



## Dallas City Council Agenda

**Kenneth L. Woods, Jr., Presiding**

**Monday, April 15, 2024**

**7:00 PM**

**Dallas City Hall, 187 SE Court St. Dallas, OR 97338**

All persons addressing the Council will please use the table at the front of the Council. All testimony is electronically streamed and recorded via the City of Dallas YouTube Channel:

<https://www.dallasor.gov/community/page/dallasyoutube>

AGENDA ITEM	RECOMMENDED ACTION
1. ROLL CALL, PLEDGE OF ALLEGIANCE	
2. INTRODUCTIONS, RECOGNITIONS, PROCLAMATIONS a) Arbor Day Proclamation p.3 b) Building Safety Month Proclamation p.4	
3. PUBLIC COMMENT (SEE PAGE 2 FOR MORE INFORMATION)  <i>This time is provided for citizens to comment on municipal issues and any agenda items other than public hearings.</i> <u>To submit public comment by live telephone, please call:</u> <b>+1 253 215 8782</b> <b>MEETING ID: 213 855 0622</b>  *We encourage you to be logged into the public comment queue by 7:00pm*	
4. CONSENT AGENDA  <i>The following items are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be removed from the Consent Agenda and considered separately.</i>  a) Approval of the April 1, 2024 Work Session Meeting Minutes p.5 b) Approval of the April 1, 2024 City Council Meeting Minutes p.6 c) March 2024 Financial Report p.8 d) Recommend approval of the OLCC Full On-Premises Liquor License for Forest Pass Brewing Company p.31	MOTION
5. ITEMS REMOVED FROM CONSENT AGENDA	
6. REPORTS OR COMMENTS FROM MAYOR AND COUNCIL MEMBERS	
7. REPORTS FROM CITY MANAGER AND STAFF a) Update on 791 Main Street p.46	
9. OTHER BUSINESS	
10. ADJOURNMENT	

### COUNCIL

#### Mayor

Kenneth L Woods, Jr.

#### Council President

Michael Schilling

#### Councilor

Nancy Adams

#### Councilor

Carlos Barrientos

#### Councilor

Larry Briggs

#### Councilor

Kirsten Collins

#### Councilor

Kim Fitzgerald

#### Councilor

Micah Jantz

#### Councilor

David Shein

#### Councilor

Debbie Virden

### CITY STAFF

#### City Manager

Brian Latta

#### Asst. City Manager

Emily Gagner

#### City Attorney

Lane Shetterly

#### Police Chief

Tom Simpson

#### Fire & EMS Chief

April Wallace

#### Economic & Community

#### Development Director

Charlie Mitchell

#### Public Works Director

Gary Marks

#### Library Director

Mark Johnson

#### Finance Director

Cecilia Ward

#### City Recorder

Kim Herring

**Our Motto: Come Thrive With Us, We Invest in People and Business**



## Guide for Remote Meeting Access

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### **Submit public testimony at a Dallas City Council Meeting or Planning Commission Meeting by Phone**

\*We encourage you to be logged into the public comment queue by 7:00PM to ensure your comments will be received\*

**Step 1:** Dial: **+1 (253) 215-8782**

**Step 2:** Enter Meeting ID: **213 855 0622**

**Step 3:** Press **#**. This will set your participant ID as your telephone number.

#### **Helpful Tips:**

- Make sure to call in before the meeting start time
- You will be asked to speak during the public comment portion of the meeting (See page 1 of the meeting agenda). You will be called upon by phone number once the public comment period begins. All testimony will be electronically recorded.
- Do not use your speakerphone when calling to submit public comments as it may affect call quality.
- Turn off the volume on YouTube if you choose to watch the video live on YouTube while simultaneously commenting via telephone, otherwise you may experience audio feedback.
- Press **\*6** to unmute yourself when asked by the recording secretary or presiding officer.



*City of Dallas, Polk County, Oregon*  
***Arbor Day Proclamation***

**WHEREAS**, in 1872, the Nebraska Board of Agriculture established a special day to be set aside for the planting of trees, and

**WHEREAS**, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

**WHEREAS**, Arbor Day is now observed throughout the nation and the world, and

**WHEREAS**, trees can be a solution to combating climate change by reducing the erosion of our precious topsoil by wind and water, cutting heating and cooling costs, moderating the temperature, cleaning the air, producing life-giving oxygen, and providing habitat for wildlife, and

**WHEREAS**, Dallas is proudly a Tree City USA and planted over 100 trees on public grounds last year to add to the many trees that have been planted by our citizens, and

**WHEREAS**, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

**WHEREAS**, trees, wherever they are planted, are a source of joy and spiritual renewal.

**NOW, THEREFORE**, I, Mayor Kenneth L. Woods, Jr., Mayor of the City of Dallas, do hereby proclaim April 26, 2024 as Arbor Day in the City of Dallas, and urge all citizens to celebrate this fine day by planting and caring for trees to gladden the heart and promote the well-being of this and future generations.

*Signed this 15<sup>th</sup> day of April, 2024*

\_\_\_\_\_  
*Kenneth L. Woods, Jr., Mayor*



**Arbor Day  
Foundation®**



*City of Dallas, Polk County, Oregon*  
***Building Safety Month Proclamation***

**WHEREAS**, *the City of Dallas, Oregon is committed to recognizing that our growth and strength depends on the safety and essential role our homes, buildings and infrastructure play, both in everyday life and when disasters strike, and*

**WHEREAS**, *our confidence in the resilience of these buildings that make up our community is achieved through the devotion of vigilant guardians—building safety and fire prevention officials, architects, engineers, builders, tradespeople, design professionals, laborers, plumbers and others in the construction industry—who work year-round to ensure the safe construction of buildings, and*

**WHEREAS**, *these guardians are dedicated members of the International Code Council, a nonprofit that brings together local, state, territorial, tribal and federal officials who are experts in the built environment to create and implement the highest-quality codes to protect us in the buildings where we live, learn, work and play, and*

**WHEREAS**, *these modern building codes include safeguards to protect the public from hazards such as hurricanes, snowstorms, tornadoes, wildland fires, floods and earthquakes, and*

**WHEREAS**, *Building Safety Month is sponsored by the International Code Council to remind the public about the critical role of our communities’ largely unknown protectors of public safety—our local code officials—who assure us of safe, sustainable and affordable buildings that are essential to our prosperity, and*

**WHEREAS**, *“Mission Possible,” the theme for Building Safety Month 2024, encourages us all to raise awareness about building safety on a personal, local and global scale, and*

**WHEREAS**, *each year, in observance of Building Safety Month, people all over the world are asked to consider the commitment to improve building safety, resilience and economic investment at home and in the community, and to acknowledge the essential service provided to all of us by local and state building departments, fire prevention bureaus and federal agencies in protecting lives and property.*

**NOW, THEREFORE**, *I, Kenneth L. Woods, Jr., Mayor of the City of Dallas, Oregon, do hereby proclaim the month of May 2024 as Building Safety Month. Accordingly, I encourage our citizens to join us as we participate in Building Safety Month activities.*

***Signed this 15<sup>th</sup> day of April 2024***

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***Kenneth L. Woods, Jr., Mayor***



**MEETING MINUTES  
DALLAS CITY COUNCIL WORK SESSION  
187 SE COURT ST, DALLAS OR 97338**

**Monday, April 1, 2024**

1 Mayor Kenneth L. Woods, Jr. called the City Council Work Session to order on Monday, April  
2 1, 2024 at 6:00 pm.

3 **ROLL CALL**

4 **Councilors Present:** Council President Michael Schilling, Councilor Nancy Adams, Councilor  
5 Carlos Barrientos, Councilor Larry Briggs, Councilor Kirsten Collins, Councilor Kim Fitzgerald,  
6 Councilor Micah Jantz, Councilor David Shein and Councilor Debbie Virden

7 **Mayor or Councilors Excused:** none

8 **Also Present:** Mayor Kenneth L. Woods, Jr., City Manager Brian Latta, City Attorney Lane  
9 Shetterly, Police Chief Tom Simpson, Fire & EMS Chief April Wallace, Finance Director Cecil-  
10 ia Ward, Economic & Community Development Director Charlie Mitchell, and City Recorder  
11 Kim Herring

12 **City Social Media Use**

13 Alyson Roberson presented information on the City's use of social media and ways to increase  
14 visibility. Lane Shetterly briefed the Council on a recent US Supreme Court decision and how to  
15 navigate social media.

16 **Police Department Annual Update**

17 Chief Simpson gave his annual update highlighting department statistics and staffing levels.

18 **OTHER BUSINESS**

19 **ADJOURNMENT:** 6:55 pm



**MEETING MINUTES  
DALLAS CITY COUNCIL  
187 SE COURT ST, DALLAS, OR 97338**

**Monday, April 1, 2024**

1 Mayor Kenneth L. Woods, Jr. called the City Council meeting to order on Monday, April 1,  
2 2024 at 7:00 pm.

3 **ROLL CALL**

4 **Councilors Present:** Council President Michael Schilling, Councilor Nancy Adams, Councilor  
5 Carlos Barrientos, Councilor Larry Briggs, Councilor Kirsten Collins, Councilor Kim Fitzgerald,  
6 Councilor Micah Jantz, Councilor David Shein, and Councilor Debbie Virden

7 **Mayor or Councilors Excused:** None

8 **Also Present:** Mayor Kenneth L. Woods, Jr., City Manager Brian Latta, City Attorney Lane  
9 Shetterly, Police Chief Tom Simpson, Fire & EMS Chief April Wallace, Finance Director Cecil-  
10 ia Ward, Public Works Director Gary Marks, Economic & Community Development Director  
11 Charlie Mitchell, and City Recorder Kim Herring

12 **INTRODUCTIONS, RECOGNITION, PROCLAMATIONS**

13 Mayor Woods introduced the Oregon State 5A Champion Dallas High School Wrestling team  
14 and the Lady Dragon High School wrestlers who came in second at state. He also introduced Jo-  
15 seph Johnson and Polly Olliff who won individual championship titles. The meeting was paused  
16 briefly for photos.

17 Brian Latta read a note from Representative Scharf and presented the Mayor and Council with a  
18 signed and framed copy of House Concurrent Resolution 201 commemorating Dallas' 150<sup>th</sup> An-  
19 niversary. The meeting was paused briefly for photos.

20 **PUBLIC COMMENT**

21 Ann Hurd, Friends of the Dallas Aquatic Center, provided comment via phone regarding the  
22 banner renewals which are going well and they are expecting 96% of the banners to be renewed.  
23 They are also in the planning stages of water safety classes for small children. May is Water  
24 Safety Month so they are hoping to have something scheduled soon.

25 **CONSENT AGENDA**

- 26 a) **Approval of the March 18, 2024 Work Session Meeting Minutes**  
27 b) **Approval of the March 18, 2024 City Council Meeting Minutes**

28 Councilor Schilling moved and Councilor Shein seconded to approve the Consent Agenda as  
29 presented. The vote was taken and the motion passed with a vote of 9-0.

30 **REPORTS OR COMMENTS FROM MAYOR AND COUNCIL MEMBERS**

31 Councilor Collins honored "Trans Day of Visibility" by reading a brief message about ac-  
32 ceptance, compassion and inclusion.

33 **REPORTS FROM CITY MANAGER AND STAFF**

34 Mr. Latta presented the Final Order regarding CPA 23-01 and ZC 23-02 which officially docu-  
35 ments the decision of the Council regarding these applications. Councilor Shein moved Counci-  
36 lor Collins seconded to approve the final order and notice of decision for land use applications  
37 CPA 23-02 and ZC 23-02. Mayor Woods called for a roll call vote. The vote was taken and the  
38 final order passed with a vote of 8-1 with Councilors Adams, Barrientos, Collins, Fitzgerald,  
39 Jantz, Schilling Shein and Virden voting YES and Councilor Briggs voting NO.

40 **SECOND READING OF ORDINANCES**

41 **Ordinance No. 1893 amending Dallas City Code Section 6.325, relating to parking time lim-**  
42 **itations**

1 Mr. Latta reviewed the staff report. Mayor Woods declared that Ordinance No. 1893 passed its  
2 second reading and called for a roll call vote. The vote was taken and passed with a vote of 9-0.

3 **ADJOURNMENT: 7:24 pm**

4 **Read and approved this 15<sup>th</sup> day of April 2024.**

5

6 \_\_\_\_\_

7 **Mayor**


8

9 \_\_\_\_\_

10 **City Manager**



**CITY COUNCIL  
STAFF REPORT**

**MEETING DATE:** April 15, 2024  
**AGENDA ITEM NO.** 4.c  
**TOPIC:** March 2024 Financial Report  
**PREPARED BY:** Cecilia Ward  
**APPROVED BY:**  City Manager  
**ATTACHMENTS:** A – March 2024 Financial Report

**RECOMMENDED ACTION:**  
Information Only

**BACKGROUND:**  
March 2024 financial highlights:  
Percent collected/spent should be at 75.00%. This can vary up or down depending on seasonal or one-time revenues and expenditures.

The following budgeted capital improvement payments were made in March:

- General Fund – Police – 2023 Durango Patrol Vehicle Build \$26,606
- General Fund – Parks – Siding & roofing Building A,B,F \$16,415
- General Fund – ARPA Projects – Monitor for new Fire Engine \$43,767
- General Fund – ARPA Projects – La Creole Node prep, review \$3,544
- Street, Sewer, Water, Storm Water, Fleet Funds – PW Building Architectural Services \$9,451
- Street Fund – Equipment – Traffic Safety Equipment \$1,223
- Park SDC – RCTS Design Services Mill Section \$3,170
- Water SDC – Water Supply Expansion – engineering \$1,298
- Sewer Fund – WWTF Capital Improvement – WWTF office addition \$7,208
- Sewer Fund – WWTF Equipment Replacement – Submersible influent pump \$60,584
- Water Fund – Clay St Reservoir Project – engineering \$502
- Water Fund – Clay St Line Rehab – parts \$1,174

**SUMMARY TIMELINE:**  
NA

**FISCAL IMPACT:**  
NA

**RECOMMENDED MOTION:**  
NA - Approval of consent agenda acknowledges this report.





# Financial Statement Versus Budget

...	...	March 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
<b>10 - GENERAL FUND</b>						
<b>Revenue</b>						
10-400-00-5900	BEGINNING BALANCE	0.00	4,974,672.87	3,425,000.00	-1,549,672.87	145%
10-400-00-5903	BEGINNING BALANCE - ARP/	0.00	0.00	3,070,000.00	3,070,000.00	0%
10-410-01-4210	LICENSES	700.00	1,460.00	1,500.00	40.00	97%
10-410-01-4481	PLANNING	7,733.39	95,596.91	80,000.00	-15,596.91	119%
10-420-01-4440	AMBULANCE FEES	154,833.76	1,344,287.08	2,000,000.00	655,712.92	67%
10-420-01-4441	FIRE MED MEMBERSHIP	1,060.00	55,420.00	60,000.00	4,580.00	92%
10-420-01-4444	GEMT CCO PROGRAM	0.00	194,626.00	250,000.00	55,374.00	78%
10-420-01-4446	FIRE CHARGES FOR SERVIC	0.00	375.00	0.00	-375.00	0%
10-420-01-4510	FINES AND FORFEITURES	10,489.20	50,740.84	90,000.00	39,259.16	56%
10-420-01-4511	PARKING FINES	237.97	887.97	4,000.00	3,112.03	22%
10-420-01-4515	COURT COSTS	2,399.82	23,731.85	40,000.00	16,268.15	59%
10-420-01-4518	SUSPENDED LICENSES	35.62	735.62	1,500.00	764.38	49%
10-440-01-4480	AQUATIC CENTER	54,265.65	422,879.13	550,000.00	127,120.87	77%
10-440-01-4486	COMMUNITY EVENT FEES/SI	3,750.00	10,856.00	15,000.00	4,144.00	72%
10-440-01-4535	LIBRARY CCRLS-CHEMEKET	0.00	80,483.00	160,967.00	80,484.00	50%
10-450-00-4100	CURRENT PROPERTY TAXES	111,354.73	5,501,323.75	5,640,000.00	138,676.25	98%
10-450-00-4110	DELINQUENT PROPERTY TA	5,428.18	72,120.86	100,000.00	27,879.14	72%
10-455-00-4150	CIGARETTE TAX APPORTION	832.47	8,151.31	11,000.00	2,848.69	74%
10-455-00-4151	STATE REVENUE SHARING	0.00	108,491.16	200,000.00	91,508.84	54%
10-455-00-4152	OLCC TAX APPORTIONMENT	12,571.23	202,283.75	340,000.00	137,716.25	59%
10-455-00-4180	TRANSIENT LODGING TAX	0.00	67,143.52	140,000.00	72,856.48	48%
10-455-00-4354	OTHER STATE REVENUES	0.00	99,600.94	0.00	-99,600.94	0%
10-460-00-4140	POWER FRANCHISE	86,032.25	600,502.05	750,000.00	149,497.95	80%
10-460-00-4142	GAS FRANCHISE	309,341.52	309,341.52	275,000.00	-34,341.52	112%
10-460-00-4144	GARBAGE FRANCHISE	0.00	121,669.27	235,000.00	113,330.73	52%
10-460-00-4145	DATA FRANCHISE	76,910.86	111,977.96	130,000.00	18,022.04	86%
10-460-00-4146	TELEPHONE FRANCHISE	2,899.55	26,193.82	28,000.00	1,806.18	94%
10-460-00-4147	CABLEVISION FRANCHISE	0.00	40,740.06	90,000.00	49,259.94	45%
10-470-00-4361	SENIOR CENTER PROGRAM	0.00	8,976.87	20,000.00	11,023.13	45%
10-470-00-4922	REIMBURSEMENTS & FUND	131,973.33	1,187,759.97	1,583,680.00	395,920.03	75%
10-480-00-4610	INTEREST ON INVESTMENTS	38,942.83	293,882.07	200,000.00	-93,882.07	147%
10-480-00-4830	MISCELLANEOUS REVENUE	2,905.59	178,367.02	250,000.00	71,632.98	71%
10-499-00-4948	TRANSFER FROM UR-DEBT	0.00	86,367.38	148,915.00	62,547.62	58%
<b>Revenue Totals</b>		<b>1,014,697.95</b>	<b>16,281,645.55</b>	<b>19,889,562.00</b>	<b>3,607,916.45</b>	<b>82%</b>
<b>Expense</b>						
Administration						
10-020-50-6051	SALARIES	36,292.73	330,536.07	415,000.00	84,463.93	80%
10-020-50-6061	FRINGE BENEFITS	19,730.45	183,040.48	250,000.00	66,959.52	73%
10-020-50-6208	PUBLIC NOTICES	0.00	555.00	2,500.00	1,945.00	22%
10-020-50-6210	MATERIALS AND SUPPLIES	107.63	4,514.88	6,000.00	1,485.12	75%
10-020-50-6309	REPAIRS AND MAINTENANCE	0.00	0.00	1,500.00	1,500.00	0%
10-020-50-6391	MAYOR EXPENSES	23.01	4,125.55	6,000.00	1,874.45	69%
10-020-50-6392	COUNCIL EXPENSES	72.25	4,622.50	15,000.00	10,377.50	31%
10-020-50-6401	TELECOMMUNICATIONS	20.24	98.75	300.00	201.25	33%
10-020-50-6430	MAINTENANCE & RENTAL CO	912.54	7,840.32	10,000.00	2,159.68	78%
10-020-50-6452	COMPUTER SERVICES	28.13	5,165.37	10,000.00	4,834.63	52%
10-020-50-6465	PROFESSIONAL SERVICES	10,090.16	66,379.46	100,000.00	33,620.54	66%
10-020-50-6468	CITY ATTORNEY	4,900.00	44,100.00	59,000.00	14,900.00	75%
10-020-50-6475	EMPLOYEE DEVELOPMENT	69.00	5,067.12	7,000.00	1,932.88	72%
10-020-50-6476	EMERGENCY MANAGEMENT	0.00	358.71	2,000.00	1,641.29	18%
10-020-50-6477	RISK MANAGEMENT	0.00	0.00	700.00	700.00	0%
10-020-50-6481	TRAVEL AND EDUCATION	406.08	9,944.04	14,000.00	4,055.96	71%

Dallas City Council Meeting  
 Monday, April 15, 2024  
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**Financial Statement Versus Budget**

**For Fiscal: 2023-2024 Period Ending: 3/31/2024**

...	...	<b>March 2023-2024 MTD Activity</b>	<b>2023-2024 YTD Activity</b>	<b>2023-2024 Budget</b>	<b>Budget Remaining</b>	<b>% of Budget Used</b>
10-020-50-6600	MISCELLANEOUS	1,066.14	5,421.08	11,000.00	5,578.92	49%
10-020-50-6602	150TH CELEBRATION	923.44	12,821.61	15,000.00	2,178.39	85%
	Administration Totals	74,641.80	684,590.94	925,000.00	240,409.06	74%

Financial Statement Versus Budget

For Fiscal: 2023-2024 Period Ending: 3/31/2024

...	...	March 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
Finance						
10-030-50-6051	SALARIES	27,674.40	251,149.40	335,000.00	83,850.60	75%
10-030-50-6061	FRINGE BENEFITS	14,409.91	133,346.20	185,000.00	51,653.80	72%
10-030-50-6202	POSTAGE	472.70	5,264.41	10,000.00	4,735.59	53%
10-030-50-6209	PUBLIC NOTICES/ADVERTISI	0.00	0.00	300.00	300.00	0%
10-030-50-6210	MATERIALS AND SUPPLIES	71.86	2,986.65	12,000.00	9,013.35	25%
10-030-50-6350	OFFICE EXPENSES	42.39	496.38	4,000.00	3,503.62	12%
10-030-50-6401	TELECOMMUNICATIONS	352.21	3,937.54	7,000.00	3,062.46	56%
10-030-50-6430	MAINTENANCE & RENTAL CC	46.39	1,836.93	3,700.00	1,863.07	50%
10-030-50-6452	COMPUTER SERVICES	28.13	43,714.91	45,000.00	1,285.09	97%
10-030-50-6464	BILLING SERVICES	0.00	26,497.36	35,000.00	8,502.64	76%
10-030-50-6465	PROFESSIONAL SERVICES	7,330.79	82,526.91	117,000.00	34,473.09	71%
10-030-50-6471	AUDIT	12,697.00	53,547.00	75,000.00	21,453.00	71%
10-030-50-6478	MUNICIPAL MEMBERSHIPS	0.00	32,547.55	33,000.00	452.45	99%
10-030-50-6481	TRAVEL AND EDUCATION	25.75	4,938.39	8,000.00	3,061.61	62%
	Finance Totals	63,151.53	642,789.63	870,000.00	227,210.37	74%

Financial Statement Versus Budget

For Fiscal: 2023-2024 Period Ending: 3/31/2024

...	...	March 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
Facilities						
10-040-50-6051	SALARIES	9,208.91	77,503.83	110,000.00	32,496.17	70%
10-040-50-6061	FRINGE BENEFITS	4,861.66	47,006.38	70,000.00	22,993.62	67%
10-040-50-6210	MATERIALS AND SUPPLIES	1,000.79	8,995.67	20,000.00	11,004.33	45%
10-040-50-6309	REPAIRS AND MAINTENANCE	4,549.78	33,094.45	40,000.00	6,905.55	83%
10-040-50-6355	SAFETY/OSHA	0.00	260.83	2,000.00	1,739.17	13%
10-040-50-6401	TELECOMMUNICATIONS	139.30	1,204.73	2,000.00	795.27	60%
10-040-50-6406	HVAC, ENERGY AND LIGHTING	2,962.40	19,956.73	35,000.00	15,043.27	57%
10-040-50-6407	SENIOR CENTER UTILITIES/MAINTENANCE	1,273.36	16,024.89	20,000.00	3,975.11	80%
10-040-50-6430	MAINTENANCE & RENTAL CONTRACTS	142.80	1,763.70	2,500.00	736.30	71%
10-040-50-6433	FLEET SERVICE TOTAL CARPOOLING	125.00	1,125.00	1,500.00	375.00	75%
10-040-50-6452	COMPUTER SERVICES	28.13	1,484.14	2,000.00	515.86	74%
10-040-50-6465	PROFESSIONAL SERVICES	112.45	5,789.42	9,000.00	3,210.58	64%
10-040-50-6481	TRAVEL AND EDUCATION	0.00	207.20	3,000.00	2,792.80	7%
10-040-50-6504	BUILDING IMPROVEMENTS	0.00	0.00	27,667.00	27,667.00	0%
10-040-50-6600	MISCELLANEOUS	263.58	4,640.26	10,000.00	5,359.74	46%
	Facilities Totals	24,668.16	219,057.23	354,667.00	135,609.77	62%

Financial Statement Versus Budget

For Fiscal: 2023-2024 Period Ending: 3/31/2024

...	...	March 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
Municipal Court						
10-050-51-6051	SALARIES	5,881.50	54,500.56	75,000.00	20,499.44	73%
10-050-51-6061	FRINGE BENEFITS	3,427.30	32,955.70	45,000.00	12,044.30	73%
10-050-51-6201	OFFICE SUPPLIES	58.62	170.49	4,800.00	4,629.51	4%
10-050-51-6210	MATERIALS AND SUPPLIES	-1,048.41	4,638.24	7,000.00	2,361.76	66%
10-050-51-6402	TELECOMMUNICATIONS	11.90	58.10	200.00	141.90	29%
10-050-51-6452	COMPUTER SERVICES	28.13	1,246.50	12,000.00	10,753.50	10%
10-050-51-6465	PROFESSIONAL SERVICES	4,879.03	45,044.82	85,000.00	39,955.18	53%
10-050-51-6469	PROSECUTION	3,500.00	31,500.00	42,000.00	10,500.00	75%
10-050-51-6481	TRAVEL AND EDUCATION	0.00	0.00	2,000.00	2,000.00	0%
	Municipal Court Totals	16,738.07	170,114.41	273,000.00	102,885.59	62%

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For Fiscal: 2023-2024 Period Ending: 3/31/2024

...	...	March 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
Fire Department						
10-070-51-6051	SALARIES	145,680.18	1,285,463.96	1,785,000.00	499,536.04	72%
10-070-51-6053	OVERTIME	13,809.14	140,438.23	160,000.00	19,561.77	88%
10-070-51-6061	FRINGE BENEFITS	96,118.20	806,852.03	1,185,000.00	378,147.97	68%
10-070-51-6201	OFFICE SUPPLIES	344.96	4,425.48	4,500.00	74.52	98%
10-070-51-6207	FIRE MED ADVERTISING	0.00	2,466.00	7,200.00	4,734.00	34%
10-070-51-6209	FORMS/PRINTING	63.00	134.00	800.00	666.00	17%
10-070-51-6211	MATERIAL & SUPPLIES/LAUN	3,454.92	71,582.64	116,000.00	44,417.36	62%
10-070-51-6240	FUEL	2,779.45	42,372.21	75,000.00	32,627.79	56%
10-070-51-6270	UNIFORM ALLOWANCE	3,316.37	10,322.87	12,000.00	1,677.13	86%
10-070-51-6309	REPAIRS AND MAINTENANCE	5,538.30	25,778.44	43,000.00	17,221.56	60%
10-070-51-6315	REPLACEMENT - EQUIPMENT	59.95	7,178.93	23,500.00	16,321.07	31%
10-070-51-6318	REPLACEMENT - RADIOS/P	0.00	759.64	9,000.00	8,240.36	8%
10-070-51-6319	REPLACEMENT - TURNOUTS	5,958.38	8,576.50	30,000.00	21,423.50	29%
10-070-51-6401	TELECOMMUNICATIONS	1,323.82	10,536.77	12,500.00	1,963.23	84%
10-070-51-6406	HVAC, ENERGY AND LIGHTING	2,273.32	15,410.04	22,500.00	7,089.96	68%
10-070-51-6430	MAINTENANCE & RENTAL COSTS	1,107.51	25,114.22	27,000.00	1,885.78	93%
10-070-51-6433	FLEET SERVICE TOTAL CAR	6,833.33	105,199.97	125,700.00	20,500.03	84%
10-070-51-6452	COMPUTER SERVICES	904.57	36,532.91	38,000.00	1,467.09	96%
10-070-51-6461	DISPATCH SERVICES	0.00	121,144.87	165,000.00	43,855.13	73%
10-070-51-6465	PROFESSIONAL SERVICES	5,886.80	193,915.66	213,500.00	19,584.34	91%
10-070-51-6474	FIRE PREVENTION PROGRAM	844.61	2,686.21	3,500.00	813.79	77%
10-070-51-6481	TRAVEL AND EDUCATION	2,259.84	18,776.34	45,000.00	26,223.66	42%
10-070-51-6500	EQUIPMENT	0.00	59,149.41	180,929.00	121,779.59	33%
10-070-51-6801	DEBT SERVICE - PRINCIPAL	0.00	42,388.38	42,389.00	0.62	100%
10-070-51-6802	DEBT SERVICE - INTEREST	0.00	2,424.62	2,425.00	0.38	100%
10-070-51-6914	TRANSFER TO FIRE VOLUNT	7,108.33	63,974.97	85,300.00	21,325.03	75%
	Fire Department Totals	305,664.98	3,103,605.30	4,414,743.00	1,311,137.70	70%

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...	...	March 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
Police Department						
10-080-51-6051	SALARIES	178,255.90	1,516,953.24	2,190,000.00	673,046.76	69%
10-080-51-6053	OVERTIME	3,373.57	92,428.53	100,000.00	7,571.47	92%
10-080-51-6061	FRINGE BENEFITS	104,259.41	916,577.97	1,415,000.00	498,422.03	65%
10-080-51-6201	OFFICE SUPPLIES	262.47	3,902.24	5,600.00	1,697.76	70%
10-080-51-6210	MATERIALS AND SUPPLIES	1,059.82	6,020.17	8,500.00	2,479.83	71%
10-080-51-6231	WEAPONS SKILLS	0.00	853.92	8,000.00	7,146.08	11%
10-080-51-6232	INVESTIGATIONS	2,217.95	9,805.80	15,000.00	5,194.20	65%
10-080-51-6235	FIRING RANGE IMPROVEMEI	0.00	502.29	3,500.00	2,997.71	14%
10-080-51-6236	EVIDENCE CONTROL	68.48	1,675.45	2,500.00	824.55	67%
10-080-51-6240	FUEL	2,130.55	32,665.25	60,000.00	27,334.75	54%
10-080-51-6272	UNIFORMS & CLEANING	727.62	15,962.82	18,000.00	2,037.18	89%
10-080-51-6315	OTHER EQUIPMENT	1,815.37	6,313.59	10,000.00	3,686.41	63%
10-080-51-6355	SAFETY/OSHA	0.00	2,241.28	5,500.00	3,258.72	41%
10-080-51-6401	TELECOMMUNICATIONS	1,928.42	16,607.73	23,500.00	6,892.27	71%
10-080-51-6430	MAINTENANCE & RENTAL CC	287.77	21,286.02	31,000.00	9,713.98	69%
10-080-51-6433	FLEET SERVICE TOTAL CARI	7,500.00	67,500.00	90,000.00	22,500.00	75%
10-080-51-6452	COMPUTER SERVICES	186.73	37,395.33	37,000.00	-395.33	101%
10-080-51-6461	DISPATCH SERVICES	0.00	181,940.27	257,000.00	75,059.73	71%
10-080-51-6465	PROFESSIONAL SERVICES	169.35	17,534.01	31,600.00	14,065.99	55%
10-080-51-6472	COMMUNITY RELATIONS	0.00	943.68	1,300.00	356.32	73%
10-080-51-6475	EMPLOYEE DEVELOPMENT	0.00	733.91	3,000.00	2,266.09	24%
10-080-51-6479	PROFESSIONAL MEMBERSH	0.00	1,300.00	1,500.00	200.00	87%
10-080-51-6481	TRAVEL AND TRAINING	1,165.40	12,831.04	19,000.00	6,168.96	68%
10-080-51-6500	EQUIPMENT	1,049.49	83,446.09	113,272.00	29,825.91	74%
10-080-51-6501	VEHICLES	26,605.83	75,179.52	107,000.00	31,820.48	70%
10-080-51-6740	RAIN/MARK43	0.00	14,638.79	27,000.00	12,361.21	54%
	Police Department Totals	333,064.13	3,137,238.94	4,583,772.00	1,446,533.06	68%

Dallas City Council Meeting  
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...	...	March 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
Library						
10-090-53-6051	SALARIES	29,523.53	286,503.49	387,500.00	100,996.51	74%
10-090-53-6061	FRINGE BENEFITS	14,725.06	150,920.75	204,000.00	53,079.25	74%
10-090-53-6201	OFFICE SUPPLIES	125.46	2,746.85	3,900.00	1,153.15	70%
10-090-53-6202	POSTAGE	0.00	24.76	125.00	100.24	20%
10-090-53-6210	MATERIALS AND SUPPLIES	245.13	2,458.69	3,500.00	1,041.31	70%
10-090-53-6260	PERIODICALS	28.95	2,368.23	2,500.00	131.77	95%
10-090-53-6300	MAINTENANCE & RENTAL CO	0.00	1,001.50	3,000.00	1,998.50	33%
10-090-53-6309	REPAIRS AND MAINTENANCE	0.00	6,659.61	5,500.00	-1,159.61	121%
10-090-53-6358	E-RESOURCES/AUDIO VISUAL	304.32	1,252.09	3,000.00	1,747.91	42%
10-090-53-6359	BOOKS	280.68	30,662.42	49,000.00	18,337.58	63%
10-090-53-6396	SPECIAL PROGRAMS	0.00	725.00	725.00	0.00	100%
10-090-53-6401	TELECOMMUNICATIONS	170.56	1,658.13	2,750.00	1,091.87	60%
10-090-53-6406	HVAC, ENERGY AND LIGHTING	1,649.63	10,001.54	17,000.00	6,998.46	59%
10-090-53-6452	COMPUTER SERVICES	0.00	2,818.02	2,750.00	-68.02	102%
10-090-53-6466	PROFESSIONAL SERVICES-CONSULTING	64.70	339.84	3,000.00	2,660.16	11%
10-090-53-6481	TRAVEL AND EDUCATION	0.00	13.44	1,500.00	1,486.56	1%
10-090-53-6526	BUILDING IMPROVEMENTS	0.00	97,157.50	98,000.00	842.50	99%
10-090-53-6600	MISCELLANEOUS	37.99	1,501.03	1,750.00	248.97	86%
	Library Totals	47,156.01	598,812.89	789,500.00	190,687.11	76%



...	...	March 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
<b>Parks</b>						
10-103-53-6051	SALARIES	27,310.80	246,525.65	330,000.00	83,474.35	75%
10-103-53-6053	OVERTIME	0.00	945.87	0.00	-945.87	0%
10-103-53-6061	FRINGE BENEFITS	13,217.83	131,006.35	235,000.00	103,993.65	56%
10-103-53-6210	MATERIALS AND SUPPLIES	160.95	8,799.54	16,000.00	7,200.46	55%
10-103-53-6240	FUEL	662.90	5,210.12	11,000.00	5,789.88	47%
10-103-53-6309	REPAIRS AND MAINTENANCE	833.30	5,334.30	6,500.00	1,165.70	82%
10-103-53-6323	MISCELLANEOUS TOOLS	0.00	398.74	2,000.00	1,601.26	20%
10-103-53-6401	TELECOMMUNICATIONS	165.75	1,489.21	2,500.00	1,010.79	60%
10-103-53-6406	HVAC, ENERGY AND LIGHTING	427.82	4,557.11	8,000.00	3,442.89	57%
10-103-53-6430	MAINTENANCE & RENTAL COSTS	565.00	6,241.00	8,500.00	2,259.00	73%
10-103-53-6433	FLEET SERVICE TOTAL COST	1,916.67	17,250.03	23,000.00	5,749.97	75%
10-103-53-6452	COMPUTER SERVICES	28.13	1,435.39	4,000.00	2,564.61	36%
10-103-53-6459	RECREATION	0.00	0.00	500.00	500.00	0%
10-103-53-6460	COMMUNITY EVENTS AND PROGRAMS	103.20	60,515.23	90,000.00	29,484.77	67%
10-103-53-6465	PROFESSIONAL SERVICES	62.35	8,535.07	15,000.00	6,464.93	57%
10-103-53-6475	EMPLOYEE DEVELOPMENT	0.00	274.00	1,000.00	726.00	27%
10-103-53-6481	TRAVEL AND EDUCATION	277.75	1,562.62	5,000.00	3,437.38	31%
10-103-53-6483	VEGETATION MANAGEMENT	0.00	4,147.40	10,000.00	5,852.60	41%
10-103-53-6504	BUILDING/PARK IMPROVEMENTS	16,415.19	52,507.30	90,000.00	37,492.70	58%
	<b>Parks Totals</b>	<b>62,147.64</b>	<b>556,734.93</b>	<b>858,000.00</b>	<b>301,265.07</b>	<b>65%</b>

Financial Statement Versus Budget

For Fiscal: 2023-2024 Period Ending: 3/31/2024

...	...	March 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
Aquatic Center						
10-105-53-6051	SALARIES	37,947.11	341,593.25	510,000.00	168,406.75	67%
10-105-53-6053	OVERTIME	33.49	8,329.84	5,000.00	-3,329.84	167%
10-105-53-6061	FRINGE BENEFITS	14,347.98	129,671.51	170,000.00	40,328.49	76%
10-105-53-6204	PRINTING & POSTAGE	0.00	3.03	100.00	96.97	3%
10-105-53-6207	ADVERTISING	0.00	2,520.00	2,500.00	-20.00	101%
10-105-53-6210	MATERIALS AND SUPPLIES	239.99	1,614.29	3,500.00	1,885.71	46%
10-105-53-6212	SUPPLIES - JANITORIAL	1,370.52	6,973.27	10,900.00	3,926.73	64%
10-105-53-6223	PRO SHOP & CONCESSIONS	861.68	21,279.74	28,000.00	6,720.26	76%
10-105-53-6224	PROGRAM SUPPLIES	0.00	1,636.52	2,500.00	863.48	65%
10-105-53-6234	UNIFORMS	65.17	611.42	1,000.00	388.58	61%
10-105-53-6251	CHEMICALS	0.00	29,615.82	33,000.00	3,384.18	90%
10-105-53-6309	REPAIRS AND MAINTENANCE	1,436.30	22,183.68	30,000.00	7,816.32	74%
10-105-53-6350	OFFICE EXPENSES	66.45	733.95	2,000.00	1,266.05	37%
10-105-53-6400	ELECTRICAL SERVICE	7,680.55	57,089.54	80,000.00	22,910.46	71%
10-105-53-6401	TELECOMMUNICATIONS	599.51	5,370.05	7,000.00	1,629.95	77%
10-105-53-6412	GAS SERVICE	7,848.89	53,909.81	90,000.00	36,090.19	60%
10-105-53-6452	COMPUTER SERVICES	28.12	6,139.00	9,000.00	2,861.00	68%
10-105-53-6465	PROFESSIONAL SERVICES	68.60	14,620.70	17,000.00	2,379.30	86%
10-105-53-6481	TRAVEL AND EDUCATION	120.00	1,179.47	1,500.00	320.53	79%
10-105-53-6482	PROFESSIONAL SERVICES-/ EQUIPMENT	2,779.38	19,456.15	27,000.00	7,543.85	72%
10-105-53-6500		0.00	15,000.00	60,000.00	45,000.00	25%
10-105-53-6600	MISCELLANEOUS	111.91	3,022.78	4,000.00	977.22	76%
	Aquatic Center Totals	75,605.65	742,553.82	1,094,000.00	351,446.18	68%

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...	...	March 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
Economic and Community Development						
10-108-50-6051	SALARIES	30,266.95	270,903.96	334,000.00	63,096.04	81%
10-108-50-6061	FRINGE BENEFITS	15,659.00	148,634.38	200,000.00	51,365.62	74%
10-108-50-6200	MATERIALS AND SUPPLIES	390.07	1,533.43	3,000.00	1,466.57	51%
10-108-50-6205	PRINTING	0.00	281.50	500.00	218.50	56%
10-108-50-6209	PUBLIC NOTICES/ADVERTISI	0.00	487.30	1,500.00	1,012.70	32%
10-108-50-6240	FUEL	231.34	1,726.23	1,500.00	-226.23	115%
10-108-50-6350	OFFICE EXPENSES	52.45	1,180.79	3,500.00	2,319.21	34%
10-108-50-6394	PLANNING COMMISSION EXI	0.00	0.00	500.00	500.00	0%
10-108-50-6395	TOURISM	0.00	45,220.00	80,000.00	34,780.00	57%
10-108-50-6397	ECONOMIC DEVELOPMENT	0.00	20,699.25	56,000.00	35,300.75	37%
10-108-50-6401	TELECOMMUNICATIONS	158.27	1,310.74	1,500.00	189.26	87%
10-108-50-6433	FLEET SERVICE TOTAL CARI	333.33	2,999.97	4,000.00	1,000.03	75%
10-108-50-6452	COMPUTER SERVICES	28.12	7,288.32	5,000.00	-2,288.32	146%
10-108-50-6457	WEED ABATEMENT	18.51	2,616.59	10,000.00	7,383.41	26%
10-108-50-6458	RV ABATEMENT	1,200.00	1,200.00	10,000.00	8,800.00	12%
10-108-50-6465	PROFESSIONAL SERVICES	74.04	27,898.78	62,500.00	34,601.22	45%
10-108-50-6481	TRAVEL AND EDUCATION	2,792.06	10,375.21	15,000.00	4,624.79	69%
10-108-50-6600	MISCELLANEOUS	673.19	3,465.53	5,000.00	1,534.47	69%
Economic and Community Development Totals		51,877.33	547,821.98	793,500.00	245,678.02	69%

...	...	March 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
Non-Departmental & Contingency						
10-111-50-6502	ARPA PROJECTS	49,608.89	397,182.87	3,070,000.00	2,672,817.13	13%
10-111-50-6503	IT EQUIPMENT	0.00	6,650.00	50,000.00	43,350.00	13%
10-111-50-6801	DEBT SERVICE-UR PRINCIPAL	0.00	85,160.00	124,160.00	39,000.00	69%
10-111-50-6815	DEBT SERVICE UR-INTEREST	0.00	12,967.38	24,755.00	11,787.62	52%
10-111-50-6823	2016 JEFFERSON ST BLDG-F	2,265.00	20,280.00	27,090.00	6,810.00	75%
10-111-50-6824	2016 JEFFERSON ST BLDG-II	83.00	852.00	1,087.00	235.00	78%
10-111-50-6932	TRANSFER TO RISK MANAGE	0.00	335,000.00	335,000.00	0.00	100%
10-111-50-6970	OPERATING CONTINGENCIE	0.00	0.00	185,200.00	185,200.00	0%
10-111-50-6990	UNAPPROPRIATED FUND BAL	0.00	0.00	1,116,088.00	1,116,088.00	0%
Non-Departmental & Contingency Totals		51,956.89	858,092.25	4,933,380.00	4,075,287.75	17%

<b>Expense Totals</b>	<b>1,106,672.19</b>	<b>11,261,412.32</b>	<b>19,889,562.00</b>	<b>8,628,149.68</b>	<b>57%</b>
<b>Revenues Over Expenses</b>	<b>-91,974.24</b>	<b>5,020,233.23</b>	<b>0.00</b>	<b>-5,020,233.23</b>	<b>0%</b>

**14 - RISK MANAGEMENT FUND**

<b>Revenue</b>						
14-400-00-5900	BEGINNING BALANCE	0.00	48,132.88	20,000.00	-28,132.88	241%
14-480-00-4830	MISCELLANEOUS REVENUE	0.00	50,398.92	10,000.00	-40,398.92	504%
14-499-00-4930	TRANSFER FROM GENERAL	0.00	335,000.00	335,000.00	0.00	100%
14-499-00-4932	TRANSFER FROM BUILDING	0.00	8,500.00	8,500.00	0.00	100%
14-499-00-4944	TRANSFER FROM PUBLIC W	0.00	212,200.00	212,200.00	0.00	100%
<b>Revenue Totals</b>		<b>0.00</b>	<b>654,231.80</b>	<b>585,700.00</b>	<b>-68,531.80</b>	<b>112%</b>

<b>Expense</b>						
Risk Management						
14-140-50-6210	MATERIALS AND SUPPLIES	0.00	90.00	10,000.00	9,910.00	1%
14-140-50-6441	PROPERTY/AUTO INSURANCE	0.00	197,931.24	188,700.00	-9,231.24	105%
14-140-50-6442	LIABILITY INSURANCE	0.00	234,909.33	217,000.00	-17,909.33	108%
14-140-50-6443	WORKERS' COMPENSATION	0.00	107,444.38	150,000.00	42,555.62	72%
14-140-50-6980	OPERATING CONTINGENCIE	0.00	0.00	20,000.00	20,000.00	0%
Risk Management Totals		0.00	540,374.95	585,700.00	45,325.05	92%
<b>Expense Totals</b>		<b>0.00</b>	<b>540,374.95</b>	<b>585,700.00</b>	<b>45,325.05</b>	<b>92%</b>

<b>Revenues Over Expenses</b>	<b>0.00</b>	<b>113,856.85</b>	<b>0.00</b>	<b>-113,856.85</b>	<b>0%</b>
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**15 - BUILDING INSPECTIONS FUND**

<b>Revenue</b>						
15-400-00-5900	BEGINNING BALANCE	0.00	1,582,130.24	1,475,000.00	-107,130.24	107%
15-410-01-4230	PERMITS	42,917.89	457,458.36	670,000.00	212,541.64	68%
15-455-00-4115	CONSTRUCTION EXCISE TAX	7,873.84	30,920.24	0.00	-30,920.24	0%
15-480-00-4830	MISCELLANEOUS REVENUE	2,478.02	15,156.47	500.00	-14,656.47	3,031%
15-499-00-4963	TRANSFER FROM SDC FUND	4,358.33	39,224.97	52,300.00	13,075.03	75%
<b>Revenue Totals</b>		<b>57,628.08</b>	<b>2,124,890.28</b>	<b>2,197,800.00</b>	<b>72,909.72</b>	<b>97%</b>

<b>Expense</b>						
Building Inspections Fund						
15-115-50-6051	SALARIES	31,056.74	281,512.58	325,000.00	43,487.42	87%
15-115-50-6061	FRINGE BENEFITS	17,719.75	168,509.07	228,000.00	59,490.93	74%
15-115-50-6210	MATERIALS AND SUPPLIES	0.00	2,809.79	5,000.00	2,190.21	56%
15-115-50-6240	FUEL	133.40	2,338.18	2,500.00	161.82	94%
15-115-50-6401	TELECOMMUNICATIONS	289.86	2,603.62	4,000.00	1,396.38	65%
15-115-50-6433	FLEET SERVICE TOTAL CAR	333.33	2,999.97	4,000.00	1,000.03	75%
15-115-50-6452	COMPUTER SERVICES	0.00	2,341.45	4,500.00	2,158.55	52%
15-115-50-6456	E-PERMITTING SERVICES	2,496.75	29,273.37	50,000.00	20,726.63	59%
15-115-50-6465	PROFESSIONAL SERVICES	144.31	2,158.95	4,000.00	1,841.05	54%
15-115-50-6481	TRAVEL AND EDUCATION	467.70	4,116.76	6,000.00	1,883.24	69%
15-115-50-6600	MISCELLANEOUS	6.27	536.88	2,000.00	1,463.12	27%
15-115-50-6605	CONSTRUCTION EXCISE TAX	0.00	8,187.38	0.00	-8,187.38	0%

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15-115-50-6900	TRANSFER TO GENERAL FU	5,416.67	48,750.03	65,000.00	16,249.97	75%
15-115-50-6932	TRANSFER TO RISK MANAGI	0.00	8,500.00	8,500.00	0.00	100%
15-115-50-6980	OPERATING CONTINGENCIE	0.00	0.00	1,489,300.00	1,489,300.00	0%
	Building Inspections Fund Totals	58,064.78	564,638.03	2,197,800.00	1,633,161.97	26%
<b>Expense Totals</b>		<b>58,064.78</b>	<b>564,638.03</b>	<b>2,197,800.00</b>	<b>1,633,161.97</b>	<b>26%</b>
<b>Revenues Over Expenses</b>		<b>-436.70</b>	<b>1,560,252.25</b>	<b>0.00</b>	<b>-1,560,252.25</b>	<b>0%</b>

**18 - POLICE OFFICER FEE AND FIREFIGHTER/EMS FEE**

<b>Revenue</b>						
18-400-00-5900	BEGINNING BALANCE-POLIC	0.00	137,031.47	145,000.00	7,968.53	95%
18-400-00-5901	BEGINNING BALANCE-FF/EM	0.00	84,555.87	83,000.00	-1,555.87	102%
18-420-01-4443	POLICE OFFICER FEE	19,650.53	176,116.58	240,000.00	63,883.42	73%
18-420-01-4449	FIREFIGHTER/EMS FEE	17,907.87	160,498.20	220,000.00	59,501.80	73%
<b>Revenue Totals</b>		<b>37,558.40</b>	<b>558,202.12</b>	<b>688,000.00</b>	<b>129,797.88</b>	<b>81%</b>

<b>Expense</b>						
Police Officer Fee and Firefighter/EMS Fee						
18-218-50-6051	POLICE OFFICER SALARIES	14,617.09	166,487.48	198,000.00	31,512.52	84%
18-218-50-6061	POLICE OFFICER FRINGE BE	8,904.33	92,572.55	137,000.00	44,427.45	68%
18-218-50-6980	OPERATING CONTINGENCIE	0.00	0.00	50,000.00	50,000.00	0%
18-218-51-6051	FIREFIGHTER/EMS SALARIE	10,844.74	96,424.82	137,000.00	40,575.18	70%
18-218-51-6061	FIREFIGHTER/EMS FRINGE E	6,914.30	54,218.94	76,000.00	21,781.06	71%
18-218-51-6981	OPERATING CONTINGENCIE	0.00	0.00	90,000.00	90,000.00	0%
	Police Officer Fee and Firefighter/EMS Fee Totals	41,280.46	409,703.79	688,000.00	278,296.21	60%

<b>Expense Totals</b>		<b>41,280.46</b>	<b>409,703.79</b>	<b>688,000.00</b>	<b>278,296.21</b>	<b>60%</b>
<b>Revenues Over Expenses</b>		<b>-3,722.06</b>	<b>148,498.33</b>	<b>0.00</b>	<b>-148,498.33</b>	<b>0%</b>

**20 - STREET FUND**

<b>Revenue</b>						
20-400-00-5900	BEGINNING BALANCE	0.00	2,946,313.59	2,860,000.00	-86,313.59	103%
20-430-01-4220	PROPORTIONATE SHARE FE	3,300.00	26,400.00	30,000.00	3,600.00	88%
20-430-01-4831	MISCELLANEOUS STREET	2,295.00	33,305.61	60,000.00	26,694.39	56%
20-430-02-4332	STATE HIGHWAY APPROPRI	103,887.79	929,559.88	1,420,000.00	490,440.12	65%
20-470-00-4334	STATE HIGHWAY FED MONE	0.00	178,233.00	250,000.00	71,767.00	71%
20-480-00-4610	INTEREST ON INVESTMENT	15,892.38	124,104.68	140,000.00	15,895.32	89%
<b>Revenue Totals</b>		<b>125,375.17</b>	<b>4,237,916.76</b>	<b>4,760,000.00</b>	<b>522,083.24</b>	<b>89%</b>

<b>Expense</b>						
Street Admin & Engineering						
20-021-52-6051	SALARIES	17,924.05	149,551.77	220,000.00	70,448.23	68%
20-021-52-6053	OVERTIME	0.00	1,241.20	2,000.00	758.80	62%
20-021-52-6061	FRINGE BENEFITS	11,499.95	104,375.19	195,000.00	90,624.81	54%
20-021-52-6210	MATERIALS AND SUPPLIES	1,855.05	34,403.45	75,000.00	40,596.55	46%
20-021-52-6307	VEHICLE-EQUIPMENT EXPE	4,166.67	37,500.03	50,000.00	12,499.97	75%
20-021-52-6309	REPAIRS AND MAINTENANC	0.00	442.50	4,000.00	3,557.50	11%
20-021-52-6314	TRAFFIC SIGNAL MAINTENAI	28.54	4,118.26	2,200.00	-1,918.26	187%
20-021-52-6320	TOOLS	0.00	1,525.99	5,500.00	3,974.01	28%
20-021-52-6401	TELECOMMUNICATIONS	249.26	1,889.13	3,800.00	1,910.87	50%
20-021-52-6415	STREET LIGHTING	7,171.64	56,354.94	75,000.00	18,645.06	75%
20-021-52-6452	COMPUTER SERVICES	748.12	2,943.79	6,500.00	3,556.21	45%
20-021-52-6465	PROFESSIONAL SERVICES	346.21	23,481.75	80,000.00	56,518.25	29%
20-021-52-6475	EMPLOYEE DEVELOPMENT	3,209.00	3,835.32	2,200.00	-1,635.32	174%
20-021-52-6480	SAFETY EQUIPMENT & TRAIL	0.00	3,216.05	2,500.00	-716.05	129%
20-021-52-6481	TRAVEL AND EDUCATION	30.00	1,349.69	3,300.00	1,950.31	41%
20-021-52-6500	EQUIPMENT	1,222.50	66,805.87	66,750.00	-55.87	100%
20-021-52-6520	CONTRACTUAL OVERLAYS	0.00	31,105.90	430,000.00	398,894.10	7%
20-021-52-6521	SIDEWALKS	0.00	1,500.00	100,000.00	98,500.00	2%

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20-021-52-6526	PUBLIC WORKS BUILDING	1,626.49	23,584.63	330,000.00	306,415.37	7%
20-021-52-6533	ADA RAMP PROGRAM	0.00	30,000.00	30,000.00	0.00	100%
20-021-52-6840	2019 MAIN ST LOAN - PRINCI	0.00	0.00	30,000.00	30,000.00	0%
20-021-52-6841	2019 MAIN ST LOAN - INTERE	0.00	9,150.00	18,300.00	9,150.00	50%
20-021-52-6842	2021 STREET LOAN - PRINCI	0.00	0.00	375,000.00	375,000.00	0%
20-021-52-6843	2021 STREET LOAN - INTERE	0.00	0.00	54,285.00	54,285.00	0%
20-021-52-6900	TRANSFER TO GENERAL FU	13,500.00	121,500.00	162,000.00	40,500.00	75%
20-021-52-6928	TRANSFER TO SEWER SDC-	4,996.13	44,965.17	59,954.00	14,988.83	75%
20-021-52-6932	TRANSFER TO RISK MANAGI	0.00	21,500.00	21,500.00	0.00	100%
20-021-52-6956	SPECIAL RESERVES-BARBEI	0.00	0.00	307,000.00	307,000.00	0%
	Street Admin & Engineering Totals	68,573.61	776,340.63	2,711,789.00	1,935,448.37	29%

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...	...	March 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
Debt Service & Contingency						
20-026-52-6970	OPERATING CONTINGENCIE	0.00	0.00	2,048,211.00	2,048,211.00	0%
	Debt Service & Contingency Totals	0.00	0.00	2,048,211.00	2,048,211.00	0%
<b>Expense Totals</b>		<b>68,573.61</b>	<b>776,340.63</b>	<b>4,760,000.00</b>	<b>3,983,659.37</b>	<b>16%</b>
<b>Revenues Over Expenses</b>		<b>56,801.56</b>	<b>3,461,576.13</b>	<b>0.00</b>	<b>-3,461,576.13</b>	<b>0%</b>

**24 - SYSTEMS DEVELOPMENT FUND**

<b>Revenue</b>						
24-400-00-5928	BEGINNING BALANCE - STRE	0.00	2,150,361.36	2,220,000.00	69,638.64	97%
24-400-00-5938	BEGINNING BALANCE - PARK	0.00	1,855,037.13	1,740,000.00	-115,037.13	107%
24-400-00-5942	BEGINNING BALANCE - WATER	0.00	3,835,682.07	3,875,000.00	39,317.93	99%
24-400-00-5950	BEGINNING BALANCE - SEWER	0.00	5,453,362.71	5,380,000.00	-73,362.71	101%
24-400-00-5975	BEGINNING BALANCE - STORM	0.00	698,623.25	725,000.00	26,376.75	96%
24-410-01-4454	SEWER SDC CHARGES	38,510.56	384,318.16	740,000.00	355,681.84	52%
24-430-01-4453	STORM SDC CHARGES	7,177.50	90,087.26	160,000.00	69,912.74	56%
24-430-01-4455	STREET SDC CHARGES	27,303.15	334,164.93	550,000.00	215,835.07	61%
24-440-01-4456	PARK SDC CHARGES	17,572.50	212,977.08	410,000.00	197,022.92	52%
24-444-03-4916	REIMBURSEMENTS-WATER	7,148.16	64,333.44	85,778.00	21,444.56	75%
24-444-03-4918	REIMBURSEMENTS-SEWER	6,453.85	58,084.65	77,447.00	19,362.35	75%
24-470-00-4452	WATER SDC CHARGES	33,169.10	373,829.64	720,000.00	346,170.36	52%
<b>Revenue Totals</b>		<b>137,334.82</b>	<b>15,510,861.68</b>	<b>16,683,225.00</b>	<b>1,172,363.32</b>	<b>93%</b>

<b>Expense</b>						
<b>Systems Development</b>						
24-095-52-6580	STREET PROJECTS	0.00	192,849.80	2,734,250.00	2,541,400.20	7%
24-095-52-6588	STORM PROJECTS	0.00	0.00	877,200.00	877,200.00	0%
24-095-52-6901	TRANSFER TO GENERAL FUND	1,833.33	16,499.97	22,000.00	5,500.03	75%
24-095-52-6902	TRANSFER TO BUILDING FUND	1,145.83	10,312.47	13,750.00	3,437.53	75%
24-095-53-6552	PARK PROJECTS	3,170.00	39,101.00	2,132,125.00	2,093,024.00	2%
24-095-53-6901	TRANSFER TO GENERAL FUND	916.67	8,250.03	11,000.00	2,749.97	75%
24-095-53-6902	TRANSFER TO BUILDING FUND	572.92	5,156.28	6,875.00	1,718.72	75%
24-095-55-6591	WATER PROJECTS/OVERSIZES	1,297.83	53,868.73	4,641,973.00	4,588,104.27	1%
24-095-55-6901	TRANSFER TO GENERAL FUND	1,990.00	17,910.00	23,880.00	5,970.00	75%
24-095-55-6902	TRANSFER TO BUILDING FUND	1,243.75	11,193.75	14,925.00	3,731.25	75%
24-095-56-6596	SEWER PROJECTS/ OVERSIZES	0.00	6,314.61	5,831,697.00	5,825,382.39	0%
24-095-56-6901	TRANSFER TO GENERAL FUND	1,833.33	16,499.97	22,000.00	5,500.03	75%
24-095-56-6902	TRANSFER TO BUILDING FUND	1,145.83	10,312.47	13,750.00	3,437.53	75%
24-095-56-6920	TRANSFER TO FLEET-SEWER	0.00	0.00	330,000.00	330,000.00	0%
24-095-57-6901	TRANSFER TO GENERAL FUND	400.00	3,600.00	4,800.00	1,200.00	75%
24-095-57-6902	TRANSFER TO BUILDING FUND	250.00	2,250.00	3,000.00	750.00	75%
	Systems Development Totals	15,799.49	394,119.08	16,683,225.00	16,289,105.92	2%
<b>Expense Totals</b>		<b>15,799.49</b>	<b>394,119.08</b>	<b>16,683,225.00</b>	<b>16,289,105.92</b>	<b>2%</b>
<b>Revenues Over Expenses</b>		<b>121,535.33</b>	<b>15,116,742.60</b>	<b>0.00</b>	<b>-15,116,742.60</b>	<b>0%</b>

**26 - TRUST FUND**

<b>Revenue</b>						
26-400-00-5921	BEGINNING BALANCE - FIRE	0.00	20,078.31	20,000.00	-78.31	100%
26-400-00-5922	BEGINNING BALANCE - FIRE	0.00	7,915.89	13,000.00	5,084.11	61%
26-400-00-5931	BEGINNING BALANCE - FIRE	0.00	41,140.72	20,000.00	-21,140.72	206%
26-400-00-5939	BEGINNING BALANCE - PARK	0.00	33,862.04	33,350.00	-512.04	102%
26-400-00-5941	BEGINNING BALANCE - LIBRARY	0.00	15,690.01	12,000.00	-3,690.01	131%
26-400-00-5949	BEGINNING BALANCE - DELETED	0.00	11,305.50	4,500.00	-6,805.50	251%
26-400-00-5952	BEGINNING BALANCE - FIRE	0.00	22,876.23	11,500.00	-11,376.23	199%
26-400-00-5954	BEGINNING BALANCE - MISC	0.00	3,561.73	3,700.00	138.27	96%
26-400-00-5955	BEGINNING BALANCE - OTHER	0.00	3,198.12	0.00	-3,198.12	0%
26-420-02-4331	FIRE EXTRICATION TEAM	0.00	32,000.00	10,000.00	-22,000.00	320%
26-420-02-4711	TRANSFER IN GF-FIRE VOLU	7,108.33	63,974.97	85,300.00	21,325.03	75%

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26-420-02-4712	FIRE VOLUNTEER APPRECIATION	0.00	636.20	1,700.00	1,063.80	37%
26-420-03-4702	HARPY BOVARD SCHOLARS	0.00	0.00	1,000.00	1,000.00	0%
26-440-01-4740	PARK DEVELOPMENT TRUST	0.00	2,500.00	1,000.00	-1,500.00	250%
26-440-02-4707	LIBRARY	350.00	37,307.75	30,000.00	-7,307.75	124%
26-440-03-4351	FRIENDS OF THE DALLAS AC	0.00	7,259.00	20,000.00	12,741.00	36%
26-440-15-4750	DELBERT HUNTER ARBORE	250.00	8,722.00	20,000.00	11,278.00	44%
26-480-00-4743	MISCELLANEOUS DONATION	115.81	6,576.36	5,000.00	-1,576.36	132%
<b>Revenue Totals</b>		<b>7,824.14</b>	<b>318,604.83</b>	<b>292,050.00</b>	<b>-26,554.83</b>	<b>109%</b>

**Expense**

Trust Fund						
26-011-50-6710	MISCELLANEOUS DONATION	51.96	5,361.84	8,700.00	3,338.16	62%
26-011-51-6532	FIRE TR - EXTRICATION EXP	0.00	2,443.72	23,000.00	20,556.28	11%
26-011-51-6770	FIRE RESERVE-FUTURE SCH	0.00	0.00	18,000.00	18,000.00	0%
26-011-51-6771	FIRE TR - HARPY BOVARD S	0.00	1,000.00	3,000.00	2,000.00	33%
26-011-51-6772	FIRE VOLUNTEER APPRECIATION	13,958.34	41,930.08	107,000.00	65,069.92	39%
26-011-53-6541	FRIENDS OF THE DALLAS AC	0.00	22,340.15	31,500.00	9,159.85	71%
26-011-53-6551	PARK DEVELOPMENT TRUST	514.70	1,980.90	34,350.00	32,369.10	6%
26-011-53-6558	LIBRARY TRUST EXPENDITURE	4,085.11	41,844.75	42,000.00	155.25	100%
26-011-53-6725	DELBERT HUNTER ARBORE	46.99	9,913.56	24,500.00	14,586.44	40%
Trust Fund Totals		18,657.10	126,815.00	292,050.00	165,235.00	43%

**Expense Totals**

<b>18,657.10</b>	<b>126,815.00</b>	<b>292,050.00</b>	<b>165,235.00</b>	<b>43%</b>
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**Revenues Over Expenses**

<b>-10,832.96</b>	<b>191,789.83</b>	<b>0.00</b>	<b>-191,789.83</b>	<b>0%</b>
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**28 - GRANTS FUND**

**Revenue**

28-400-00-5958	BEGINNING BALANCE - CLG	0.00	-10,889.44	0.00	10,889.44	0%
28-400-00-5963	BEGINNING BALANCE - POLI	0.00	54.23	900.00	845.77	6%
28-400-00-5968	BEGINNING BALANCE - PARK	0.00	3,033.00	0.00	-3,033.00	0%
28-400-00-5970	BEGINNING BALANCE - REAL	0.00	-110.78	600.00	710.78	-18%
28-420-02-4381	POLICING GRANTS	27,743.34	27,743.34	2,500.00	-25,243.34	1,110%
28-420-03-4309	FEMA AFG FIRE GRANT	0.00	0.00	5,000.00	5,000.00	0%
28-420-03-4310	FEMA AFG EMS GRANT	0.00	0.00	5,000.00	5,000.00	0%
28-420-03-4311	FEMA AFG FIRE GRANT-SAF	0.00	0.00	5,000.00	5,000.00	0%
28-420-03-4321	FEMA FIRE PREVENTION/SA	0.00	0.00	5,000.00	5,000.00	0%
28-420-03-4389	EMERGENCY OPERATIONS (	0.00	0.00	83,000.00	83,000.00	0%
28-430-03-4319	SAFE ROUTES TO SCHOOL (	0.00	0.00	5,000.00	5,000.00	0%
28-440-02-4327	CERTIFIED LOCAL GOVT GR	0.00	6,195.44	15,000.00	8,804.56	41%
28-440-02-4340	READY TO READ GRANT	0.00	2,933.00	3,000.00	67.00	98%
28-440-02-4348	LIBRARY GRANT	0.00	0.00	5,000.00	5,000.00	0%
28-440-03-4344	ODOT GRANT - PARK TRAIL	0.00	0.00	5,000.00	5,000.00	0%
28-440-03-4345	PARKS GRANT-MISCELLANEOUS	400.00	400.00	1,000.00	600.00	40%
28-440-03-4346	OR PARKS AND REC GRANT	0.00	2,803.20	19,355.00	16,551.80	14%
28-440-03-4347	OR PARKS AND REC GRANT	0.00	0.00	5,000.00	5,000.00	0%
28-440-03-4352	OPRD LWCF GRANT	0.00	0.00	570,344.00	570,344.00	0%
<b>Revenue Totals</b>		<b>28,143.34</b>	<b>32,161.99</b>	<b>735,699.00</b>	<b>703,537.01</b>	<b>4%</b>



...	...	March 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
<b>Expense</b>						
Grants Fund						
28-012-51-6530	FEMA AFG EMS GRANT	0.00	0.00	5,000.00	5,000.00	0%
28-012-51-6531	FEMA AFG FIRE GRANT	0.00	0.00	5,000.00	5,000.00	0%
28-012-51-6570	POLICE EQUIPMENT	0.00	1,431.12	3,400.00	1,968.88	42%
28-012-51-6905	TRANSFER TO GENERAL FU	0.00	0.00	5,000.00	5,000.00	0%
28-012-51-7510	EMERGENCY OPERATIONS (	0.00	0.00	83,000.00	83,000.00	0%
28-012-52-6536	SAFE ROUTES TO SCHOOL (	0.00	0.00	5,000.00	5,000.00	0%
28-012-52-6561	CERTIFIED LOCAL GOVT GR	0.00	1,720.74	15,000.00	13,279.26	11%
28-012-53-6515	LIBRARY GRANT	0.00	0.00	5,000.00	5,000.00	0%
28-012-53-6516	FEMA FIRE PREVENTION/SA	0.00	0.00	5,000.00	5,000.00	0%
28-012-53-6540	JOHN BARNARD PARK	0.00	0.00	570,344.00	570,344.00	0%
28-012-53-6546	PARKS GRANT - MISCELLAN	0.00	0.00	6,000.00	6,000.00	0%
28-012-53-6547	PARK TRAIL	0.00	0.00	5,000.00	5,000.00	0%
28-012-53-6556	READY TO READ	0.00	153.91	3,600.00	3,446.09	4%
28-012-53-6559	JAPANESE GARDEN	0.00	0.00	19,355.00	19,355.00	0%
	Grants Fund Totals	0.00	3,305.77	735,699.00	732,393.23	0%
<b>Expense Totals</b>		<b>0.00</b>	<b>3,305.77</b>	<b>735,699.00</b>	<b>732,393.23</b>	<b>0%</b>
<b>Revenues Over Expenses</b>		<b>28,143.34</b>	<b>28,856.22</b>	<b>0.00</b>	<b>-28,856.22</b>	<b>0%</b>

**29 - DALLAS DOWNTOWN URBAN RENEWAL FUND**

<b>Revenue</b>						
29-400-00-5900	BEGINNING BALANCE	0.00	389,033.45	300,000.00	-89,033.45	130%
29-450-00-4100	CURRENT PROPERTY TAXE	4,192.08	207,248.74	235,000.00	27,751.26	88%
29-450-00-4110	DELINQUENT PROPERTY TA	237.43	3,143.85	3,000.00	-143.85	105%
29-480-00-4610	INTEREST ON INVESTMENT	4,447.73	31,224.31	10,000.00	-21,224.31	312%
29-480-00-4830	MISCELLANEOUS REVENUE	0.00	14,988.00	20,000.00	5,012.00	75%
<b>Revenue Totals</b>		<b>8,877.24</b>	<b>645,638.35</b>	<b>568,000.00</b>	<b>-77,638.35</b>	<b>114%</b>
<b>Expense</b>						
Downtown Dallas Urban Renewal						
29-019-50-6051	SALARIES	0.00	5,971.04	5,500.00	-471.04	109%
29-019-50-6061	FRINGE BENEFITS	0.00	3,052.82	3,500.00	447.18	87%
29-019-50-6210	MATERIALS AND SUPPLIES	0.00	0.00	250.00	250.00	0%
29-019-50-6465	PROFESSIONAL SERVICES	3,075.00	5,140.00	35,000.00	29,860.00	15%
29-019-50-6473	BUILDING IMPROVEMENT GF	0.00	2,131.25	2,200.00	68.75	97%
29-019-50-6484	MINOR IMPROVEMENT GRAI	0.00	4,000.00	10,000.00	6,000.00	40%
29-019-50-6507	SPECIAL PROJECTS	0.00	0.00	10,000.00	10,000.00	0%
29-019-50-6553	PROPERTY AQUISITION	0.00	6,134.54	105,000.00	98,865.46	6%
29-019-50-6600	MISCELLANEOUS	0.00	662.12	2,000.00	1,337.88	33%
29-019-50-6908	TRANSFER TO GF-DEBT SEF	0.00	86,367.38	148,915.00	62,547.62	58%
29-019-50-6955	DEBT SERVICE RESERVE	0.00	0.00	148,915.00	148,915.00	0%
29-019-50-6980	OPERATING CONTINGENCIE	0.00	0.00	96,720.00	96,720.00	0%
	Downtown Dallas Urban Renewal Totals	3,075.00	113,459.15	568,000.00	454,540.85	20%
<b>Expense Totals</b>		<b>3,075.00</b>	<b>113,459.15</b>	<b>568,000.00</b>	<b>454,540.85</b>	<b>20%</b>
<b>Revenues Over Expenses</b>		<b>5,802.24</b>	<b>532,179.20</b>	<b>0.00</b>	<b>-532,179.20</b>	<b>0%</b>

**31 - SOUTH DALLAS URBAN RENEWAL FUND**

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		March	2023-2024	2023-2024	Budget	% of Budget
		MTD Activity	YTD Activity	Budget	Remaining	Used
<b>Revenue</b>						
31-450-00-4100	CURRENT PROPERTY TAX	1,419.09	63,810.20	30,000.00	-33,810.20	213%
31-480-00-4610	INTEREST ON INVESTMENTS	276.86	836.59	2,000.00	1,163.41	42%
<b>Revenue Totals</b>		<b>1,695.95</b>	<b>64,646.79</b>	<b>32,000.00</b>	<b>-32,646.79</b>	<b>202%</b>
<b>Expense</b>						
South Dallas Urban Renewal						
31-310-50-6051	SALARIES	995.23	2,985.65	5,500.00	2,514.35	54%
31-310-50-6061	FRINGE BENEFITS	462.56	1,387.64	3,500.00	2,112.36	40%
31-310-50-6210	MATERIALS AND SUPPLIES	0.00	0.00	8,000.00	8,000.00	0%
31-310-50-6465	PROFESSIONAL SERVICES	0.00	525.00	8,000.00	7,475.00	7%
31-310-50-6600	MISCELLANEOUS	0.00	283.71	7,000.00	6,716.29	4%
South Dallas Urban Renewal Totals		1,457.79	5,182.00	32,000.00	26,818.00	16%
<b>Expense Totals</b>		<b>1,457.79</b>	<b>5,182.00</b>	<b>32,000.00</b>	<b>26,818.00</b>	<b>16%</b>
<b>Revenues Over Expenses</b>		<b>238.16</b>	<b>59,464.79</b>	<b>0.00</b>	<b>-59,464.79</b>	<b>0%</b>

**45 - GENERAL LONG TERM DEBT FUND**

<b>Revenue</b>						
45-470-00-4901	TRANSFER IN - GENERAL FU	10,046.42	90,417.78	120,556.00	30,138.22	75%
45-470-00-4912	TRANSFER IN - SEWER FUNI	1,667.03	15,003.27	20,004.00	5,000.73	75%
45-470-00-4913	TRANFER IN - FLEET FUND	309.80	2,788.20	3,718.00	929.80	75%
45-470-00-4914	TRANSFER IN - STREET FUN	781.88	7,036.92	9,383.00	2,346.08	75%
45-470-00-4915	TRANSFER IN - WATER FUNI	1,371.98	12,347.82	16,464.00	4,116.18	75%
45-470-00-4919	TRANSFER IN - BUILDING FU	575.35	5,178.15	6,905.00	1,726.85	75%
<b>Revenue Totals</b>		<b>14,752.46</b>	<b>132,772.14</b>	<b>177,030.00</b>	<b>44,257.86</b>	<b>75%</b>
<b>Expense</b>						
General Long Term Debt						
45-016-32-6801	DEBT SERVICE - PRINCIPAL	0.00	0.00	140,000.00	140,000.00	0%
45-016-54-6802	DEBT SERVICE - INTEREST	0.00	18,514.80	37,030.00	18,515.20	50%
General Long Term Debt Totals		0.00	18,514.80	177,030.00	158,515.20	10%
<b>Expense Totals</b>		<b>0.00</b>	<b>18,514.80</b>	<b>177,030.00</b>	<b>158,515.20</b>	<b>10%</b>
<b>Revenues Over Expenses</b>		<b>14,752.46</b>	<b>114,257.34</b>	<b>0.00</b>	<b>-114,257.34</b>	<b>0%</b>

**50 - SEWER FUND**

<b>Revenue</b>						
50-400-00-5900	BEGINNING BALANCE	0.00	4,560,147.46	4,475,000.00	-85,147.46	102%
50-444-01-4469	SEWER SERVICE CHARGES	339,896.97	3,013,444.66	4,000,000.00	986,555.34	75%
50-444-01-4834	MISCELLANEOUS SEWER	0.00	53,289.83	85,000.00	31,710.17	63%
50-480-00-4610	INTEREST ON INVESTMENTS	23,282.08	182,313.97	100,000.00	-82,313.97	182%
<b>Revenue Totals</b>		<b>363,179.05</b>	<b>7,809,195.92</b>	<b>8,660,000.00</b>	<b>850,804.08</b>	<b>90%</b>
<b>Expense</b>						
Sewer Admin & Engineering						
50-031-56-6051	SALARIES	37,211.21	316,431.52	400,000.00	83,568.48	79%
50-031-56-6053	OVERTIME	0.00	2,636.69	3,000.00	363.31	88%
50-031-56-6061	FRINGE BENEFITS	23,956.85	217,825.60	335,000.00	117,174.40	65%
50-031-56-6210	MATERIALS AND SUPPLIES	1,021.96	13,906.65	33,000.00	19,093.35	42%
50-031-56-6275	DEQ PERMITS	0.00	23,812.00	32,000.00	8,188.00	74%
50-031-56-6307	VEHICLE-EQUIPMENT EXPEI	11,666.67	105,000.03	140,000.00	34,999.97	75%
50-031-56-6309	REPAIRS AND MAINTENANCI	5,281.79	32,891.03	123,000.00	90,108.97	27%
50-031-56-6320	TOOLS	0.00	304.73	6,000.00	5,695.27	5%
50-031-56-6401	TELECOMMUNICATIONS	362.62	2,645.33	4,300.00	1,654.67	62%
50-031-56-6406	HVAC, ENERGY AND LIGHTIN	851.99	3,345.58	5,000.00	1,654.42	67%
50-031-56-6452	COMPUTER SERVICES	507.99	6,565.56	9,700.00	3,134.44	68%
50-031-56-6465	PROFESSIONAL SERVICES	77,673.11	798,532.93	1,012,000.00	213,467.07	79%
50-031-56-6475	EMPLOYEE DEVELOPMENT	3,698.46	4,986.39	2,200.00	-2,786.39	227%

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Financial Statement Versus Budget

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...	...	March 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
50-031-56-6480	SAFETY EQUIPMENT & TRAIL	0.00	3,186.06	2,500.00	-686.06	127%
50-031-56-6481	TRAVEL AND EDUCATION	1,065.00	10,432.48	3,300.00	-7,132.48	316%
50-031-56-6500	EQUIPMENT	0.00	149,527.06	61,750.00	-87,777.06	242%
50-031-56-6526	PUBLIC WORKS BUILDING	3,252.99	47,093.31	660,000.00	612,906.69	7%
50-031-56-6579	I & I	0.00	15,000.00	100,000.00	85,000.00	15%
50-031-56-6594	WWTF CAPITAL IMPROVEME	7,207.50	228,545.12	1,700,000.00	1,471,454.88	13%
50-031-56-6598	SEWER REPLACEMENT PRO	0.00	27,050.00	250,000.00	222,950.00	11%
50-031-56-6599	WWTF EQUIPMENT REPLACI	60,583.73	71,505.06	250,000.00	178,494.94	29%
50-031-56-6900	TRANSFER TO GENERAL FU	49,083.33	441,749.97	589,000.00	147,250.03	75%
50-031-56-6932	TRANSFER TO RISK MANAGI	0.00	107,000.00	107,000.00	0.00	100%
	Sewer Admin & Engineering Totals	283,425.20	2,629,973.10	5,828,750.00	3,198,776.90	45%

Financial Statement Versus Budget

For Fiscal: 2023-2024 Period Ending: 3/31/2024

...	...	March 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
Debt Service & Contingency						
50-036-56-6820	2017 SEWER LOAN-PRINCIP/	0.00	59,000.00	59,000.00	0.00	100%
50-036-56-6821	2017 SEWER LOAN-INTERES	0.00	15,058.31	15,093.00	34.69	100%
50-036-56-6970	OPERATING CONTINGENCIE	0.00	0.00	2,757,157.00	2,757,157.00	0%
	Debt Service & Contingency Totals	0.00	74,058.31	2,831,250.00	2,757,191.69	3%
<b>Expense Totals</b>		<b>283,425.20</b>	<b>2,704,031.41</b>	<b>8,660,000.00</b>	<b>5,955,968.59</b>	<b>31%</b>
<b>Revenues Over Expenses</b>		<b>79,753.85</b>	<b>5,105,164.51</b>	<b>0.00</b>	<b>-5,105,164.51</b>	<b>0%</b>

**51 - STORMWATER FUND**

<b>Revenue</b>						
51-400-00-5900	BEGINNING BALANCE	0.00	1,281,979.42	1,380,000.00	98,020.58	93%
51-445-01-4490	STORMWATER SERVICE CH/	108,406.09	849,265.10	1,175,000.00	325,734.90	72%
51-445-01-4833	MISCELLANEOUS STORMWA	0.00	0.00	2,000.00	2,000.00	0%
51-480-00-4610	INTEREST ON INVESTMENT	8,266.98	59,126.32	20,000.00	-39,126.32	296%
<b>Revenue Totals</b>		<b>116,673.07</b>	<b>2,190,370.84</b>	<b>2,577,000.00</b>	<b>386,629.16</b>	<b>85%</b>

<b>Expense</b>						
Stormwater Maintenance						
51-051-57-6051	SALARIES	3,801.86	30,168.93	60,000.00	29,831.07	50%
51-051-57-6053	OVERTIME	0.00	394.83	2,000.00	1,605.17	20%
51-051-57-6061	FRINGE BENEFITS	2,130.33	16,574.30	53,000.00	36,425.70	31%
51-051-57-6210	MATERIALS AND SUPPLIES	0.00	2,790.13	11,000.00	8,209.87	25%
51-051-57-6275	DEQ PERMITS	0.00	0.00	2,700.00	2,700.00	0%
51-051-57-6307	VEHICLE-EQUIPMENT EXPEI	2,500.00	22,500.00	30,000.00	7,500.00	75%
51-051-57-6309	REPAIRS AND MAINTENANC	0.00	0.00	4,800.00	4,800.00	0%
51-051-57-6312	MATERIAL DISPOSAL	0.00	29,196.76	30,000.00	803.24	97%
51-051-57-6320	TOOLS	0.00	150.97	3,500.00	3,349.03	4%
51-051-57-6401	TELECOMMUNICATIONS	15.11	73.69	700.00	626.31	11%
51-051-57-6452	COMPUTER SERVICES	28.12	2,277.01	3,300.00	1,022.99	69%
51-051-57-6465	PROFESSIONAL SERVICES	12,377.50	43,691.43	100,000.00	56,308.57	44%
51-051-57-6475	EMPLOYEE DEVELOPMENT	59.50	2,137.31	2,200.00	62.69	97%
51-051-57-6480	SAFETY EQUIPMENT & TRAIL	0.00	3,186.15	2,500.00	-686.15	127%
51-051-57-6481	TRAVEL AND EDUCATION	0.00	644.96	3,300.00	2,655.04	20%
51-051-57-6500	EQUIPMENT	0.00	30,673.16	23,750.00	-6,923.16	129%
51-051-57-6522	STORMWATER PROJECTS	0.00	0.00	50,000.00	50,000.00	0%
51-051-57-6526	PUBLIC WORKS BUILDING	1,084.31	15,748.46	220,000.00	204,251.54	7%
51-051-57-6900	TRANSFER TO GENERAL FU	9,750.00	87,750.00	117,000.00	29,250.00	75%
51-051-57-6928	TRANSFER TO SEWER SDC-	1,457.72	13,119.48	17,493.00	4,373.52	75%
51-051-57-6932	TRANSFER TO RISK MANAGI	0.00	3,700.00	3,700.00	0.00	100%
51-051-57-6980	OPERATING CONTINGENCIE	0.00	0.00	1,836,057.00	1,836,057.00	0%
	Stormwater Maintenance Totals	33,204.45	304,777.57	2,577,000.00	2,272,222.43	12%
<b>Expense Totals</b>		<b>33,204.45</b>	<b>304,777.57</b>	<b>2,577,000.00</b>	<b>2,272,222.43</b>	<b>12%</b>
<b>Revenues Over Expenses</b>		<b>83,468.62</b>	<b>1,885,593.27</b>	<b>0.00</b>	<b>-1,885,593.27</b>	<b>0%</b>

**52 - WATER FUND**

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...	...	March 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
<b>Revenue</b>						
52-400-00-5900	BEGINNING BALANCE	0.00	3,540,695.22	2,850,000.00	-690,695.22	124%
52-442-01-4463	SALE OF WATER	309,606.04	3,307,875.57	4,200,000.00	892,124.43	79%
52-442-01-4465	NEW ACCOUNT FEES	1,359.06	17,471.42	12,000.00	-5,471.42	146%
52-442-01-4468	SERVICE CONNECTIONS	10,317.30	50,797.30	75,000.00	24,202.70	68%
52-442-01-4832	MISCELLANEOUS WATER	7,358.56	221,173.52	90,000.00	-131,173.52	246%
52-442-03-4900	FINANCE PROCEEDS	0.00	13,601.00	2,200,000.00	2,186,399.00	1%
52-480-00-4610	INTEREST ON INVESTMENTS	18,970.07	162,625.84	100,000.00	-62,625.84	163%
<b>Revenue Totals</b>		<b>347,611.03</b>	<b>7,314,239.87</b>	<b>9,527,000.00</b>	<b>2,212,760.13</b>	<b>77%</b>
<b>Expense</b>						
Water Admin & Engineering						
52-041-55-6051	SALARIES	55,910.04	479,955.97	635,000.00	155,044.03	76%
52-041-55-6053	OVERTIME	2,357.45	24,931.07	25,000.00	68.93	100%
52-041-55-6061	FRINGE BENEFITS	33,705.61	306,480.01	463,000.00	156,519.99	66%
52-041-55-6210	MATERIALS AND SUPPLIES	20,495.91	240,789.27	350,000.00	109,210.73	69%
52-041-55-6265	PERMITS	0.00	3,308.08	10,700.00	7,391.92	31%
52-041-55-6307	VEHICLE-EQUIPMENT EXPEN	8,333.33	74,999.97	100,000.00	25,000.03	75%
52-041-55-6309	REPAIRS AND MAINTENANC	13,892.22	51,124.51	60,000.00	8,875.49	85%
52-041-55-6320	TOOLS	0.00	1,622.83	8,000.00	6,377.17	20%
52-041-55-6401	TELECOMMUNICATIONS	1,185.29	10,159.13	14,000.00	3,840.87	73%
52-041-55-6406	HVAC, ENERGY AND LIGHTIN	10,266.21	94,244.97	144,000.00	49,755.03	65%
52-041-55-6452	COMPUTER SERVICES	284.78	7,588.55	17,000.00	9,411.45	45%
52-041-55-6465	PROFESSIONAL SERVICES	10,575.50	103,309.21	110,000.00	6,690.79	94%
52-041-55-6475	EMPLOYEE DEVELOPMENT	104.50	2,055.97	5,000.00	2,944.03	41%
52-041-55-6480	SAFETY EQUIPMENT & TRAIL	0.00	1,931.93	2,400.00	468.07	80%
52-041-55-6481	TRAVEL AND EDUCATION	0.00	4,139.68	7,000.00	2,860.32	59%
52-041-55-6500	EQUIPMENT	0.00	15,212.28	13,250.00	-1,962.28	115%
52-041-55-6526	PUBLIC WORKS BUILDING	3,252.99	47,093.28	660,000.00	612,906.72	7%
52-041-55-6562	CLAY STREET LINE REHAB	1,174.42	190,366.96	900,000.00	709,633.04	21%
52-041-55-6564	WTP CAPITAL IMPROVEMEN	0.00	30,450.00	30,000.00	-450.00	102%
52-041-55-6589	WATER LINE REPLACEMENT	0.00	0.00	135,000.00	135,000.00	0%
52-041-55-6592	CLAY ST RESERVOIR PROJE	502.24	354,551.80	2,400,000.00	2,045,448.20	15%
52-041-55-6900	TRANSFER TO GENERAL FU	44,583.33	401,249.97	535,000.00	133,750.03	75%
52-041-55-6932	TRANSFER TO RISK MANAGI	0.00	45,000.00	45,000.00	0.00	100%
52-041-55-6934	TRANSFER TO WATER SDC-I	7,148.16	64,333.44	85,778.00	21,444.56	75%
	Water Admin & Engineering Totals	213,771.98	2,554,898.88	6,755,128.00	4,200,229.12	38%

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...	...	March 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
Debt Service & Contingency						
52-046-55-6830	2015 SRF LOAN - PRINCIPAL	0.00	43,694.92	43,695.00	0.08	100%
52-046-55-6831	2015 SRF LOAN - INTEREST	0.00	29,040.60	29,041.00	0.40	100%
52-046-55-6832	2016 DEQ CWSRF LOAN-PRII	0.00	46,688.00	83,688.00	37,000.00	56%
52-046-55-6833	2016 DEQ CWSRF LOAN-INTI	0.00	19,272.00	19,272.00	0.00	100%
52-046-55-6834	2017 WATER LOAN - PRINCIP	0.00	357,000.00	357,000.00	0.00	100%
52-046-55-6835	2017 WATER LOAN - INTERE	0.00	74,156.65	74,330.00	173.35	100%
52-046-55-6836	2022 SPWF LOAN - PRINCIPA	0.00	0.00	70,000.00	70,000.00	0%
52-046-55-6837	2022 SPWF LOAN - INTERES	0.00	0.00	10,000.00	10,000.00	0%
52-046-55-6954	WATER STORAGE RESERVE	0.00	0.00	1,300,000.00	1,300,000.00	0%
52-046-55-6970	OPERATING CONTINGENCIE	0.00	0.00	784,846.00	784,846.00	0%
	Debt Service & Contingency Totals	0.00	569,852.17	2,771,872.00	2,202,019.83	21%

<b>Expense Totals</b>	<b>213,771.98</b>	<b>3,124,751.05</b>	<b>9,527,000.00</b>	<b>6,402,248.95</b>	<b>33%</b>
<b>Revenues Over Expenses</b>	<b>133,839.05</b>	<b>4,189,488.82</b>	<b>0.00</b>	<b>-4,189,488.82</b>	<b>0%</b>

**58 - FLEET MANAGEMENT FUND**

<b>Revenue</b>						
58-400-00-5900	BEGINNING BALANCE	0.00	202,271.90	200,000.00	-2,271.90	101%
58-470-00-4906	REIMBURSED SERVICES	-6,000.00	108,869.16	75,000.00	-33,869.16	145%
58-480-00-4470	GAS AND OIL REIMBURSEME	878.39	8,431.69	12,000.00	3,568.31	70%
58-480-00-4472	FLEET SERVICE TOTAL CARI	26,666.67	240,000.03	320,000.00	79,999.97	75%
58-480-00-4473	FLEET SERVICE TOTAL CARI	16,708.33	194,074.97	244,200.00	50,125.03	79%
58-480-00-4474	FLEET SERVICE TOTAL CARI	333.33	2,999.97	4,000.00	1,000.03	75%
58-480-00-4835	SALE OF EQUIPMENT	0.00	8,470.00	5,000.00	-3,470.00	169%
58-499-00-4954	TRANSFER FROM SEWER SI	0.00	0.00	330,000.00	330,000.00	0%
<b>Revenue Totals</b>		<b>38,586.72</b>	<b>765,117.72</b>	<b>1,190,200.00</b>	<b>425,082.28</b>	<b>64%</b>

<b>Expense</b>						
Fleet Management Fund						
58-075-50-6051	SALARIES	16,625.04	139,164.77	160,000.00	20,835.23	87%
58-075-50-6061	FRINGE BENEFITS	8,133.47	74,007.39	133,000.00	58,992.61	56%
58-075-50-6210	MATERIALS AND SUPPLIES	182.33	5,125.15	6,500.00	1,374.85	79%
58-075-50-6241	FUEL & OIL	2,962.27	57,295.40	110,000.00	52,704.60	52%
58-075-50-6245	PARTS AND SERVICE	8,100.47	168,444.94	203,700.00	35,255.06	83%
58-075-50-6246	PARTS AND SERVICE-INTER	4,544.58	42,273.86	35,000.00	-7,273.86	121%
58-075-50-6309	REPAIRS AND MAINTENANC	0.00	3,500.66	7,000.00	3,499.34	50%
58-075-50-6320	TOOLS	331.30	8,818.28	25,000.00	16,181.72	35%
58-075-50-6401	TELECOMMUNICATIONS	301.58	3,025.77	5,000.00	1,974.23	61%
58-075-50-6406	HVAC, ENERGY AND LIGHTIN	2,342.54	10,655.72	15,000.00	4,344.28	71%
58-075-50-6452	COMPUTER SERVICES	6,868.12	12,268.40	12,500.00	231.60	98%
58-075-50-6481	TRAVEL AND EDUCATION	146.00	3,103.80	4,000.00	896.20	78%
58-075-50-6526	PUBLIC WORKS BUILDING	1,626.49	23,584.68	330,000.00	306,415.32	7%
58-075-50-6600	MISCELLANEOUS	10.00	944.89	5,000.00	4,055.11	19%
58-075-50-6900	TRANSFER TO GENERAL FU	2,666.67	24,000.03	32,000.00	7,999.97	75%
58-075-50-6932	TRANSFER TO RISK MANAGI	0.00	35,000.00	35,000.00	0.00	100%
58-075-50-6980	OPERATING CONTINGENCIE	0.00	0.00	71,500.00	71,500.00	0%
	Fleet Management Fund Totals	54,840.86	611,213.74	1,190,200.00	578,986.26	51%

<b>Expense Totals</b>	<b>54,840.86</b>	<b>611,213.74</b>	<b>1,190,200.00</b>	<b>578,986.26</b>	<b>51%</b>
<b>Revenues Over Expenses</b>	<b>-16,254.14</b>	<b>153,903.98</b>	<b>0.00</b>	<b>-153,903.98</b>	<b>0%</b>

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**CITY COUNCIL  
STAFF REPORT**

**MEETING DATE:** April 15, 2024  
**AGENDA ITEM NO.** 4.d  
**TOPIC:** OLCC Application for Forest Pass Brewing Co Full on-premises license  
**PREPARED BY:** Kim Herring, City Recorder  
**APPROVED BY:** *SH* City Manager  
**ATTACHMENTS:** A – Application for new liquor license from Forest Pass Brewing Co

**RECOMMENDED ACTION:**

That the City Council approve the OLCC application for a new full on-premises liquor license for Forest Pass Brewing Co at 735 SW Maple Street.

**BACKGROUND:**

Forest Pass Brewing Company has submitted a Liquor License Application for full on-premises sales.

Staff has reviewed the OLCC application, including a criminal background check, and have found no items of concern.

**SUMMARY TIMELINE:**

April 15, 2024 – City Council considers for approval the OLCC application for a new liquor license for Forest Pass Brewing Co.

**FISCAL IMPACT:**

None

**RECOMMENDED MOTION:**

N/A – Approval of the consent agenda will recommend to the OLCC that they approve the application.

# LIQUOR LICENSE APPLICATION

MAR 21 2024

Page 1 of 4

Check the appropriate license request option:

- New Outlet |  Change of Ownership |  Greater Privilege |  Additional Privilege

Select the license type you are applying for.

More information about all license types is available [online](#).

## Full On-Premises

- Commercial
- Caterer
- Public Passenger Carrier
- Other Public Location
- For Profit Private Club
- Nonprofit Private Club

## Winery

- Primary location
- Additional locations:  2nd  3rd  4th  5th

## Brewery

- Primary location
- Additional locations:  2nd  3rd

## Brewery-Public House

- Primary location
- Additional locations:  2nd  3rd

## Grower Sales Privilege

- Primary location
- Additional locations:  2nd  3rd

## Distillery

- Primary location
- Additional tasting locations: (Use the DISTT form [HERE](#))

## Limited On-Premises

## Off Premises

## Warehouse

## Wholesale Malt Beverage and Wine

## LOCAL GOVERNMENT USE ONLY

### LOCAL GOVERNMENT

After providing your recommendation, return this form to the applicant **WITH** the recommendation marked below

Name of City OR County (not both)

City of Dallas

Please make sure the name of the Local Government is printed legibly or stamped below

## Date application received:

Optional: Date Stamp Received Below

RECEIVED MAR 21 2024

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- Recommend this license be granted
- Recommend this license be denied
- No Recommendation/Neutral

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

Forest Pass Brewing Company

Trade Name



# LIQUOR LICENSE APPLICATION

Page 2 of 4

APPLICANT INFORMATION	
<b>Identify</b> the applicants applying for the license. This is the entity (example: corporation or LLC) or individual(s) applying for the license. Please add an additional page if more space is needed.	
Name of entity or individual applicant #1: Forest Pass Brewing Company LLC	Name of entity or individual applicant #2: William H Cresswell
Name of entity or individual applicant #3: Jeffrey W Claire	Name of entity or individual applicant #4:

BUSINESS INFORMATION		
<b>Trade Name</b> of the Business (name customers will see): Forest Pass Brewing Company		
<b>Premises street address</b> (The physical location of the business and where the liquor license will be posted): 735 SW Maple St		
City: Dallas	Zip Code: 97338	County: POLK
Business phone number: 541-207-4224	Business email: jeff@forestpassbrewing.com	
<b>Business mailing address</b> (where we will send any items by mail as described in <a href="#">OAR 845-004-0065[1]</a> ): [REDACTED]		
City: Dallas	State: OR	Zip Code: 97338
Does the business address currently have an OLCC liquor license? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Does the business address currently have an OLCC marijuana license? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

APPLICATION CONTACT INFORMATION – Provide the point of contact for this application. If this individual is <u>not</u> an applicant or licensee, the Authorized Representative Form must be completed and submitted with this application.	
<b>Application Contact Name:</b> Jeffrey W Claire	
Phone number: 541-207-4224	Email: jeff@forestpassbrewing.com

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# LIQUOR LICENSE APPLICATION

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## TERMS

- “Real property” means the real estate (land) and generally whatever is erected or affixed to the land (for example, the building) at the business address.
- “Common area” is a privately owned area where two or more parties (property tenants) have permission to use the area in common. Examples include the walking areas between stores at a shopping center, lobbies, hallways, patios, parking lots, etc. An area’s designation as a “common area” is typically identified in the lease or rental agreement.

## ATTESTATION – OWNERSHIP AND CONTROL OF THE BUSINESS AND PREMISES

- Each applicant listed in the “Application Information” section of this form has read and understands [OAR 845-005-0311](#) and attests that:
  1. At least one applicant listed in the “Application Information” section of this form has the legal right to occupy and control the real property proposed to be licensed as shown by a property deed, lease, rental agreement, or similar document.
  2. No person not listed as an applicant in the “Application Information” section of this form has an ownership interest in the business proposed to be licensed, unless the person qualifies to have that ownership interest waived under OAR 845-005-0311.
  3. The licensed premises at the premises street address proposed to be licensed either:
    - a. Does not include any common areas; or
    - b. Does include one or more common areas; however, only the applicant(s) have the exclusive right to engage in alcohol sales and service in the area to be included as part of the licensed premises.
      - In this circumstance, the applicant(s) acknowledges responsibility for ensuring compliance with liquor laws within and in the immediate vicinity of the licensed premises, including in portions of the premises that are situated in “common areas” and that this requirement applies at all times, even when the business is closed.
  4. The licensed premises at the premises street address either:
    - a. Has no area on property controlled by a public entity (like a city, county, or state); or
    - b. Has one or more areas on property controlled by a public entity (like a city, county, or state) and the public entity has given at least one of the applicant(s) permission to exercise the privileges of the license in the area.

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# LIQUOR LICENSE APPLICATION

Forest Pass Brewing Company

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**Applicant Signature(s):** Each individual listed in the applicant information box on page 2 (entity or individuals applying for the license) must sign the application.

If an applicant listed in the applicant information box on page 2 is an entity (such as a corporation or limited liability company), at least one member or officer of the entity must sign the application.

• Each applicant listed in the "Application Information" section of this form has read and understands OLCC 845-006-0362 and attests that:

1. Upon licensure, each licensee is responsible for the conduct of others on the licensed premises, including in outdoor areas.
2. The licensed premises will be controlled to promote public safety and prevent problems and violations, with particular emphasis on preventing minors from obtaining or consuming alcoholic beverages, preventing over-service of alcoholic beverages, preventing open containers of alcoholic beverages from leaving the licensed premises unless allowed by OLCC rules, and preventing noisy, disorderly, and unlawful activity on the licensed premises.

I attest that all answers on all forms and documents, and all information provided to the OLCC as a part of this application, are true and complete.

Jeffrey W Claire

Applicant name

Signature

Date



3-21-24

William H Cresswell

Applicant name

Signature

Date



3/21/24

Applicant name

Signature


Date

Jeffrey Claire

MARK43  CRIMETRACER  CAD

eCOURT  QWHD  AD HOC

By:  Date 3-22-2024

  
MAR 27 2024

William Cresswell

MARK43  CRIMETRACER  CAD

eCOURT  QWHD  AD HOC

By:  Date 3-22-2024

  
MAR 27 2024

**Applicant/Licensee Representative(s):** If you would like to designate a person/entity to act on your behalf you must complete the Authorized Representative Form. You may submit the form with the application or anytime thereafter. The form must be received by the OLCC before the representative can receive or submit information for the applicant.

*Please note that applicants/licensees are responsible for all information provided, even if an authorized representative submits additional forms on behalf of the applicant.*



**FULL ON-PREMISES, COMMERCIAL (F-COM)  
 FULL ON-PREMISES, FOR-PROFIT PRIVATE CLUB (F-FPC)  
 FOOD SERVICE AFFIRMATION**

Applicant / Licensee Forest Pass Brewing Company LLC

Trade Name of the Business (Name Customers Will See)  
Forest Pass Brewing Company

Business Address 735 SW Maple St Dallas 97338  
 (Number, Street Address, City, and Zip Code)

I affirm that I have read OAR 845-006-0459, OAR 845-006-0460, and OAR 845-006-0466 and

I affirm:

- I understand that "meal" means a food item, or combination of food items, prepared or cooked on the licensed premises that the Commission determines is a main course and is a serving of food sufficient to satisfy the appetite of one individual. Food items that are appetizers, snacks, and desserts do not qualify as a meal. Examples include, but are not limited to, popcorn, peanuts, chips, a serving of food that is not sufficient to satisfy the appetite of one individual, and food items offered by the licensee as other than a meal.
- I understand that "dining seats" means seating at tables or food counters as defined in OAR 845-006-0340(2)(j) located in areas of the licensed premises regularly open to the public where the Commission determines that each table top or seating area provides a minimum space that will accommodate a place setting consisting of a plate or dish, glassware, napkin and utensils for each seat. Seats at counters in entertainment areas and at bars as defined in OAR 845-006-0340 do not qualify as dining seating.
- I will have at least 30 dining seats during a time period which must last at least two hours prior to 10:00 p.m.
- I will make at least five different meals available at all times and in all areas where alcohol service is available. However, I may make fewer than five different meals available if the OLCC has determined that the clearly dominant emphasis in the areas with alcoholic beverage service is food service.
- I will always have a food preparation area and equipment on my licensed premises that are adequate to meet the food service requirements of this license.
- I am authorized to sign this form on behalf of the applicant or licensee.

Name (print) Jeffrey W Claire Date 3-21-24

Signature *Jeff W Claire*



# OREGON LIQUOR & CANNABIS COMMISSION BUSINESS INFORMATION

Please Print or Type

Applicant Name: Forest Pass Brewing Company LLC Phone: 541-207-4224

Trade Name (dba): Forest Pass Brewing Company

Business Location Address: 735 SW Maple St

City: Dallas ZIP Code: 97338

### DAYS AND HOURS OF OPERATION

Business Hours:

Sunday 11 to 9  
Monday 11 to 9  
Tuesday \_\_\_\_\_ to \_\_\_\_\_  
Wednesday 11 to 9  
Thursday 11 to 9  
Friday 11 to 9  
Saturday 11 to 9

Outdoor Area Hours:

Sunday 11 to 9  
Monday 11 to 9  
Tuesday \_\_\_\_\_ to \_\_\_\_\_  
Wednesday 11 to 9  
Thursday 11 to 9  
Friday 11 to 9  
Saturday 11 to 9

The outdoor area is used for:

Food service Hours: 11 to 9  
 Alcohol service Hours: 11 to 9  
 Enclosed, how \_\_\_\_\_  
The exterior area is adequately viewed and/or supervised by Service Permittees.  
\_\_\_\_\_ (Investigator's Initials)

Seasonal Variations:  Yes  No If yes, explain: \_\_\_\_\_

### ENTERTAINMENT

Check ALL that apply:

- Live Music
- Recorded Music
- DJ Music
- Dancing  Nude Dancing
- Live Entertainment
- Minor Entertainers
- Karaoke
- Coin-operated Games
- Video Lottery Machines
- Social Gaming
- Pool Tables
- Other: corn hole

\*Minor Entertainers in an area prohibited to minors need prior approval from the OLCC

### DAYS & HOURS OF LIVE OR DJ MUSIC

Sunday \_\_\_\_\_ to \_\_\_\_\_  
Monday \_\_\_\_\_ to \_\_\_\_\_  
Tuesday \_\_\_\_\_ to \_\_\_\_\_  
Wednesday \_\_\_\_\_ to \_\_\_\_\_  
Thursday \_\_\_\_\_ to \_\_\_\_\_  
Friday 6 to 10  
Saturday 6 to 10

### SEATING COUNT

Restaurant: 31 Outdoor: 36 Lounge: \_\_\_\_\_  
Banquet: \_\_\_\_\_ Other (explain): \_\_\_\_\_ Total Seating: 67

OLCC USE ONLY  
Investigator Verified Seating: \_\_\_\_ (Y) \_\_\_\_ (N)  
Investigator Initials: \_\_\_\_\_  
Date: \_\_\_\_\_

I understand if my answers are not true and complete, the OLCC may deny my license application.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

[www.oregon.gov/olcc](http://www.oregon.gov/olcc)



# OREGON LIQUOR & CANNABIS COMMISSION

## Real Property Attestation

**IMPORTANT:** Please read Oregon Administrative Rule (OAR) 845-005-0311 [here](#) before completing this form.

- OAR 845-005-0311 defines who has an ownership interest in the business proposed to be licensed and allows the OLCC to refuse to issue a license if the applicant is not the owner of the business or an undisclosed ownership interest exists.
- Subsection (4)(b) of this rule includes as an ownership interest any person or entity owning the real or personal property of the premises proposed to be licensed, unless the owner of the property has given control over the property to another party via a lease or rental agreement or similar agreement.
- As a part of completing this "Real Property Attestation" form, applicants confirm they have read and understand OAR 845-005-0311.

Forest Pass Brewing Company LLC

Applicant / Licensee Name

Forest Pass Brewing Company

Business Trade Name (the name customers see)

735 SW Maple St. Dallas 97338

Business Address (street, city, zip code)

### Definitions

- "Real property" means the real estate (land) and generally whatever is erected or affixed to the land (for example, the building) at the business address.
- "Common area" is a privately owned area where two or more parties (property tenants) have permission to use the area in common. Examples include the walking areas between stores at a shopping center, lobbies, hallways, patios, parking lots, etc. An area's designation as a "common area" is typically identified in the lease or rental agreement.

### ATTESTATION

#### All applicants have read OAR 845-005-0311 and:

1. Each applicant shown on the Liquor License Application form has read and understands OAR 845-005-0311.
2. Only the applicant(s) shown on the Liquor License Application form have an ownership interest in the real property to be used as a part of the licensed business.
3. The licensed premises at the business address proposed to be licensed either:
  - a. Does not include any common areas; or
  - b. Does include one or more common areas; however, only the applicant(s) have the exclusive right to engage in alcohol sales and service in the area to be included as part of the licensed premises.
    - In this circumstance, the applicant(s) acknowledges responsibility for ensuring compliance with liquor laws within and in the immediate vicinity of the licensed premises, including in portions of the premises that are situated in "common areas" and that this requirement applies at all times, even when the business is closed.
4. The premises address at the business address proposed to be licensed matches the premises business address listed on the Liquor License Application form.
5. The licensed premises at the business address above either:
  - a. Has no area on property controlled by a public entity (like a city, county, or state); or
  - b. Has one or more areas on property controlled by a public entity (like a city, county, or state) and the public entity has given at least one of the applicant(s) or licensee(s) permission to exercise the privileges of the license in the area.



OREGON LIQUOR & CANNABIS COMMISSION

Real Property Attestation

Forest Pass Brewing Company LLC

Applicant / Licensee Name

Forest Pass Brewing Company

Business Trade Name (the name customers see)

735 SW Maple St. Dallas 97338

Business Address (street, city, zip code)

Applicant(s) Signature

- Each individual listed as an applicant must sign this form.
• If an applicant is an entity, such as a corporation or LLC, at least one INDIVIDUAL who is authorized to sign for the entity must sign this form.

Signature of Applicant

3/21/24

Date

Jeffrey W Claire

Applicant #1 (Print Name)

Handwritten signature of Jeffrey W. Claire

Applicant #1 (Signature)

William H Cresswell

Applicant #2 (Print Name)

Handwritten signature of William H. Cresswell

Applicant #2 (Signature)

Applicant #3 (Print Name)

Applicant #3 (Signature)

Applicant #4 (Print Name)

Applicant #4 (Signature)

Licensee Authorized Representative(s): In order to make changes to a license or to receive information about a license by someone other than the applicant/licensee, Licensee must:

- Complete the Authorized Representative Form designating a person/entity to act on your behalf and submit with this form.



# LIMITED LIABILITY COMPANY (LLC) QUESTIONNAIRE

PRINT FORM

RESET FORM

LLC Name Forest Pass Brewing Company LLC

Trade Name of Business (Name Customers Will See) Forest Pass Brewing Company

The LLC named in this document is a (see page 1 for definitions):  Manager-Managed LLC  Member-Managed LLC

**This section is ONLY for a manager-managed LLC.** (Directions on page 1. You may include information on a separate sheet.)

Name of Managing Member (please print)	Name of Managing Member (please print)

**This section is for BOTH a manager-managed LLC and a member-managed LLC.** (Directions on page 1. You may include information on a separate sheet.)

Name of Member (please print)	Percentage of issued membership held
Jeffrey W Claire	50
William H Cresswell	50

**This section is ONLY for an LLC with the listed officers.** (Directions on page 1. You may include information on a separate sheet.)

Title	Name (please print)
President	
Secretary	
Treasurer	
Vice president with responsibility over the operation of the business	

**SERVER EDUCATION DESIGNEE** (Directions on page 1)

Name (please print)	Date of Birth
William H Cresswell	

**SIGNATURE** (Directions on page 1)

NAME of Signing Person (please type or print) Jeffrey W Claire

*Jeff W Claire* DATE 3-21-24  
SIGNATURE of signing person (may electronically sign)

**This box for OLCC use ONLY**

Does the entity hold, or has it ever held, an OLCC-issued liquor license? \_\_\_\_\_



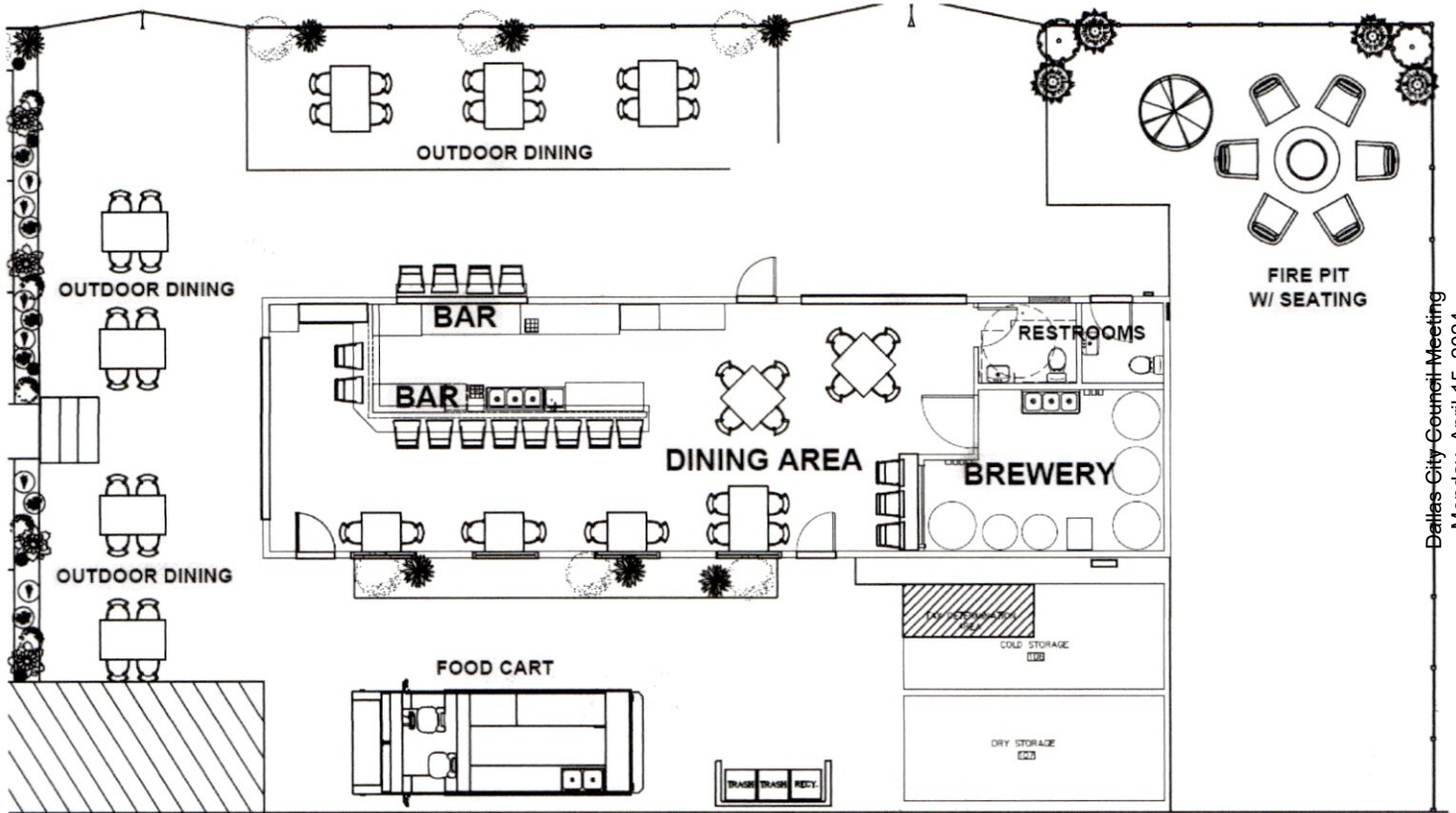


OREGON LIQUOR & CANNABIS COMMISSION

FLOOR PLAN FORM

Your floor plan must be submitted on this form

Applicant Name FOREST PASS BREWING COMPANY LLC Trade Name (dba) FOREST PASS BREWING COMPANY



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.....OLCC USE ONLY.....  
 MINOR POSTING ASSIGNMENT(S)

Date: \_\_\_\_\_ Initials: \_\_\_\_\_



# OREGON LIQUOR & CANNABIS COMMISSION INDIVIDUAL HISTORY FORM

PRINT FORM

RESET FORM

1. Name (Print):	Claire Last	Jeffrey First	Warren Middle
2. Other names used (maiden, other): Jeff			
3. Do you have a Social Security Number (SSN) issued by the United States Social Security Administration? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, you must list your SSN: [REDACTED]			
<p><b>SOCIAL SECURITY NUMBER DISCLOSURE:</b> As part of your application for an initial or renewal license, Federal and State laws require you to provide your Social Security Number (SSN) to the Oregon Liquor Control Commission (OLCC) for child support enforcement purposes (42 USC § 666(a)(13) &amp; ORS 25.785). If you are an applicant or licensee and fail to provide your SSN, the OLCC may refuse to process your application. Your SSN will be used only for child support enforcement purposes unless you indicate below.</p> <p>Based on our authority under ORS 471.311 and OAR 845-005-0312(6), we are requesting your <u>voluntary consent</u> to use your SSN for the following administrative purposes only: to match your license application to your Alcohol Server Education records (where applicable), and to ensure your identity for criminal records checks. OLCC will not deny you any rights, benefits or privileges otherwise provided by law if you do not consent to use of your SSN for these administrative purposes (5 USC § 552(a)).</p>			
4. Do you consent to the OLCC's use of my SSN as described above? Check this box: <input checked="" type="checkbox"/>			
5. Date of Birth (DOB):	[REDACTED] (mm)	[REDACTED] (dd)	[REDACTED] (yyyy)
6. Driver License or State ID #:	[REDACTED]	7. State OR	
8. Contact Phone: 541-207-4224			
9. E-mail Address: jeff@forestpassbrewing.com			
10. Mailing Address:	[REDACTED] (Number and Street)	Dallas (City)	OR 97338 (State) (Zip Code)
11. In the past 10 years, have you been convicted of a felony or a misdemeanor in a U.S. state outside of Oregon? No <input checked="" type="checkbox"/> Yes <input type="checkbox"/> (If yes, explain in the space provided, below) Unsure <input type="checkbox"/> Choose this option and provide an explanation if, for example: you were arrested or went to court, but are unsure of whether there was a conviction; you paid a fine or served probation or parole, but are unsure of whether there was a conviction; or if you know you had a conviction, but you are unsure of whether the conviction has been removed from your record, etc.			

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# OREGON LIQUOR & CANNABIS COMMISSION INDIVIDUAL HISTORY FORM

12. Do you, or any entity that you are a part of, **currently hold** or **have you previously held** a recreational marijuana license in Oregon? (Note: marijuana worker permits are not marijuana licenses.)

No  Yes  Please list licenses (and year(s) licensed) below    Unsure  Please include an explanation:

13. Do you, or any entity that you are a part of, hold an alcohol license in a U.S. state outside of Oregon?

No  Yes  Please list licenses (and year(s) licensed) below    Unsure  Please include an explanation:

14. Do you or any entity that you are a part of, have any other liquor license applications pending with the OLCC?

No  Yes  Please list applications below    Unsure  Please include an explanation:

Applying for a Brewery-Public House and Full On-Premise Licenses

You must sign your own form (electronic signature acceptable). Another individual, such as your attorney or an individual with power of attorney, **may not** sign your form.

**Affirmation**

Even if I receive assistance in completing this form, I affirm by my signature below, that my answers on this form are true and complete. I understand the OLCC will use the above information to check my records, including but not limited to my criminal history. I understand that if my answers are not true and complete, the OLCC may deny my license application.

Name (Print):	Claire Last	Jeffrey First	Warren Middle
Signature:			Date: 3-21-24

**This box for OLCC use ONLY**  
\_\_\_\_\_ Does the individual currently hold, or has the individual previously held, an OLCC- issued liquor license?

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# OREGON LIQUOR & CANNABIS COMMISSION INDIVIDUAL HISTORY FORM

PRINT FORM

RESET FORM

1. Name (Print):	Cresswell Last	William First	Howard Middle
2. Other names used (maiden, other): Bill			
3. Do you have a Social Security Number (SSN) issued by the United States Social Security Administration? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, you must list your SSN: [REDACTED]			
<p><b>SOCIAL SECURITY NUMBER DISCLOSURE:</b> As part of your application for an initial or renewal license, Federal and State laws require you to provide your Social Security Number (SSN) to the Oregon Liquor Control Commission (OLCC) for child support enforcement purposes (42 USC § 666(a)(13) &amp; ORS 25.785). If you are an applicant or licensee and fail to provide your SSN, the OLCC may refuse to process your application. Your SSN will be used only for child support enforcement purposes unless you indicate below.</p> <p>Based on our authority under ORS 471.311 and OAR 845-005-0312(6), we are requesting your <u>voluntary consent</u> to use your SSN for the following administrative purposes only: to match your license application to your Alcohol Server Education records (where applicable), and to ensure your identity for criminal records checks. OLCC will not deny you any rights, benefits or privileges otherwise provided by law if you do not consent to use of your SSN for these administrative purposes (5 USC§ 552(a)).</p>			
4. Do you consent to the OLCC's use of my SSN as described above? Check this box: <input checked="" type="checkbox"/>			
5. Date of Birth (DOB):	[REDACTED] (mm)	[REDACTED] (dd)	[REDACTED] (yyyy)
6. Driver License or State ID #	[REDACTED]	7. State OR	
8. Contact Phone: 541-760-8198			
9. E-mail Address: bill@forestpassbrewing.com			
10. Mailing Address:	[REDACTED] (Number and Street)	Dallas (City)	OR 97338 (State) (Zip Code)
11. In the past 10 years, have you been convicted of a felony or a misdemeanor in a U.S. state outside of Oregon? No <input checked="" type="checkbox"/> Yes <input type="checkbox"/> (If yes, explain in the space provided, below) Unsure <input type="checkbox"/> Choose this option and provide an explanation if, for example: you were arrested or went to court, but are unsure of whether there was a conviction; you paid a fine or served probation or parole, but are unsure of whether there was a conviction; or if you know you had a conviction, but you are unsure of whether the conviction has been removed from your record, etc.			

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OREGON LIQUOR & CANNABIS COMMISSION  
**INDIVIDUAL HISTORY FORM**

12. Do you, or any entity that you are a part of, **currently hold** or **have you previously held** a recreational marijuana license in Oregon? (Note: marijuana worker permits are not marijuana licenses.)

No  Yes  Please list licenses (and year(s) licensed) below    Unsure  Please include an explanation:

13. Do you, or any entity that you are a part of, hold an alcohol license in a U.S. state outside of Oregon?

No  Yes  Please list licenses (and year(s) licensed) below    Unsure  Please include an explanation:

14. Do you or any entity that you are a part of, have any other liquor license applications pending with the OLCC?

No  Yes  Please list applications below    Unsure  Please include an explanation:

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**Affirmation**

Even if I receive assistance in completing this form, I affirm by my signature below, that my answers on this form are true and complete. I understand the OLCC will use the above information to check my records, including but not limited to my criminal history. I understand that if my answers are not true and complete, the OLCC may deny my license application.

Name (Print):	Cresswell Last	William First	Howard Middle
Signature:			Date: 3/21/24


**This box for OLCC use ONLY**

\_\_\_\_\_ Does the individual currently hold, or has the individual previously held, an OLCC- issued liquor license?

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**CITY COUNCIL  
STAFF REPORT**

**MEETING DATE:** April 15, 2024  
**AGENDA ITEM NO.** 7.a  
**TOPIC:** 791 Main Project update  
**PREPARED BY:** Charlie Mitchell  
**APPROVED BY:**  City Manager  
**ATTACHMENTS:** N/A

**RECOMMENDED ACTION:**  
This item is for information only.

**BACKGROUND:**

In June of 2023, the City/Agency purchased the property at 791 Main Street, the site of the former Bank of America branch. The purpose of this purchase is to facilitate a downstream private investment to redevelop the site, a primary goal of which is to create a new property tax revenue generating project. It has been several months since staff has provided a formal update to the Council on the status of the project. The below timeline estimates some of the key milestones ahead. At this time staff is preparing to move forward with a contractor to demolish the building. Concurrently, we are in the process of selecting a consultant to lead the design and market analysis phase, leading to securing a developer to transform the site into a signature downtown project. We have received four good proposals for this key body of work. We envision a robust public engagement and visioning process that will help ensure support and participation. While some expenses will occur in the current fiscal year, and funding has been appropriately allocated, much of the expense will occur in the next fiscal year and will be reflected in the forthcoming proposed Downtown Urban Renewal District fund budget.

**SUMMARY TIMELINE MOVING FORWARD:**

Through the end of May 2024:	Salvage operation wraps up
June 2024:	Police/Fire training operations
July 2024:	Building demolition
June-December 2024:	Design/ market analysis phase
2025:	Developer solicitation
2026:	(Estimated) Construction could begin

**FISCAL IMPACT:**

The demolition is estimated to cost \$120,000. The design/market analysis is also estimated to cost around \$120,000. The City has previously secured a \$60,000 brownfield development grant from the state to offset any environmental oversight or mitigation costs, if needed.

**RECOMMENDED MOTION:**

N/A

**ATTACHMENTS:**

N/A