

## Dallas Public Library Internet Use Policy

### Rules & Regulations

1. Your active CCRLS library card may be used to access the Public Internet at the Dallas Library.
2. Patrons must use their own library card to log on to an internet computer.
3. A patron may have internet access for two, 60 minute sessions per day. Sessions may be extended 15 minutes if no one is waiting.
4. A Guest Pass is available for those without a CCRLS library card.
5. Due to space limitations, no more than two people may be at one computer station.
6. Food and drinks are not allowed in the computer area.
7. Cell phones may be used when necessary, but as quietly as possible.
8. Children under the age of 7 must be accompanied and supervised by an adult while using the internet. Please be advised, web content on the public internet is unfiltered.
9. Children under 10 must have a responsible person who is in the library during their visit.
10. Patrons are responsible for printing at a rate of \$0.25 per black & white and \$.50 per color page.
11. Patrons may not use their own software programs on library computers.
12. Behavior that may result in the loss of Internet privileges:
  - Making unauthorized copies of copyrighted or licensed software or data.
  - Use of internet access for purposes which violate U.S., state, or local laws, to transmit or receive threatening, obscene, or harassing materials, or to interfere with or disrupt network users, services or equipment. Disruptions include distribution of unsolicited advertising, propagation of computer worms and viruses, and using the network to make unauthorized entry to any other machine accessible via the network.
  - Accessing sexually explicit materials is prohibited on library computers by city law.
  - Use of the workstation in a manner that threatens or causes damage to the computer.
13. You are financially responsible for any damage resulting from misuse or abuse of an internet workstation, including changes made to the setup or configuration of the software or hardware.
14. Although limited assistance is available, in-depth training on computer use or issues concerning the Internet is currently not available. Library staff may not always be available. For further assistance, please check with the circulation desk to schedule a private internet or computer class with a library volunteer.

**Note:** The Dallas Public Library reserves the right to modify this policy at any time.