (\$1.90/\$1000AV), and remove the public safety fee on the city bill
2. 5-year operating levy (\$1.30/\$1000AV), and increase the public safety fee on the city bill to \$10.50/month
3. 5-year increases in the public safety fee starting in July 2024 (Alternative Solution).

Staff recommends the City Council select the Alternative Solution. Staff recommends this option for the following three reasons:

1. Every household and every business in the community pays the fee
2. Needed revenue is built up over time
3. It is less expensive for each payer than a levy, because there are more payers in the fee structure.

Table 1 below shows the fiscal impact of the Alternative Solution. The fee rate would be raised by \$7.55 in July 2024, then by \$2.50 in July 2025, followed by a \$5.00 increase each of the following three years.

*Table 1 Proposed Public Safety Fee Increases*

<b>Public Safety Fee</b>						
<b>FY</b>	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29*
<b>Fee Rate</b>	\$4.95	\$12.50	\$15.00	\$20.00	\$25.00	\$30.00
<b>Estimated Revenue</b>	\$449,480	\$1,169,102	\$1,445,009	\$1,984,480	\$2,555,018	\$3,158,002

\*Starting in Fiscal Year 2029-30 the fee will be adjusted annually based on a consumer price index

**SUMMARY TIMELINE:**

June 2023 – September 2023 – Council and staff presented to the public general fund sustainability options in a series of 30 events (roadshows)

October 16, 2023 – City Council held a work session to review the results of the roadshows. The Council was also presented with a new funding alternative developed in response to the public feedback provided during the roadshows.

November 20, 2023 – City Council will hold a work session to further discuss the general fund sustainability.

November 20, 2023 – City Council will discuss the general fund sustainability in a regular business meeting and make a decision on how to move forward.

**FISCAL IMPACT:**

Under staff’s recommended option, which is the Alternative Solution, here are the estimated fiscal impacts:

- Beginning July 2024, a utility customer would pay a \$7.55 increase in the public safety fee each month.

- General fund revenue in FY2024-25 generated from the fee increase would be \$1,169,102.
- Future years fiscal impacts would vary, and be dependent on the Council’s review of the prior fiscal years audited general fund revenues and expenditures.

**RECOMMENDED MOTION:**

I move to direct the City Attorney to:


1. Prepare a resolution establishing a public safety fee effective July 1, 2024. The fee would be adjusted annually consistent with Table 1 in this report. The resolution will include a provision wherein the City Council will annually review the prior fiscal year’s audited general fund revenues and expenditures and consider any needed adjustments to the fee schedule.
2. Prepare an ordinance repealing Dallas City Code Section 3.900 to 3.916, effective June 30, 2024.

**ATTACHMENTS:**

None



## CITY COUNCIL STAFF REPORT

**MEETING DATE:** November 20, 2023  
**AGENDA ITEM NO.** 7.b  
**TOPIC:** Eagle Newspapers, Inc. Purchase Agreement  
**PREPARED BY:**  Brian Latta, City Manager  
**ATTACHMENTS:** A – Proposed Purchase Agreement

### **RECOMMENDED ACTION:**

Staff recommends the City Council approve the proposed purchase agreement, and authorize the City Manager to execute the agreement on behalf of the City.

### **BACKGROUND:**

The City of Dallas has engaged with Eagle Media to negotiate the purchase of the property at 147 SE Court Street, Dallas OR 97338. The two parties have reached an agreement (**see Attachment A**).

This real estate purchase is proposed to be made with the American Rescue Plan Act (ARPA) funding previously received by the City of Dallas.

There is a 90 day due diligence period built into the purchase agreement to allow the city sufficient time to evaluate if the property is capable of fulfilling the city's purposes, and to perform necessary environmental analysis to ensure the city is aware of any potential environmental concerns.

### **SUMMARY TIMELINE:**

11/20/2023 – City Council considers purchase agreement, if approved

- 11/21/2023 – City Manager executes purchase agreement
- 11/21/2023 – 1/21/2024 – City hires contractors to perform environmental and other services during due diligence period.
- 2/19/2024 – 90 day due diligence period ends.
- 3/21/2024 – Closing must occur no later than this date.

### **FISCAL IMPACT:**

- The purchase price is \$660,000.
  - There is an earnest money deposit of \$6,600 (this is included in the \$660,000 purchase price).
- Closing costs, split evenly between buyer and seller. Staff estimate this cost to be \$5,000-\$8,000.
- Costs to perform the environmental and other work during the due diligence period. Staff estimate this cost to be around \$5,000-\$10,000

**RECOMMENDED MOTION:**

I move to approve the purchase agreement for the property located at 147 SE Court Street and authorize the City Manager to sign the purchase agreement.

**ATTACHMENTS:**

A – Proposed Purchase Agreement



**SALE AGREEMENT AND  
RECEIPT FOR EARNEST MONEY**

DATE: November \_\_\_\_, 2023

SELLER: Eagle Newspapers, Inc., an Oregon corporation, formerly known as Blue Mountain Eagle, Inc.  
PO Box 12008  
Salem, OR 97309

BUYER: City of Dallas, Oregon, an Oregon municipal corporation  
187 SE Court St.  
Dallas, OR 97338

**Recital**

Seller desires to sell to Buyer and Buyer desires to purchase from Seller certain real property with all improvements located on it commonly known as 147 SE Court St., Dallas, Polk County, Oregon, and the personal property described in this agreement (collectively referred to as the "Property").

**Agreement**

Now, therefore, for valuable consideration, the parties agree as follows:

1. **Sale and Purchase.** Buyer agrees to purchase the Property from Seller and Seller agrees to sell the Property to Buyer for the sum of \$660,000 (the "Purchase Price").
2. **Earnest Money.** Seller hereby acknowledges receipt of the sum of \$6,600 paid by Buyer as earnest money. The earnest money will be deposited with First American Title, as the escrow agent named in this agreement, and applied to the Purchase Price on the Closing Date, as that term is defined below.
3. **Payment of Purchase Price.** The Purchase Price must be paid as follows:
  - 3.1 At closing, the earnest money will be credited to the Purchase Price.
  - 3.2 At closing, Buyer will pay the sum of \$653,400 in cash.
4. **Closing.** Time is of the essence. Closing must take place on a mutually agreed on date, but in no event later than March 21, 2024 (the "Closing Date"), at the offices of First American Title in Dallas, Oregon. All closing costs, including escrow fees and recording fees will be paid by the parties in equal shares.
5. **Preliminary Title Report.** Within 10 days after full execution of this Agreement, Seller will furnish to Buyer a preliminary title report showing the condition of title to the Property, together with copies of all exceptions listed therein (the "Title Report"). Buyer will have 10 days from receipt of the Title Report to review the Title Report and to notify Seller, in writing, of Buyer's disapproval of any special exceptions shown in the Title Report. Those

exceptions the Buyer does not object to are referred to below as the “Permitted Exceptions.” Zoning ordinances, building restrictions, taxes that are not yet paid for the current tax year, and reservations in federal patents and state deeds will be deemed Permitted Exceptions. If Buyer notifies Seller in writing of disapproval of any exceptions, Seller will have 15 days after receiving the disapproval notice to either remove the exceptions or provide Buyer with reasonable assurances of the manner in which the exceptions will be removed before the transaction closes (the “Seller Assurance Period”). If Seller does not remove the exceptions or provide Buyer with such assurances, Buyer may terminate this Agreement by written notice to Seller given within 15 days after expiration of the Seller Assurance Period, in which event the earnest money will be refunded to Buyer and this Agreement will be of no further binding effect.

**6. Contingencies.** This Agreement is contingent on approval by Buyer’s City Council. If Buyer’s City Council does not approve this Agreement, the earnest money will be forfeited and Seller may retain the earnest money and this Agreement will be of no further binding effect.

**7. Buyer’s Due Diligence; Inspection.** At Buyer's expense, Buyer may have the Property and all elements and systems of the Property inspected by Buyer’s employees and/or one or more licensed professionals of Buyer's choice. Such inspections shall include an environmental assessment or assessments. Seller will grant Buyer reasonable access to the Property to allow Buyer to make such inspections and assessments. Buyer understands that Buyer is responsible for the restoration of the Property following any inspections or tests performed by Buyer or on Buyer’s behalf. Buyer shall have 90 days after the latest date Buyer and Seller have signed and accepted this Agreement (the "Due Diligence Period") in which to complete all inspections and negotiations with Seller regarding any matters disclosed in any inspection report. Buyer shall provide Seller with a copy of the inspection reports upon Seller's request. During the Due Diligence Period, Seller shall not be required to modify any of the terms of this Agreement already reached with Buyer. Buyer may notify Seller, in writing, of Buyer's unconditional disapproval of the Property based on any inspection report(s), in which case all earnest money deposits shall be refunded, and this transaction shall be terminated. If Buyer fails to provide Seller with written unconditional disapproval of any inspection report(s) by 5:00 p.m. on the final day of the Due Diligence Period, Buyer shall be deemed to have accepted the condition of the Property. If, prior to the expiration of the Due Diligence Period, written agreement is reached with Seller regarding Buyer's requested repairs, the Due Diligence Period shall automatically terminate unless the parties otherwise agree in writing.

**8. Buyer’s Right to Terminate.** Buyer may terminate this Agreement its sole discretion and for no cause at any time within 90 days from the latest date Buyer and Seller have signed and accepted this Agreement. If Buyer elects to terminate this Agreement under this section, the earnest money paid by Buyer will be forfeited and Seller may retain the earnest money and this Agreement will be of no further binding effect.

**9. Seller's Representations.** Seller makes the following representations to the Buyer:

**9.1** Seller has no knowledge of any hazardous substances in or about the Property other than substances (of any) contained in appliances and equipment.

**9.2** Seller know of no material defects in or about the Property, other than material defects that may be disclosed in writing upon the execution of this Agreement by Seller.

**9.3** All electrical wiring, heating, cooling and plumbing equipment and systems will be in substantially their present condition at the Closing Date.

**9.4** Seller has no notice of any liens or assessments to be levied against the Property.

**9.5** Seller has no notice from any governmental agency of any violation of law relating to the Property.

**9.6** Seller is not a "foreign persons" within the meaning of the Foreign Investment in Real Property Tax Act.

**9.7** Seller knows of no material discrepancies between visible lines of possession and use (such as existing fences, hedges, landscaping, structures, driveways and other such improvements) currently existing on the Property and the legal description of the Property.

**10. Marketable Title; Deed.** On the Closing Date, unless agreed otherwise herein, Seller will convey marketable title to the Property by statutory warranty deed, free and clear of all liens of record, excepting property taxes that are not yet payable, zoning ordinances, building and use restrictions, reservations in federal patents, and the Permitted Exceptions.

**11. Title Insurance.** Within 15 days after closing, Seller will furnish Buyer with an owner's policy of title insurance in the amount of the purchase price, insuring Buyer as the owner of the Property subject only to the usual printed exceptions and the Permitted Exceptions. The cost of Title insurance will be paid for by Seller.

**12. Taxes; Prorates.** Real property taxes for the current tax year, utilities and rent payable by the tenant in possession of the Property will be prorated as of the Closing Date. Utilities and rent may be paid outside of Closing.

**13. Possession; Tenant in Possession.**

**13.1** Buyer acknowledges that the Property is presently occupied by Seller's commercial tenant. Seller shall provide Buyer with a copy of any written lease agreement, including all extensions and amendments, within 10 days after the latest date Buyer and Seller have signed and accepted this Agreement and Buyer shall have 10 days from receipt of the lease agreement to approve or disapprove it. If Buyer disapproves the lease agreement, Buyer may terminate this Agreement by written notice to Seller given within the 10-day period for approval or disapproval, in which event the earnest money will be refunded to Buyer and this Agreement will be of no further binding effect.

**13.2** At Closing, Seller shall transfer and deliver to Buyer any tenant deposits or prepaid rent that Seller is in possession of.

**14. Property Included.** All built-in appliances, floor coverings, window and door screens, storm doors and windows, irrigation, plumbing, ventilation, cooling and heating fixtures and equipment, water heaters, attached electric light fixtures, window coverings, awnings, satellite dishes, planted shrubs, plants, and trees, and all fixtures are part of the Property and must be left on the Property by Seller.

**15. Personal Property.**

**15.1** There is no personal property included in this sale, except as provided in Section 14.

**15.2** Buyer acknowledges that any tenant improvements that the tenant in possession of the Property is entitled to remove under the terms of its written lease with Seller are not included in this sale.

**16. Binding Effect.** This Agreement is binding on and will inure to the benefit of the parties and their respective heirs, legal representatives, successors and assigns.

**17. Remedies.** TIME IS OF THE ESSENCE REGARDING THIS AGREEMENT. If the condition described in this Agreement are satisfied or waived by Buyer and the transaction does not thereafter close, through no fault of Seller, before the close of business on the Closing Date, Seller will have the right to retain all earnest money as liquidated damages. If Seller fails to deliver the deed described in Section 10 above on the Closing Date or otherwise fail to consummate this transaction through no fault of Buyer, all earnest money must be refunded to Buyer, and Seller shall reimburse Buyer for all costs related to its performance of this Agreement incurred by Buyer, including, but not limited to, costs of any inspections and Buyer's due diligence, as liquidated damages.

**18. Attorney Fees.** If an action is instituted to enforce or interpret any term of this Agreement, the prevailing party will recover from the losing party reasonable attorney fees incurred in the action as set by the trial court and, in the event of appeal, as set by the appellate courts.

**19. Notices.** All notices and communications in connection with this Agreement must be given in writing and delivered in person to the addressee's principal office or sent by first class mail, to the appropriate party at the address first set forth above. Any notice so transmitted will be deemed effective on the date it is placed in the United States mail, postage prepaid. Either party may, by written notice, designate a different address for purposes of this Agreement.

**20. Entire Agreement.** This Agreement sets forth the entire understanding of the parties with respect to the purchase and sale of the Property. This Agreement supersedes any and all prior negotiations, discussions, agreements, and understandings between the parties. This Agreement may not be modified or amended except by a written agreement executed by both parties.

**21. Applicable Law.** This Agreement will be construed, applied, and enforced in accordance with the laws of the state of Oregon.

**22. Statutory Warning.** THE PROPERTY DESCRIBED IN THIS INSTRUMENT MAY NOT BE WITHIN A FIRE PROTECTION DISTRICT PROTECTING STRUCTURES. THE PROPERTY IS SUBJECT TO LAND USE LAWS AND REGULATIONS THAT, IN FARM OR FOREST ZONES, MAY NOT AUTHORIZE CONSTRUCTION OR SITING OF A RESIDENCE AND THAT LIMIT LAWSUITS AGAINST FARMING OR FOREST PRACTICES AS DEFINED IN ORS 30.930, IN ALL ZONES. BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON TRANSFERRING FEE TITLE SHOULD INQUIRE ABOUT THE PERSON’S RIGHTS, IF ANY, UNDER ORS 195.300, 195.301, AND 195.305 TO 195.336 AND SECTIONS 5 TO 11, CHAPTER 424, OREGON LAWS 2007 SECTIONS 2 TO 9 AND 17, CHAPTER 855, OREGON LAWS 2009, AND SECTIONS 2 TO 7, CHAPTER 8, OREGON LAWS 2010. BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON ACQUIRING FEE TITLE TO THE PROPERTY SHOULD CHECK WITH THE APPROPRIATE CITY OR COUNTY PLANNING DEPARTMENT TO VERIFY THAT THE UNIT OF LAND BEING TRANSFERRED IS A LAWFULLY ESTABLISHED LOT OR PARCEL, AS DEFINED IN ORS 92.010 OR 215.010, TO VERIFY THE APPROVED USES OF THE LOT OR PARCEL, TO VERIFY THE EXISTENCE OF FIRE PROTECTION FOR STRUCTURES AND TO INQUIRE ABOUT THE RIGHTS OF NEIGHBORING PROPERTY OWNERS, IF ANY, UNDER ORS 195.300, 195.301 AND 195.305 TO 195.336 AND SECTIONS 5 TO 11, CHAPTER 424, OREGON LAWS 2007, SECTIONS 2 TO 9 AND 17, CHAPTER 855, OREGON LAWS 2009, AND SECTIONS 2 TO 7, CHAPTER 8, OREGON LAWS 2010.

SELLER:

BUYER:

Eagle Newspapers, Inc.

City of Dallas, Oregon

By \_\_\_\_\_  
Chris Wilke, President


By \_\_\_\_\_  
Brian Latta, City Manager

Dated: November \_\_\_, 2023

Dated: November \_\_\_, 2023



## CITY COUNCIL STAFF REPORT

**MEETING DATE:** November 20, 2023  
**AGENDA ITEM NO.** 7.c  
**TOPIC:** La Creole Master Plan update  
**PREPARED BY:** Charlie Mitchell  
**APPROVED BY:**  City Manager  
**ATTACHMENTS:** A – La Creole Node Concept #4 map  
B – La Creole Node fact sheet

### RECOMMENDED ACTION:

Staff recommends the City Council follow the Planning Commission’s recommendation to accept the updated plan, as proposed.

### BACKGROUND:

The La Creole Node Development proposal is a pivotal initiative aimed at revitalizing and expanding the existing urban area within the City of Dallas. The recent proposal has undergone a comprehensive review process involving multiple stages of community engagement, technical expertise, and regulatory approval.

The Planning Commission, after thorough consideration and evaluation, has officially approved the proposed Concept 4 plan for the La Creole Node. This endorsement signifies a crucial step towards the realization of a balanced and sustainable development within the community.

The Technical Advisory Committee played a pivotal role in shaping the proposed concept. Comprising representatives from transportation, development, public agencies, brokerage, and financial organizations, their valuable insights and expertise were instrumental in refining the plan. The collaborative efforts of this diverse committee have contributed significantly to the robustness of the proposed development.

An open house event, one of the largest held by the City of Dallas, saw an active participation of over 80 residents. This engagement served as a platform for the community to learn, discuss, and express their thoughts on the proposed Concept 4 plan for the La Creole Node. The

substantial turnout underscores the community's deep interest and commitment to actively participating in the decision-making process regarding their neighborhood's future.

Based on the Planning Commission's approval, the active participation of the Technical Advisory Committee, and the extensive community engagement through the open house, the staff strongly recommends that the City Council move forward with the La Creole Node Development proposal. The proposed Concept 4 plan aligns with the city's long-term vision for sustainable and inclusive growth. Therefore, a motion is recommended to approve the Concept 4 plan for the La Creole Node and to move forward with initiating the work on the comprehensive plan text and map amendments for the node. This strategic step will set in motion the necessary actions to implement the proposed changes, fostering a well-planned and harmonious future for the La Creole Node within the City of Dallas.

The La Creole Node Development represents a collaborative effort to shape the city's future. The recent Planning Commission approval, active engagement from the Technical Advisory Committee, and the community's enthusiastic participation in the open house collectively demonstrate a unified commitment to progress and community-driven development.

**SUMMARY TIMELINE:**

- January – Project kickoff
- March – September – TAC meetings
- August 2 – Public open house
- October 10 – Work session with the Dallas Planning Commission
- October 16 – Work session with the Dallas City Council
- November 14 – Planning Commission recommends City Council accept the concept plan
- November 20 – City Council considers accepting the concept plan

**FISCAL IMPACT:**

There is no specific fiscal impact associated with the adoption of the Plan. This project is budgeted and paid for with ARPA Funds in the amount of \$150,000. A future phase of this project to amend the City’s Comprehensive Plan, Development Code, and/or Zoning Code in 2024 or later will incur additional resources.

**RECOMMENDED MOTION:**

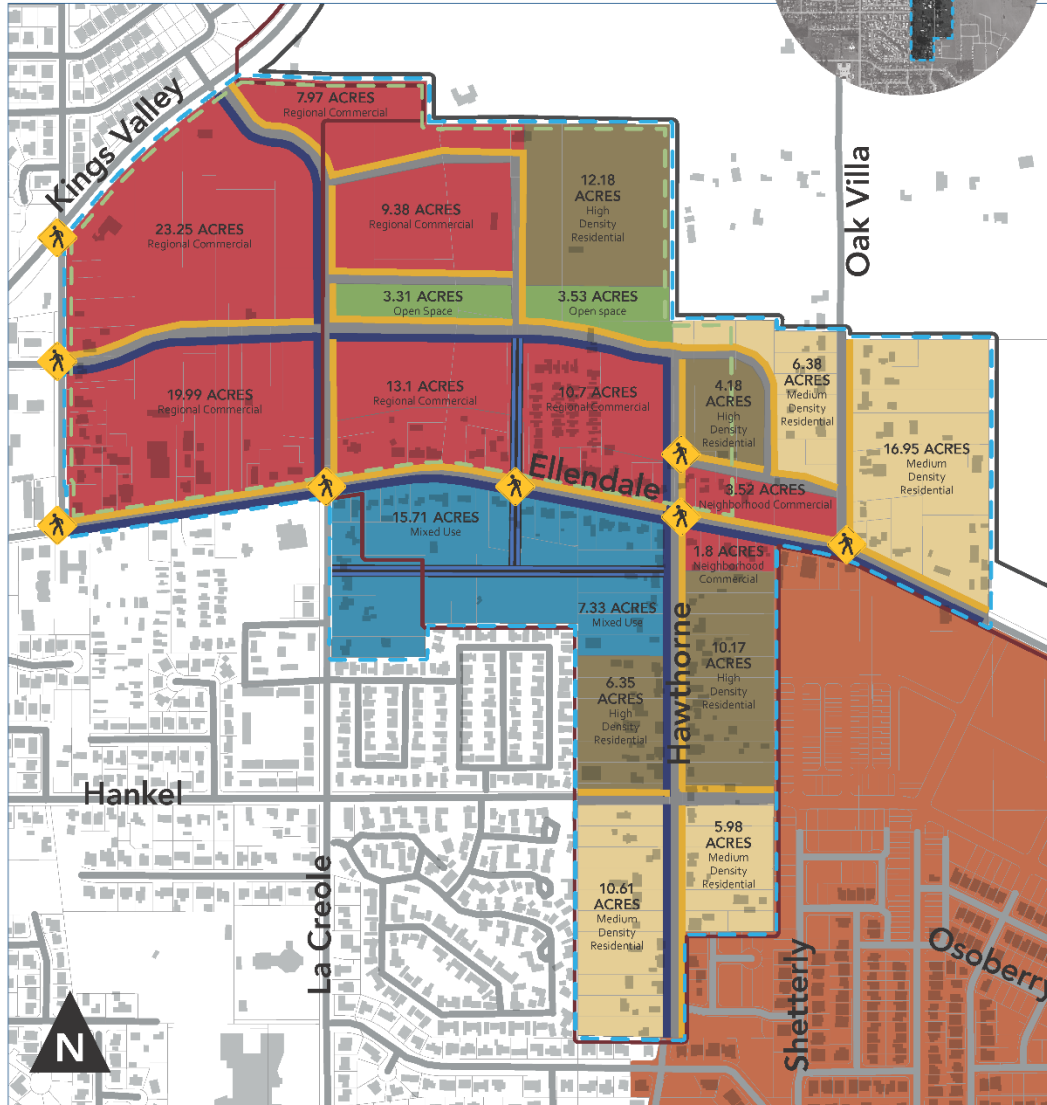
I move to accept the updated La Creole Node Master Plan, Concept Plan #4, as proposed. I further move to direct staff to initiate the comprehensive plan map and text amendment, and development code text amendment processes to incorporate the changes proposed to the La Creole Node area.

**ATTACHMENTS:**

- Attachment A – La Creole Node Concept #4 map
- Attachment B – La Creole Node fact sheet

# City of Dallas Oregon: La Creole Conceptual Plan #4

PREPARED BY GREENTOP & HEALTHY SUSTAINABLE COMMUNITIES | AUGUST 2023



This map is intended for planning purposes only and has not been created for, nor may be suitable for, legal, engineering, or survey purposes.

Created: 02/2023 N. Hart-Brinkley  
Sources: City of Dallas, Polk County GIS, ODOT, Oregon Navigator, ESRI, Microsoft

Spatial Reference: NAD 1983 Horn State Plane Oregon North FIPS 3601 Feet Intl



- Low Density Residential : 0 ACRES
- Medium Density Residential: 39.9 ACRES
- High Density Residential: 32.9 ACRES
- Mixed Use: 23.04 ACRES
- Commercial: 89.7 ACRES
- Public Open Space: 6.8 ACRES
- Public Right of Way: 29.94 ACRES
- Barberry Node
- La Creole Node: Proposed
- La Creole Node: Current
- Urban Growth Boundary
- City Limits
- Bike Lanes (Both Sides)
- Sidewalk (Both Sides)
- Multi Use Path





**Concept #4 - La Creole Node Expansion**  
**Key Facts - October 2023**


<b><u>Total Number of Acres:</u></b>	<b>222 acres</b>
<b><u>Total Number of Parcels/Tax Lots:</u></b>	<b>153 parcels</b>
<b><u>Total Number of Unique Owners:</u></b>	<b>123</b>
Notably...	
ED Holding LLC -	~ 21 acres; 8 parcels
Greenway -	17 acres
Grace Mennonite Church of Dallas -	19 acres
Grove Community Church of the Nazarene -	3 acres
Bella Aire Villa -	~ 16 acres; 2 parcels
Liberty Commercial	8 acres

**Total Acres by Land-Use Type:**

- Medium Density Residential: ~ 39.4 acres
- High Density Residential: 32.9 acres.
- Mixed-Use: 23.04 acres.
- Open Space: ~ 6.8 acres
- Public Right-of-Way (ROW): 29.94 acres



**CITY COUNCIL  
STAFF REPORT**

**MEETING DATE:** November 20, 2023  
**AGENDA ITEM NO.** 8.a  
**TOPIC:** Ordinance 1889 – First Reading  
**PREPARED BY:**  Brian Latta, City Manager  
**ATTACHMENTS:** A – Ordinance 1889

**RECOMMENDED ACTION:**

Staff recommends the City Council allow Ordinance 1889 to pass its first reading.

**BACKGROUND:**

Upon reviewing municipal code section 3.816, staff discovered the need to amend the code to change the reviewing authority for street tree removal and replanting permits. These permits used to be handled by the community development department, but are now processed by the public works department. Staff recommend amending this section of the code to reflect this change (**Attachment A**).

**SUMMARY TIMELINE:**

November 20, 2023 – First reading of Ordinance 1889 – An Ordinance Amending Dallas City Code Section 3.816, Relating to Street Trees.  
December 4, 2023 – Second reading of Ordinance 1889 – An Ordinance Amending Dallas City Code Section 3.816, Relating to Street Trees, and placing the ordinance for a roll call vote.

**FISCAL IMPACT:**

None

**RECOMMENDED MOTION:**

N/A – Ordinance 1889 scheduled for its first reading.

**CITY OF DALLAS  
ORDINANCE NO. 1889**

**AN ORDINANCE AMENDING DALLAS CITY CODE SECTION 3.816, RELATING  
TO STREET TREES.**

Be it ordained by the City Council of the City of Dallas, in the State of Oregon, as follows:

**SECTION 1:**        **AMENDMENT** “3.816 Removal Of Street Trees” of the Dallas Municipal Code is hereby *amended* as follows:

**BEFORE AMENDMENT**

3.816 Removal Of Street Trees

1. No person shall remove or cause to be removed a street tree without first obtaining a permit and complying with the requirements set forth in this section.
2. A person may remove a street tree only if the street tree is diseased or, by reason of its location or condition, constitutes a nuisance or hazard to public safety.
3. A person wishing to remove a street tree shall submit an application for a tree removal permit with the Community Development Director, who may refer the application to the Board. The application shall be accompanied by a fee as the council may establish by resolution, and shall include the following:
  - a. Facts that establish the reason for the removal of the tree, including the location, size, species and health of the tree;
  - b. Evidence satisfactory to the Director that the applicant has the right to remove the tree;
  - c. The name of the person or entity that will remove the tree and the person's or entity's qualifications. The tree may be removed only by the person or entity identified on the application.
4. An application under this section shall be accompanied by a report of an arborist that supports the application, unless this requirement is excused in the case of an emergency or for other good cause by the Director.
5. The person removing the tree shall obtain a good and sufficient bond or policy of general liability insurance insuring the city, its directors, officers, employees and agents, against liability for property damage, personal injury and death arising from or related to the removal of the tree, in such amount as the Director deems sufficient, and shall agree to defend, indemnify and hold the city, its directors, officers, employees and agents harmless from all claims, liabilities, demands arising from or relating to the removal of the tree.
6. All stumps of street trees shall be removed below the surface of the ground so that the top of the stump shall not project above the surface of the ground.

7. The Director may, as a condition of a permit under this section, require the applicant to replant a tree to replace the tree removed, in accordance with Dallas Development Code 3.2.040. If the Director determines that it would be unsafe, impractical or inappropriate to replant a tree on the same property as the property from which the tree was removed, the Director may require the applicant to pay the cost of replanting a tree to replace the tree removed on other public property. Such cost shall include the cost of the tree and a reasonable charge for labor, materials and equipment used to plant the tree.
8. In addition to the penalty provided in section 3.820, a person who removes a street tree without first obtaining a permit under this section shall be subject to prosecution for a criminal offense under this code or under state law.

[Section 3.816 added by Ordinance No. 1680, passed April 7, 2008; amended by Ordinance No. 1724, passed June 21, 2010.]

## AFTER AMENDMENT

### 3.816 Removal Of Street Trees

1. No person shall remove or cause to be removed a street tree without first obtaining a permit and complying with the requirements set forth in this section.
2. A person may remove a street tree only if the street tree is diseased or, by reason of its location or condition, constitutes a nuisance or hazard to public safety.
3. A person wishing to remove a street tree shall submit an application for a tree removal permit with the ~~Community Development~~ **Public Works** Director, who may refer the application to the Board. The application shall be accompanied by a fee as the council may establish by resolution, and shall include the following:
  - a. Facts that establish the reason for the removal of the tree, including the location, size, species and health of the tree;
  - b. Evidence satisfactory to the Director that the applicant has the right to remove the tree;
  - c. The name of the person or entity that will remove the tree and the person's or entity's qualifications. The tree may be removed only by the person or entity identified on the application.
4. An application under this section shall be accompanied by a report of an arborist that supports the application, unless this requirement is excused in the case of an emergency or for other good cause by the Director.
5. The person removing the tree shall obtain a good and sufficient bond or policy of general liability insurance insuring the city, its directors, officers, employees and agents, against liability for property damage, personal injury and death arising from or related to the removal of the tree, in such amount as the Director deems sufficient, and shall agree to defend, indemnify and hold the city, its directors, officers, employees and agents harmless from all claims, liabilities, demands arising from or relating to the removal of the tree.
6. All stumps of street trees shall be removed below the surface of the ground so that the top of the stump shall not project above the surface of the ground.

- 7. The Director may, as a condition of a permit under this section, require the applicant to replant a tree to replace the tree removed, in accordance with Dallas Development Code 3.2.040. If the Director determines that it would be unsafe, impractical or inappropriate to replant a tree on the same property as the property from which the tree was removed, the Director may require the applicant to pay the cost of replanting a tree to replace the tree removed on other public property. Such cost shall include the cost of the tree and a reasonable charge for labor, materials and equipment used to plant the tree.
- 8. In addition to the penalty provided in section 3.820, a person who removes a street tree without first obtaining a permit under this section shall be subject to prosecution for a criminal offense under this code or under state law.

[Section 3.816 added by Ordinance No. 1680, passed April 7, 2008; amended by Ordinance No. 1724, passed June 21, 2010.]

PASSED AND ADOPTED BY THE CITY OF DALLAS CITY COUNCIL

\_\_\_\_\_.

Presiding Officer

Attest


\_\_\_\_\_  
Kenneth L. Woods, Jr., Mayor, City of Dallas

\_\_\_\_\_  
Brian Latta, City Manager, City of Dallas

\_\_\_\_\_  
Lane P. Shetterly, City Attorney, City of Dallas



## CITY COUNCIL STAFF REPORT

**MEETING DATE:** November 20, 2023  
**AGENDA ITEM NO.** 9.a  
**TOPIC:** Ordinance 1888 – Second Reading  
**PREPARED BY:**  Brian Latta, City Manager  
**ATTACHMENTS:** A – Ordinance 1888

### **RECOMMENDED ACTION:**

Staff recommends the City Council allow Ordinance 1888 to pass its second reading and place the ordinance for a roll call vote.

### **BACKGROUND:**

On October 2, 2023, the City Council directed the City Attorney to prepare an ordinance prohibiting the consumption of a controlled substance, as defined in ORS 475.005, in public places.

The City Attorney has prepared Ordinance 1888, which if approved, will amend Dallas City Code 5.016 to prohibit the consumption of controlled substances, as defined in ORS 475.005 (**Attachment A**).

### **SUMMARY TIMELINE:**

September 25, 2023 – Public Administration Committee recommended to the Council an ordinance be approved prohibiting the consumption of controlled substances in public places.  
October 2, 2023 – The City Council directed the City Attorney to create an ordinance prohibiting the consumption of a controlled substance in public places.  
November 6, 2023 – First reading of Ordinance 1888 – An Ordinance Amending Section 5.016 of Dallas City Code.  
November 20, 2023 – Second reading of Ordinance 1888 – An Ordinance Amending Section 5.016 of Dallas City Code, and place the ordinance for a roll call vote.

### **FISCAL IMPACT:**

None

### **RECOMMENDED MOTION:**

N/A – Ordinance 1888 scheduled for its second reading, and will be subject to a roll call vote.

**CITY OF DALLAS  
ORDINANCE NO. 1888**

**AN ORDINANCE AMENDING DALLAS CITY CODE SECTION 5.016 RELATING TO THE CONSUMPTION OF ALCOHOL AND CONTROLLED SUBSTANCES IN PUBLIC PLACES.**

Be it ordained by the City Council of the City of Dallas, in the State of Oregon, as follows:

**SECTION 1:** AMENDMENT “5.016 Drinking In Public Places” of the Dallas Municipal Code is hereby *amended* as follows:

**BEFORE AMENDMENT**

5.016 Drinking In Public Places

1. No person shall drink or consume alcoholic liquor in or on a street, alley, mall, parking lot, or structure, public park, public grounds, or other public place unless the place has been licensed for that purpose by the Oregon Liquor Control Commission or permission is granted pursuant to other code provisions or city ordinance.
2. Violation of this section is a civil infraction.

**AFTER AMENDMENT**

5.016 Drinking In Public Places

1. No person shall drink or consume alcoholic liquor, as defined in ORS 471.001, or a controlled substance, as defined in ORS 475.005, in or on a street, alley, mall, parking lot, or structure, public park, public grounds, or other public place unless the place has been licensed for that purpose by the Oregon Liquor Control Commission or permission is granted pursuant to other code provisions or city ordinance.
2. The prohibitions set forth in subsection 1 of this section do not apply to the consumption of medications, as directed by a prescriber, as provided in ORS 414.351.
3. As used in subsection 1 of this section, "consume" and "consumption" denote the act of imbibing, injecting, injecting, inhaling or otherwise introducing a substance into the human body.
4. Violation of this section is a civil infraction.
5. The restrictions on consuming controlled substances provided under this section will take effect immediately if any of the following occurs:
  - a. The State of Oregon passes a law granting local jurisdictions the power to regulate public consumption of controlled substances;

- b. A court with appropriate jurisdiction determines that local governments can regulate the public consumption of controlled substances within their boundaries; or
- c. A regulatory body of the State of Oregon adopts regulations allowing the implementation of this section with regard to the consumption of controlled substances.

Presiding Officer

Attest

\_\_\_\_\_  
Kenneth L. Woods, Jr., Mayor, City of  
Dallas


\_\_\_\_\_  
Brian Latta, City Manager, City of  
Dallas

\_\_\_\_\_  
Lane P. Shetterly, City Attorney, City  
of Dallas





## CITY COUNCIL STAFF REPORT

**MEETING DATE:** November 20, 2023  
**AGENDA ITEM NO.** 10.a  
**TOPIC:** Resolution No. 3518, A Resolution approving changes in rates for refuse and recycling collection service and related services, and repealing Resolution No. 3495  
**PREPARED BY:**  Brian Latta, City Manager  
**ATTACHMENTS:** A – Resolution 3518

### **RECOMMENDED ACTION:**

Staff recommends the City Council approve Resolution 3518.

### **BACKGROUND:**

On October 16, 2023, the City Council directed the City Attorney to prepare a resolution enacting rate increases for our refuse and recycling service provided by Republic Services. In addition, the Council asked the resolution to reflect a change in service from every other week recycling and yard debris pickup to weekly pickup of these materials, beginning in January 2024.

The proposed resolution to enact these changes has been prepared and is included with this report at **Attachment A**.

### **SUMMARY TIMELINE:**

October 16, 2023 – Republic Services provided their annual report and requested increases to their rates for service. In addition, the company offered to provide weekly recycling and yard debris pickup.

November 20, 2023 – City Council will consider Resolution 3518 to enact the proposed rate increases, including weekly recycling and yard debris pickup.

### **FISCAL IMPACT:**

- Rates for all services would increase by 5.4%
- Weekly recycling and yard debris pickup will cost an additional \$4.30 / month

### **RECOMMENDED MOTION:**

N/A – Resolutions are considered by a roll call vote.

RESOLUTION NO. 3518

A Resolution approving changes in rates for refuse and recycling collection service and related services, and repealing Resolution No. 3495.

WHEREAS, Corvallis Disposal Co., the owner and holder of the exclusive right, privilege and franchise to collect, transport and transfer waste within the City of Dallas, has applied to the City Council of the City of Dallas for changes in the rates for solid waste collection and recycling and related services as set forth in Resolution No. 3495 of the City of Dallas adopted and approved on December 5, 2022; and

WHEREAS, the City Council reviewed said application and determined therefrom that the desired service and rate changes are justifiable and that the new rates and services hereinafter set forth are reasonable and should be approved;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

Section 1. The schedule of rates and charges established by Corvallis Disposal Co., and which are now on file at the City Manager's office, may be changed in accordance with the request of the Corvallis Disposal Co., to those amounts for those services as shown on Exhibit 1, attached hereto and by reference incorporated herein.

Section 2. The rates for those services set forth herein in Section 1 above shall become effective as of billing dates beginning on January 1, 2024, and on said date Resolution No. 3495, is repealed.

Adopted: November 20, 2023  
Approved: November 20, 2023

\_\_\_\_\_  
KENNETH L. WOODS, JR., MAYOR

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
BRIAN LATTA,  
CITY MANAGER

\_\_\_\_\_  
LANE P. SHETTERLY,  
CITY ATTORNEY

<b>Dallas Rates Effective 1/1/2024</b>	
<b>Residential Rate:</b>	5.40%
<b>Commercial Rate:</b>	5.40%
<b>Industrial Rate:</b>	5.40%

<b>RESIDENTIAL SERVICE RATES:</b>				
<b>Residential Roll Cart</b>	<b>Current Monthly</b>	<b>Current Bi-Monthly</b>	<b>New Monthly</b>	<b>New Bi-monthly</b>
1 Can (hand pickup)	\$24.25	\$48.50	\$29.56	\$59.12
20 gal	\$20.20	\$40.40	\$25.29	\$50.58
20 gal bi-weekly (for comparison)	N/A	N/A	\$21.70	\$43.40
32 gal	\$22.00	\$44.00	\$27.19	\$54.38
32 gal on-call (per pickup)	\$12.40	N/A	\$17.07	N/A
64 gal	27.8	\$55.60	\$34.25	\$68.50
90 gal	\$35.80	\$71.60	\$41.73	\$83.47
Extra Rec	\$12.40	\$24.80	\$13.07	\$26.14
Extra YC	\$12.40	\$24.80	\$13.07	\$26.14
Monthly Recycling Processing Surcharge	\$2.00	\$4.00	\$2.00	\$4.00
Rec only	\$12.40	\$24.80	\$17.07	\$34.14
Up the drive	\$24.90	\$49.80	\$26.24	\$52.49
YC Only	\$12.40	\$24.80	\$13.07	\$26.14

<b>Misc. Charges and Limited Services</b>	<b>Current Rate</b>	<b>New Rate</b>
APP-Appliance Without Freon	\$37.13	\$39.14
APN-Appliance With Freon	\$48.06	\$50.66
FUR-Furniture	\$38.40	\$40.47
BU 1 - Dead large animal	\$36.25	\$38.21
MAT - Mattress or Boxspring	\$33.65	\$35.47
EXB-Extra 32 gal can/bag/box/heavy	\$8.30	\$8.75
TRE-Christmas Trees (up to 8 ft and no tinsel, flocked, or after community tree pickup)	\$10.90	\$11.49
TIR-Tires w/o rim	\$13.90	\$14.65
BU3-Tires with rim	\$20.75	\$21.87
Truck Tires-ADTB	\$34.70	\$36.57
Truck Tires with rim-ADTB	\$41.60	\$43.85
<b>Residential Extra Pickup (same day)</b>	<b>Hourly</b>	<b>Hourly</b>
Residential Container Exchange (one time per year no charge)	\$22.12	\$23.31
Residential Delivery - Per Cart	\$10.00	\$10.00

COMMERCIAL SERVICE RATES:				
Temporary Commercial			New Rate	
Container Size	DUMP	EX DUMP	DUMP	EX DUMP
2 yd On Call	\$74.65	\$40.71	\$78.68	\$42.91

Commercial Front Load - Automatic	Weekly Collection Frequency (# Collections Per Week)						New Rate					
Container Size	1	2	3	4	5	EXT	1	2	3	4	5	EXT
1.5 yd	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
2 yd	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
3 yd	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
4 yd	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
6 yd	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
8 yd	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA

Commercial Front Load - Manual	Weekly Collection Frequency (# Collections Per Week)							New Rate							
Container Size	NA	2	3	4	5	ON CALL / EXT	RENT	1	2	3	4	5	ON CALL / EXT	RENT	
1 yd	121.60	221.90	324.40	426.05	527.95	45.65	NA	136.01	258.57	376.34	496.55	617.02	41.07	32.07	
1.5 yd	151.10	284.30	417.50	550.85	684.10	47.49	NA	159.26	299.65	440.05	580.60	721.04	50.05	#VALUE!	
2 yd	183.55	349.00	514.00	782.68	678.95	57.26	NA	193.46	367.85	541.76	824.94	715.61	60.35	#VALUE!	
3 yd	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	
4 yd	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	
6 yd	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	
8 yd	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	

Misc. Charges and Limited Services	Current Rate	New Rate
Commercial Food Waste - Emptied Weekly	NA	NA
Commercial Food Waste - Emptied Weekly- extra cart (each)	NA	NA
Commercial Container Delivery/Redelivery	\$35.00	\$35.00
Commercial Exchange	NA	NA
Dry Run/Empty Removal-DRY (Commercial)	\$68.14	\$71.82
Each Extra Person Req To Pu Loose Garbage Per Min-EP1	\$1.12	\$1.18
Time per minute to p/u loose garbage-MIN	\$1.12	\$1.18
EP1- Container Off-route pickup- in area (25 min)	\$62.20	\$65.56
EP1- Container Off-route pickup- out of area (25 min)	\$62.20	\$65.56
Commercial Yard Debris Each Extra Cart	NA	NA
Commercial Comingle Recycling	\$2.00	\$2.11
Extra loose garbage per yard-EXY	\$31.79	\$33.51
EXY- Extra Yardage (Commercial)	\$31.79	\$33.51
LLK-Locking Container Set Up (Commercial)	\$62.20	\$65.56
LOC-Lock & Key	NA	NA
XCS- Container overweigh charges per 500lbs	NA	NA

On Call Containers/EXT Rates	Current Rate Dump Fee	Current Rate Rent	New Rate Dump Fee	New Rate Rent
1yd	NA	NA	NA	NA
1.5yd	NA	NA	NA	NA
2yd	NA	NA	NA	NA
3yd	NA	NA	NA	NA
4yd	NA	NA	NA	NA
6yd	NA	NA	NA	NA
8yd	NA	NA	NA	NA

INDUSTRIAL SERVICE RATES:								
Drop Box - Solid Waste - Open Top/Lidded					New Rate			
	10	20	30	40	10	20	30	40
<b>PREPAYMENT</b>	<b>\$325.00</b>	<b>\$325.00</b>	<b>\$325.00</b>	<b>\$325.00</b>	<b>\$325.00</b>	<b>\$325.00</b>	<b>\$325.00</b>	<b>\$325.00</b>
Delivery	\$57.36	\$57.36	\$57.36	\$57.36	\$57.93	\$60.46	\$60.46	\$60.46
Haul	\$293.66	\$293.66	\$308.54	\$323.55	\$296.60	\$309.52	\$325.20	\$341.02
Disposal	\$556.00	\$56.00	\$56.00	\$56.00	N/A	\$59.02	\$59.02	\$59.02
Environmental Fee	\$19.71	\$19.71	\$19.71	\$19.71	N/A	\$20.77	\$20.77	\$20.77
Dry Run	\$57.36	\$57.36	\$57.36	\$57.36	\$57.93	\$60.46	\$60.46	\$60.46
Temp Rent - starts day after delivery	\$355.58	\$355.58	\$355.58	\$355.58	\$359.14	\$374.78	\$374.78	\$374.78
Perm Rent	\$132.40	\$132.40	\$132.40	\$132.40	\$155.86	\$139.55	\$139.55	\$139.55
Perm Rent Lidded	\$154.32	\$154.32	\$154.32	\$161.00	\$155.86	\$162.65	\$162.65	\$169.69
Perm Rent Lidded not crank	\$185.63	\$185.63	\$185.63	\$192.53	\$187.49	\$195.65	\$195.65	\$202.93

Compactor - Solid Waste/Cardboard					New Rate			
	15	20	30	40	15	20	30	40
<b>PREPAYMENT</b>	<b>\$350.00</b>	<b>\$350.00</b>	<b>\$350.00</b>	<b>\$400.00</b>	<b>\$350.00</b>	<b>\$350.00</b>	<b>\$350.00</b>	<b>\$400.00</b>
Delivery	\$58.05	\$56.53	\$56.53	\$56.53	\$61.18	\$59.58	\$59.58	\$59.58
Haul	\$248.80	\$248.80	\$248.80	\$265.40	\$262.24	\$262.24	\$262.24	\$279.73
Disposal	\$56.00	\$56.00	\$56.00	\$56.00	\$59.02	\$59.02	\$59.02	\$59.02
Environmental Fee	\$19.71	\$19.71	\$19.71	\$19.71	\$20.77	\$20.77	\$20.77	\$20.77
Dry Run	\$68.14	\$68.14	\$68.14	\$68.14	\$71.82	\$71.82	\$71.82	\$71.82
Temp Rent - starts day after delivery	\$414.80	\$414.80	\$414.80	\$414.80	\$437.20	\$437.20	\$437.20	\$437.20
Perm Rent	\$136.85	\$136.85	\$136.85	\$136.85	\$144.24	\$144.24	\$144.24	\$144.24
Perm Rent Lidded	\$166.25	\$166.25	\$166.25	\$166.25	\$175.23	\$175.23	\$175.23	\$175.23
Perm Rent Lidded not crank	NA	NA	NA	NA	NA	NA	NA	NA

Security Box	40	New Rate
Delivery per hour, one hour minimum	\$35.00	\$36.89
Rent	\$119.00	\$120.00

Misc. Charges and Limited Services	Current Rate	New Rate
Delivery - Industrial	\$58.05	\$61.18
Dry Run/Empty Removal-DRY (Industrial)	\$68.14	\$71.82
EXC - Industrial Exchange	Hourly	Hourly
EXC - Industrial Exchange Offsite	Hourly	Hourly
Industrial Relocate-REL	\$74.65	\$78.68

<b>Fee</b>	<b>Current</b>	<b>New</b>
Account Origination Fee	\$ 10.00	\$ 10.00
Cart Recovery/Replacement	\$ 75.00	\$ 75.00
Commercial Container Recovery Fee	\$ 480.00	\$ 480.00
Industrial Container Recovery Fee	\$ 3,000.00	\$ 3,000.00
Contaminated Recycle or Yard Waste Cart	\$ 15.00	\$ 15.00
Late Fee	1.50%	1.50%
Monthly Recycle Processing Surcharge	\$ 2.00	\$ 2.00
Returned Check Fee	\$ 25.00	\$ 25.00
Service Interrupt Fee	\$ 30.00	\$ 30.00