



**This meeting has
been postponed to
Monday,
January 22, 2024
at 7:00 pm**



Dallas City Council Agenda

Kenneth L. Woods, Jr., Presiding
Postponed Tuesday, January 16, 2024
7:00 PM

Dallas City Hall, 187 SE Court St. Dallas, OR 97338

All persons addressing the Council will please use the table at the front of the Council. All testimony is electronically streamed and recorded via the City of Dallas YouTube Channel:

<https://www.dallasor.gov/community/page/dallasyoutube>

AGENDA ITEM	RECOMMENDED ACTION
1. ROLL CALL, PLEDGE OF ALLEGIANCE	
2. INTRODUCTIONS, RECOGNITIONS, PROCLAMATIONS a) Fire Service Appreciation Day p.3	
3. PUBLIC HEARING a) Application Zone Change for 520 SE Hankel Street p.4 b) Comprehensive Plan Amendment and Zone Change - Clow Corner Rd Postponed	MOTION MOTION
4. PUBLIC COMMENT (SEE PAGE 2 FOR MORE INFORMATION) <i>This time is provided for citizens to comment on municipal issues and any agenda items other than public hearings.</i> <u>To submit public comment by live telephone, please call:</u> +1 253 215 8782 MEETING ID: 213 855 0622 <i>*We encourage you to be logged into the public comment queue by 7:00pm*</i>	
5. CONSENT AGENDA <i>The following items are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be removed from the Consent Agenda and considered separately.</i> a) Approval of January 2, 2024 Work Session Meeting Minutes p.33 b) Approval of January 2, 2024 City Council Meeting Minutes p.34 c) December 2023 Financial Report p.36	MOTION
6. ITEMS REMOVED FROM CONSENT AGENDA	
7. REPORTS OR COMMENTS FROM MAYOR AND COUNCIL MEMBERS	
8. REPORTS FROM CITY MANAGER AND STAFF	
9. RESOLUTIONS a) Resolution No. 3521 Establishing a Public Safety Fee p.67	ROLL CALL VOTE
10. OTHER BUSINESS	
11. ADJOURNMENT	

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Submit public testimony at a Dallas City Council Meeting or Planning Commission Meeting by Phone

We encourage you to be logged into the public comment queue by 7:00PM to ensure your comments will be received

Step 1: Dial: **+1 (253) 215-8782**

Step 2: Enter Meeting ID: **213 855 0622**

Step 3: Press **#**. This will set your participant ID as your telephone number.

Helpful Tips:

- Make sure to call in before the meeting start time
- You will be asked to speak during the public comment portion of the meeting (See page 1 of the meeting agenda). You will be called upon by phone number once the public comment period begins. All testimony will be electronically recorded.
- Do not use your speakerphone when calling to submit public comments as it may affect call quality.
- Turn off the volume on YouTube if you choose to watch the video live on YouTube while simultaneously commenting via telephone, otherwise you may experience audio feedback.
- Press ***6** to unmute yourself when asked by the recording secretary or presiding officer.



City of Dallas, Polk County, Oregon
Fire Service Appreciation Day

WHEREAS, all Dallas residents greatly benefit from the selfless service of our skilled and dedicated firefighters, each of us having an abiding sense of security knowing that they are there for us to combat fires and the destruction that they can bring into our lives, and

WHEREAS, firefighters face immeasurable risk every time they run to answer the alarm and rush to a fire, a medical emergency, or a vehicle accident where the risks, sometimes dire, can never be adequately known, and

WHEREAS, the proud individuals who become Dallas firefighters perform an immensely valuable public service in saving lives, protecting property, and promoting community values, and

WHEREAS, this occasion provides our elected leaders with the opportunity to celebrate the day-to-day heroism of all firefighters serving Dallas and encourage all Dallas residents to join us to humbly express our enduring gratitude to the remarkable people who wear the firefighters' uniform in our community.


NOW, THEREFORE, I, Kenneth L. Woods, Jr., Mayor of the City of Dallas, do hereby proclaim January 27, 2024 as Fire Service Appreciation Day in the City of Dallas.

Signed this 16th day of January 2024

Kenneth L. Woods, Jr., Mayor



**CITY OF DALLAS
CITY COUNCIL
STAFF REPORT**

MEETING DATE: January 16, 2024
AGENDA ITEM NO. 3.a
TOPIC: Public Hearing on an application zone change of
520 SE Hankel Street
LAND USE FILE #: ZC-23-01
PREPARED BY: Chase Ballew, City Planner
APPROVED BY:  City Manager
ATTACHMENTS: A. Staff Report to Planning Commission
B. Notice of Public Hearing
C. Maps of Proposed Zone Change
D. Written Testimony

RECOMMENDED ACTION:

Approve the Planning Commission recommendation in support of the requested amendment of the Dallas Zoning Map to rezone 0.94 acres of low-density residential land to high-density residential land.

Direct the City Attorney to prepare an Ordinance amending the zoning of said property.

BACKGROUND:

The property owner, Polk Community Development Corporation, has submitted application to change the zoning of a 0.94 acre parcel located at 520 SE Hankel Street.

On December 12, 2023, the Dallas Planning Commission conducted a public hearing to consider the applicant's proposal and to receive public testimony. The applicant attended and addressed the Commission during the period of public testimony. The Planning Commission also considered all oral and written testimony on this matter. The Planning Commission deliberated and voted (6-0) to forward to City Council their recommendation that the City Council approve the proposed zone change.

The hearings process was initially expanded by staff to include the rezoning of an adjoining parcel. However, upon the recommendation of the City Attorney the second parcel was removed from further consideration.

ZONE CHANGE APPROVAL CRITERIA:

The Approval Criteria for map changes are contained in section 4.10.030.B of the Dallas Development Code. In response to these criteria, Staff refer to the findings contained in the staff report dated December 5, 2023 which was presented to the Planning Commission.

RECOMMENDED MOTION:

I move to adopt the recommendation of the Planning Commission to approve the zone change application to rezone the property located at 520 SE Hankel Street from low density residential to high density residential zoning. Further I move to direct the City Attorney to prepare an Ordinance amending the zoning map to reflect this action.

ATTACHMENTS:

- A. Staff Report to Planning Commission
- B. Notice of Public Hearing
- C. Maps of Proposed Zone Change
- D. Written Testimony

**DALLAS PLANNING COMMISSION
STAFF REPORT**

MEETING DATE: NOVEMBER 14, 2023
REPORT DATE: NOVEMBER 7, 2023
TOPIC: HANKEL STREET ZONING MAP CHANGE – # ZC-23-01

Application Type: Zoning Map Change (ZC)
Applicant: Polk Community Development Corporation
Location: 520 SE Hankel Street + 498 SE Hankel Street

RECOMMENDED ACTION

Recommend to the City Council that they approve the changes to the Zoning Map as proposed.

BACKGROUND INFORMATION

Zoning: Current zone: Residential Low Density (RL)
Proposed zone: Residential High Density (RH)

Comprehensive Plan: Residential

Floodplain: No floodplain.

Adjacent Land Uses: Residential

Prior Approvals: 2023 – Partition #PTN-23-06 (approved, not yet recorded)
1998 – Street Plan #STP-98-04 (Book 350 Page 0998-0999)
1998 – Street Plan #STP-98-10 (Book 366 Page 0149-0150)

Polk Community Development Corporation has purchased and renovated the dwelling located at 520 SE Hankel Street, and has received planning approval to partition the dwelling from the undeveloped remainder of the lot.

With this application they are requesting to rezone the property to high density (RH) to enable construction of an affordable multi-family development on the remainder parcel.

The Planning Official has authority to expand rezoning requests to facilitate logical and orderly expansion of the city; as the adjacent property at 498 SE Hankel Street is of the same size, with the same potential for future redevelopment, and is also contiguous to the RH zone, it is logical to include this adjacent property in the rezoning process.

APPROVAL CRITERIA:

Dallas Development Code 4.7.030.B, “*Criteria for Quasi-Judicial Amendments.*”

ATTACHMENT A.2

CRITERION:

DDC 4.7.030.B.1: Approval of the request is consistent with the Statewide Planning Goals.

FINDING:

Oregon has 19 Statewide Planning Goals, of which three (3) are directly applicable to the approval criteria of this request and are discussed individually below.

Goal 10 – Housing: This goal requires cities to encourage availability of adequate numbers of needed housing units at prices commensurate with the financial capabilities of Oregon households and allow flexibility of location, type, and density. The zone change would increase the types and density of housing allowed on the site, thereby allowing a greater number of dwellings which could be constructed, increasing supply of needed housing units.

The 2019 Housing Needs Analysis identified a projected shortage of at least 1 acre of high-density land to accommodate growth through 2040. The HNA also projected a surplus of 324.9 acres of low-density residential. Therefore, the proposed zone change of 1.88 acres from RL to RH would help remedy the identified shortage of higher density residential lands required by Goal 10, without impacting the surplus of low-density land.

Goal 11 – Public Facilities: This goal requires cities to plan and develop a timely, orderly and efficient arrangement of public facilities and services. Water, sanitary sewer, and storm drainage of adequate capacity are adjacent to the subject property. City services, including fire and police protection and health and recreation services, have adequate capacity to serve a development of the subject property with the proposed zoning.

Goal 12 – Transportation: This goal requires cities to provide and encourage a safe, convenient, and economic transportation system and to coordinate land use and transportation planning. Goal 12 is implemented by the Transportation Planning Rule (TPR) which requires cities to evaluate whether proposed plan amendments and zone changes are consistent with adopted land use and transportation plans, to ensure the system can accommodate the development.

The current RL zoning allows a maximum density of 9 dwellings per acre; which could result in up to 17 single-family dwellings if the subject properties were redeveloped. The RH zoning allows a maximum density of 40 dwellings per acre, which could potentially produce up to 75 multi-family dwellings, although a lower intensity of development is more realistic.

However, as compared to the single-family dwellings (ITE code 210) allowed in the RL zone, multi-family dwellings (ITE code 220) typically generate fewer peak hour vehicle trips (1.01 vs. 0.62 per ITE 8th ed.) for a net increase of 29.5 vehicles in the PM peak, which is well within the capacity of the adjacent collector street to accommodate.

As the intended development of the property would not significantly reduce the performance of the roadways, staff finds that the amendment conforms with the provisions of the Transportation Planning Rule. This criterion is met.

Conclusion: Staff the proposed amendment is consistent with the statewide planning goals, and that this criterion is satisfied.

ATTACHMENT A.3

CRITERION:

DDC 4.7.030.B.2: Approval of the request is consistent with the Comprehensive Plan.

Finding: The Dallas Comprehensive Plan designations for the subject property is Residential. There are a number of Comprehensive Plan policies applicable to the rezoning proposals, to which the applicant's narrative responds.

Comprehensive Plan Chapter 3 – Livable Residential Neighborhoods:

Staff note that policies identified under the title of 3.1 *Location & Design Policies* must be explicitly considered when reviewing zone change applications. Policies under 3.1 (1-9 are identified below) with staff findings in response.

Policy 3.1.1 - Each residential neighborhood shall be located within 1.5 miles of planned general or neighborhood commercial development.

Finding: The properties are 800 feet from the commercial zone along Ellendale Avenue. This policy is satisfied.

Policy 3.1.2 - Each residential neighborhood shall be served by a grid street system, which minimizes the use of cul-de-sacs, double frontage lots and walled subdivisions.

Finding: This policy is partially implemented by the street and subdivision standards of Dallas Development Code Chapter 3.4 and 4.3. Design of the local street system will be subject to these standards at time of development review, however no development is included with this application. Staff also note that there are recorded street plans identifying future extension of SE Pine Street across this property, connecting the two disconnected halves and completing the street grid in this area. As such, staff concur that the site can be served by a grid street system.

Policy 3.1.3 - Each residential neighborhood within a mixed use zone shall provide its fair share of multi-family housing, consistent with Residential Policy 3.2.

Finding: The applicant is requesting RH zoning for the property, which allows multi-family housing, however staff concur that the site is not within a mixed use node and so this criterion does not apply.

Policy 3.1.4 – Land planned or zoned to allow for multi-family housing shall be located adjacent to planned commercial areas or along arterial and collector streets, and shall be reserved exclusively for that purpose. Land planned or zoned to allow less dense attached middle family dwellings (like tri-plexes, four-plexes and townhomes) shall be located, in whole or in part, within a quarter mile of employment, retail and service centers but does not need to be located adjacent to planned commercial areas, or along arterials and collector streets. Land planned or zoned for medium density residential is an appropriate transition between land planned or zoned for high density residential and land planned or zoned for low density residential.

Finding: The properties are adjacent to SE Hankel Street, a collector roadway.

ATTACHMENT A.4

Policy 3.1.5 – Pedestrian and bicycle access shall be provided between commercial, open-space, and residential uses in all new development.

Finding: This requirement is partially implemented by the standards of Dallas Development Code Chapter 3.1 and 3.4, which are part of a development review application.

Policy 3.1.6 – Public or private park land shall be provided in proportion to residential development and in accordance with Chapter 4.5 (Level of Service).

Finding: This requirement is partially implemented by the standards of Dallas Development Code Chapter 2.2, which establish requirements multi-family developments to reserve 15% of the gross area as parks and open space, with specific design standards. This will be reviewed with a development review application.

Policy 3.1.7 – Identified river and stream corridors, wetlands, flood hazard, steep hillsides and slide hazard areas where building would be hazardous shall be considered unbuildable, and shall be used to define neighborhood boundaries.

Finding: There are no such areas near the subject properties, so this policy does not apply.

Policy 3.1.8 – Outside of the mixed use nodes, high-density residential zoning shall be limited to the area immediately adjacent to the Central Business District and to the general and neighborhood commercial zones.

Finding: The subject properties would be a logical extension of the RH zone that applies to abutting properties to the north, forming a contiguous block of RH zone from Hankel Street up to East Ellendale Avenue and the General Commercial zone located there.

Policy 3.1.9 – Redevelopment of the second and third stories of buildings in the Central Business District for residential and commercial uses shall be encouraged.

Finding: The property is not within the CBD, so this policy does not apply.

ATTACHMENT A.5

CRITERION:

DDC 4.7.030.B.3: The property and affected area is presently provided with adequate public facilities, services and transportation networks to support the use, or such facilities, services and transportation networks are planned to be provided in the planning period.

Finding: Public Facilities – There are existing water, sewer, and storm lines with adequate capacity to serve a residential development. The Dallas Development Code requires new development to detain storm water on-site and attenuate to pre-development levels.

Finding: Public Services – Existing city services, including fire and police protection, have adequate capacity to serve a development of the subject property. Fire hydrants are available in the streets abutting the property.

Finding: Transportation Networks – Transportation is discussed above with the above on page 2, which found the increase in PM peak traffic would likely be within the capacity of the roadway system, however the Dallas Development Code would require a detailed traffic impact analysis if the thresholds in DDC.4.1.090 are exceeded.

Conclusion: It can be found that the property and affected area are or can be served with adequate public facilities and services, and that this criterion is satisfied.

CRITERION:

DDC 4.7.030.B.4 The change is in the public interest with regard to neighborhood or community conditions, or corrects a mistake or inconsistency in the comprehensive plan map or zoning map regarding the property which is the subject of the application.

Finding: The proposed zone change to Residential High-Density (RH) can be found to be in the public interest, as the Dallas Housing Needs Analysis forecasts that over the next 20-years Dallas will need at least 1 more acre of RH zoned land than presently exists within city limits. Dallas has also previously been identified as a rent burdened community under ORS 456.586, to which limited supply of housing, specifically rental housing, is logically a contributing factor. Therefore increasing the supply of housing generally, and higher density zoned land specifically, is in the public interest. The proposed zoning is consistent with the existing residential zoning to the north, which is already developed as RH.

Conclusion: For the reasons as stated above, staff conclude that the applicant's zone change is in the public interest.

CRITERION:

DDC 4.7.030.B.5 The amendment conforms to the Transportation Planning Rule provisions under Section 4.7.060.

Finding: The Transportation Planning Rule implements Statewide Planning Goal 12, and is discussed above under Goal 12 on page 2 of this staff report.

Conclusion: The amendment can conform to the TPR, so this criterion can be met.

ATTACHMENT A.6

RECOMMENDED MOTION:

“I move to recommend that the City Council approve the Zoning Map amendment as proposed.”






EXHIBITS:

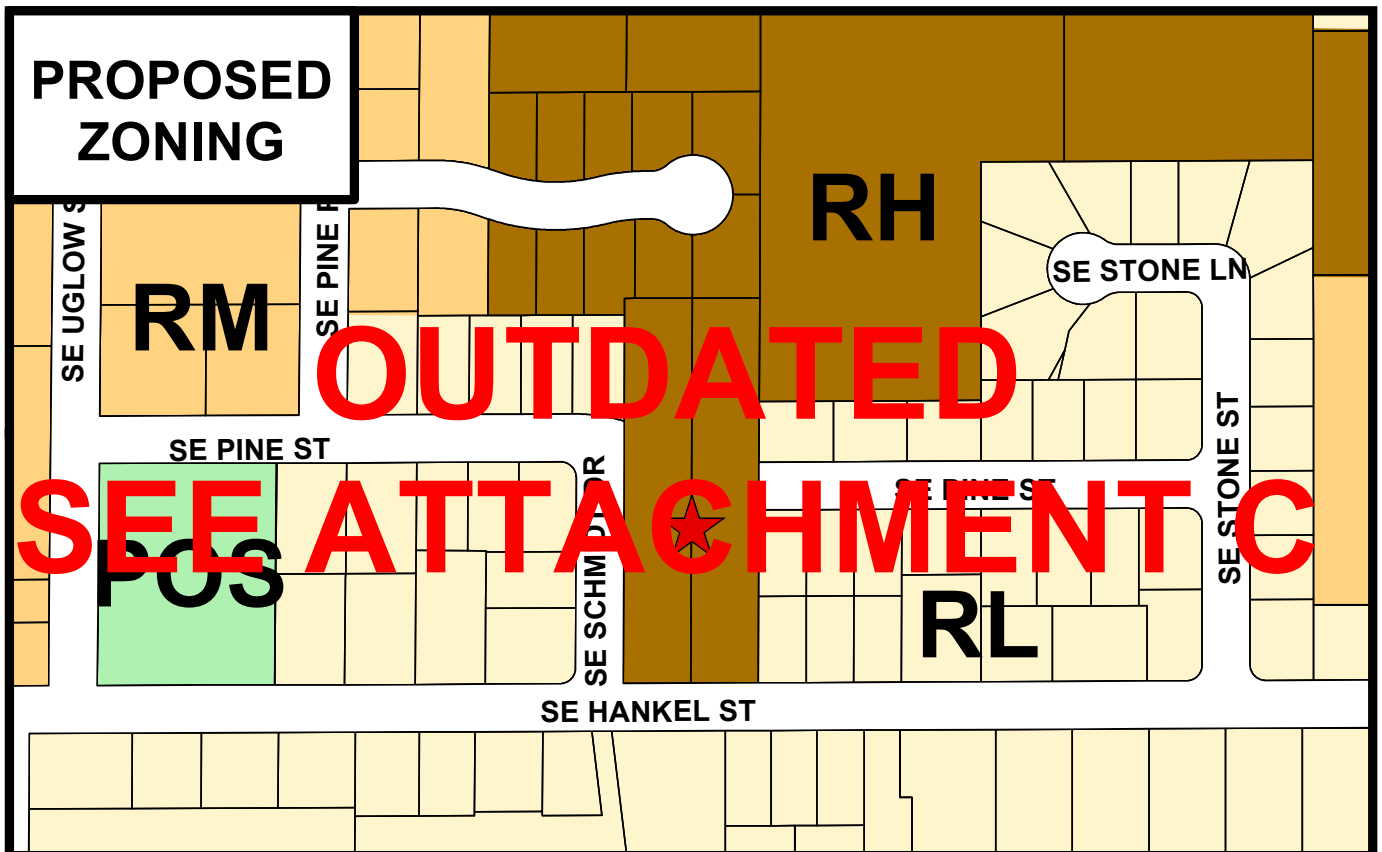
Exhibits submitted by staff

- Notice of Public Hearing with Map
- Map showing existing and proposed zoning.

Exhibits submitted by applicant

- Applicant’s written statement and application form.

	 RM Residential Medium Density	 RL Residential Low Density
Rezoning Site	 RH Residential High Density	 POS Parks and Open Space



CITY OF DALLAS NOTICE OF PUBLIC HEARING

APPLICATION: Zone Change #ZC-23-01

APPLICANT: Polk Community Development Corporation

PROPERTY LOCATION: 498 / 520 SE Hankel Street

NATURE OF REQUEST: Rezone residential land from low density (RL) to high density (RH).

APPLICABLE CRITERIA: DDC Chapter 4.7 – Land Use District Map Amendments

HEARING DATE / TIME: 7:00 p.m. Tuesday, November 14, 2023

HEARING LOCATION: **In Person:** Dallas City Hall, 187 SE Court Street, Dallas, Oregon
Telephone: +1 253 215 8782 Passcode: **213 855 0622**
Watch Online: www.dallasor.gov/community/page/dallasyoutube

CITY STAFF CONTACT: Chase Ballew, City Planner Phone: 503-831-3570
chase.ballew@dallasor.gov TDD: 503-623-7355

At the above day and time the Dallas Planning Commission will hold the first of two public hearings on the request. You may attend this meeting in-person at Dallas City Hall. You may also participate by telephone by dialing the number above and entering the passcode when prompted. Video of the proceedings will be broadcast live at the website above, but oral testimony must be in-person or by phone.

The Planning Commission will consider testimony which addresses the applicable criteria listed above. Testimony may be submitted in advance by writing to the Dallas Planning Department, 187 SE Court Street, Dallas, Oregon 97338, or given orally during the public hearing. The public hearing will be conducted in a manner that permits testimony from all interested parties.

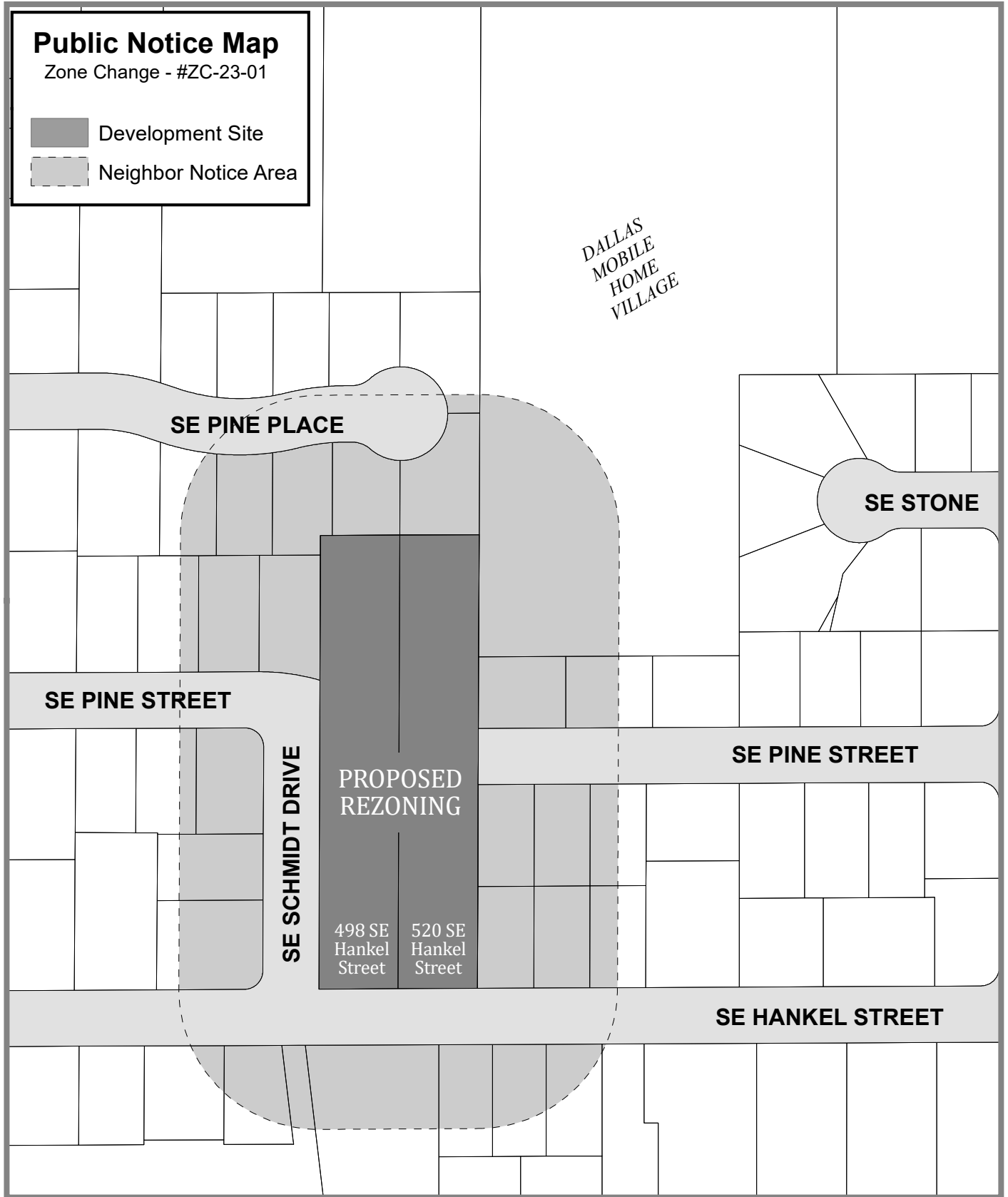
At least seven days prior to the hearing the staff report, the application and documents and evidence submitted by or on behalf of the applicant, and the applicable approval criteria will be available for review online at www.dallasor.gov/meetings or in person at City Hall. Upon request, copies will be made at reasonable cost.

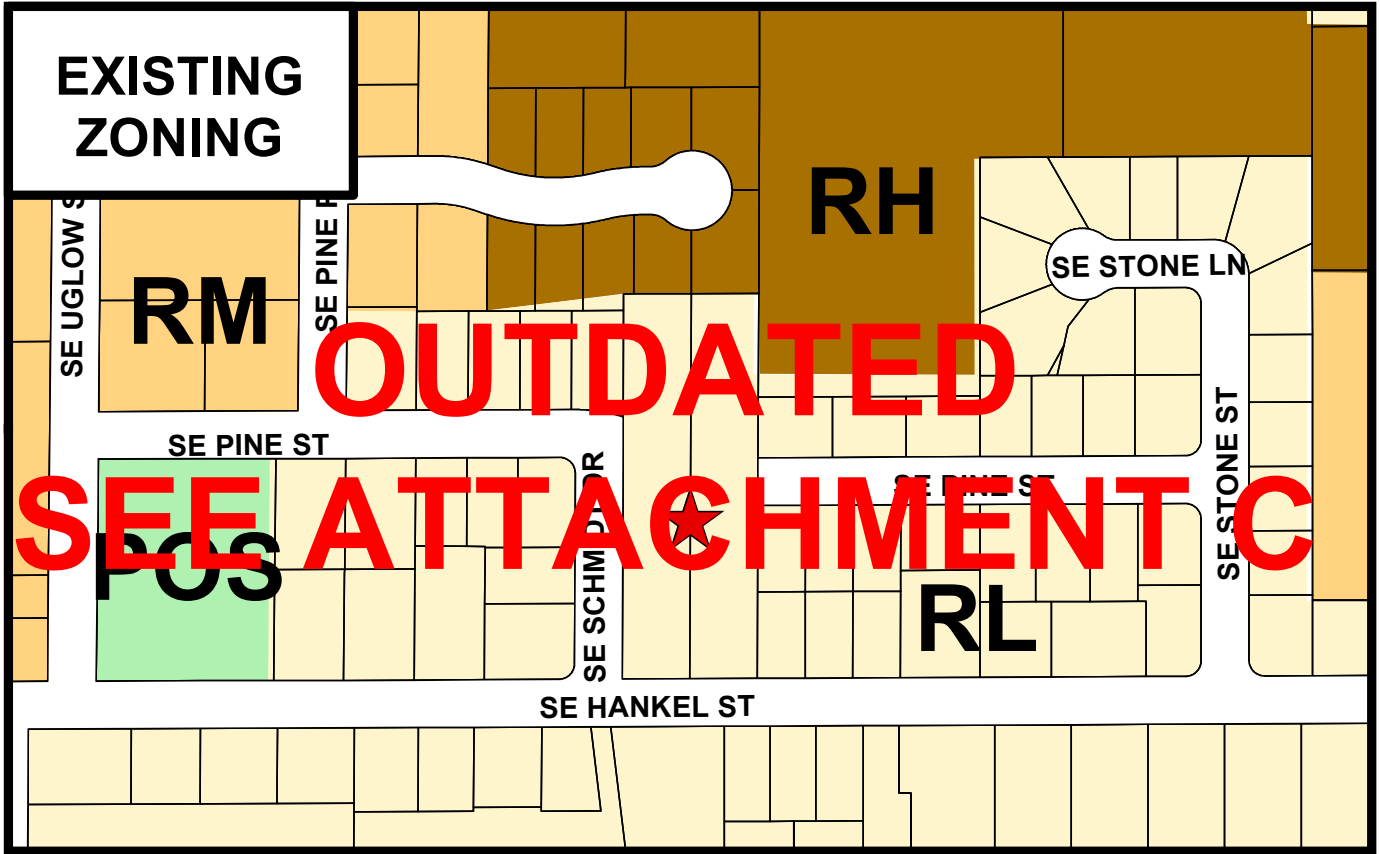
Failure of an issue to be raised in a hearing, in person or by letter, or failure to provide statements or evidence sufficient to afford the decision maker an opportunity to respond to the issue precludes appeal to the Land Use Board of Appeals (LUBA) based on that issue.

**NOTICE TO MORTGAGEE,
LIENHOLDER, VENDOR, OR
SELLER. ORS 215** requires that if you receive this notice it must be promptly forwarded to the purchaser. The recipient of this notice is hereby responsible to promptly forward a copy of this notice to every person with a documented interest, including a renter or lessee.



Dated: October 9, 2023



ATTACHMENT A.8

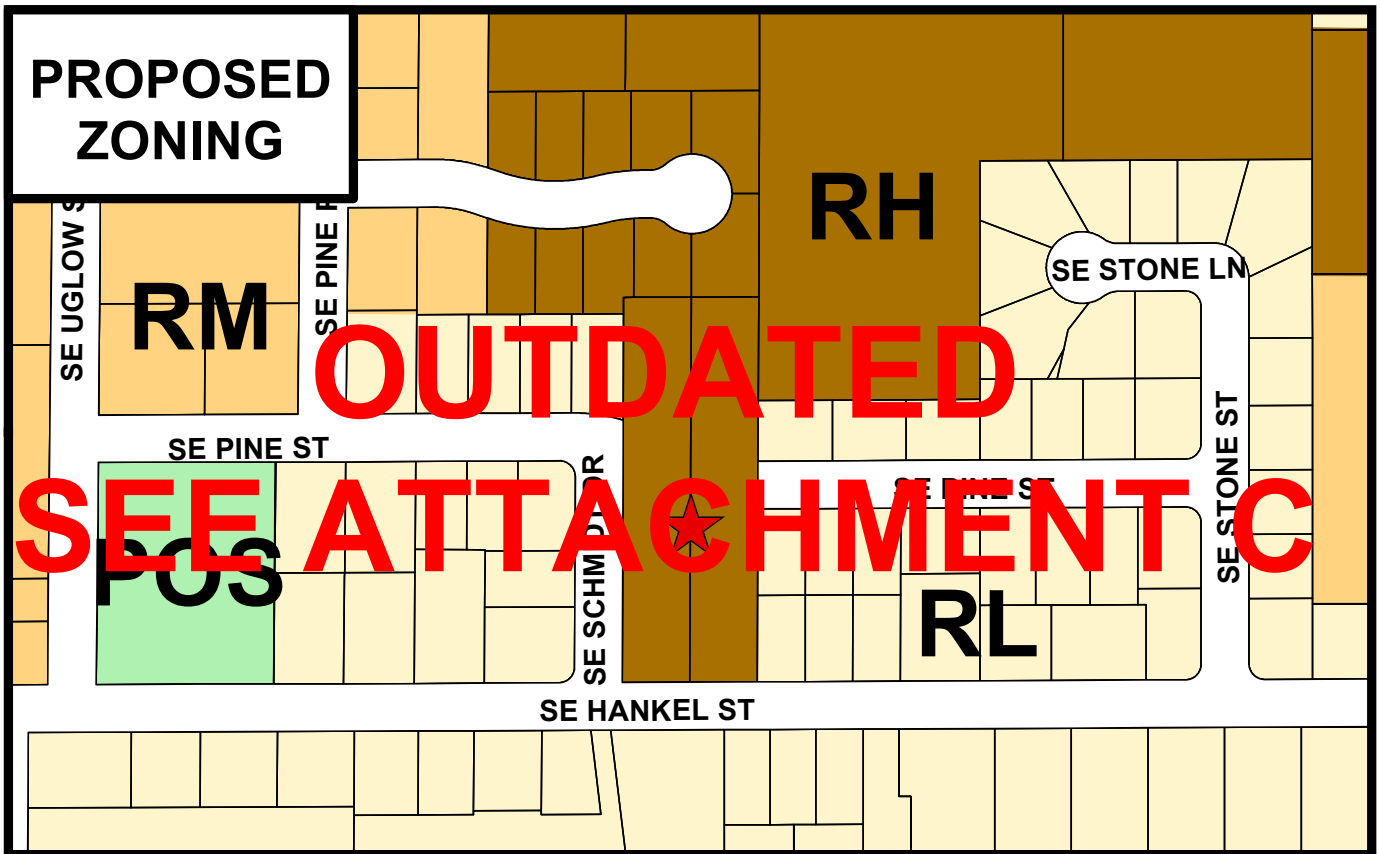





Rezoning Site

 RM Residential Medium Density
 RH Residential High Density

 RL Residential Low Density
 POS Parks and Open Space





Land Use District Map Change
Dallas Planning Department
Development Code Type III/IV Review

Official Use Only:

File No.: EC-2301

Date: 7-28-23

Fee: \$2,750 PAID

A change in land use district designations may be necessary from time to time to reflect changing community conditions, needs and desires, to correct mistakes, or to address changes in the law. A change in land use district map designation that involves a Comprehensive Plan map amendment is reviewed and approved by the City Council, upon receiving a recommendation from the Planning Commission. The Planning Commission reviews and makes the final decision on land use district map changes that do not involve Comprehensive Plan map amendments. NOTE: A Pre-application conference is required before a Land Use District Map Change application is submitted. Please return a completed application form with attachments, and the required fee to the City of Dallas Planning Department, City Hall, Second Floor, 187 SE Court Street, Dallas, OR 97338.

Section 1 – Applicant Information

Name(s): Polk Community Development Corporation
Mailing Address: PO Box 33 / 657 Main Street Dallas, Oregon 97338
Email: klyell@polkcdc.org
Phone Number: 503-831-3173 Cell Number: 503-551-4919

Section 2 – Property Owner Information (If not applicant)

Property Owner(s): Polk Community Development Corporation
Mailing Address: PO Box 33 / 657 Main Street Dallas, Oregon 97338
Email: klyell@polkcdc.org
Phone Number: 503-831-3173 Cell Number: 503-551-4919

Section 3 – Project Description

Site Address: 520 SE Hankel St. Total Land Area: 41,051
Assessor Map/Taxlot No. 07528DC01400
Current Zoning: RS Proposed Designation: RH
Comprehensive Plan Amendment Requested?: Yes No
Current Plan Designation: Residential Proposed Plan Designation: Residential
Present Use of Property: Residential

Section 4 – Application Submittal Information

Please submit one electronic copy (PDF format preferred) and one paper copy of the information listed below:

- Completed application form;
Required fee;

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Tuesday, January 16, 2024
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- Property deed and deed restrictions.** Copy of the deed and all existing and proposed restrictions or covenants, including those for access control.
- If Map Amendment, include a map showing the extent of the proposed change.**
- Written narrative that addresses the relevant criteria contained below:**
 - Approval of the request is consistent with the **Statewide Planning Goals**;
 - Approval of the request is consistent with the **Comprehensive Plan**;
 - The property and affected area is presently provided with **adequate public facilities**, services and transportation networks to support the use, or such facilities, services and transportation networks to support the use, or such facilities, services and transportation networks are planned to be provided in the planning period; and
 - The change is in the **public interest** with regard to neighborhood or community conditions, or corrects a mistake or inconsistency in the comprehensive plan map or zoning map regarding the property which is the subject of the application; and
 - The amendment conforms to the **Transportation Planning Rule** provisions under Section 4.7.060.
- Other Information** determined by the City Planning Official. The City may require studies or exhibits prepared by qualified professionals to address specific site features or project impacts (e.g., traffic, environmental features, natural hazards, etc.), in conformance with this Code.

Section 5 – Signatures Required

I hereby certify the statements contained herein, along with the evidence submitted, are in all respects true and correct to the best of my knowledge:

PROPERTY OWNER(S):  Date: 7-25-23

_____ Date: _____

APPLICANT(S)  Date: 7-28-23

_____ Date: _____

Section 6 – Transportation Planning Review (TPR)

When a development application includes a proposed comprehensive plan amendment or land use district change, the proposal shall be reviewed to determine whether it significantly affects a transportation facility, in accordance with Oregon Administrative Rule (OAR) 660-012-0060 (the Transportation Planning Rule - TPR) and the Traffic Impact Analysis provisions of Section 4.1.090. "Significant" means the proposal would:

1. Change the functional classification of an existing or planned transportation facility (exclusive of correction of map errors). This would occur, for example, when a proposal causes future traffic to exceed the levels associated with a "collector" street classification, requiring a change in the classification to an "arterial" street, as identified by the Dallas Transportation System Plan; or

ATTACHMENT A.12

2. Change the standards implementing a functional classification system; or
3. As measured at the end of the planning period identified in the Dallas Transportation System Plan or the adopted plan of any other applicable roadway authority, allow types or levels of land use that would result in levels of travel or access that are inconsistent with the functional classification of an existing or planned transportation facility; or
4. Reduce the performance of an existing or planned transportation facility below the minimum acceptable performance standard identified in road authority's adopted plan; or
5. Worsen the performance of an existing or planned transportation facility that is otherwise projected to perform below the minimum acceptable performance standard identified in the road authority's adopted plan.
6. Where the City lacks specific transportation policies or standards, the City Council shall be consulted, as provided under Section 4.1.050 (Type IV Legislative Review).

Amendments to the Comprehensive Plan and land use regulations which significantly affect a transportation facility shall assure that allowed land uses are consistent with the function, capacity, and level of service of the facility identified in the Transportation System Plan. This shall be accomplished by one of the following:

1. Adopting measures that demonstrate that allowed land uses are consistent with the planned function of the transportation facility; or
2. Amending the Comprehensive Plan to provide transportation facilities, improvements, or services adequate to support the proposed land uses; such amendments shall include a funding plan to ensure the facility, improvement, or service will be provided by the end of the planning period; or
3. Altering land use designations, densities, or design requirements to reduce demand for automobile travel and meet travel needs through other modes of transportation; or
4. Amending the planned function, capacity or performance standards of the transportation facility; or
5. Providing other measures as a condition of development or through a development agreement or similar funding method, specifying when such measures will be provided.

Section 6 – Review and Approval

Official Use Only:

Approved Denied Reason for Denial: _____

Staff Signature: _____

Date: _____

ATTACHMENT A.13



July 28, 2023

Dallas Planning Department
City of Dallas
187 SE Court Street
Dallas, OR 97338

RE: 520 SE Hankel St. zoning change request.

Dear Chase Ballew:

Enclosed you will find a copy of the Preliminary Title Report and completed Land Use District Change requesting a zoning change for 520 SE Hankel St. We are requesting a zoning change to accommodate the development of an affordable multifamily housing project intended to be built after the property has been partitioned into to 2 lots and at or after the time Pine Street is to be extended through the property. Our plan is to build 5 to 10 units of affordable housing at the north end of the property.

- Currently the property is in close proximity to properties zoned Residential High Density.
- This is consistent with Statewide Planning Goal 10: Housing and does not pertain to any of the other 18 Statewide Planning Goals.
- In my determination it appears that this plan is consistent with the Dallas Comprehensive Plan.
- This change is in the public interest as the State of Oregon is currently in a housing crisis.
- This property and affected area is presently provided with adequate public facilities, services and transportation networks. As we would be extending a street, I would think the Transportation Planning Rule but was unable to find Section 4.7.060.

Should you have any questions, please do not hesitate to call me at 503-831-3173.

Sincerely,


Kimberly Lyell
Operations Manager

Enclosures

ATTACHMENT A.14



First American

First American Title Insurance Company

PO Box 451 Dallas, OR 97338
807 Main St, Dallas, OR 97338
Phn - (503)623-5513
Fax - (866)712-4648

Order No.: 7121-3992484
September 01, 2022

FOR QUESTIONS REGARDING YOUR CLOSING, PLEASE CONTACT:

KAMI HAMPTON, Escrow Officer/Closer
Phone: (503)623-5513 - Fax: (866)712-4648- Email: KHampton@firstam.com
First American Title Insurance Company
807 Main Street, Dallas, OR 97338

FOR ALL QUESTIONS REGARDING THIS PRELIMINARY REPORT, PLEASE CONTACT:

Lauren May, Sr. Title Officer
Phone: (503)623-5513 - Email: LMay@firstam.com

Preliminary Title Report

This report is for the exclusive use of the parties herein shown and is preliminary to the issuance of a title insurance policy and shall become void unless a policy is issued, and the full premium paid.

Please be advised that any provision contained in this document, or in a document that is attached, linked or referenced in this document, that under applicable law illegally discriminates against a class of individuals based upon personal characteristics such as race, color, religion, sex, sexual orientation, gender identity, familial status, disability, national origin, or any other legally protected class, is illegal and unenforceable by law.

County Tax Roll Situs Address: 520 SE Hankel Street, Dallas, OR 97338

2021 ALTA Owners Standard Coverage	Liability \$	425,000.00	Premium \$	1,200.00
2021 ALTA Owners Extended Coverage	Liability \$		Premium \$	
2021 ALTA Lenders Standard Coverage	Liability \$		Premium \$	
2021 ALTA Lenders Extended Coverage	Liability \$	248,000.00	Premium \$	346.00
Endorsement 9.10, 22 & 8.1			Premium \$	100.00
Govt Service Charge			Cost \$	30.00
Other			Cost \$	

Proposed Insured Lender: Lender To Be Determined

Proposed Borrower: Polk Community Development Corporation

We are prepared to issue Title Insurance Policy or Policies of First American Title Insurance Company, a Nebraska Corporation in the form and amount shown above, insuring title to the following described land:

The land referred to in this report is described in Exhibit A attached hereto.

and as of August 23, 2022 at 8:00 a.m., [title to the fee simple estate is vested in:](#)

Jason Smith, Conservator for Thomas L. Smith as Protected person and Amy Rominger, Conservator for Vicki L. Smith as Protected person, as tenants by the entirety

Subject to the exceptions, exclusions, and stipulations which are ordinarily part of such Policy form and the following:

1. Taxes or assessments which are not shown as existing liens by the records of any taxing authority that levies taxes or assessments on real property or by the public records; proceedings by a public agency which may result in taxes or assessments, or notices of such proceedings, whether or not shown by the records of such agency or by the public records.
2. Facts, rights, interests or claims which are not shown by the public records but which could be ascertained by an inspection of the land or by making inquiry of persons in possession thereof.
3. Easements, or claims of easement, not shown by the public records; reservations or exceptions in patents or in Acts authorizing the issuance thereof; water rights, claims or title to water.
4. Any encroachment (of existing improvements located on the subject land onto adjoining land or of existing improvements located on adjoining land onto the subject land), encumbrance, violation, variation, or adverse circumstance affecting the title that would be disclosed by an accurate and complete land survey of the subject land.
5. Any lien, or right to a lien, for services, labor, material, equipment rental or workers compensation heretofore or hereafter furnished, imposed by law and not shown by the public records.

The exceptions to coverage 1-5 inclusive as set forth above will remain on any subsequently issued Standard Coverage Title Insurance Policy.

In order to remove these exceptions to coverage in the issuance of an Extended Coverage Policy the following items are required to be furnished to the Company; additional exceptions to coverage may be added upon review of such information:

- A. Survey or alternative acceptable to the company
 - B. Affidavit regarding possession
 - C. Proof that there is no new construction or remodeling of any improvement located on the premises. In the event of new construction or remodeling the following is required:
 - i. Satisfactory evidence that no construction liens will be filed; or
 - ii. Adequate security to protect against actual or potential construction liens;
 - iii. Payment of additional premiums as required by the Industry Rate Filing approved by the Insurance Division of the State of Oregon
 6. Water rights, claims to water or title to water, whether or not such rights are a matter of public record.
 7. Taxes for the fiscal year 2022-2023 a lien due, but not yet payable
 8. City liens, if any, of the City of Dallas.
- Note: There are no liens as of August 31, 2022. All outstanding utility and user fees are not liens and therefore are excluded from coverage.
9. The rights of the public in and to that portion of the premises herein described lying within the limits of streets, roads and highways.

10. Deed of Trust and the terms and conditions thereof.
 Grantor/Trustor: Thomas L. Smith and Vicki L Smith
 Grantee/Beneficiary: Washington Mutual Bank, a Washington corporation
 Trustee: First American Title Insurance Company O, a Oregon corporation
 Amount: \$149,400.00
 Recorded: December 18, 2002
 Recording Information: Document No. [2002-019222](#), Book of Records

A document recorded October 15, 2010 as Document No. [2010-010088](#), Book of Records of Official Records provides that Northwest Trustee Services, Inc. was substituted as trustee under the deed of trust.

The beneficial interest under said Deed of Trust has been assigned to Firstkey Mortgage, LLC, by Assignment recorded December 02, 2021, as Document No. [2021-018873](#), Book of Records .

11. A Judgment for the amount herein stated and any other amounts due.
 Case No.: 12P10641
 Entered: September 18, 2012 with Certificate - Extension Judgment created July 01, 2022
 Amount: \$3,470.22 , plus interest, costs, if any
 Creditor: Capital One Bank USA NA
 Debtor: Vicki L Smith
12. A Judgment for the amount herein stated and any other amounts due.
 Case No.: 14CV07096
 Entered: August 27, 2014
 Amount: \$2,327.07 , plus interest, costs, if any
 Creditor: Midland Funding LLC
 Debtor: Thomas Smith
13. A Judgment for the amount herein stated and any other amounts due.
 Case No.: 11P80093
 Entered: February 02, 2016 with Certificate - Extension Judgment created March 03, 2021
 Amount: \$2,258.19 , plus interest, costs, if any
 Creditor: Ray Klein Inc
 Debtor: Vicki Lynn Smith
14. A Judgment for the amount herein stated and any other amounts due.
 Case No.: 21CV09047
 Entered: September 14, 2021
 Amount: \$2,294.26 , plus interest, costs, if any
 Creditor: Oliphant Financial, LLC
 Debtor: Thomas L Smith
15. Financing Statement, indicating a Security Agreement
 Debtor: Thomas Lee Smith and Vicki Lynn Smith
 Secured Party: Elderlife Financial Lending, LLC
 Recorded: April 29, 2022
 Recording Information: Document No. [2022-005275](#), Book of Records
16. Due Administration of the Conservatorship of Thomas Lee Smith, Probate No. [21PR01617](#), which proceedings are pending in the Circuit Court/Superior Court for Polk County. Jason Smith was appointed Conservator and has power to execute the forthcoming conveyance. Attorney for Conservator, Stan W Butterfield .

- 17. Due Administration of the Conservatorship of Vicki Lynn Smith , Probate No. [21PR01684](#), which proceedings are pending in the Circuit Court/Superior Court for Polk County. Amy Rominger was appointed Conservator and has power to execute the forthcoming conveyance. Attorney for Conservator, Stan W Butterfield .

- END OF EXCEPTIONS -

NOTE: We find no matters of public record against Polk Community Development Corporation that will take priority over any trust deed, mortgage or other security instrument given to purchase the subject real property as established by ORS 18.165.

NOTE: Taxes for the year 2021-2022 PAID IN FULL

Tax Amount:	\$3,449.44
Map No.:	07528DC01400
Property ID:	130912
Tax Code No.:	0201

NOTE: According to the public record, the following deed(s) affecting the property herein described have been recorded within 24 months of the effective date of this report: NONE

**THANK YOU FOR CHOOSING FIRST AMERICAN TITLE!
WE KNOW YOU HAVE A CHOICE!**

RECORDING INFORMATION	
Filing Address:	First American Title Recorder for Polk County 807 Main Street P.O. Box 451 Dallas, OR 97338
Recording Fees:	\$ 91.00 per document (most documents) (1st page) \$ 5.00 per additional page \$ 5.00 per document e-recording fee \$ 20.00 non-standard fee \$ 5.00 each additional title

- cc: Polk Community Development Corporation
- cc: Thomas L. Smith and Vicki L. Smith
- cc: Lender To Be Determined

- cc: Amber Archibald, Additional Information Required
3557 NE Hembree St, McMinnville, OR 97128
- cc: Tiffany Bouchard, HomeSmart Realty Group
662 Main Street, Dallas, OR 97338

Exhibit "A"

Real property in the County of Polk, State of Oregon, described as follows:

Beginning at a point 68.62 chains South and 18.59 chains West of the Northeast corner of the Soloman Shelton Donation Land Claim, Notification No. 1953, in Claim No. 52, Township 7 South, Range 5 West of the Willamette Meridian in Polk County, Oregon, said point being the Southeast corner of a three-acre tract; thence South 7.76 chains to the center of a county road; thence South 89°00' West 1.29 chains; thence North 7.76 chains; thence North 89°00' East 1.29 chains to the place of beginning.

EXCEPTING THEREFROM any portion lying within Hankel Street.

Note: This legal description was created prior to January 1, 2008.



First American Title Insurance Company

SCHEDULE OF EXCLUSIONS FROM COVERAGE

ALTA LOAN POLICY (06/17/06)

The following matters are expressly excluded from the coverage of this policy, and the Company will not pay loss or damage, costs, attorneys' fees, or expenses that arise by reason of:

1. (a) Any law, ordinance, permit, or governmental regulation (including those relating to building and zoning) restricting, regulating, prohibiting, or relating to
 - (i) the occupancy, use, or enjoyment of the Land;
 - (ii) the character, dimensions, or location of any improvement erected on the Land;
 - (iii) the subdivision of land; or
 - (iv) environmental protection;
 or the effect of any violation of these laws, ordinances, or governmental regulations. This Exclusion 1(a) does not modify or limit the coverage provided under Covered Risk 5.
- (b) Any governmental police power. This Exclusion 1(b) does not modify or limit the coverage provided under Covered Risk 6.
2. Rights of eminent domain. This Exclusion does not modify or limit the coverage provided under Covered Risk 7 or 8.
3. Defects, liens, encumbrances, adverse claims, or other matters
 - (a) created, suffered, assumed, or agreed to by the Insured Claimant;
 - (b) not Known to the Company, not recorded in the Public Records at Date of Policy, but Known to the Insured Claimant and not disclosed in writing to the Company by the Insured Claimant prior to the date the Insured Claimant became an Insured under this policy;
 - (c) resulting in no loss or damage to the Insured Claimant;
 - (d) attaching or created subsequent to Date of Policy (however, this does not modify or limit the coverage provided under Covered Risk 11, 13, or 14); or
 - (e) resulting in loss or damage that would not have been sustained if the Insured Claimant had paid value for the Insured Mortgage.
4. Unenforceability of the lien of the Insured Mortgage because of the inability or failure of an Insured to comply with applicable doing-business laws of the state where the Land is situated.
5. Invalidity or unenforceability in whole or in part of the lien of the Insured Mortgage that arises out of the transaction evidenced by the Insured Mortgage and is based upon usury or any consumer credit protection or truth-in-lending law.
6. Any claim, by reason of the operation of federal bankruptcy, state insolvency, or similar creditors' rights laws, that the transaction creating the lien of the Insured Mortgage, is
 - (a) a fraudulent conveyance or fraudulent transfer, or
 - (b) a preferential transfer for any reason not stated in Covered Risk 13(b) of this policy.
7. Any lien on the Title for real estate taxes or assessments imposed by governmental authority and created or attaching between Date of Policy and the date of recording of the Insured Mortgage in the Public Records. This Exclusion does not modify or limit the coverage provided under Covered Risk 11(b).

ALTA OWNER'S POLICY (06/17/06)

The following matters are expressly excluded from the coverage of this policy, and the Company will not pay loss or damage, costs, attorneys' fees, or expenses that arise by reason of:

1. (a) Any law, ordinance, permit, or governmental regulation (including those relating to building and zoning) restricting, regulating, prohibiting, or relating to
 - (i) the occupancy, use, or enjoyment of the Land;
 - (ii) the character, dimensions, or location of any improvement erected on the Land;
 - (iii) the subdivision of land; or
 - (iv) environmental protection;
 or the effect of any violation of these laws, ordinances, or governmental regulations. This Exclusion 1(a) does not modify or limit the coverage provided under Covered Risk 5.
- (b) Any governmental police power. This Exclusion 1(b) does not modify or limit the coverage provided under Covered Risk 6.
2. Rights of eminent domain. This Exclusion does not modify or limit the coverage provided under Covered Risk 7 or 8.
3. Defects, liens, encumbrances, adverse claims, or other matters
 - (a) created, suffered, assumed, or agreed to by the Insured Claimant;
 - (b) not Known to the Company, not recorded in the Public Records at Date of Policy, but Known to the Insured Claimant and not disclosed in writing to the Company by the Insured Claimant prior to the date the Insured Claimant became an Insured under this policy;
 - (c) resulting in no loss or damage to the Insured Claimant;
 - (d) attaching or created subsequent to Date of Policy (however, this does not modify or limit the coverage provided under Covered Risks 9 and 10); or
 - (e) resulting in loss or damage that would not have been sustained if the Insured Claimant had paid value for the Title.
4. Any claim, by reason of the operation of federal bankruptcy, state insolvency, or similar creditors' rights laws, that the transaction vesting the Title as shown in Schedule A, is
 - (a) a fraudulent conveyance or fraudulent transfer; or
 - (b) a preferential transfer for any reason not stated in Covered Risk 9 of this policy.
5. Any lien on the Title for real estate taxes or assessments imposed by governmental authority and created or attaching between Date of Policy and the date of recording of the deed or other instrument of transfer in the Public Records that vests Title as shown in Schedule A.

SCHEDULE OF STANDARD EXCEPTIONS

1. Taxes or assessments which are not shown as existing liens by the records of any taxing authority that levies taxes or assessments on real property or by the public records; proceedings by a public agency which may result in taxes or assessments, or notices of such proceedings, whether or not shown by the records of such agency or by the public records.
2. Facts, rights, interests or claims which are not shown by the public records but which could be ascertained by an inspection of the land or by making inquiry of persons in possession thereof.
3. Easements, or claims of easement, not shown by the public records; reservations or exceptions in patents or in Acts authorizing the issuance thereof; water rights, claims or title to water.
4. Any encroachment (of existing improvements located on the subject land onto adjoining land or of existing improvements located on adjoining land onto the subject land), encumbrance, violation, variation, or adverse circumstance affecting the title that would be disclosed by an accurate and complete land survey of the subject land.
5. Any lien" or right to a lien, for services, labor, material, equipment rental or workers compensation heretofore or hereafter furnished, imposed by law and not shown by the public records.

NOTE: A SPECIMEN COPY OF THE POLICY FORM (OR FORMS) WILL BE FURNISHED UPON REQUEST

TI 149 Rev. 7-22-08

Dallas City Council Meeting
Tuesday, January 16, 2024
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First American Title™

Privacy Notice

Effective: October 1, 2019

Notice Last Updated: January 1, 2022

This Privacy Notice describes how First American Financial Corporation and its subsidiaries and affiliates (together referred to as "First American," "we," "us," or "our") collect, use, store, and share your information with the exception that a subsidiary or affiliate has their own privacy policy, that policy governs. This Privacy Notice applies to information we receive from you offline only, as well as from third parties, when you interact with us and/or use and access our services and products ("Products"). For more information about our privacy practices, including our online practices, please visit <https://www.firstam.com/privacy-policy/>. The practices described in this Privacy Notice are subject to applicable laws in the places in which we operate.

What Type Of Information Do We Collect About You? We collect a variety of categories of information about you. To learn more about the categories of information we collect, please visit <https://www.firstam.com/privacy-policy/>.

How Do We Collect Your Information? We collect your information: (1) directly from you; (2) automatically when you interact with us; and (3) from third parties, including business parties and affiliates.

How Do We Use Your Information? We may use your information in a variety of ways, including but not limited to providing the services you have requested, fulfilling your transactions, comply with relevant laws and our policies, and handling a claim. To learn more about how we may use your information, please visit <https://www.firstam.com/privacy-policy/>.

How Do We Share Your Information? We do not sell your personal information. We only share your information, including to subsidiaries, affiliates, and to unaffiliated third parties: (1) with your consent; (2) in a business transfer; (3) to service providers; and (4) for legal process and protection. To learn more about how we share your information, please visit <https://www.firstam.com/privacy-policy/>.

How Do We Store and Protect Your Information? The security of your information is important to us. That is why we take commercially reasonable steps to make sure your information is protected. We use our best efforts to maintain commercially reasonable technical, organizational, and physical safeguards, consistent with applicable law, to protect your information.

How Long Do We Keep Your Information? We keep your information for as long as necessary in accordance with the purpose for which it was collected, our business needs, and our legal and regulatory obligations.

Your Choices We provide you the ability to exercise certain controls and choices regarding our collection, use, storage, and sharing of your information. You can learn more about your choices by visiting <https://www.firstam.com/privacy-policy/>.

International Jurisdictions: Our Products are offered in the United States of America (US), and are subject to US federal, state, and local law. If you are accessing the Products from another country, please be advised that you may be transferring your information to us in the US, and you consent to that transfer and use of your information in accordance with this Privacy Notice. You also agree to abide by the applicable laws of applicable US federal, state, and local laws concerning your use of the Products, and your agreements with us.

We may change this Privacy Notice from time to time. Any and all changes to this Privacy Notice will be reflected on this page, and where appropriate provided in person or by another electronic method. **YOUR CONTINUED USE, ACCESS, OR INTERACTION WITH OUR PRODUCTS OR YOUR CONTINUED COMMUNICATIONS WITH US AFTER THIS NOTICE HAS BEEN PROVIDED TO YOU WILL REPRESENT THAT YOU HAVE READ AND UNDERSTOOD THIS PRIVACY NOTICE.**

Contact Us dataprivacy@firstam.com or toll free at 1-866-718-0097.



First American Title™

For California Residents

If you are a California resident, you may have certain rights under California law, including but not limited to the California Consumer Privacy Act of 2018 ("CCPA"). All phrases used in this section shall have the same meaning as those phrases are used under California law, including the CCPA.

Right to Know. You have a right to request that we disclose the following information to you: (1) the categories of personal information we have collected about or from you; (2) the categories of sources from which the personal information was collected; (3) the business or commercial purpose for such collection and/or disclosure; (4) the categories of third parties with whom we have shared your personal information; and (5) the specific pieces of your personal information we have collected. To submit a verified request for this information, go to our online privacy policy at www.firstam.com/privacy-policy to submit your request or call toll-free at 1-866-718-0097. You may also designate an authorized agent to submit a request on your behalf by going to our online privacy policy at www.firstam.com/privacy-policy to submit your request or by calling toll-free at 1-866-718-0097

Right of Deletion. You also have a right to request that we delete the personal information we have collected from and about you. This right is subject to certain exceptions available under the CCPA and other applicable law. To submit a verified request for deletion, go to our online privacy policy at www.firstam.com/privacy-policy to submit your request or call toll-free at 1-866-718-0097. You may also designate an authorized agent to submit a request on your behalf by going to our online privacy policy at www.firstam.com/privacy-policy to submit your request or by calling toll-free at 1-866-718-0097.

Verification Process. For either a request to know or delete, we will verify your identity before responding to your request. To verify your identity, we will generally match the identifying information provided in your request with the information we have on file about you. Depending on the sensitivity of the information requested, we may also utilize more stringent verification methods to verify your identity, including but not limited to requesting additional information from you and/or requiring you to sign a declaration under penalty of perjury.

Notice of Sale. We do not sell California resident information, nor have we sold California resident information in the past 12 months. To the extent any First American affiliated entity has a different practice, it will be stated in the applicable privacy policy. We have no actual knowledge of selling the information of minors under the age of 16.

Right of Non-Discrimination. You have a right to exercise your rights under California law, including under the CCPA, without suffering discrimination. Accordingly, First American will not discriminate against you in any way if you choose to exercise your rights under the CCPA.

Notice of Collection. To learn more about the categories of personal information we have collected about California residents over the last 12 months, please see "What Information Do We Collect About You" in <https://www.firstam.com/privacy-policy>. To learn about the sources from which we have collected that information, the business and commercial purpose for its collection, and the categories of third parties with whom we have shared that information, please see "How Do We Collect Your Information", "How Do We Use Your Information", and "How Do We Share Your Information" in <https://www.firstam.com/privacy-policy>.

Notice of Sale. We have not sold the personal information of California residents in the past 12 months.

Notice of Disclosure. To learn more about the categories of personal information we may have disclosed about California residents in the past 12 months, please see "How Do We Use Your Information" and "How Do We Share Your Information" in <https://www.firstam.com/privacy-policy>.

Dallas City Council Meeting
Tuesday, January 16, 2024
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ATTACHMENT A.23



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Taxlot



Subject Taxlot

8/31/2022

First American Title Insurance Company is an Equal Opportunity and Equal Housing Lender. We do not discriminate on the basis of race, color, sex, religion, national origin, marital status, or age in our advertising, sales, or other business practices. For more information, please contact our Compliance Officer at 1-800-368-6222. © 2022 First American Title Insurance Company. All rights reserved. First American Title Insurance Company is a member of the First American Financial Group. For more information, please visit our website at www.firstamtitle.com.

CITY OF DALLAS NOTICE OF PUBLIC HEARING

APPLICATION: Zone Change #ZC-23-01

APPLICANT: Polk Community Development Corporation

PROPERTY LOCATION: 520 SE Hankel Street

NATURE OF REQUEST: Rezone residential land from low density (RL) to high density (RH).

APPLICABLE CRITERIA: DDC Chapter 4.7 – Land Use District Map Amendments

HEARING DATE / TIME: **7:00 p.m. Tuesday, January 16, 2024**

HEARING LOCATION: **In Person:** Dallas City Hall, 187 SE Court Street, Dallas, Oregon
Telephone: +1 253 215 8782 Passcode: **213 855 0622**
Watch Online: www.dallasor.gov/community/page/dallasyoutube

CITY STAFF CONTACT: Chase Ballew, City Planner Phone: 503-831-3570
chase.ballew@dallasor.gov TDD: 503-623-7355

At the above day and time the Dallas City Council will hold the second of two public hearings on the request. You may attend this meeting in-person at Dallas City Hall. You may also participate by telephone by dialing the number above and entering the passcode when prompted. Video of the proceedings will be broadcast live at the website above, but oral testimony must be in-person or by phone.

The City Council will consider testimony which addresses the applicable criteria listed above. Testimony may be submitted in advance by writing to the Dallas Planning Department, 187 SE Court Street, Dallas, Oregon 97338, or given orally during the public hearing. The public hearing will be conducted in a manner that permits testimony from all interested parties.

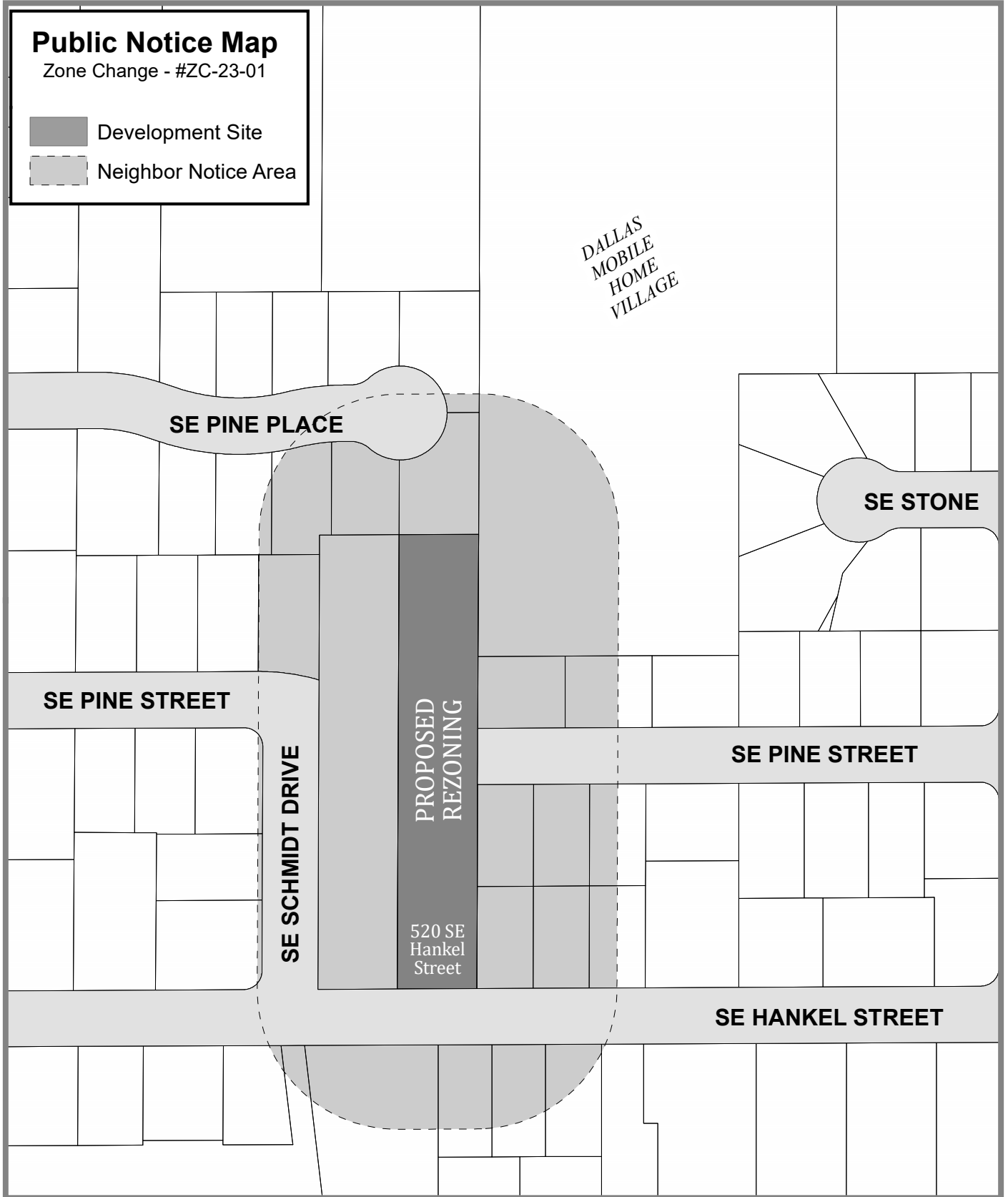
At least seven days prior to the hearing the staff report, the application and documents and evidence submitted by or on behalf of the applicant, and the applicable approval criteria will be available for review online at www.dallasor.gov/meetings or in person at City Hall. Upon request, copies will be made at reasonable cost.

Failure of an issue to be raised in a hearing, in person or by letter, or failure to provide statements or evidence sufficient to afford the decision maker an opportunity to respond to the issue precludes appeal to the Land Use Board of Appeals (LUBA) based on that issue.

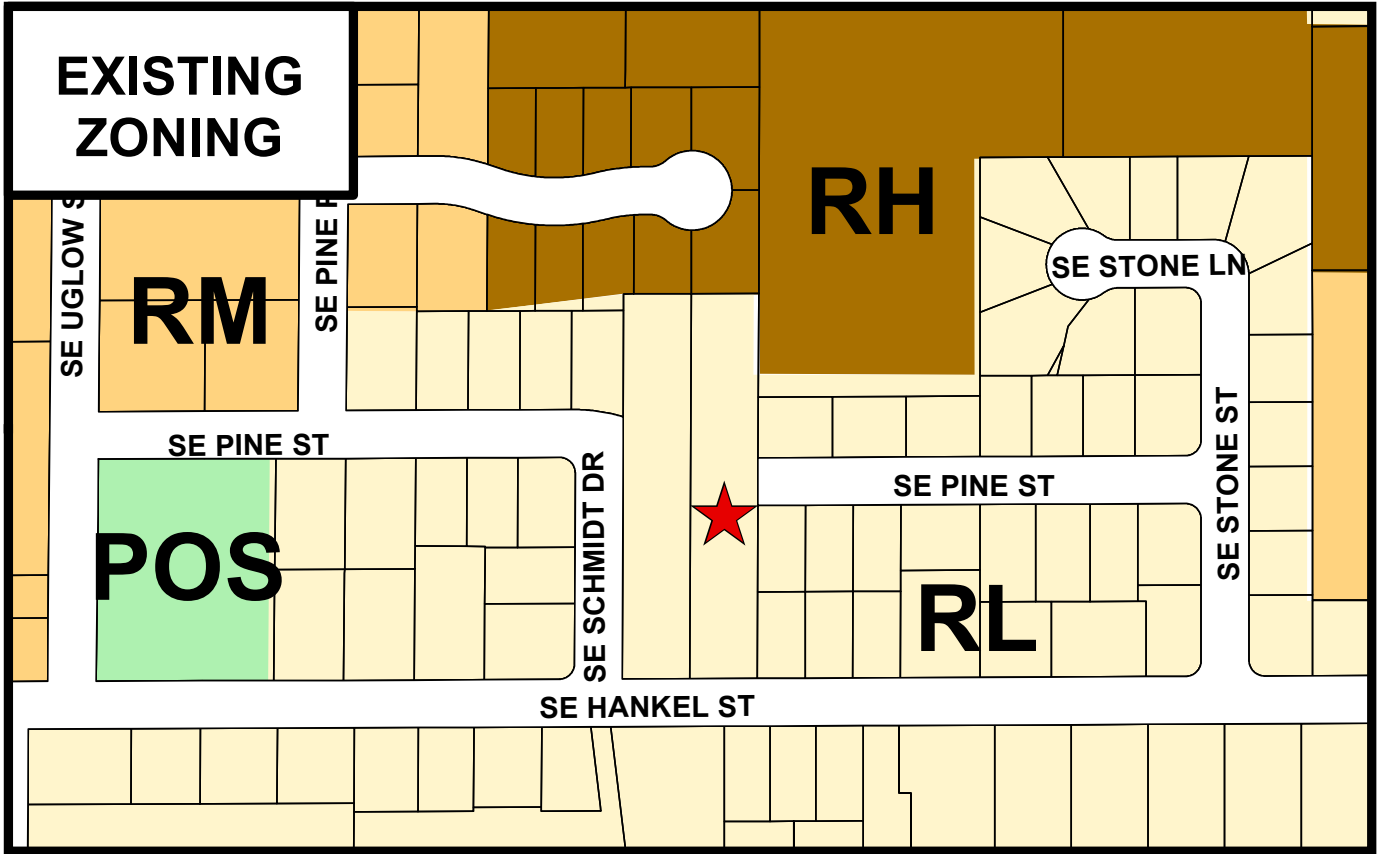
**NOTICE TO MORTGAGEE,
LIENHOLDER, VENDOR, OR SELLER**
ORS 215 requires that if you receive this notice it must be promptly forwarded to the purchaser. Recipients of this notice are responsible to promptly forward a copy to every person with a documented interest, including a renter or lessee.

Dated: December 22, 2023



ATTACHMENT B.2





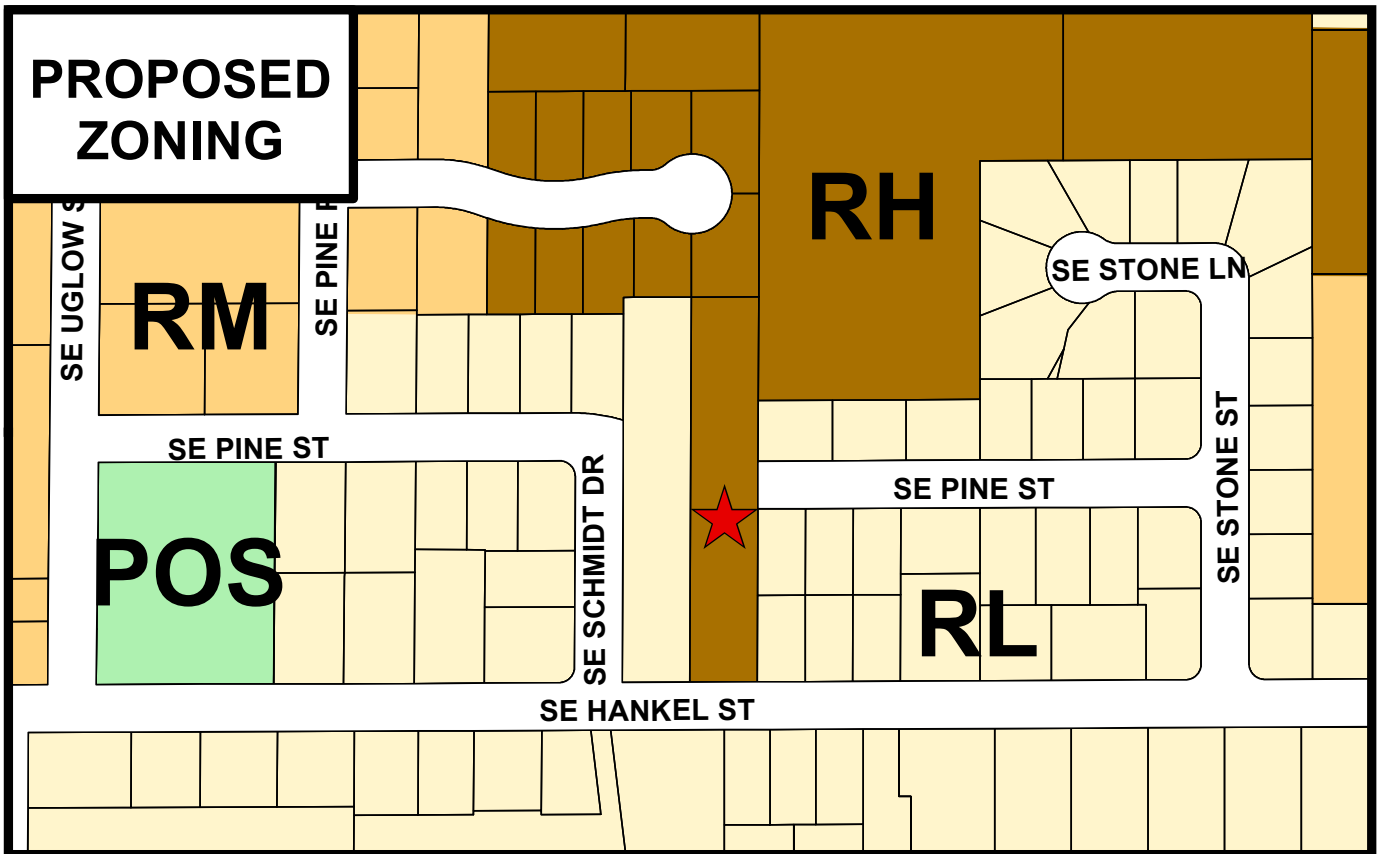
ATTACHMENT C.1




Rezoning Site

 **RM** Residential Medium Density
 **RH** Residential High Density

 **RL** Residential Low Density
 **POS** Parks and Open Space



ATTACHMENT D.1



November 14, 2023

City of Dallas Planning Commission
187 SE Court St
Dallas, OR 97338

RE: Rezone residential land from low density (RL) to high density (RH) (ZC-23-01)

Dear Commission Members:

This letter is submitted jointly by Housing Land Advocates (HLA) and the Fair Housing Council of Oregon (FHCO). Both HLA and FHCO are non-profit organizations that advocate for land use policies and practices that ensure an adequate and appropriate supply of affordable housing for all Oregonians.

Both HLA and FHCO commend the City and support the adoption of ZC-23-01, the comprehensive plan map change from RL to RH. Additionally, the planning staff created an inciteful and detailed staff report, with well written Goal 10 findings. This will be used as a good example for other jurisdictions. Good luck with the continuation of this project!

Thank you for your consideration of our comments.

Sincerely,

A handwritten signature in black ink, appearing to read "Samuel Goldberg".

Samuel Goldberg
Education & Outreach Specialist
Fair Housing Council of Oregon

Cc: Ethan Stuckmayer, DLCD



**MEETING MINUTES
DALLAS CITY COUNCIL WORK SESSION
187 SE COURT ST, DALLAS OR 97338**

Tuesday, January 2, 2024

1 Mayor Kenneth L. Woods, Jr. called the City Council Work Session to order on Tuesday, Janu-
2 ary 2, 2024 at 6:00 pm.

3 **ROLL CALL**

4 **Councilors Present:** Council President Michael Schilling, Councilor Nancy Adams, Councilor
5 Carlos Barrientos, Councilor Kirsten Collins, Councilor Kim Fitzgerald, Councilor David Shein
6 and Councilor Debbie Virden

7 **Councilors Excused:** Councilor Larry Briggs and Councilor Micah Jantz

8 **Also Present:** Mayor Kenneth L. Woods, Jr., City Manager Brian Latta, Assistant City Manager
9 Emily Gagner, City Attorney Lane Shetterly, Police Chief Tom Simpson, Finance Director Ce-
10 cilia Ward, Economic & Community Development Director Charlie Mitchell, Library Director
11 Mark Greenhalgh-Johnson and City Recorder Kim Herring

12 **Economic & Community Development Department Annual Report, Part 1**

13 Economic & Community Development Director Charlie Mitchell presented Part 1 of his depart-
14 ment's annual report. This report covered Code Services, Planning and Historic Preservation.

15 **OTHER BUSINESS**

16 Mr. Latta reminded the council that in the past they have done an annual goal setting session
17 with an outside facilitator. He asked the council if they'd like to continue with that or do the
18 formal goal setting every other year and an update from senior management in the other years.
19 There was a consensus to save the money and not do a formal goal setting session every year.
20 The council would like to have an update on the current goals and that can be accomplished with
21 staff on an upcoming Saturday.

22 **ADJOURNMENT:** 6:43 pm



**MEETING MINUTES
DALLAS CITY COUNCIL
187 SE COURT ST, DALLAS, OR 97338**

Tuesday, January 2, 2024

1 Mayor Kenneth L. Woods, Jr. called the City Council meeting to order on Tuesday, January 2,
2 2024 at 7:00 pm and read the following statement:

3 *“There has been discussion recently in the news and social media regarding the potential develop-*
4 *ment of a homeless shelter on property in Dallas by Church @ the Park. The development that could*
5 *be under consideration could require a conditional use permit to allow the shelter to be located in the*
6 *industrial zone. A conditional use permit application, if filed, would be addressed through the land use*
7 *process, which includes the opportunity for public comment and testimony at public hearings that*
8 *would be held for that purpose, and all public comment and testimony concerning the project must be*
9 *presented at those land use hearings. The city council will not receive public comment on the subject*
10 *of the proposed project at this council meeting. Public comment on homelessness, in general, will be*
11 *received, but comments on the particular project that may be the subject of a land use application*
12 *must be reserved for public hearings on any application that may be filed.”*

13 **ROLL CALL**

14 **Councilors Present:** Council President Michael Schilling, Councilor Nancy Adams, Councilor
15 Carlos Barrientos, Councilor Kirsten Collins, Councilor Kim Fitzgerald, Councilor David Shein
16 and Councilor Debbie Virden

17 **Councilors Excused:** Councilor Larry Briggs and Councilor Micah Jantz

18 **Also Present:** Mayor Kenneth L. Woods, Jr., City Manager Brian Latta, Assistant City Manager
19 Emily Gagner, City Attorney Lane Shetterly, Police Chief Tom Simpson, Fire & EMS Chief
20 April Wallace, Finance Director Cecilia Ward, Public Works Director Gary Marks, Economic &
21 Community Development Director Charlie Mitchell, Library Director Mark Greenhalgh-Johnson
22 and City Recorder Kim Herring

23 **PUBLIC COMMENT**

24 Ann Hurd, Friends of the Dallas Aquatic Center, provided comment on status of the banner re-
25 newals, their new website and funding efforts to help pay for the new pump for the lazy river.

26 Lee Wanner provided comment on the General Fund Sustainability.

27 **CONSENT AGENDA**

- 28 a) **Approve December 4, 2023 Council Work Session Minutes**
29 b) **Approve December 4, 2023 City Council Meeting Minutes**
30 c) **November 2023 Financial Report**
31 d) **Standing Committee Assignments**

32 Councilor Shein moved and Councilor Virden seconded to approve the Consent Agenda as pre-
33 sented. The motion passed with a vote of 7-0.

34 **REPORTS OR COMMENTS FROM MAYOR AND COUNCIL MEMBERS**

35 **City Committees, Commissions and Boards Appointments**

36 Mr. Latta reviewed the staff report with the Mayor’s recommendations for the Library Board and
37 Parks Advisory Board. The report also included the list of applicants for the Budget Committee
38 and Planning Commission.

39 Councilor Schilling moved and Councilor Shein seconded to approve Susan Anderson and Janice
40 Ames to serve on the Library Board; and Trevor Petersen and Michael Sewell to serve on the
41 Parks Advisory Board; and John Swanson, Andy Groh and John Schulte to serve on the Planning
42 Commission, all with terms from January 1, 2024 to December 31, 2027. Also to appoint Rich
43 Spofford, Juli Koprowski and Matthew Ceiplis to the Budget Committee with terms from Janu-
44 ary 1, 2024 to December 31, 2026. The motion passed with a vote of 7-0.

45 Mayor Woods made note that the Budget Committee appointments are three year terms so that
46 the nine member committee has three member terms expiring each year.

1 **REPORTS FROM CITY MANAGER AND STAFF**

2 **General Fund Sustainability**

3 Mr. Latta presented his staff report with regard to the information gathered during the General
4 Fund Roadshow as well as the survey that was recently contacted at the request of the Council.
5 The survey results reflect that 45-46% of the respondents voted for Option 5 “Alternative Solu-
6 tion”. The proposed fee increase would be effective July 1, 2024 and it would be raised by \$7.55
7 for a total fee of \$12.50.

8 Councilor Shein moved and Councilor Collins seconded to direct the City Attorney to:

- 9 1. Prepare a resolution establishing a public safety fee of \$12.50 effective July 1, 2024. The
10 fee would be adjusted annually based on a consumer price index. The resolution will in-
11 clude a provision wherein the City Council will annually review the prior fiscal year’s
12 audited general fund revenues and expenditures and consider any needed adjustments to
13 the fee schedule.
- 14 2. Prepare an ordinance repealing Dallas City Code Section 3.900 to 3.916, effective June
15 30, 2024.

16 Mayor Woods called for a roll call vote. The motion passed with a vote of 5-2 with Councilors
17 Schilling, Adams, Barrientos, Collins and Shein voting YES and Councilors Fitzgerald and
18 Virden voting NO.

19 **RESOLUTIONS**

20 **Resolution No. 3519 authorizing the transfer of budgetary funds**

21 Mr. Latta presented the staff report outlining the reasons for the transfers.

22 Mayor Woods called for a roll call vote. Resolution No. 3519 passed with a vote of 7-0 with
23 Councilors Schilling, Adams, Barrientos, Collins, Fitzgerald, Shein and Virden voting YES.

24 **Resolution No. 3520 adopting and appropriating a Supplemental Budget for Fiscal Year**
25 **2023-2024**

26 Mr. Latta presented the staff report highlighting the two items that require the supplemental
27 budget.

28 Mayor Woods called for a roll call vote. Resolution No. 3519 passed with a vote of 7-0 with
29 Councilors Schilling, Adams, Barrientos, Collins, Fitzgerald, Shein and Virden voting YES.

30 **ADJOURNMENT: 7:47 pm**

31 **Read and approved this 16th day of January 2024.**

32

33 _____

34 **Mayor**


35

36 _____

37 **City Manager**



**CITY COUNCIL
STAFF REPORT**

MEETING DATE: January 16, 2024
AGENDA ITEM NO. 5.c
TOPIC: December 2023 Financial Report
PREPARED BY: Cecilia Ward
APPROVED BY:  City Manager
ATTACHMENTS: A – December 2023 Financial Report

RECOMMENDED ACTION:

Information Only

BACKGROUND:

December 2023 financial highlights:

Percent collected/spent should be at 50.00%. This can vary up or down depending on seasonal or one-time revenues and expenditures.

The following budgeted capital improvement payments were made in December:

- General Fund – Library – Building Improvements - carpet project \$20,748
- General Fund – ARPA Projects – Fire/EMS Housing Remodel \$24,934
- General Fund – ARPA Projects – Library Restroom Remodel \$28,938
- General Fund – ARPA Projects – LaCreole Node \$4,896
- General Fund – ARPA Projects – Property Purchase – earnest money \$6,600
- Street, Sewer, Water, Stormwater, Fleet Funds – PW Building architectural srvs. \$8,963
- Street, Sewer, Water, Stormwater, Fleet Funds – PW Building modular builds \$7,701
- Street, Sewer, Water, Stormwater Funds – light/parts (new PW vehicles) \$720
- Street Fund – Traffic Safety Equipment \$1,831
- Park SDC – Creek trail Mill section - engineering \$5,200
- Water SDC – Collection system future capacity - engineering \$1,924
- Sewer Fund – WWTF Capital Imp – UV Disinfection Upgrade - engineering \$1,616
- Sewer Fund – WWTF Capital Imp – UV Disinfection Upgrade \$16,900
- Water Fund – Clay Street Line Rehab – \$80,964
- Water Fund – Clay St Reservoir Project – engineering \$1,416

SUMMARY TIMELINE:

NA



FISCAL IMPACT:

NA

DALLAS 2030 VISION IMPACT:

Element 1.f.: Dallas citizens of all ages are proud of their city and involved in its civic affairs, engaged in important community issues & invested in their city's future.

Strategy – Continue to improve transparency in providing financial information.

RECOMMENDED MOTION:

NA - Approval of consent agenda acknowledges this report.

Financial Statement Versus Budget



...	...	December 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
10 - GENERAL FUND						
Revenue						
10-400-00-5900	BEGINNING BALANCE	0.00	0.00	3,425,000.00	3,425,000.00	0 %
10-400-00-5903	BEGINNING BALANCE - ARP/	0.00	0.00	3,070,000.00	3,070,000.00	0 %
10-410-01-4210	LICENSES	75.00	100.00	1,500.00	1,400.00	7 %
10-410-01-4481	PLANNING	8,860.43	53,172.02	80,000.00	26,827.98	66 %
10-420-01-4440	AMBULANCE FEES	168,457.24	998,820.61	2,000,000.00	1,001,179.39	50 %
10-420-01-4441	FIRE MED MEMBERSHIP	940.00	52,590.00	60,000.00	7,410.00	88 %
10-420-01-4444	GEMT CCO PROGRAM	0.00	76,154.00	250,000.00	173,846.00	30 %
10-420-01-4446	FIRE CHARGES FOR SERVIC	0.00	375.00	0.00	-375.00	0 %
10-420-01-4510	FINES AND FORFEITURES	3,053.65	30,326.95	90,000.00	59,673.05	34 %
10-420-01-4511	PARKING FINES	114.25	350.00	4,000.00	3,650.00	9 %
10-420-01-4515	COURT COSTS	1,797.20	16,380.30	40,000.00	23,619.70	41 %
10-420-01-4518	SUSPENDED LICENSES	50.00	550.00	1,500.00	950.00	37 %
10-440-01-4480	AQUATIC CENTER	43,164.15	277,121.55	550,000.00	272,878.45	50 %
10-440-01-4486	COMMUNITY EVENT FEES/SI	0.00	6,425.00	15,000.00	8,575.00	43 %
10-440-01-4535	LIBRARY CCRLS-CHEMEKET	40,241.50	80,483.00	160,967.00	80,484.00	50 %
10-450-00-4100	CURRENT PROPERTY TAXES	240,316.17	5,341,074.93	5,640,000.00	298,925.07	95 %
10-450-00-4110	DELINQUENT PROPERTY TA	1,819.29	60,724.32	100,000.00	39,275.68	61 %
10-455-00-4150	CIGARETTE TAX APPORTION	977.65	5,462.05	11,000.00	5,537.95	50 %
10-455-00-4151	STATE REVENUE SHARING	0.00	50,716.00	200,000.00	149,284.00	25 %
10-455-00-4152	OLCC TAX APPORTIONMENT	29,997.67	118,681.95	340,000.00	221,318.05	35 %
10-455-00-4180	TRANSIENT LODGING TAX	0.00	42,181.74	140,000.00	97,818.26	30 %
10-455-00-4354	OTHER STATE REVENUES	22,320.30	22,320.30	0.00	-22,320.30	0 %
10-460-00-4140	POWER FRANCHISE	65,746.52	336,978.78	750,000.00	413,021.22	45 %
10-460-00-4142	GAS FRANCHISE	0.00	0.00	275,000.00	275,000.00	0 %
10-460-00-4144	GARBAGE FRANCHISE	0.00	70,769.90	235,000.00	164,230.10	30 %
10-460-00-4145	DATA FRANCHISE	0.00	35,067.10	130,000.00	94,932.90	27 %
10-460-00-4146	TELEPHONE FRANCHISE	0.00	22,404.27	28,000.00	5,595.73	80 %
10-460-00-4147	CABLEVISION FRANCHISE	0.00	0.00	90,000.00	90,000.00	0 %
10-470-00-4361	SENIOR CENTER PROGRAM	938.28	6,162.70	20,000.00	13,837.30	31 %
10-470-00-4922	REIMBURSEMENTS & FUND	131,973.33	791,839.98	1,583,680.00	791,840.02	50 %
10-480-00-4610	INTEREST ON INVESTMENTS	44,364.62	173,976.43	200,000.00	26,023.57	87 %
10-480-00-4830	MISCELLANEOUS REVENUE	11,443.37	129,075.97	250,000.00	120,924.03	52 %
10-499-00-4948	TRANSFER FROM UR-DEBT	0.00	86,367.38	148,915.00	62,547.62	58 %
	Revenue Totals	816,650.62	8,886,652.23	19,889,562.00	11,002,909.77	45 %
Expense						
Administration						
10-020-50-6051	SALARIES	43,224.34	222,100.16	415,000.00	192,899.84	54 %
10-020-50-6061	FRINGE BENEFITS	20,015.74	111,526.38	250,000.00	138,473.62	45 %
10-020-50-6208	PUBLIC NOTICES	0.00	555.00	2,500.00	1,945.00	22 %
10-020-50-6210	MATERIALS AND SUPPLIES	498.86	3,875.56	6,000.00	2,124.44	65 %
10-020-50-6309	REPAIRS AND MAINTENANCE	0.00	0.00	1,500.00	1,500.00	0 %
10-020-50-6350	OFFICE EXPENSES	-78.20	0.00	0.00	0.00	0 %
10-020-50-6391	MAYOR EXPENSES	62.48	3,334.06	6,000.00	2,665.94	56 %
10-020-50-6392	COUNCIL EXPENSES	446.02	3,192.42	15,000.00	11,807.58	21 %
10-020-50-6401	TELECOMMUNICATIONS	38.17	38.17	300.00	261.83	13 %
10-020-50-6430	MAINTENANCE & RENTAL CO	811.75	5,607.17	10,000.00	4,392.83	56 %
10-020-50-6452	COMPUTER SERVICES	28.13	3,331.78	10,000.00	6,668.22	33 %
10-020-50-6465	PROFESSIONAL SERVICES	74.04	29,313.92	100,000.00	70,686.08	29 %
10-020-50-6468	CITY ATTORNEY	4,900.00	29,400.00	59,000.00	29,600.00	50 %
10-020-50-6475	EMPLOYEE DEVELOPMENT	1,358.83	4,050.88	7,000.00	2,949.12	58 %
10-020-50-6476	EMERGENCY MANAGEMENT	0.00	258.32	2,000.00	1,741.68	13 %
10-020-50-6477	RISK MANAGEMENT	0.00	0.00	700.00	700.00	0 %

Financial Statement Versus Budget

For Fiscal: 2023-2024 Period Ending: 12/31/2023

...	...	December 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
10-020-50-6481	TRAVEL AND EDUCATION	410.20	8,388.29	14,000.00	5,611.71	60 %
10-020-50-6600	MISCELLANEOUS	649.57	2,421.03	11,000.00	8,578.97	22 %
10-020-50-6602	150TH CELEBRATION	1,235.00	1,235.00	15,000.00	13,765.00	8 %
	Administration Totals	73,674.93	428,628.14	925,000.00	496,371.86	46 %

Financial Statement Versus Budget

For Fiscal: 2023-2024 Period Ending: 12/31/2023

...	...	December 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
Finance						
10-030-50-6051	SALARIES	27,790.32	166,670.29	335,000.00	168,329.71	50 %
10-030-50-6061	FRINGE BENEFITS	14,453.81	84,487.69	185,000.00	100,512.31	46 %
10-030-50-6202	POSTAGE	74.59	2,460.52	10,000.00	7,539.48	25 %
10-030-50-6209	PUBLIC NOTICES/ADVERTISI	0.00	0.00	300.00	300.00	0 %
10-030-50-6210	MATERIALS AND SUPPLIES	425.18	1,798.73	12,000.00	10,201.27	15 %
10-030-50-6350	OFFICE EXPENSES	0.00	154.57	4,000.00	3,845.43	4 %
10-030-50-6401	TELECOMMUNICATIONS	478.38	3,002.74	7,000.00	3,997.26	43 %
10-030-50-6430	MAINTENANCE & RENTAL CC	44.23	1,206.75	3,700.00	2,493.25	33 %
10-030-50-6452	COMPUTER SERVICES	28.13	43,284.89	45,000.00	1,715.11	96 %
10-030-50-6464	BILLING SERVICES	0.00	6,595.18	35,000.00	28,404.82	19 %
10-030-50-6465	PROFESSIONAL SERVICES	13,330.54	69,473.63	117,000.00	47,526.37	59 %
10-030-50-6471	AUDIT	13,062.50	40,850.00	75,000.00	34,150.00	54 %
10-030-50-6478	MUNICIPAL MEMBERSHIPS	2,000.00	32,547.55	33,000.00	452.45	99 %
10-030-50-6481	TRAVEL AND EDUCATION	60.00	2,279.66	8,000.00	5,720.34	28 %
	Finance Totals	71,747.68	454,812.20	870,000.00	415,187.80	52 %

Financial Statement Versus Budget

For Fiscal: 2023-2024 Period Ending: 12/31/2023

...	...	December 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
Facilities						
10-040-50-6051	SALARIES	7,578.90	50,027.21	110,000.00	59,972.79	45 %
10-040-50-6061	FRINGE BENEFITS	4,739.80	29,694.98	70,000.00	40,305.02	42 %
10-040-50-6210	MATERIALS AND SUPPLIES	147.21	4,029.45	20,000.00	15,970.55	20 %
10-040-50-6309	REPAIRS AND MAINTENANCE	648.46	20,238.65	40,000.00	19,761.35	51 %
10-040-50-6355	SAFETY/OSHA	0.00	260.83	2,000.00	1,739.17	13 %
10-040-50-6401	TELECOMMUNICATIONS	149.26	786.91	2,000.00	1,213.09	39 %
10-040-50-6406	HVAC, ENERGY AND LIGHTING	2,922.30	10,812.17	35,000.00	24,187.83	31 %
10-040-50-6407	SENIOR CENTER UTILITIES/MAINTENANCE	313.55	12,231.45	20,000.00	7,768.55	61 %
10-040-50-6430	MAINTENANCE & RENTAL CONTRACTS	139.50	1,151.50	2,500.00	1,348.50	46 %
10-040-50-6433	FLEET SERVICE TOTAL CARPOOLING	125.00	750.00	1,500.00	750.00	50 %
10-040-50-6452	COMPUTER SERVICES	290.14	927.95	2,000.00	1,072.05	46 %
10-040-50-6465	PROFESSIONAL SERVICES	2.45	2,536.41	9,000.00	6,463.59	28 %
10-040-50-6481	TRAVEL AND EDUCATION	0.00	0.00	3,000.00	3,000.00	0 %
10-040-50-6504	BUILDING IMPROVEMENTS	0.00	0.00	27,667.00	27,667.00	0 %
10-040-50-6600	MISCELLANEOUS	0.00	2,156.35	10,000.00	7,843.65	22 %
	Facilities Totals	17,056.57	135,603.86	354,667.00	219,063.14	38 %

Financial Statement Versus Budget

For Fiscal: 2023-2024 Period Ending: 12/31/2023

...	...	December 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
Municipal Court						
10-050-51-6051	SALARIES	6,115.74	36,579.48	75,000.00	38,420.52	49 %
10-050-51-6061	FRINGE BENEFITS	3,543.20	21,077.22	45,000.00	23,922.78	47 %
10-050-51-6201	OFFICE SUPPLIES	0.00	8.53	4,800.00	4,791.47	0 %
10-050-51-6210	MATERIALS AND SUPPLIES	209.27	679.52	7,000.00	6,320.48	10 %
10-050-51-6402	TELECOMMUNICATIONS	22.46	22.46	200.00	177.54	11 %
10-050-51-6452	COMPUTER SERVICES	28.13	942.17	12,000.00	11,057.83	8 %
10-050-51-6465	PROFESSIONAL SERVICES	3,936.08	31,563.08	85,000.00	53,436.92	37 %
10-050-51-6469	PROSECUTION	3,500.00	21,000.00	42,000.00	21,000.00	50 %
10-050-51-6481	TRAVEL AND EDUCATION	-395.00	-395.00	2,000.00	2,395.00	-20 %
	Municipal Court Totals	16,959.88	111,477.46	273,000.00	161,522.54	41 %

Financial Statement Versus Budget

For Fiscal: 2023-2024 Period Ending: 12/31/2023

...	...	December 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
Fire Department						
10-070-51-6051	SALARIES	135,686.54	853,525.79	1,785,000.00	931,474.21	48 %
10-070-51-6053	OVERTIME	18,501.16	102,112.71	160,000.00	57,887.29	64 %
10-070-51-6061	FRINGE BENEFITS	91,327.67	517,793.66	1,185,000.00	667,206.34	44 %
10-070-51-6201	OFFICE SUPPLIES	122.92	3,397.05	4,500.00	1,102.95	75 %
10-070-51-6207	FIRE MED ADVERTISING	0.00	2,466.00	7,200.00	4,734.00	34 %
10-070-51-6209	FORMS/PRINTING	0.00	21.00	800.00	779.00	3 %
10-070-51-6211	MATERIAL & SUPPLIES/LAUN	4,781.32	42,445.92	116,000.00	73,554.08	37 %
10-070-51-6240	FUEL	0.00	25,641.69	75,000.00	49,358.31	34 %
10-070-51-6270	UNIFORM ALLOWANCE	870.82	4,173.28	12,000.00	7,826.72	35 %
10-070-51-6309	REPAIRS AND MAINTENANCE	552.86	14,355.80	43,000.00	28,644.20	33 %
10-070-51-6315	REPLACEMENT - EQUIPMENT	204.72	4,469.47	23,500.00	19,030.53	19 %
10-070-51-6318	REPLACEMENT - RADIOS/P	259.64	759.64	9,000.00	8,240.36	8 %
10-070-51-6319	REPLACEMENT - TURNOUTS	0.00	1,798.22	30,000.00	28,201.78	6 %
10-070-51-6401	TELECOMMUNICATIONS	1,303.20	6,628.77	12,500.00	5,871.23	53 %
10-070-51-6406	HVAC, ENERGY AND LIGHTING	2,342.86	8,078.31	22,500.00	14,421.69	36 %
10-070-51-6430	MAINTENANCE & RENTAL COSTS	3,870.13	18,864.85	27,000.00	8,135.15	70 %
10-070-51-6433	FLEET SERVICE TOTAL CAR	6,833.33	40,999.98	125,700.00	84,700.02	33 %
10-070-51-6452	COMPUTER SERVICES	56.26	23,553.32	38,000.00	14,446.68	62 %
10-070-51-6461	DISPATCH SERVICES	0.00	80,293.47	165,000.00	84,706.53	49 %
10-070-51-6465	PROFESSIONAL SERVICES	4,438.70	123,691.15	213,500.00	89,808.85	58 %
10-070-51-6474	FIRE PREVENTION PROGRAM	0.00	1,841.60	3,500.00	1,658.40	53 %
10-070-51-6481	TRAVEL AND EDUCATION	683.38	9,900.56	45,000.00	35,099.44	22 %
10-070-51-6500	EQUIPMENT	0.00	56,652.86	180,929.00	124,276.14	31 %
10-070-51-6801	DEBT SERVICE - PRINCIPAL	0.00	42,388.38	42,389.00	0.62	100 %
10-070-51-6802	DEBT SERVICE - INTEREST	0.00	2,424.62	2,425.00	0.38	100 %
10-070-51-6914	TRANSFER TO FIRE VOLUNT	7,108.33	42,649.98	85,300.00	42,650.02	50 %
	Fire Department Totals	278,943.84	2,030,928.08	4,414,743.00	2,383,814.92	46 %

Financial Statement Versus Budget

For Fiscal: 2023-2024 Period Ending: 12/31/2023

...	...	December 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
Police Department						
10-080-51-6051	SALARIES	169,011.45	997,212.78	2,190,000.00	1,192,787.22	46 %
10-080-51-6053	OVERTIME	5,907.00	71,422.86	100,000.00	28,577.14	71 %
10-080-51-6061	FRINGE BENEFITS	100,363.47	591,280.23	1,415,000.00	823,719.77	42 %
10-080-51-6201	OFFICE SUPPLIES	182.48	2,309.31	5,600.00	3,290.69	41 %
10-080-51-6210	MATERIALS AND SUPPLIES	238.75	2,938.18	8,500.00	5,561.82	35 %
10-080-51-6231	WEAPONS SKILLS	729.89	853.92	8,000.00	7,146.08	11 %
10-080-51-6232	INVESTIGATIONS	197.44	6,235.33	15,000.00	8,764.67	42 %
10-080-51-6235	FIRING RANGE IMPROVEMEI	0.00	391.09	3,500.00	3,108.91	11 %
10-080-51-6236	EVIDENCE CONTROL	14.85	854.57	2,500.00	1,645.43	34 %
10-080-51-6240	FUEL	0.00	20,367.76	60,000.00	39,632.24	34 %
10-080-51-6272	UNIFORMS & CLEANING	87.64	11,676.16	18,000.00	6,323.84	65 %
10-080-51-6315	OTHER EQUIPMENT	150.00	3,288.38	10,000.00	6,711.62	33 %
10-080-51-6355	SAFETY/OSHA	108.33	1,302.15	5,500.00	4,197.85	24 %
10-080-51-6401	TELECOMMUNICATIONS	1,914.39	10,836.80	23,500.00	12,663.20	46 %
10-080-51-6430	MAINTENANCE & RENTAL CC	287.77	14,193.41	31,000.00	16,806.59	46 %
10-080-51-6433	FLEET SERVICE TOTAL CARI	7,500.00	45,000.00	90,000.00	45,000.00	50 %
10-080-51-6452	COMPUTER SERVICES	474.55	23,055.01	37,000.00	13,944.99	62 %
10-080-51-6461	DISPATCH SERVICES	0.00	120,610.90	257,000.00	136,389.10	47 %
10-080-51-6465	PROFESSIONAL SERVICES	169.35	15,508.17	31,600.00	16,091.83	49 %
10-080-51-6472	COMMUNITY RELATIONS	0.00	811.68	1,300.00	488.32	62 %
10-080-51-6475	EMPLOYEE DEVELOPMENT	0.00	733.91	3,000.00	2,266.09	24 %
10-080-51-6479	PROFESSIONAL MEMBERSH	65.00	234.00	1,500.00	1,266.00	16 %
10-080-51-6481	TRAVEL AND TRAINING	2,080.20	8,041.75	19,000.00	10,958.25	42 %
10-080-51-6500	EQUIPMENT	0.00	82,396.60	113,272.00	30,875.40	73 %
10-080-51-6501	VEHICLES	131.50	47,257.80	107,000.00	59,742.20	44 %
10-080-51-6740	RAIN/MARK43	0.00	8,803.79	27,000.00	18,196.21	33 %
	Police Department Totals	289,614.06	2,087,616.54	4,583,772.00	2,496,155.46	46 %

Financial Statement Versus Budget

For Fiscal: 2023-2024 Period Ending: 12/31/2023

...	...	December 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
Library						
10-090-53-6051	SALARIES	30,366.42	193,096.04	387,500.00	194,403.96	50 %
10-090-53-6061	FRINGE BENEFITS	15,791.33	97,402.82	204,000.00	106,597.18	48 %
10-090-53-6201	OFFICE SUPPLIES	313.10	1,437.85	3,900.00	2,462.15	37 %
10-090-53-6202	POSTAGE	0.00	17.92	125.00	107.08	14 %
10-090-53-6210	MATERIALS AND SUPPLIES	169.89	1,885.21	3,500.00	1,614.79	54 %
10-090-53-6260	PERIODICALS	0.00	2,318.30	2,500.00	181.70	93 %
10-090-53-6300	MAINTENANCE & RENTAL CO	583.50	1,001.50	3,000.00	1,998.50	33 %
10-090-53-6309	REPAIRS AND MAINTENANCE	0.00	6,659.61	5,500.00	-1,159.61	121 %
10-090-53-6358	E-RESOURCES/AUDIO VISUAL	0.00	483.45	3,000.00	2,516.55	16 %
10-090-53-6359	BOOKS	46.73	18,018.22	49,000.00	30,981.78	37 %
10-090-53-6396	SPECIAL PROGRAMS	0.00	725.00	725.00	0.00	100 %
10-090-53-6401	TELECOMMUNICATIONS	192.47	1,166.14	2,750.00	1,583.86	42 %
10-090-53-6406	HVAC, ENERGY AND LIGHTING	1,289.13	5,081.42	17,000.00	11,918.58	30 %
10-090-53-6452	COMPUTER SERVICES	0.00	2,818.02	2,750.00	-68.02	102 %
10-090-53-6466	PROFESSIONAL SERVICES-CONSULTING	14.70	191.70	3,000.00	2,808.30	6 %
10-090-53-6481	TRAVEL AND EDUCATION	0.00	13.44	1,500.00	1,486.56	1 %
10-090-53-6526	BUILDING IMPROVEMENTS	20,747.50	72,887.50	98,000.00	25,112.50	74 %
10-090-53-6600	MISCELLANEOUS	140.14	1,463.04	1,750.00	286.96	84 %
	Library Totals	69,654.91	406,667.18	789,500.00	382,832.82	52 %

Financial Statement Versus Budget

For Fiscal: 2023-2024 Period Ending: 12/31/2023

...	...	December 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
Parks						
10-103-53-6051	SALARIES	27,361.19	162,808.63	330,000.00	167,191.37	49 %
10-103-53-6053	OVERTIME	0.00	945.87	0.00	-945.87	0 %
10-103-53-6061	FRINGE BENEFITS	13,105.10	92,061.44	235,000.00	142,938.56	39 %
10-103-53-6210	MATERIALS AND SUPPLIES	346.94	7,528.96	16,000.00	8,471.04	47 %
10-103-53-6240	FUEL	367.42	3,575.76	11,000.00	7,424.24	33 %
10-103-53-6309	REPAIRS AND MAINTENANCE	0.00	3,937.50	6,500.00	2,562.50	61 %
10-103-53-6323	MISCELLANEOUS TOOLS	0.00	99.74	2,000.00	1,900.26	5 %
10-103-53-6401	TELECOMMUNICATIONS	187.13	1,001.89	2,500.00	1,498.11	40 %
10-103-53-6406	HVAC, ENERGY AND LIGHTING	482.79	2,104.79	8,000.00	5,895.21	26 %
10-103-53-6430	MAINTENANCE & RENTAL COSTS	520.00	4,366.00	8,500.00	4,134.00	51 %
10-103-53-6433	FLEET SERVICE TOTAL COST	1,916.67	11,500.02	23,000.00	11,499.98	50 %
10-103-53-6452	COMPUTER SERVICES	28.13	1,189.02	4,000.00	2,810.98	30 %
10-103-53-6459	RECREATION	0.00	0.00	500.00	500.00	0 %
10-103-53-6460	COMMUNITY EVENTS AND PROGRAMS	500.00	60,235.56	90,000.00	29,764.44	67 %
10-103-53-6465	PROFESSIONAL SERVICES	7.35	8,458.02	15,000.00	6,541.98	56 %
10-103-53-6475	EMPLOYEE DEVELOPMENT	50.00	274.00	1,000.00	726.00	27 %
10-103-53-6481	TRAVEL AND EDUCATION	0.00	731.17	5,000.00	4,268.83	15 %
10-103-53-6483	VEGETATION MANAGEMENT	0.00	3,250.00	10,000.00	6,750.00	33 %
10-103-53-6504	BUILDING/PARK IMPROVEMENTS	0.00	20,751.61	90,000.00	69,248.39	23 %
	Parks Totals	44,872.72	384,819.98	858,000.00	473,180.02	45 %

Financial Statement Versus Budget

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...	...	December 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
Aquatic Center						
10-105-53-6051	SALARIES	35,970.15	235,651.16	510,000.00	274,348.84	46 %
10-105-53-6053	OVERTIME	2,847.94	6,554.43	5,000.00	-1,554.43	131 %
10-105-53-6061	FRINGE BENEFITS	15,212.11	88,044.33	170,000.00	81,955.67	52 %
10-105-53-6204	PRINTING & POSTAGE	0.00	3.03	100.00	96.97	3 %
10-105-53-6207	ADVERTISING	0.00	2,520.00	2,500.00	-20.00	101 %
10-105-53-6210	MATERIALS AND SUPPLIES	10.41	711.07	3,500.00	2,788.93	20 %
10-105-53-6212	SUPPLIES - JANITORIAL	224.84	4,356.89	10,900.00	6,543.11	40 %
10-105-53-6223	PRO SHOP & CONCESSIONS	2,926.01	14,150.71	28,000.00	13,849.29	51 %
10-105-53-6224	PROGRAM SUPPLIES	-1.46	1,261.01	2,500.00	1,238.99	50 %
10-105-53-6234	UNIFORMS	0.00	546.25	1,000.00	453.75	55 %
10-105-53-6251	CHEMICALS	655.59	24,918.78	33,000.00	8,081.22	76 %
10-105-53-6309	REPAIRS AND MAINTENANCE	424.72	17,568.74	30,000.00	12,431.26	59 %
10-105-53-6350	OFFICE EXPENSES	215.89	509.51	2,000.00	1,490.49	25 %
10-105-53-6400	ELECTRICAL SERVICE	7,106.32	34,711.43	80,000.00	45,288.57	43 %
10-105-53-6401	TELECOMMUNICATIONS	599.00	3,532.22	7,000.00	3,467.78	50 %
10-105-53-6412	GAS SERVICE	8,025.89	33,156.52	90,000.00	56,843.48	37 %
10-105-53-6452	COMPUTER SERVICES	28.12	5,575.53	9,000.00	3,424.47	62 %
10-105-53-6465	PROFESSIONAL SERVICES	68.60	12,276.64	17,000.00	4,723.36	72 %
10-105-53-6481	TRAVEL AND EDUCATION	0.00	807.47	1,500.00	692.53	54 %
10-105-53-6482	PROFESSIONAL SERVICES-/	2,105.35	12,270.22	27,000.00	14,729.78	45 %
10-105-53-6500	EQUIPMENT	0.00	0.00	60,000.00	60,000.00	0 %
10-105-53-6600	MISCELLANEOUS	107.05	2,502.87	4,000.00	1,497.13	63 %
	Aquatic Center Totals	76,526.53	501,628.81	1,094,000.00	592,371.19	46 %

Financial Statement Versus Budget

For Fiscal: 2023-2024 Period Ending: 12/31/2023

...	...	December 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
Economic and Community Development						
10-108-50-6051	SALARIES	30,266.94	180,103.13	334,000.00	153,896.87	54 %
10-108-50-6061	FRINGE BENEFITS	15,660.39	94,657.51	200,000.00	105,342.49	47 %
10-108-50-6200	MATERIALS AND SUPPLIES	240.50	953.84	3,000.00	2,046.16	32 %
10-108-50-6205	PRINTING	37.00	175.00	500.00	325.00	35 %
10-108-50-6209	PUBLIC NOTICES/ADVERTISI	0.00	234.30	1,500.00	1,265.70	16 %
10-108-50-6240	FUEL	124.07	1,180.70	1,500.00	319.30	79 %
10-108-50-6350	OFFICE EXPENSES	0.00	582.93	3,500.00	2,917.07	17 %
10-108-50-6394	PLANNING COMMISSION EXI	0.00	0.00	500.00	500.00	0 %
10-108-50-6395	TOURISM	0.00	30,220.00	80,000.00	49,780.00	38 %
10-108-50-6397	ECONOMIC DEVELOPMENT	0.00	11,049.25	56,000.00	44,950.75	20 %
10-108-50-6401	TELECOMMUNICATIONS	175.97	876.35	1,500.00	623.65	58 %
10-108-50-6433	FLEET SERVICE TOTAL CARI	333.33	1,999.98	4,000.00	2,000.02	50 %
10-108-50-6452	COMPUTER SERVICES	28.12	6,805.63	5,000.00	-1,805.63	136 %
10-108-50-6457	WEED ABATEMENT	18.51	2,561.06	10,000.00	7,438.94	26 %
10-108-50-6458	RV ABATEMENT	0.00	0.00	10,000.00	10,000.00	0 %
10-108-50-6465	PROFESSIONAL SERVICES	74.04	27,650.66	62,500.00	34,849.34	44 %
10-108-50-6481	TRAVEL AND EDUCATION	-65.00	5,842.66	15,000.00	9,157.34	39 %
10-108-50-6600	MISCELLANEOUS	37.59	2,333.56	5,000.00	2,666.44	47 %
Economic and Community Development Totals		46,931.46	367,226.56	793,500.00	426,273.44	46 %

Financial Statement Versus Budget

For Fiscal: 2023-2024 Period Ending: 12/31/2023

...	...	December 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
Non-Departmental & Contingency						
10-111-50-6502	ARPA PROJECTS	65,367.97	242,927.85	3,070,000.00	2,827,072.15	8 %
10-111-50-6503	IT EQUIPMENT	0.00	3,250.00	50,000.00	46,750.00	7 %
10-111-50-6801	DEBT SERVICE-UR PRINCIP/	0.00	85,160.00	124,160.00	39,000.00	69 %
10-111-50-6815	DEBT SERVICE UR-INTERES	0.00	12,967.38	24,755.00	11,787.62	52 %
10-111-50-6823	2016 JEFFERSON ST BLDG-F	2,256.00	13,494.00	27,090.00	13,596.00	50 %
10-111-50-6824	2016 JEFFERSON ST BLDG-II	92.00	594.00	1,087.00	493.00	55 %
10-111-50-6932	TRANSFER TO RISK MANAGI	0.00	335,000.00	335,000.00	0.00	100 %
10-111-50-6970	OPERATING CONTINGENCIE	0.00	0.00	185,200.00	185,200.00	0 %
10-111-50-6990	UNAPPROPRIATED FUND BA	0.00	0.00	1,116,088.00	1,116,088.00	0 %
	Non-Departmental & Contingency Totals	67,715.97	693,393.23	4,933,380.00	4,239,986.77	14 %
Expense Totals		1,053,698.55	7,602,802.04	19,889,562.00	12,286,759.96	38 %
Revenues Over Expenses		-237,047.93	1,283,850.19	0.00	-1,283,850.19	0 %

Financial Statement Versus Budget

For Fiscal: 2023-2024 Period Ending: 12/31/2023

...	...	December 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
14 - RISK MANAGEMENT FUND						
Revenue						
14-400-00-5900	BEGINNING BALANCE	0.00	0.00	20,000.00	20,000.00	0 %
14-480-00-4830	MISCELLANEOUS REVENUE	0.00	50,398.92	10,000.00	-40,398.92	504 %
14-499-00-4930	TRANSFER FROM GENERAL	0.00	335,000.00	335,000.00	0.00	100 %
14-499-00-4932	TRANSFER FROM BUILDING	0.00	8,500.00	8,500.00	0.00	100 %
14-499-00-4944	TRANSFER FROM PUBLIC W	0.00	212,200.00	212,200.00	0.00	100 %
Revenue Totals		0.00	606,098.92	585,700.00	-20,398.92	103 %
Expense						
Risk Management						
14-140-50-6210	MATERIALS AND SUPPLIES	0.00	90.00	10,000.00	9,910.00	1 %
14-140-50-6441	PROPERTY/AUTO INSURANC	0.00	197,931.24	188,700.00	-9,231.24	105 %
14-140-50-6442	LIABILITY INSURANCE	0.00	234,015.12	217,000.00	-17,015.12	108 %
14-140-50-6443	WORKERS' COMPENSATION	4,474.11	58,289.06	150,000.00	91,710.94	39 %
14-140-50-6980	OPERATING CONTINGENCIE	0.00	0.00	20,000.00	20,000.00	0 %
	Risk Management Totals	4,474.11	490,325.42	585,700.00	95,374.58	84 %
Expense Totals		4,474.11	490,325.42	585,700.00	95,374.58	84 %
Revenues Over Expenses		-4,474.11	115,773.50	0.00	-115,773.50	0 %

Financial Statement Versus Budget

For Fiscal: 2023-2024 Period Ending: 12/31/2023

...	...	December 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
15 - BUILDING INSPECTIONS FUND						
Revenue						
15-400-00-5900	BEGINNING BALANCE	0.00	0.00	1,475,000.00	1,475,000.00	0 %
15-410-01-4230	PERMITS	33,865.89	318,568.40	670,000.00	351,431.60	48 %
15-455-00-4115	CONSTRUCTION EXCISE TA	5,940.48	8,528.52	0.00	-8,528.52	0 %
15-480-00-4830	MISCELLANEOUS REVENUE	1,832.50	7,448.80	500.00	-6,948.80	1,490 %
15-499-00-4963	TRANSFER FROM SDC FUNC	4,358.33	26,149.98	52,300.00	26,150.02	50 %
	Revenue Totals	45,997.20	360,695.70	2,197,800.00	1,837,104.30	16 %
Expense						
Building Inspections Fund						
15-115-50-6051	SALARIES	31,057.07	188,390.01	325,000.00	136,609.99	58 %
15-115-50-6061	FRINGE BENEFITS	17,731.89	106,366.73	228,000.00	121,633.27	47 %
15-115-50-6210	MATERIALS AND SUPPLIES	0.00	540.35	5,000.00	4,459.65	11 %
15-115-50-6240	FUEL	0.00	1,531.38	2,500.00	968.62	61 %
15-115-50-6401	TELECOMMUNICATIONS	309.74	1,752.94	4,000.00	2,247.06	44 %
15-115-50-6433	FLEET SERVICE TOTAL CAR	333.33	1,999.98	4,000.00	2,000.02	50 %
15-115-50-6452	COMPUTER SERVICES	0.00	2,086.31	4,500.00	2,413.69	46 %
15-115-50-6456	E-PERMITTING SERVICES	447.64	22,320.63	50,000.00	27,679.37	45 %
15-115-50-6465	PROFESSIONAL SERVICES	108.33	1,707.39	4,000.00	2,292.61	43 %
15-115-50-6481	TRAVEL AND EDUCATION	16.96	3,512.10	6,000.00	2,487.90	59 %
15-115-50-6600	MISCELLANEOUS	0.00	29.12	2,000.00	1,970.88	1 %
15-115-50-6900	TRANSFER TO GENERAL FU	5,416.67	32,500.02	65,000.00	32,499.98	50 %
15-115-50-6932	TRANSFER TO RISK MANAGI	0.00	8,500.00	8,500.00	0.00	100 %
15-115-50-6980	OPERATING CONTINGENCIE	0.00	0.00	1,489,300.00	1,489,300.00	0 %
	Building Inspections Fund Totals	55,421.63	371,236.96	2,197,800.00	1,826,563.04	17 %
	Expense Totals	55,421.63	371,236.96	2,197,800.00	1,826,563.04	17 %
Revenues Over Expenses		-9,424.43	-10,541.26	0.00	10,541.26	0 %

Financial Statement Versus Budget

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...	...	December 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
18 - POLICE OFFICER FEE AND FIREFIGHTER/EMS FEE						
Revenue						
18-400-00-5900	BEGINNING BALANCE-POLIC	0.00	0.00	145,000.00	145,000.00	0 %
18-400-00-5901	BEGINNING BALANCE-FF/EM	0.00	0.00	83,000.00	83,000.00	0 %
18-420-01-4443	POLICE OFFICER FEE	19,879.21	116,952.41	240,000.00	123,047.59	49 %
18-420-01-4449	FIREFIGHTER/EMS FEE	18,116.24	106,580.90	220,000.00	113,419.10	48 %
Revenue Totals		37,995.45	223,533.31	688,000.00	464,466.69	32 %
Expense						
Police Officer Fee and Firefighter/EMS Fee						
18-218-50-6051	POLICE OFFICER SALARIES	8,847.19	116,976.09	198,000.00	81,023.91	59 %
18-218-50-6061	POLICE OFFICER FRINGE BE	5,677.57	62,939.41	137,000.00	74,060.59	46 %
18-218-50-6980	OPERATING CONTINGENCIE	0.00	0.00	50,000.00	50,000.00	0 %
18-218-51-6051	FIREFIGHTER/EMS SALARIE	10,622.58	64,260.47	137,000.00	72,739.53	47 %
18-218-51-6061	FIREFIGHTER/EMS FRINGE E	5,949.24	30,824.82	76,000.00	45,175.18	41 %
18-218-51-6981	OPERATING CONTINGENCIE	0.00	0.00	90,000.00	90,000.00	0 %
Police Officer Fee and Firefighter/EMS Fee Totals		31,096.58	275,000.79	688,000.00	412,999.21	40 %
Expense Totals		31,096.58	275,000.79	688,000.00	412,999.21	40 %
Revenues Over Expenses		6,898.87	-51,467.48	0.00	51,467.48	0 %

Financial Statement Versus Budget

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...	...	December 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
20 - STREET FUND						
Revenue						
20-400-00-5900	BEGINNING BALANCE	0.00	0.00	2,860,000.00	2,860,000.00	0 %
20-430-01-4220	PROPORTIONATE SHARE FE	0.00	19,800.00	30,000.00	10,200.00	66 %
20-430-01-4831	MISCELLANEOUS STREET	2,670.00	24,177.87	60,000.00	35,822.13	40 %
20-430-02-4332	STATE HIGHWAY APPROPRI.	125,150.98	572,146.34	1,420,000.00	847,853.66	40 %
20-470-00-4334	STATE HIGHWAY FED MONE	0.00	0.00	250,000.00	250,000.00	0 %
20-480-00-4610	INTEREST ON INVESTMENTS	13,682.62	79,796.70	140,000.00	60,203.30	57 %
	Revenue Totals	141,503.60	695,920.91	4,760,000.00	4,064,079.09	15 %
Expense						
Street Admin & Engineering						
20-021-52-6051	SALARIES	16,564.38	97,261.51	220,000.00	122,738.49	44 %
20-021-52-6053	OVERTIME	0.00	1,003.64	2,000.00	996.36	50 %
20-021-52-6061	FRINGE BENEFITS	10,814.19	64,334.91	195,000.00	130,665.09	33 %
20-021-52-6210	MATERIALS AND SUPPLIES	2,110.54	22,986.98	75,000.00	52,013.02	31 %
20-021-52-6307	VEHICLE-EQUIPMENT EXPEN	4,166.67	25,000.02	50,000.00	24,999.98	50 %
20-021-52-6309	REPAIRS AND MAINTENANCE	0.00	295.00	4,000.00	3,705.00	7 %
20-021-52-6314	TRAFFIC SIGNAL MAINTENANCE	194.73	4,032.44	2,200.00	-1,832.44	183 %
20-021-52-6320	TOOLS	119.98	1,237.64	5,500.00	4,262.36	23 %
20-021-52-6401	TELECOMMUNICATIONS	256.83	1,207.48	3,800.00	2,592.52	32 %
20-021-52-6415	STREET LIGHTING	6,684.33	34,277.59	75,000.00	40,722.41	46 %
20-021-52-6452	COMPUTER SERVICES	28.12	1,530.63	6,500.00	4,969.37	24 %
20-021-52-6465	PROFESSIONAL SERVICES	10,437.84	15,192.81	80,000.00	64,807.19	19 %
20-021-52-6475	EMPLOYEE DEVELOPMENT	134.88	401.05	2,200.00	1,798.95	18 %
20-021-52-6480	SAFETY EQUIPMENT & TRAINING	986.65	3,037.79	2,500.00	-537.79	122 %
20-021-52-6481	TRAVEL AND EDUCATION	0.00	1,312.19	3,300.00	1,987.81	40 %
20-021-52-6500	EQUIPMENT	2,039.24	62,317.17	66,750.00	4,432.83	93 %
20-021-52-6520	CONTRACTUAL OVERLAYS	0.00	31,105.90	430,000.00	398,894.10	7 %
20-021-52-6521	SIDEWALKS	0.00	1,500.00	100,000.00	98,500.00	2 %
20-021-52-6526	PUBLIC WORKS BUILDING	2,518.48	19,004.81	330,000.00	310,995.19	6 %
20-021-52-6533	ADA RAMP PROGRAM	0.00	30,000.00	30,000.00	0.00	100 %
20-021-52-6840	2019 MAIN ST LOAN - PRINCIPAL	0.00	0.00	30,000.00	30,000.00	0 %
20-021-52-6841	2019 MAIN ST LOAN - INTEREST	0.00	9,150.00	18,300.00	9,150.00	50 %
20-021-52-6842	2021 STREET LOAN - PRINCIPAL	0.00	0.00	375,000.00	375,000.00	0 %
20-021-52-6843	2021 STREET LOAN - INTEREST	0.00	0.00	54,285.00	54,285.00	0 %
20-021-52-6900	TRANSFER TO GENERAL FUND	13,500.00	81,000.00	162,000.00	81,000.00	50 %
20-021-52-6928	TRANSFER TO SEWER SDC	4,996.13	29,976.78	59,954.00	29,977.22	50 %
20-021-52-6932	TRANSFER TO RISK MANAGEMENT	0.00	21,500.00	21,500.00	0.00	100 %
20-021-52-6956	SPECIAL RESERVES-BARBEL	0.00	0.00	307,000.00	307,000.00	0 %
	Street Admin & Engineering Totals	75,552.99	558,666.34	2,711,789.00	2,153,122.66	21 %

Financial Statement Versus Budget

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...	...	December 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
Debt Service & Contingency						
20-026-52-6970	OPERATING CONTINGENCIE	0.00	0.00	2,048,211.00	2,048,211.00	0 %
	Debt Service & Contingency Totals	0.00	0.00	2,048,211.00	2,048,211.00	0 %
Expense Totals		75,552.99	558,666.34	4,760,000.00	4,201,333.66	12 %
Revenues Over Expenses		65,950.61	137,254.57	0.00	-137,254.57	0 %

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...	...	December 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
24 - SYSTEMS DEVELOPMENT FUND						
Revenue						
24-400-00-5928	BEGINNING BALANCE - STRE	0.00	0.00	2,220,000.00	2,220,000.00	0 %
24-400-00-5938	BEGINNING BALANCE - PAR	0.00	0.00	1,740,000.00	1,740,000.00	0 %
24-400-00-5942	BEGINNING BALANCE - WAT	0.00	0.00	3,875,000.00	3,875,000.00	0 %
24-400-00-5950	BEGINNING BALANCE - SEW	0.00	0.00	5,380,000.00	5,380,000.00	0 %
24-400-00-5975	BEGINNING BALANCE - STOF	0.00	0.00	725,000.00	725,000.00	0 %
24-410-01-4454	SEWER SDC CHARGES	28,952.00	269,291.60	740,000.00	470,708.40	36 %
24-430-01-4453	STORM SDC CHARGES	6,699.00	65,205.26	160,000.00	94,794.74	41 %
24-430-01-4455	STREET SDC CHARGES	22,617.00	243,857.28	550,000.00	306,142.72	44 %
24-440-01-4456	PARK SDC CHARGES	16,401.00	149,716.08	410,000.00	260,283.92	37 %
24-444-03-4916	REIMBURSEMENTS-WATER :	7,148.16	42,888.96	85,778.00	42,889.04	50 %
24-444-03-4918	REIMBURSEMENTS-SEWER	6,453.85	38,723.10	77,447.00	38,723.90	50 %
24-470-00-4452	WATER SDC CHARGES	28,322.00	261,763.54	720,000.00	458,236.46	36 %
Revenue Totals		116,593.01	1,071,445.82	16,683,225.00	15,611,779.18	6 %
Expense						
Systems Development						
24-095-52-6580	STREET PROJECTS	0.00	192,849.80	2,734,250.00	2,541,400.20	7 %
24-095-52-6588	STORM PROJECTS	0.00	0.00	877,200.00	877,200.00	0 %
24-095-52-6901	TRANSFER TO GENERAL FU	1,833.33	10,999.98	22,000.00	11,000.02	50 %
24-095-52-6902	TRANSFER TO BUILDING FU	1,145.83	6,874.98	13,750.00	6,875.02	50 %
24-095-53-6552	PARK PROJECTS	5,200.00	30,731.00	2,132,125.00	2,101,394.00	1 %
24-095-53-6901	TRANSFER TO GENERAL FU	916.67	5,500.02	11,000.00	5,499.98	50 %
24-095-53-6902	TRANSFER TO BUILDING FU	572.92	3,437.52	6,875.00	3,437.48	50 %
24-095-55-6591	WATER PROJECTS/OVERSI	1,923.81	48,746.45	4,641,973.00	4,593,226.55	1 %
24-095-55-6901	TRANSFER TO GENERAL FU	1,990.00	11,940.00	23,880.00	11,940.00	50 %
24-095-55-6902	TRANSFER TO BUILDING FU	1,243.75	7,462.50	14,925.00	7,462.50	50 %
24-095-56-6596	SEWER PROJECTS/ OVERSI	0.00	6,314.61	5,831,697.00	5,825,382.39	0 %
24-095-56-6901	TRANSFER TO GENERAL FU	1,833.33	10,999.98	22,000.00	11,000.02	50 %
24-095-56-6902	TRANSFER TO BUILDING FU	1,145.83	6,874.98	13,750.00	6,875.02	50 %
24-095-56-6920	TRANSFER TO FLEET-SEWE	0.00	0.00	330,000.00	330,000.00	0 %
24-095-57-6901	TRANSFER TO GENERAL FU	400.00	2,400.00	4,800.00	2,400.00	50 %
24-095-57-6902	TRANSFER TO BUILDING FU	250.00	1,500.00	3,000.00	1,500.00	50 %
	Systems Development Totals	18,455.47	346,631.82	16,683,225.00	16,336,593.18	2 %
Expense Totals		18,455.47	346,631.82	16,683,225.00	16,336,593.18	2 %
Revenues Over Expenses		98,137.54	724,814.00	0.00	-724,814.00	0 %

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...	...	December 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
26 - TRUST FUND						
Revenue						
26-400-00-5921	BEGINNING BALANCE - FIRE	0.00	20,078.31	20,000.00	-78.31	100 %
26-400-00-5922	BEGINNING BALANCE - FIRE	0.00	7,915.89	13,000.00	5,084.11	61 %
26-400-00-5931	BEGINNING BALANCE - FIRE	0.00	41,140.72	20,000.00	-21,140.72	206 %
26-400-00-5939	BEGINNING BALANCE - FIRE	0.00	33,862.04	33,350.00	-512.04	102 %
26-400-00-5941	BEGINNING BALANCE - LIBR	0.00	15,690.01	12,000.00	-3,690.01	131 %
26-400-00-5949	BEGINNING BALANCE - DELE	0.00	11,305.50	4,500.00	-6,805.50	251 %
26-400-00-5952	BEGINNING BALANCE - FRIE	0.00	22,876.23	11,500.00	-11,376.23	199 %
26-400-00-5954	BEGINNING BALANCE - MISC	0.00	3,561.73	3,700.00	138.27	96 %
26-400-00-5955	BEGINNING BALANCE - OTHI	0.00	3,198.12	0.00	-3,198.12	0 %
26-420-02-4331	FIRE EXTRICATION TEAM	0.00	24,000.00	10,000.00	-14,000.00	240 %
26-420-02-4711	TRANSFER IN GF-FIRE VOLU	7,108.33	42,649.98	85,300.00	42,650.02	50 %
26-420-02-4712	FIRE VOLUNTEER APPRECI	29.50	559.20	1,700.00	1,140.80	33 %
26-420-03-4702	HARPY BOVARD SCHOLARS	0.00	0.00	1,000.00	1,000.00	0 %
26-440-01-4740	PARK DEVELOPMENT TRUS	0.00	2,400.00	1,000.00	-1,400.00	240 %
26-440-02-4707	LIBRARY	2,758.50	28,533.75	30,000.00	1,466.25	95 %
26-440-03-4351	FRIENDS OF THE DALLAS AC	0.00	1,259.00	20,000.00	18,741.00	6 %
26-440-15-4750	DELBERT HUNTER ARBORE	2,000.00	6,627.00	20,000.00	13,373.00	33 %
26-480-00-4743	MISCELLANEOUS DONATION	1,115.05	6,181.80	5,000.00	-1,181.80	124 %
Revenue Totals		13,011.38	271,839.28	292,050.00	20,210.72	93 %
Expense						
Trust Fund						
26-011-50-6710	MISCELLANEOUS DONATION	906.73	4,239.83	8,700.00	4,460.17	49 %
26-011-51-6532	FIRE TR - EXTRICATION EXP	0.00	2,443.72	23,000.00	20,556.28	11 %
26-011-51-6770	FIRE RESERVE-FUTURE SCH	0.00	0.00	18,000.00	18,000.00	0 %
26-011-51-6771	FIRE TR - HARPY BOVARD S	0.00	1,000.00	3,000.00	2,000.00	33 %
26-011-51-6772	FIRE VOLUNTEER APPRECI	4,587.35	20,073.59	107,000.00	86,926.41	19 %
26-011-53-6541	FRIENDS OF THE DALLAS AC	0.00	15,642.65	31,500.00	15,857.35	50 %
26-011-53-6551	PARK DEVELOPMENT TRUS	0.00	0.00	34,350.00	34,350.00	0 %
26-011-53-6558	LIBRARY TRUST EXPENDITU	243.42	35,606.25	42,000.00	6,393.75	85 %
26-011-53-6725	DELBERT HUNTER ARBORE	3,017.54	7,418.38	24,500.00	17,081.62	30 %
	Trust Fund Totals	8,755.04	86,424.42	292,050.00	205,625.58	30 %
Expense Totals		8,755.04	86,424.42	292,050.00	205,625.58	30 %
Revenues Over Expenses		4,256.34	185,414.86	0.00	-185,414.86	0 %

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...	...	December 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
28 - GRANTS FUND						
Revenue						
28-400-00-5958	BEGINNING BALANCE - CLG	0.00	-10,889.44	0.00	10,889.44	0 %
28-400-00-5963	BEGINNING BALANCE - POLI	0.00	54.23	900.00	845.77	6 %
28-400-00-5968	BEGINNING BALANCE - PAR	0.00	3,033.00	0.00	-3,033.00	0 %
28-400-00-5970	BEGINNING BALANCE - REAL	0.00	-110.78	600.00	710.78	-18 %
28-420-02-4381	POLICING GRANTS	0.00	0.00	2,500.00	2,500.00	0 %
28-420-03-4309	FEMA AFG FIRE GRANT	0.00	0.00	5,000.00	5,000.00	0 %
28-420-03-4310	FEMA AFG EMS GRANT	0.00	0.00	5,000.00	5,000.00	0 %
28-420-03-4311	FEMA AFG FIRE GRANT-SAF	0.00	0.00	5,000.00	5,000.00	0 %
28-420-03-4321	FEMA FIRE PREVENTION/SA	0.00	0.00	5,000.00	5,000.00	0 %
28-420-03-4389	EMERGENCY OPERATIONS (0.00	0.00	83,000.00	83,000.00	0 %
28-430-03-4319	SAFE ROUTES TO SCHOOL (0.00	0.00	5,000.00	5,000.00	0 %
28-440-02-4327	CERTIFIED LOCAL GOVT GR	0.00	6,195.44	15,000.00	8,804.56	41 %
28-440-02-4340	READY TO READ GRANT	0.00	0.00	3,000.00	3,000.00	0 %
28-440-02-4348	LIBRARY GRANT	0.00	0.00	5,000.00	5,000.00	0 %
28-440-03-4344	ODOT GRANT - PARK TRAIL	0.00	0.00	5,000.00	5,000.00	0 %
28-440-03-4345	PARKS GRANT-MISCELLANE	0.00	0.00	1,000.00	1,000.00	0 %
28-440-03-4346	OR PARKS AND REC GRANT	0.00	2,803.20	19,355.00	16,551.80	14 %
28-440-03-4347	OR PARKS AND REC GRANT	0.00	0.00	5,000.00	5,000.00	0 %
28-440-03-4352	OPRD LWCF GRANT	0.00	0.00	570,344.00	570,344.00	0 %
Revenue Totals		0.00	1,085.65	735,699.00	734,613.35	0 %
Expense						
Grants Fund						
28-012-51-6530	FEMA AFG EMS GRANT	0.00	0.00	5,000.00	5,000.00	0 %
28-012-51-6531	FEMA AFG FIRE GRANT	0.00	0.00	5,000.00	5,000.00	0 %
28-012-51-6570	POLICE EQUIPMENT	0.00	816.12	3,400.00	2,583.88	24 %
28-012-51-6905	TRANSFER TO GENERAL FU	0.00	0.00	5,000.00	5,000.00	0 %
28-012-51-7510	EMERGENCY OPERATIONS (0.00	0.00	83,000.00	83,000.00	0 %
28-012-52-6536	SAFE ROUTES TO SCHOOL (0.00	0.00	5,000.00	5,000.00	0 %
28-012-52-6561	CERTIFIED LOCAL GOVT GR	0.00	1,720.74	15,000.00	13,279.26	11 %
28-012-53-6515	LIBRARY GRANT	0.00	0.00	5,000.00	5,000.00	0 %
28-012-53-6516	FEMA FIRE PREVENTION/SA	0.00	0.00	5,000.00	5,000.00	0 %
28-012-53-6540	JOHN BARNARD PARK	0.00	0.00	570,344.00	570,344.00	0 %
28-012-53-6546	PARKS GRANT - MISCELLAN	0.00	0.00	6,000.00	6,000.00	0 %
28-012-53-6547	PARK TRAIL	0.00	0.00	5,000.00	5,000.00	0 %
28-012-53-6556	READY TO READ	0.00	153.91	3,600.00	3,446.09	4 %
28-012-53-6559	JAPANESE GARDEN	0.00	0.00	19,355.00	19,355.00	0 %
Grants Fund Totals		0.00	2,690.77	735,699.00	733,008.23	0 %
Expense Totals		0.00	2,690.77	735,699.00	733,008.23	0 %
Revenues Over Expenses		0.00	-1,605.12	0.00	1,605.12	0 %

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...	...	December 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
29 - DALLAS DOWNTOWN URBAN RENEWAL FUND						
Revenue						
29-400-00-5900	BEGINNING BALANCE	0.00	0.00	300,000.00	300,000.00	0 %
29-450-00-4100	CURRENT PROPERTY TAXES	9,046.97	201,223.44	235,000.00	33,776.56	86 %
29-450-00-4110	DELINQUENT PROPERTY TAXES	80.05	2,648.40	3,000.00	351.60	88 %
29-480-00-4610	INTEREST ON INVESTMENTS	4,205.98	18,407.75	10,000.00	-8,407.75	184 %
29-480-00-4830	MISCELLANEOUS REVENUE	0.00	0.00	20,000.00	20,000.00	0 %
Revenue Totals		13,333.00	222,279.59	568,000.00	345,720.41	39 %
Expense						
Downtown Dallas Urban Renewal						
29-019-50-6051	SALARIES	995.26	5,971.04	5,500.00	-471.04	109 %
29-019-50-6061	FRINGE BENEFITS	462.58	3,052.82	3,500.00	447.18	87 %
29-019-50-6210	MATERIALS AND SUPPLIES	0.00	0.00	250.00	250.00	0 %
29-019-50-6465	PROFESSIONAL SERVICES	0.00	1,540.00	35,000.00	33,460.00	4 %
29-019-50-6473	BUILDING IMPROVEMENT GRANTS	0.00	2,131.25	2,200.00	68.75	97 %
29-019-50-6484	MINOR IMPROVEMENT GRANTS	0.00	4,000.00	10,000.00	6,000.00	40 %
29-019-50-6507	SPECIAL PROJECTS	0.00	0.00	10,000.00	10,000.00	0 %
29-019-50-6553	PROPERTY ACQUISITION	382.69	5,727.72	105,000.00	99,272.28	5 %
29-019-50-6600	MISCELLANEOUS	0.00	48.42	2,000.00	1,951.58	2 %
29-019-50-6908	TRANSFER TO GF-DEBT SEF	0.00	86,367.38	148,915.00	62,547.62	58 %
29-019-50-6955	DEBT SERVICE RESERVE	0.00	0.00	148,915.00	148,915.00	0 %
29-019-50-6980	OPERATING CONTINGENCIES	0.00	0.00	96,720.00	96,720.00	0 %
Downtown Dallas Urban Renewal Totals		1,840.53	108,838.63	568,000.00	459,161.37	19 %
Expense Totals		1,840.53	108,838.63	568,000.00	459,161.37	19 %
Revenues Over Expenses		11,492.47	113,440.96	0.00	-113,440.96	0 %

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...	...	December 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
31 - SOUTH DALLAS URBAN RENEWAL FUND						
Revenue						
31-450-00-4100	CURRENT PROPERTY TAX	3,062.54	61,768.12	30,000.00	-31,768.12	206 %
31-480-00-4610	INTEREST ON INVESTMENTS	2.64	3.06	2,000.00	1,996.94	0 %
Revenue Totals		3,065.18	61,771.18	32,000.00	-29,771.18	193 %
Expense						
South Dallas Urban Renewal						
31-310-50-6051	SALARIES	0.00	0.00	5,500.00	5,500.00	0 %
31-310-50-6061	FRINGE BENEFITS	0.00	0.00	3,500.00	3,500.00	0 %
31-310-50-6210	MATERIALS AND SUPPLIES	0.00	0.00	8,000.00	8,000.00	0 %
31-310-50-6465	PROFESSIONAL SERVICES	0.00	0.00	8,000.00	8,000.00	0 %
31-310-50-6600	MISCELLANEOUS	0.00	0.00	7,000.00	7,000.00	0 %
	South Dallas Urban Renewal Totals	0.00	0.00	32,000.00	32,000.00	0 %
Expense Totals		0.00	0.00	32,000.00	32,000.00	0 %
Revenues Over Expenses		3,065.18	61,771.18	0.00	-61,771.18	0 %

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...	...	December 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
45 - GENERAL LONG TERM DEBT FUND						
Revenue						
45-470-00-4901	REIMBURSEMENTS - GENER	10,046.42	60,278.52	120,556.00	60,277.48	50 %
45-470-00-4912	REIMBURSEMENTS - SEWEF	1,667.03	10,002.18	20,004.00	10,001.82	50 %
45-470-00-4913	REIMBURSEMENTS - FLEET	309.80	1,858.80	3,718.00	1,859.20	50 %
45-470-00-4914	REIMBURSEMENTS - STREE	781.88	4,691.28	9,383.00	4,691.72	50 %
45-470-00-4915	REIMBURSEMENTS - WATER	1,371.98	8,231.88	16,464.00	8,232.12	50 %
45-470-00-4919	REIMBURSEMENTS - BUILDII	575.35	3,452.10	6,905.00	3,452.90	50 %
Revenue Totals		14,752.46	88,514.76	177,030.00	88,515.24	50 %
Expense						
General Long Term Debt						
45-016-32-6801	DEBT SERVICE - PRINCIPAL	0.00	0.00	140,000.00	140,000.00	0 %
45-016-54-6802	DEBT SERVICE - INTEREST	0.00	18,514.80	37,030.00	18,515.20	50 %
General Long Term Debt Totals		0.00	18,514.80	177,030.00	158,515.20	10 %
Expense Totals		0.00	18,514.80	177,030.00	158,515.20	10 %
Revenues Over Expenses		14,752.46	69,999.96	0.00	-69,999.96	0 %

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...	...	December 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
50 - SEWER FUND						
Revenue						
50-400-00-5900	BEGINNING BALANCE	0.00	0.00	4,475,000.00	4,475,000.00	0 %
50-444-01-4469	SEWER SERVICE CHARGES	335,954.80	2,007,777.22	4,000,000.00	1,992,222.78	50 %
50-444-01-4834	MISCELLANEOUS SEWER	6,733.00	37,461.86	85,000.00	47,538.14	44 %
50-480-00-4610	INTEREST ON INVESTMENTS	21,545.55	115,503.61	100,000.00	-15,503.61	116 %
	Revenue Totals	364,233.35	2,160,742.69	8,660,000.00	6,499,257.31	25 %
Expense						
Sewer Admin & Engineering						
50-031-56-6051	SALARIES	35,095.27	205,641.50	400,000.00	194,358.50	51 %
50-031-56-6053	OVERTIME	0.00	2,022.97	3,000.00	977.03	67 %
50-031-56-6061	FRINGE BENEFITS	22,332.91	132,908.10	335,000.00	202,091.90	40 %
50-031-56-6210	MATERIALS AND SUPPLIES	3,284.97	10,084.44	33,000.00	22,915.56	31 %
50-031-56-6275	DEQ PERMITS	0.00	21,937.00	32,000.00	10,063.00	69 %
50-031-56-6307	VEHICLE-EQUIPMENT EXPENSE	11,666.67	70,000.02	140,000.00	69,999.98	50 %
50-031-56-6309	REPAIRS AND MAINTENANCE	0.00	17,740.84	123,000.00	105,259.16	14 %
50-031-56-6320	TOOLS	0.00	151.02	6,000.00	5,848.98	3 %
50-031-56-6401	TELECOMMUNICATIONS	440.26	1,628.47	4,300.00	2,671.53	38 %
50-031-56-6406	HVAC, ENERGY AND LIGHTING	319.10	1,166.55	5,000.00	3,833.45	23 %
50-031-56-6452	COMPUTER SERVICES	28.12	5,353.82	9,700.00	4,346.18	55 %
50-031-56-6465	PROFESSIONAL SERVICES	391.91	491,020.14	1,012,000.00	520,979.86	49 %
50-031-56-6475	EMPLOYEE DEVELOPMENT	287.63	456.99	2,200.00	1,743.01	21 %
50-031-56-6480	SAFETY EQUIPMENT & TRAILER	956.66	3,007.82	2,500.00	-507.82	120 %
50-031-56-6481	TRAVEL AND EDUCATION	0.00	9,367.48	3,300.00	-6,067.48	284 %
50-031-56-6500	EQUIPMENT	208.01	146,260.86	61,750.00	-84,510.86	237 %
50-031-56-6526	PUBLIC WORKS BUILDING	4,960.89	37,933.64	660,000.00	622,066.36	6 %
50-031-56-6579	I & I	0.00	0.00	100,000.00	100,000.00	0 %
50-031-56-6594	WWTF CAPITAL IMPROVEMENT	18,516.46	142,419.12	1,700,000.00	1,557,580.88	8 %
50-031-56-6598	SEWER REPLACEMENT PROJECT	0.00	0.00	250,000.00	250,000.00	0 %
50-031-56-6599	WWTF EQUIPMENT REPLACEMENT	0.00	10,921.33	250,000.00	239,078.67	4 %
50-031-56-6900	TRANSFER TO GENERAL FUND	49,083.33	294,499.98	589,000.00	294,500.02	50 %
50-031-56-6932	TRANSFER TO RISK MANAGEMENT	0.00	107,000.00	107,000.00	0.00	100 %
	Sewer Admin & Engineering Totals	147,572.19	1,711,522.09	5,828,750.00	4,117,227.91	29 %

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For Fiscal: 2023-2024 Period Ending: 12/31/2023

...	...	December 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
Debt Service & Contingency						
50-036-56-6820	2017 SEWER LOAN-PRINCIP/	0.00	0.00	59,000.00	59,000.00	0 %
50-036-56-6821	2017 SEWER LOAN-INTERES	0.00	7,511.81	15,093.00	7,581.19	50 %
50-036-56-6970	OPERATING CONTINGENCIE	0.00	0.00	2,757,157.00	2,757,157.00	0 %
	Debt Service & Contingency Totals	0.00	7,511.81	2,831,250.00	2,823,738.19	0 %
Expense Totals		147,572.19	1,719,033.90	8,660,000.00	6,940,966.10	20 %
Revenues Over Expenses		216,661.16	441,708.79	0.00	-441,708.79	0 %

Financial Statement Versus Budget

For Fiscal: 2023-2024 Period Ending: 12/31/2023

...	...	December 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
51 - STORMWATER FUND						
Revenue						
51-400-00-5900	BEGINNING BALANCE	0.00	0.00	1,380,000.00	1,380,000.00	0 %
51-445-01-4490	STORMWATER SERVICE CH	92,443.53	547,737.80	1,175,000.00	627,262.20	47 %
51-445-01-4833	MISCELLANEOUS STORMWA	0.00	0.00	2,000.00	2,000.00	0 %
51-480-00-4610	INTEREST ON INVESTMENT	7,085.52	36,147.32	20,000.00	-16,147.32	181 %
Revenue Totals		99,529.05	583,885.12	2,577,000.00	1,993,114.88	23 %
Expense						
Stormwater Maintenance						
51-051-57-6051	SALARIES	3,402.96	19,220.42	60,000.00	40,779.58	32 %
51-051-57-6053	OVERTIME	0.00	208.70	2,000.00	1,791.30	10 %
51-051-57-6061	FRINGE BENEFITS	1,422.58	8,693.86	53,000.00	44,306.14	16 %
51-051-57-6210	MATERIALS AND SUPPLIES	264.87	1,135.78	11,000.00	9,864.22	10 %
51-051-57-6275	DEQ PERMITS	0.00	0.00	2,700.00	2,700.00	0 %
51-051-57-6307	VEHICLE-EQUIPMENT EXPE	2,500.00	15,000.00	30,000.00	15,000.00	50 %
51-051-57-6309	REPAIRS AND MAINTENANC	0.00	0.00	4,800.00	4,800.00	0 %
51-051-57-6312	MATERIAL DISPOSAL	0.00	12,053.52	30,000.00	17,946.48	40 %
51-051-57-6320	TOOLS	0.00	150.97	3,500.00	3,349.03	4 %
51-051-57-6401	TELECOMMUNICATIONS	28.48	28.48	700.00	671.52	4 %
51-051-57-6452	COMPUTER SERVICES	28.12	1,629.10	3,300.00	1,670.90	49 %
51-051-57-6465	PROFESSIONAL SERVICES	2,185.00	25,461.43	100,000.00	74,538.57	25 %
51-051-57-6475	EMPLOYEE DEVELOPMENT	33.07	2,002.54	2,200.00	197.46	91 %
51-051-57-6480	SAFETY EQUIPMENT & TRAI	956.66	3,007.92	2,500.00	-507.92	120 %
51-051-57-6481	TRAVEL AND EDUCATION	0.00	619.96	3,300.00	2,680.04	19 %
51-051-57-6500	EQUIPMENT	208.00	29,613.46	23,750.00	-5,863.46	125 %
51-051-57-6522	STORMWATER PROJECTS	0.00	0.00	50,000.00	50,000.00	0 %
51-051-57-6526	PUBLIC WORKS BUILDING	1,704.33	12,695.24	220,000.00	207,304.76	6 %
51-051-57-6900	TRANSFER TO GENERAL FU	9,750.00	58,500.00	117,000.00	58,500.00	50 %
51-051-57-6928	TRANSFER TO SEWER SDC-	1,457.72	8,746.32	17,493.00	8,746.68	50 %
51-051-57-6932	TRANSFER TO RISK MANAGI	0.00	3,700.00	3,700.00	0.00	100 %
51-051-57-6980	OPERATING CONTINGENCIE	0.00	0.00	1,836,057.00	1,836,057.00	0 %
Stormwater Maintenance Totals		23,941.79	202,467.70	2,577,000.00	2,374,532.30	8 %
Expense Totals		23,941.79	202,467.70	2,577,000.00	2,374,532.30	8 %
Revenues Over Expenses		75,587.26	381,417.42	0.00	-381,417.42	0 %

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...	...	December 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
52 - WATER FUND						
Revenue						
52-400-00-5900	BEGINNING BALANCE	0.00	0.00	2,850,000.00	2,850,000.00	0 %
52-442-01-4463	SALE OF WATER	272,926.95	2,438,684.23	4,200,000.00	1,761,315.77	58 %
52-442-01-4465	NEW ACCOUNT FEES	1,706.73	13,666.16	12,000.00	-1,666.16	114 %
52-442-01-4468	SERVICE CONNECTIONS	4,326.00	28,872.00	75,000.00	46,128.00	38 %
52-442-01-4832	MISCELLANEOUS WATER	118,658.13	194,951.99	90,000.00	-104,951.99	217 %
52-442-03-4900	FINANCE PROCEEDS	0.00	13,601.00	2,200,000.00	2,186,399.00	1 %
52-480-00-4610	INTEREST ON INVESTMENTS	20,254.26	104,745.80	100,000.00	-4,745.80	105 %
	Revenue Totals	417,872.07	2,794,521.18	9,527,000.00	6,732,478.82	29 %
Expense						
Water Admin & Engineering						
52-041-55-6051	SALARIES	49,897.27	315,696.44	635,000.00	319,303.56	50 %
52-041-55-6053	OVERTIME	1,488.11	16,709.66	25,000.00	8,290.34	67 %
52-041-55-6061	FRINGE BENEFITS	31,022.07	188,554.89	463,000.00	274,445.11	41 %
52-041-55-6210	MATERIALS AND SUPPLIES	12,563.09	180,301.99	350,000.00	169,698.01	52 %
52-041-55-6265	PERMITS	200.00	1,684.08	10,700.00	9,015.92	16 %
52-041-55-6307	VEHICLE-EQUIPMENT EXPENSE	8,333.33	49,999.98	100,000.00	50,000.02	50 %
52-041-55-6309	REPAIRS AND MAINTENANCE	0.00	5,447.13	60,000.00	54,552.87	9 %
52-041-55-6320	TOOLS	0.00	632.60	8,000.00	7,367.40	8 %
52-041-55-6401	TELECOMMUNICATIONS	1,198.64	6,615.66	14,000.00	7,384.34	47 %
52-041-55-6406	HVAC, ENERGY AND LIGHTING	10,006.48	61,526.01	144,000.00	82,473.99	43 %
52-041-55-6452	COMPUTER SERVICES	28.12	5,067.22	17,000.00	11,932.78	30 %
52-041-55-6465	PROFESSIONAL SERVICES	1,558.10	59,199.00	110,000.00	50,801.00	54 %
52-041-55-6475	EMPLOYEE DEVELOPMENT	134.88	848.20	5,000.00	4,151.80	17 %
52-041-55-6480	SAFETY EQUIPMENT & TRAIL	1,636.20	1,636.20	2,400.00	763.80	68 %
52-041-55-6481	TRAVEL AND EDUCATION	0.00	954.96	7,000.00	6,045.04	14 %
52-041-55-6500	EQUIPMENT	96.90	12,033.18	13,250.00	1,216.82	91 %
52-041-55-6526	PUBLIC WORKS BUILDING	4,960.90	37,933.62	660,000.00	622,066.38	6 %
52-041-55-6562	CLAY STREET LINE REHAB	80,963.56	176,767.23	900,000.00	723,232.77	20 %
52-041-55-6564	WTP CAPITAL IMPROVEMENT	0.00	30,450.00	30,000.00	-450.00	102 %
52-041-55-6589	WATER LINE REPLACEMENT	0.00	0.00	135,000.00	135,000.00	0 %
52-041-55-6592	CLAY ST RESERVOIR PROJECT	1,415.79	351,899.82	2,400,000.00	2,048,100.18	15 %
52-041-55-6900	TRANSFER TO GENERAL FUND	44,583.33	267,499.98	535,000.00	267,500.02	50 %
52-041-55-6932	TRANSFER TO RISK MANAGEMENT	0.00	45,000.00	45,000.00	0.00	100 %
52-041-55-6934	TRANSFER TO WATER SDC-I	7,148.16	42,888.96	85,778.00	42,889.04	50 %
	Water Admin & Engineering Totals	257,234.93	1,859,346.81	6,755,128.00	4,895,781.19	28 %

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For Fiscal: 2023-2024 Period Ending: 12/31/2023

...	...	December 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
Debt Service & Contingency						
52-046-55-6830	2015 SRF LOAN - PRINCIPAL	0.00	43,694.92	43,695.00	0.08	100 %
52-046-55-6831	2015 SRF LOAN - INTEREST	0.00	29,040.60	29,041.00	0.40	100 %
52-046-55-6832	2016 DEQ CWSRF LOAN-PRII	0.00	41,697.00	83,688.00	41,991.00	50 %
52-046-55-6833	2016 DEQ CWSRF LOAN-INTI	0.00	9,783.00	19,272.00	9,489.00	51 %
52-046-55-6834	2017 WATER LOAN - PRINCIP	0.00	0.00	357,000.00	357,000.00	0 %
52-046-55-6835	2017 WATER LOAN - INTERE	0.00	36,994.08	74,330.00	37,335.92	50 %
52-046-55-6836	2022 SPWF LOAN - PRINCIP	0.00	0.00	70,000.00	70,000.00	0 %
52-046-55-6837	2022 SPWF LOAN - INTERES	0.00	0.00	10,000.00	10,000.00	0 %
52-046-55-6954	WATER STORAGE RESERVE	0.00	0.00	1,300,000.00	1,300,000.00	0 %
52-046-55-6970	OPERATING CONTINGENCIE	0.00	0.00	784,846.00	784,846.00	0 %
	Debt Service & Contingency Totals	0.00	161,209.60	2,771,872.00	2,610,662.40	6 %
Expense Totals		257,234.93	2,020,556.41	9,527,000.00	7,506,443.59	21 %
Revenues Over Expenses		160,637.14	773,964.77	0.00	-773,964.77	0 %

Financial Statement Versus Budget


For Fiscal: 2023-2024 Period Ending: 12/31/2023

...	...	December 2023-2024 MTD Activity	2023-2024 YTD Activity	2023-2024 Budget	Budget Remaining	% of Budget Used
58 - FLEET MANAGEMENT FUND						
Revenue						
58-400-00-5900	BEGINNING BALANCE	0.00	0.00	200,000.00	200,000.00	0 %
58-470-00-4906	REIMBURSED SERVICES	14,825.24	82,508.99	75,000.00	-7,508.99	110 %
58-480-00-4470	GAS AND OIL REIMBURSEME	491.49	6,169.78	12,000.00	5,830.22	51 %
58-480-00-4472	FLEET SERVICE TOTAL CARI	26,666.67	160,000.02	320,000.00	159,999.98	50 %
58-480-00-4473	FLEET SERVICE TOTAL CARI	16,708.33	100,249.98	244,200.00	143,950.02	41 %
58-480-00-4474	FLEET SERVICE TOTAL CARI	333.33	1,999.98	4,000.00	2,000.02	50 %
58-480-00-4835	SALE OF EQUIPMENT	0.00	8,060.00	5,000.00	-3,060.00	161 %
58-499-00-4954	TRANSFER FROM SEWER SI	0.00	0.00	330,000.00	330,000.00	0 %
Revenue Totals		59,025.06	358,988.75	1,190,200.00	831,211.25	30 %
Expense						
Fleet Management Fund						
58-075-50-6051	SALARIES	16,536.51	89,377.60	160,000.00	70,622.40	56 %
58-075-50-6061	FRINGE BENEFITS	8,165.17	43,474.48	133,000.00	89,525.52	33 %
58-075-50-6210	MATERIALS AND SUPPLIES	235.71	3,824.36	6,500.00	2,675.64	59 %
58-075-50-6241	FUEL & OIL	2,076.91	40,181.81	110,000.00	69,818.19	37 %
58-075-50-6245	PARTS AND SERVICE	52,311.75	119,258.81	203,700.00	84,441.19	59 %
58-075-50-6246	PARTS AND SERVICE-INTER	2,228.66	27,792.46	35,000.00	7,207.54	79 %
58-075-50-6309	REPAIRS AND MAINTENANCI	0.00	2,290.90	7,000.00	4,709.10	33 %
58-075-50-6320	TOOLS	654.40	9,178.12	25,000.00	15,821.88	37 %
58-075-50-6401	TELECOMMUNICATIONS	323.35	2,176.48	5,000.00	2,823.52	44 %
58-075-50-6406	HVAC, ENERGY AND LIGHTIN	1,282.72	4,324.56	15,000.00	10,675.44	29 %
58-075-50-6452	COMPUTER SERVICES	1,473.12	4,833.77	12,500.00	7,666.23	39 %
58-075-50-6481	TRAVEL AND EDUCATION	249.00	1,115.90	4,000.00	2,884.10	28 %
58-075-50-6526	PUBLIC WORKS BUILDING	2,518.48	19,004.83	330,000.00	310,995.17	6 %
58-075-50-6600	MISCELLANEOUS	35.00	753.48	5,000.00	4,246.52	15 %
58-075-50-6900	TRANSFER TO GENERAL FU	2,666.67	16,000.02	32,000.00	15,999.98	50 %
58-075-50-6932	TRANSFER TO RISK MANAGI	0.00	35,000.00	35,000.00	0.00	100 %
58-075-50-6980	OPERATING CONTINGENCIE	0.00	0.00	71,500.00	71,500.00	0 %
	Fleet Management Fund Totals	90,757.45	418,587.58	1,190,200.00	771,612.42	35 %
Expense Totals		90,757.45	418,587.58	1,190,200.00	771,612.42	35 %
Revenues Over Expenses		-31,732.39	-59,598.83	0.00	59,598.83	0 %

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**CITY COUNCIL
STAFF REPORT**

MEETING DATE: January 16, 2024
AGENDA ITEM NO. 9.a
TOPIC: Resolution 3521
PREPARED BY:  Brian Latta, City Manager
ATTACHMENTS: A – Resolution 3521

RECOMMENDED ACTION:

As directed by the City Council, staff prepared Resolution 3521 for passage by the Council. The resolution creates a public safety fee, effective July 1, 2024.

BACKGROUND:

On January 2, 2024, the City Council voted to direct City staff to prepare a resolution to create a \$12.50 public safety fee to be effective July 1, 2024. Resolution No. 3521 is that resolution.

The resolution establishes the public safety fee at a rate of \$12.50. The fee will be assessed per sewer account, and collected with the monthly City bill. The fee will provide direct financial support to Police, Fire and EMS personnel services, starting in fiscal year 2024-25. The fee will be subject to the consumer price index, CPI-U Pacific Cities on an annual basis. The fee will be annually reviewed by the City Council, as described in Section 7(2) of the resolution.

SUMMARY TIMELINE:

January 2, 2024 – City Council directed staff to prepare a resolution establishing a \$12.50 public safety fee.

January 16, 2024 – City Council to consider and vote on Resolution 3521.

FISCAL IMPACT:

The resolution would create a \$12.50 public safety fee. The fee would generate roughly \$1.1M in fiscal year 2024-25.

RECOMMENDED MOTION:

N/A – Resolutions are considered by roll call vote of the Council.

RESOLUTION NO. 3521

A Resolution Establishing a Public Safety Fee.

WHEREAS, Dallas City Council finds that Police, Fire and Emergency Medical Services are critical to the quality of life and economic well-being of the city, and to the health, safety and welfare of its residents; and

WHEREAS, it is the intention of the Dallas City Council, by the adoption of this resolution, to provide a funding mechanism to supplement funding for Police, Fire and Emergency Medical Services for the benefit of city residents and businesses;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

Section 1. Definition. As used in this resolution, "Responsible Person" means the person owing the Public Safety Fee established by this resolution. If there is more than one Responsible Person, it means all Responsible Persons, jointly and severally.

Section 2. Fee Established. There is hereby established a Public Safety Fee.

Section 3. Collection of Fee.

(1) The Public Safety Fee shall be added to the monthly city bill of each customer in the city, in the manner provided in this section.

(2) On those bills for city services on which the city assesses more than one sewer service fee, the number of Public Safety Fees itemized and billed shall be the same as the number of sewer service fees itemized and billed.

(3) Properties not receiving billing statements for city utility services shall not be charged a Public Safety Fee.

Section 4. Amount of Fee.

(1) The Public Safety Fee shall be assessed monthly in the amount of \$12.50, beginning with the first billing after the effective date of this resolution.

(2) Subject to Section 7 of this resolution, the amount of the Public Safety Fee shall automatically be adjusted each July 1, beginning July 1, 2025, based on

the percentage of change in the Consumer Price Index (CPI-U Pacific Cities Index) second half report, published in the preceding February of each year.

Section 5. Dedication and Allocation of Fee Revenue.

(1) All Public Safety Fee revenues collected shall be distinctly and clearly noted in the revenue section of the city budget and shall be dedicated and used exclusively for the funding of Dallas Police, Fire and Emergency Medical Services.

(2) The Fees paid and collected by virtue of this resolution shall not be used for other governmental or proprietary purposes of the city.

Section 6. Billing; Responsibility

(1) The Public Safety Fee shall be billed and collected monthly.

(2) Unless another Responsible Person has agreed in writing to pay, and a copy of that writing is filed with the city, the persons responsible for paying the city's utility service charges are responsible for paying the Public Safety Fee if the property is located within the city limits. No Public Safety Fee shall be collected on property located outside the city limits.

(3) Charges for water, wastewater, stormwater, and the Public Safety Fee shall be billed on the same city bill. If full payment of billing is not made on any bill, payment shall be applied in the following order:

- (a) Water fees.
- (b) Sewer fees.
- (c) Stormwater fees.
- (d) Public Safety Fee.

Section 7. Program Administration; Review.

(1) Except as provided below, the City Manager shall be responsible for the administration of the Public Safety Fee program.

(2) The City Council will review the Public Safety Fee at least annually, as part of the budget development process of the city, and may reduce, but not increase, the amount of the automatic adjustment provided for under Section 4(2)

of this resolution. Such review shall include, but is not limited to, a review of the amounts collected by the Fee, the amounts spent on Police, Fire and Emergency Medical Services during the preceding year, the current and projected needs of the City Police, Fire and Emergency Medical Services, and other sources of funding available for Police, Fire and Emergency Medical Services. An increase in the public safety fee, above the automatic adjustment provided for under Section 4(2) shall require a new resolution.

Section 8. Delinquency; Collection.

(1) A Public Safety Fee is delinquent if payment is not received before the due date.

(2) If a Responsible Person's city account is delinquent for nonpayment of the Public Safety Fee only, the city may not discontinue water services billed on that account. However, if water services are discontinued on account of nonpayment of other utility service charges, the city may refuse to restore water service until all of the delinquent utility charges and Public Safety Fee are paid.

(3) Notwithstanding any provision herein to the contrary, the city may institute any necessary collection and legal proceedings to enforce the provisions of this resolution. The city's enforcement rights shall be cumulative.

Section 9. Effective Date. This resolution shall take effect on July 1, 2024 and upon its effective date, all prior conflicting Resolutions are repealed.

Adopted: January 16, 2024
Approved: January 16, 2024

KENNETH L. WOODS, JR., MAYOR

ATTEST:

APPROVED AS TO FORM:

BRIAN LATTA
CITY MANAGER

LANE P. SHETTERLY
CITY ATTORNEY