



# The City of Dallas Historic Landmark Advisory Commission

## Commission Agenda Packet

Wednesday, January 10, 2024  
Engineering Conference Room

1. Approval of Minutes
2. Staff Updates
  - Historic District Update
3. Planing Mill and Seed Elevator Discussion
  - Request that commissioners gather as much information as possible
4. Downtown Historic District Signage
5. Board Discussion

Next meeting: April 10, 2024

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## City of Dallas Landmarks Commission Meeting

Council Chambers

187 SE Court Street, Dallas, OR

November 15, 2023 at 1:00 pm

1 **MINUTES**

2 Mr. Ferrari opened the meeting at 1:06 pm.

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4 **ROLL CALL**

5 Members Present: Sue Rohde, Brian Dalton, Jim Foster

6 Staff Present: Tyler Ferrari, Economic Development Specialist; Recording Secretary, Benjamin Curry

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8 **APPROVAL OF MINUTES**

9 Mr. Ferrari presented the minutes dated September 13, 2023. Mr. Foster made a motion to approve the  
10 minutes as written. Ms. Rohde seconded the motion, which passed unanimously.

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12 **STAFF UPDATES**

13 Mr. Ferrari read from the staff report and provided the following updates:

- 14 • National Historic District Application: The application is continuing to move smoothly through the  
15 process. The consultant will reach out if further information is needed.
- 16 • Development Code: The changes impacting the Landmarks Commission are part of a larger  
17 package of proposed updates to the code that is being delayed due to additional review by the  
18 City Council. The Commission discussed potentially writing a letter to City Council to request that  
19 the code sections pertaining to the Landmarks Commission be broken out and approved  
20 separately if the delay continues. They discussed moving to a quarterly meeting schedule, electing  
21 a Chair and Vice Chair with the addition of more members, a one-page policy & procedures  
22 document, and officially changing the name of the body to the Historic Preservation Commission.
- 23 • Blue Garden Handbook: A new version of the handbook has been distributed with suggested edits  
24 for review by the commission. Next steps include:
  - 25 ○ Finalize citations and footnotes schema
  - 26 ○ Changes to Bob Collins interview section
  - 27 ○ Acquire higher Resolution/original photographs if possible via Sue Rohde and the museum

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29 **WEBSITE UPDATES AND CURRENT PROJECTS**

- 30 • Gail Hotel
- 31 • Plaques
- 32 • Hatfield House
- 33 • Wikipedia Page Discussion
- 34 • Remaining tasks:
  - 35 ○ Member biographies sent to staff
  - 36 ○ Historic District map updates

37 Adjourned at 1:57 pm.

38 Next meeting: January 10, 2024 at 2:00 pm in the Engineering Conference Room.