



## Council Work Session Agenda

**Kenneth L. Woods, Jr., Presiding**

**Monday, March 18, 2024**

**6:00 pm**

**Dallas City Hall, 187 SE Court St, Dallas, OR 97338**

### COUNCIL

#### **Mayor**

Kenneth L Woods, Jr.

#### **Council President**

Michael Schilling

#### **Councilor**

Nancy Adams

#### **Councilor**

Carlos Barrientos

#### **Councilor**

Larry Briggs

#### **Councilor**

Kirsten Collins

#### **Councilor**

Kim Fitzgerald

#### **Councilor**

Micah Jantz

#### **Councilor**

David Shein

#### **Councilor**

Debbie Virden

### CITY STAFF

#### **City Manager**

Brian Latta

#### **Asst. City Manager**

Emily Gagner

#### **City Attorney**

Lane Shetterly

#### **Police Chief**

Tom Simpson

#### **Fire & EMS Chief**

April Wallace

#### **Economic &**

#### **Community**

#### **Development Director**

Charlie Mitchell

#### **Public Works Director**

Gary Marks

#### **Library Director**

Mark Johnson

#### **Finance Director**

Cecilia Ward

#### **City Recorder**

Kim Herring

This meeting is electronically streamed and recorded via the City of Dallas YouTube Channel:


<https://www.dallasor.gov/community/page/dallasyoutube>

### **AGENDA ITEM**

- |    |                      |     |
|----|----------------------|-----|
| 1. | ROLL CALL            |     |
| 2. | Senior Center Update | p.2 |
| 3. | ARPA Project Review  | p.4 |
| 4. | OTHER BUSINESS       |     |
| 5. | ADJOURNMENT          |     |



## CITY COUNCIL WORK SESSION STAFF REPORT

**MEETING DATE:** March 18, 2024  
**AGENDA ITEM NO.** 2  
**TOPIC:** Senior Center Update  
**PREPARED BY:** Emily Gagner  
**APPROVED BY:**  City Manager  
**ATTACHMENTS:** A – Letter from Executive Director Steve Mohr

**RECOMMENDED ACTION:**

None

**BACKGROUND:**

Steve Mohr, Executive Director of the Dallas Area Seniors, will give an update on the Dallas Area Seniors. Mr. Mohr has submitted a letter requesting additional financial support from the City of Dallas for the Dallas Area Seniors.

The City of Dallas currently has a contract with the Dallas Area Seniors, wherein the City provides a facility for a Senior Center. The City has agreed to charge no rent for the use of this facility and provides building and grounds maintenance of the facility at no cost to the Dallas Area Seniors.

The Dallas Area Seniors have agreed to pay a 60% portion of the actual monthly utility costs for the building. The remaining balance of the monthly utility costs are paid for through a second contract between the City of Dallas and Northwest Senior and Disability Services, who provides the Meals on Wheels services for our community from the Dallas Senior Center facility.

Other support to the Dallas Area Seniors by the city includes printing of the Dallas Area Seniors monthly newsletter, maintaining a webpage dedicated to the Dallas Area Seniors on the City's website. This webpage includes links to the Dallas Area Senior membership application and Dallas Area Seniors monthly newsletters.

**FISCAL IMPACT:**

TBD

## Dallas City Council

**My name is Steve Mohr and I am here to represent The Dallas Area Seniors. I was appointed to the board last year in May due to a vacancy. The board hired me to be the first Executive Director in January of this year. On behalf of seniors in the Dallas area, I am asking the City Council to seriously consider supporting the Dallas Area Seniors.**

**As you may know, the population of Dallas consists of 25% seniors age 60 and above. Dallas seniors represent over 30 percent of the voting population. According to the National Council on Aging, the senior population is the fastest growing population and by 2050 half the population will be seniors.**


**In the majority of cities across America, including neighboring Monmouth and Mc Minnville, the senior centers are fully funded by city tax dollars, and yet Dallas provides very little financial support from city tax dollars to support Dallas Area Seniors; despite the seniors in this community representing the largest age group in our city. Going forward I would ask the city council to not only support seniors, but to make seniors more of a higher priority that they are now. I would also ask that you follow Independence and Monmouth in becoming an AARP Age Friendly City and use some grants available to cities in partnering with Dallas Area Seniors. As I mentioned earlier, seniors are the fastest growing demographic in the country and especially here in Dallas.**

**We are not requesting that Dallas city take over or fully fund the costs of running the senior center, yet we would love to see the city show they value seniors by showing their support for The Dallas Area Seniors that provide a variety of activities that seniors love and need. Many seniors have told me that they would be lost without a place to meet and the activities we provide. Many call DAS their home as we have a high population of widows who find their greatest fellowship and support from being a part of our Dallas Area Seniors.**

**I thank you for listening and hope you take this to heart and do what is right for seniors by giving us your support. I look forward to hearing what you will decide as it will speak volumes to the seniors in this community and the majority of those who vote for you the members of the city council.**



**CITY COUNCIL WORK SESSION  
STAFF REPORT**

**MEETING DATE:** March 18, 2024  
**AGENDA ITEM NO.** 3  
**TOPIC:** American Rescue Plan Act Project Status Report  
**PREPARED BY:**  Brian Latta, City Manager  
**ATTACHMENTS:** None

**RECOMMENDED ACTION:**  
None, information sharing only.

**BACKGROUND:**  
The City of Dallas received \$3,771,289.24 through the American Rescue Plan Act. One-hundred percent of this funding needs to be committed by December 30, 2024. That means the City needs to have a plan in place of how to spend the money, and have signed contracts.

The City Council has previously approved a plan to spend all of this funding. Many of those projects are underway and some of them have been completed. The purpose of this report is to provide a reconciliation to the City Council of the projects that have been completed, and for those projects in process.

The table below includes a list of each project, its allocated budget, amount spent, encumbered funds, whether or not the project is complete and any remaining balance.

<b>PROJECT NAME</b>	<b>ALLOCATED BUDGET</b>	<b>AMOUNT SPENT</b>	<b>ENCUMBERED FUNDS</b>	<b>IS PROJECT COMPLETE?</b>	<b>REMAINING BALANCE</b>
Bulk Water Station	\$60,000	(\$45,353.16)	\$0.00	Yes	\$14,646.84
Library Remodel	\$100,000	(\$144,215.59)	\$0.00	Yes	(44,215.59)
Building Improvement Grants	\$200,000	(\$158,389.55)	\$41,610.45	No	\$0.00

PROJECT NAME	ALLOCATED BUDGET	AMOUNT SPENT	ENCUMBERED FUNDS	IS PROJECT COMPLETE?	REMAINING BALANCE
Senior Center ADA Door Buttons	\$21,233.30	(\$21,233.30)	\$0.00	Yes	\$0.00
Police Vehicle	\$75,000	\$70,518.22)	\$0.00	Yes	\$4,481.78
New Ambulances	\$500,000	(\$354,033.75)	\$280,000	No	(\$134,033.75)
Japanese Garden Grant Match	\$150,000	(\$7,715.25)	\$142,284.75	No	\$0.00
Fire Engine	\$1,000,000	\$0.00	\$1,000,000	No	\$0.00
Citywide Security Camera System	\$400,000	\$0.00	\$400,000	No	\$0.00
Fire/EMS Housing	\$75,000	(\$48,929.04)	\$26,070.96	No	\$0.00
La Creole Node Master Plan	\$150,000	(\$104,893.66)	\$45,106.34	No	\$0.00
I-O Property Purchase	\$663,139.04	(\$6,600)	\$656,539.04	No	\$0.00
Unappropriated Funds	\$376,916.90				\$376,916.90
<b>TOTALS</b>	<b>\$3,771,289.24</b>	<b>(\$961,881.52)</b>	<b>(\$2,591,611.54)</b>		<b>\$217,796.18</b>

As shown in the table above, the library remodel project is the only project to be completed which went over budget. The other project planned to be over budget is the purchase of two ambulances. One ambulance is purchased and in service. The second ambulance, which will be the transfer car, is in the process of being ordered. Four projects are 100% complete. The remaining eight projects have each begun and are in various stages of being completed. We anticipate each of the remaining projects to be completed within budget.

With all of the projects, there still remains an ending fund balance of \$217,796.18. As noted above, this remaining balance needs to be committed by the end of this calendar year. City staff propose two projects for this remaining funding. They are 1) Professional Services for the Police Station project, including architecture, financial and marketing services. And 2) Extension of fiber to city buildings currently not in the system, such as the Aquatic Center, Senior Center and Public Works Shops.

**FISCAL IMPACT:**

\$217,796.18 of the city’s allocated ARPA funding remains uncommitted.