

City of Dallas Fee Schedule

Effective July 1, 2023

City Manager's Office

Description	Fee
Appeal of license denial, suspension, or revocation	\$75.00
Banner Programs	
• Hometown Hero	\$125.00
• Black History Month	\$125.00
Civic Center Rental	\$100 refundable deposit
• Single Use Event	\$20.00 / 4 hours
• Recurring Event	\$20.00 / event date
Conduct Business in Right-of-way	
• Valid for 180 days	\$200.00
Copies and Printing	
• 8.5 x 11 black and white *	\$0.55
• 8.5 x 11 color*	\$1.10
• 11 x 17 black and white*	\$1.65
• 11 x 17 color*	\$2.20
• Zoning Map (scale 1"=800')	
○ 24" x 36"	\$25.00
○ 36" x 60"	\$50.00
• Topographic Map	
○ 8.5" x 11"	\$6.00
○ 11" x 17"	\$12.00
○ 24" x 36"	\$35.00
○ 36" x 60"	\$55.00
• Custom Maps	
○ 24" x 36"	\$12/sheet + \$50/hr of customization
○ 36" x 48"	\$20/sheet + \$50/hr of customization
○ 36" x 60"	\$25/sheet + \$50/hr of customization
• Faxes	\$1.50 per page; \$5 minimum charge
• DVD / CD / Flash drives	\$25.00
Electric Vehicle Charging	
• Level II Charge	\$0.04 per minute
• Level III Charge	\$0.10 per minute
Itinerant Merchant	
• Single User License	\$20.00
Liquor License	
• New License	\$100.00
• Temporary or Special License	\$25.00
• Modification of an Existing License	\$75.00
• Renewal of an Existing License	\$35.00
Park Reservations	\$20.00 per hour
Public Records Requests	
• Requests Requiring Less than 30 minutes	\$0.00
• Requests Requiring More than 30 minutes	Actual Costs
• Police Records Search Fee Requiring Less than 30 minutes	\$15.75
• Police Incident Reports	\$21.00 for first 20 pages; \$1.05 per additional page
• Police CAD Reports	\$10.50
• Police Redacted Audio / Video Recordings	Actual Costs
• DVD / CD / Flash drives	\$25.00
Recreational Vehicle Parking Permit	\$60.00
Solicitation Registration	\$150.00
Taxicab	
• Business License	\$120.00
• Taxi Driver License	\$120.00 + \$60 for each additional driver

Special Events	\$125.00
Block Parties	\$25.00

Dallas Aquatic Center	
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Description	Fee	
General Daily Admission		
• Youth (Under 18)	\$5.50	
• Adult (18-59)	\$6.50	
• Senior (60 and up)	\$6.00	
• Family of Four	\$21.00	
○ Additional Family Member	\$4.00	
• Wading Pool Only	\$3.00	
Annual Membership	<u>Resident</u>	<u>Non-Resident</u>
• Youth (Under 18)	\$261.00	\$290.00
• Adult (18-59)	\$310.50	\$345.00
• Senior (60 and up)	\$261.00	\$290.00
• Family of Four	\$616.50	\$685.00
○ Additional Family Member	\$81.00	\$90.00
• 2-person Pass	\$472.50	\$525.00
Water Aerobics Pass (3-month Pass)	\$125.00	
20-Punch Punch Pass		
• Youth (Under 18)	\$95.00	
• Adult (18-59)	\$120.00	
• Senior (60 and up)	\$110.00	
Summer Youth Pass (June-August)	\$130.00	
6-month Passes		
• Youth (Under 18)	\$185.00	
• Adult (18-59)	\$210.00	
• Senior (60 and up)	\$185.00	
Miscellaneous Fees / Rates		
• Moonlight Swim	\$4.25	
• Wednesday ARC Swim	\$5.25	
• Tot-time Friday	\$6.00	
○ Additional Person for Tot-time	\$3.25	
• Group Rate for 20+ people (rate per person)	\$4.75	
Facility / Room Rates	<u>Member</u>	<u>Non-Member</u>
• Facility Rental (first hour)		
○ 0-40 swimmers	\$315.00	\$350.00
○ 41-80 swimmers	\$360.00	\$400.00
○ 81-120 swimmers	\$405.00	\$450.00
○ 121-160 swimmers	\$450.00	\$500.00
○ 161-200 swimmers	\$495.00	\$550.00
○ 201-240 swimmers	\$540.00	\$600.00
• Each additional hour		
○ 0-40 swimmers	\$180.00	\$200.00
○ 41-80 swimmers	\$225.00	\$250.00
○ 81-120 swimmers	\$270.00	\$300.00
○ 121-160 swimmers	\$315.00	\$350.00
○ 161-200 swimmers	\$360.00	\$400.00
○ 201-240 swimmers	\$405.00	\$450.00
• Party Rooms (rates are per hour)		
○ 1 Room	\$47.25	\$52.50
○ 2 Rooms	\$94.50	\$105.00
• Basic Party Package	\$63 + admission	\$63 + admission
• Super Splash Package	\$26.25/child, 8 children minimum	\$26.25/child, 8 children minimum

Economic & Community Development Department

Description	Fee
Planning Division	
Address Assignment	\$175.00
Annexation + Zone change	\$5,000.00
Appeal of Land Use Decision	1/2 Original Application Cost, not to exceed \$2,625
Code Interpretation	\$525.00
Code Text Amendment	\$2,625.00
Comprehensive Plan Text Amendment	\$3,700.00
Comprehensive Map Amendment	\$5,250.00
Conditional Use Permit	\$1,250.00
Floodplain Development Permit	\$500.00
Home Occupation Permit	
• Type I	\$250.00
• Type III	\$1,250.00
Land Use Review (for Building Permits)	0.0015 of Valuation (paid at time of building permit issuance)
Legal Lot Determination	\$250.00
Master Plan	
• Detailed Development Plan	\$2,000.00 + \$100 / Lot
• Phase Approval / Final Plat	\$1,000.00
Model Home Building Permit Prior to Final Plat	\$200.00
Modification to Prior Approval	
• Minor	\$550.00
• Major	1/2 cost of application fee
Nonconforming Use of Development Confirmation	\$250.00
Outside City Water Application	\$250.00
Partition	
	2 Lots \$1,000
	3 Lots \$1,500
Pre-application Conference	\$250.00
Property Line Adjustments / Lot Consolidations	\$500.00
Right-of-way Vacation	
• Request for Blank Petitions	\$500.00
• Return Signed Petitions for Public Hearing	\$1,000.00
Sign Permit	\$3.00 / square foot
Sign Code Exception	\$1,000.00
Site Design Review	\$750.00
• with Exception	\$1,500.00
Subdivision	
• Preliminary Plat	\$300.00 / Lot for first 25 lots
	\$150.00 / each additional lot
• Final Plat	\$1,000.00
Temporary Use Permit, includes Medical Hardship Dwelling	\$225.00
Urban Growth Boundary Amendment	\$5,250.00
Variance	
• Class A (Adjustment)	\$500.00
• Class B	\$1,250.00
Zone Change	\$2,750.00

Building Division

MECHANICAL FEES	
RESIDENTIAL MECHANICAL	Fee ¹ (Each)
Furnace / Burner including ducts and vents	
• Up to 100k BTU/hour	\$60.21
• Over 100k BTU/hour	\$62.96
Heaters/Stoves/Vents	
• Unit heater	\$60.21
• Wood/Pellet/Gas Stove/Flue	\$57.45

¹Building Division Fees, except those fees based on Oregon Building Codes Division, shall automatically be adjusted each July 1st, beginning July 1, 2023, based on the percentage of change in the Consumer Price Index (CPI-U Pacific Cities Index) for the year ending December 31 of the prior calendar year. (2022 = 5.8%)

• Repair/alter/add to heating appliance/refrigeration unit or cooling system/absorption system	\$60.21
• Evaporative Cooler	\$57.45
• Vent fan with one duct / appliance vent	\$5.51
• Hood with exhaust and duct	\$8.28
• Floor furnace including vent	\$60.21
Gas Piping	
• One to four outlets	\$3.67
• Additional outlets (each)	\$1.23
Air-handling units, including ducts	
• Up to 10,000 CFM	\$60.21
• Over 10,000 CFM	\$62.96
Absorption System / Heat Pump	\$60.21
Incinerators	
• Domestic Incinerator	\$60.21
COMMERCIAL MECHANICAL	
Based upon total valuation of mechanical system and installation costs per State Building Codes Division	Based on valuation see Commercial structural fees below
MISCELLANEOUS FEES	
Plan review	25% of permit fee
Re-inspection	\$87.41
Specially requested inspections (per hour)	\$87.41
Regulated equipment (un-classed)	\$87.41
Technology Fee ²	4% of designated fees
PLUMBING FEES	
NEW 1 & 2 FAMILY CONSTRUCTION	
New 1 & 2 Family Construction - includes one kitchen, first	
1 bathroom / 1 kitchen	\$267.70
2 bathrooms / 1 kitchen	\$352.48
3 bathrooms / 1 kitchen	\$437.27
Each additional bathroom (over 3)	\$84.79
Each additional kitchen (over 1)	\$21.19
Catch basin, area drain	\$73.72
Backflow preventer	\$58.98
Site Utilities - Sanitary sewer, storm sewer, or water service - greater than 100 feet (first 100' are included in the bathroom/kitchen fee above)	\$32.45
Residential Fire Sprinklers	see below
Residential Fire Suppression - <u>Continuous Loop/Multipurpose System</u> , fee includes plan review [See Structural Fee section for Standalone System]	
Square Footage of Area to be Covered	
0-2000 square feet	\$200.00
2001-3600 square feet	\$250.00
3601-7200 square feet	\$325.00
7201 square feet and greater	\$410.00
COMMERCIAL, INDUSTRIAL, AND OTHER NON-NEW RESIDENTIAL	
Minimum Fee	\$87.41
Each Fixture	\$21.19
Site Utilities	
Sanitary Sewer - First 100 feet or less	\$87.41
Sanitary Sewer - Each add'l 100 feet or fraction thereof	\$0.58 per foot
Storm - first 100 feet or less	\$87.41
Storm - each add'l 100 feet or fraction thereof	\$0.58 per foot
Water - first 100 feet or less	\$87.41
Water - each add'l 100 feet or fraction thereof	\$0.58 per foot
MISCELLANEOUS FEES	
Plan review fee	30% of permit fee
Specialty fixtures	\$58.98
Re-inspection	\$87.41

²Technology fee is required for doing business electronically

Special Requested Inspections	\$87.41
Commercial Plumbing Medical Gas Piping	Based on valuation
Technology Fee ²	4% of designated fees
COMMERCIAL STRUCTURAL FEES	
Based upon value of installation and equipment per State Building Codes Division	
Valuation	Fee
\$1 to \$4,000	\$87.41
	(also Commercial Structural Minimum Permit fee)
\$4,001 to \$25,000	\$87.41 for the first \$4,000 plus \$10.48 for each additional \$1,000 or fraction thereof, to and including \$25,000 or fraction thereof
\$25,001 to \$50,000	\$307.49 for the first \$25,000 plus \$9.32 for each additional \$1,000 or fraction thereof, to and including \$50,000 or fraction thereof
\$50,001 to \$150,000	\$540.49 for the first \$50,000 plus \$8.16 for each additional \$1,000 or fraction thereof, to and including \$150,000 or fraction thereof
\$150,001 and up	\$1356.49 for the first \$150,000 plus \$6.99 for each additional \$1,000 or fraction thereof
MISCELLANEOUS FEES	
Structural plan review fee	85% of permit fee
Fire, life and safety plan review fee	60% of permit fee
Commercial Fire - Alarms/Sprinklers	See Structural Permit Fee table by valuation
Demolition fee (no State Surcharge applies)	\$211.60
Inspections outside of normal business hours	\$87.41 per hour
Re-inspections / Each additional (beyond allowed)	\$87.41 each
Inspections for which no fee is specifically indicated	\$87.41 per hour
Additional plan review required by changes, additions or revisions to approved plans	\$87.41 per hour
Technology Fee ²	4% of designated fees
RESIDENTIAL 1 & 2 FAMILY DWELLING FEES	
Valuation	Fee
\$1 to \$4,000	\$73.71
	(also Res Structural Minimum Permit fee)
\$4,001 to \$25,000	\$73.71 for the first \$4,000 plus \$11.00 for each additional \$1,000 or fraction thereof, to and including \$25,000 or fraction thereof
\$25,001 to \$50,000	\$304.71 for the first \$25,000 plus \$8.26 for each additional \$1,000 or fraction thereof, to and including \$50,000 or fraction thereof
\$50,001 to \$100,000	\$511.21 for the first \$50,000 plus \$5.51 for each additional \$1,000 or fraction thereof, to and including \$100,000 or fraction thereof
\$100,001 and up	\$786.71 for the first \$100,000 plus \$4.58 for each additional \$1,000 or fraction thereof
MISCELLANEOUS FEES	
Plan review fee	65% of permit fee
Residential Fire Suppression - Standalone System, fee includes plan review. [See Plumbing Fee section for Continuous Loop/Multipurpose System]	
Square Footage of Area to be Covered	
0-2000 square feet	\$200.00
2001-3600 square feet	\$250.00
3601-7200 square feet	\$325.00
7201 square feet and greater	\$410.00
Demolition fee (no State Surcharge applies)	\$211.60
Inspections outside of normal business hours	\$73.71 per hour
Re-inspections / Each additional (beyond allowed)	\$73.71 each
Inspections for which no fee is specifically indicated	\$73.71 per hour
Additional plan review required by changes, additions or revisions to approved plans	\$73.71 per hour

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Manufactured Dwelling Installation Fee	\$343.68 each
<i>Includes the concrete slab, runners or foundations that are prescriptive, electrical feeder and plumbing connections and all crossover connections and up to 30 lineal feet of site utilities. Decks, other accessory structures, and foundations that are not prescriptive, utility connections beyond 30 lineal feet, new electrical services or additional branch circuits, and new plumbing - may require separate permits. All decks 30" above ground, carports, garages, porches, and patios are based on valuation and may also require separate permits.</i>	
Manufactured Dwelling State Fee	\$30.00 each
Technology Fee ²	4% of designated fees
MANUFACTURED DWELLING OR PRE-FAB	
Manufactured Home Utility	\$58.98
RV & MANUFACTURED DWELLING PARKS	
First 10 or fewer spaces	\$501.67
Each additional 10 spaces	\$326.24
SOLAR	
Res/Com - Prescriptive Solar (when required)	\$121.62 (includes plan review)
Res/Com - Non-Prescriptive Solar fee	Based on valuation table above - includes the solar panels, racking, mounting elements, rails and the cost of labor to install. <i>Solar electrical equipment including collector panels and inverters shall be excluded from the Structural Permit valuation.</i>

Finance	
Description	Fee
Garage Sale Permit	\$15 (\$10 Refundable Deposit)
Lien Searches	\$35.00
Returned Payment Fee	\$25.00
Water Account Fees	
• New Account Setup	\$25.00
• New Account Deposit	\$125.00
• Seasonal Disconnect	
◦ Inside City Limits	\$40.00
• Disconnect / Connect After Hours Request	\$50.00
• Disconnect for non-payment	
◦ Inside City Limits	\$40.00 + past due amount
◦ Outside City Limits	\$50.00 + past due amount
• Billing late fee	\$10.00
• Collection Agency Referral	\$25.00

Fire & EMS Department		
Description	Fee	
Ambulance and EMS Services		
• All levels of transport services ³	\$1,819.53	
• Mileage (pickup to delivery) ³	\$26.69	
• Evaluation and Treatment, No Transport ³	\$571.33	
• Service Delivery Fee	\$250.00	
• Healthcare facility provides treatment under the supervision of a physician, but no transport is provided	\$350.00	
Fire Services		
False Alarms (in any 12-month period)	<u>Residential</u>	<u>Commercial</u>
• Third Response	\$100.00	\$300.00
• Fourth Response	\$150.00	\$750.00
• Fifth Response, plus	\$200.00	\$1,500.00

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³These fees shall be automatically adjusted each July 1st, beginning July 1, 2023, based on the percentage change in the Consumer Price Index (CPI-U Pacific Cities Index) second half report, published in the preceding February of each year. Per Resolution No. 3358, the adjustment in ambulance rates shall not exceed three percent (3%) in any one-year period.

Fire Med Annual Fee	
• Resident	\$75.00
• Non-Resident	\$85.00
Motor Vehicle Crash Recovery	
• Simple Response (Investigate, apply dry sweep)	\$200.00
• Standard Response (Investigate, check for injuries, apply dry sweep, control traffic)	\$300.00
• Complex Response (Investigate, check for injuries, apply dry sweep, control traffic, move vehicles, extrication)	\$375.00
Structure Response	
• Simple Response	\$500.00
• Complex Response	\$1,000.00

Library Fees	
Description	Fee
Copies / Printing	
• Black and White	\$0.25
• Color	\$0.75
Cultural Passes (Overdue)	\$6.00 / day
Items Damaged or Missing Parts	Actual cost + \$5
Lost Items (21+ Day Overdue)	Actual cost + \$5
Fee Card (Non-Resident)	\$60.00 Prorated for 1/2 or 1/4 year

Municipal Court	
Description	Fee
Witness Fee	\$10.00 / day
Jury Duty Service	\$10.00 / day
Court Appointed Counsel Rate	\$50.00 / hour
Collection Fee	\$25.00
Fingerprinting Service	\$25.00 for first two cards \$10.00 each additional card
Admin Fee (AF)	\$25.00
Bench Probation Fee (BPF)	\$100.00
Bench Trial Default (BTD)	\$100.00
Ins Deferred Adjudication (INS)	\$200.00
Jury Trial Default (JTD)	\$500.00
Non-sufficient Funds Fee (NSF)	\$25.00
Officer Trial Default (OTD)	\$100.00
Probation Violation Fee (PVF)	\$25.00
Reinstatement Fee (REIN)	\$25.00
Show Cause Fee (SCF)	\$10.00
Suspension Admin Fee (SS)	\$25.00
Warrant Fee (WF)	\$50.00

Police Department		
Description	Fee	
	Residential	Commercial
False Alarms		
• Third Response	\$52.50	\$262.50
• Fourth Response	\$105.00	\$525.00
• Fifth Response, plus	\$157.50	\$1,050.00
Towed Vehicle	\$175.00	

Public Works

Description	Fee		
Main Street Banner (City-affiliated banners are exempt) • Installation • Display	\$125.00 \$55.00 / week		
Street Tree Permit	\$125.00		
Sanitary & Storm Sewer Connections ⁴ • Subdivisions • Inside Assessment Area • Outside Assessment Area	Lateral	Main	Total
	\$0	\$0	\$0.00
	\$4,750	n/a	\$4,750.00
	Actual Cost + 15%	variable	variable
Water Connections ⁵ • Subdivisions / Existing Meter Box • Inside Assessment Area • Outside Assessment Area • Meter Reset	3/4"	1"	> 1"
	\$618	\$846	Actual cost + 15%
	\$2,639	\$2,956	Actual cost + 15%
	Actual Cost + 15%	Actual Cost + 15%	Actual cost + 15%
	\$105	\$105	\$105.00
Subdivision Fees • Plan Review • Inspection	\$32/Lot or \$788, whichever is greater \$1,575 + 2% of value over \$50,000		
Encroachment Permit • Non -construction • \$0 to \$1,500 construction valuation • \$1,501 to \$50,000 construction valuation • Over \$50,000 construction value Note: Non-construction items include materials storage within right-of-way, debris box, and temporary road or sidewalk closure	\$30.00 \$55.00 \$55 + 3% of value over \$1,500 \$1,575 + 2% of value over \$50,000		
Residential Plan Review & Inspection • New Single Family Residence • New Accessory Dwelling Unit	\$210.00 \$110.00		
Grading Permit Schedule • 50 cubic yards or less • 51 to 200 cubic yard • 201 to 1,000 cubic yards • 1,001 to 10,000 cubic yards • 10,001 to 100,000 cubic yards • 100,001 cubic yards or more	\$55.00 \$184.00 \$289.00 \$552.00 \$788.00 \$1,943.00		
Fleet Services Rate	\$125.00 / hour		

⁴These fees shall be adjusted annually on June 1st of each year, beginning June 1, 2023, and continuing each June 1st thereafter, according to the change in the Portland, Oregon Regional Area's ENR (Engineering New Record) CCI (Construction Cost Index) for the period from January 1 to December 31 of the preceding year.

⁵These fees shall be adjusted annually on June 1st of each year, beginning June 1, 2023, and continuing each year thereafter, according to the change in the Portland, Oregon Regional Area's ENR (Engineering New Record) CCI (Construction Cost Index) for the period from January 1 to December 31 of the preceding year.