



Zoning Compliance Review

Dallas Planning Department

Development Code Type 1 Review

Official Use Only:

File Number: _____

Submittal Date : _____

The Zoning Compliance Review form is a tool for the Planning Department to review and evaluate a project during the planning process to ensure that it is compliant with the Dallas Development Code (DDC). With this review and approval, the applicant can be assured the project complies with land use zoning codes and regulations prior to beginning a project. Please submit this form along with a site plan to the Dallas Planning Department, Dallas City Hall, Second Floor, 187 SE Court Street, Dallas, Oregon 97338, for review prior to beginning any project.

NOTE: Due to limited staff availability, please allow up to ten (10) days for the application to be reviewed and a decision rendered. Thank you.

Section 1 – Applicant Information

Property Owner: _____

Address of Subject Property: _____

Applicant: _____

Mailing Address: _____

Contact Person: _____ Email Address: _____

Phone Number: _____ Cell Number: _____

Applicant is the : Property Owner Contractor Other _____

Section 2 – Project Description

Please describe your project: _____

Section 3 – Site Plan (see reverse side)

A Site Plan that includes lot dimensions, location of existing buildings, fences, driveways, abutting Streets, trees, and all other physical features on the property MUST be attached for Zoning Compliance Review. In addition, elevations, locations, and dimensions of any proposed structures, buildings, and fences if applicable. Please attach a site plan or use the reverse side of this form.

Section 4 - Signatures

Applicant Signature: _____ Date: _____

Property Owner's Signature (if not the applicant): _____ Date: _____

Section 5 – Review and Approval

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Approved Denied Reason for Denial: _____

Permit Required : Yes No Type: _____ Department: _____

Planning Action Required: Yes No Type: _____

Staff Signature: _____ Date: _____

Site Plan

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What to include in the Site Plan

- Property lines with dimensions
- Footprint of existing buildings
- Adjacent Street and street names
- Sidewalk(s) and driveway(s)
- Existing fences, trees, and other features
- A north arrow (N↑)
- Approximate drawing scale

If proposing a structure, also include:

- Location and elevation of proposed structure
- Dimensions of proposed structure
- Distance between proposed structure and existing features and/or property lines

Please draw the site plan in the space provided below or attach a copy of the site plan to this form.

A large grid area for drawing the site plan, consisting of 20 columns and 30 rows of small squares. The grid is enclosed by a thick black border on the top, bottom, and right sides, and a thin black border on the left side.

Street Front

Address: _____