



Public Records Request

Official Use Only	
Date Rec'd _____	
File No. _____	
Fee _____	Paid _____

Fees

Search Fee - \$15

Incident Report - \$20 Per Report
((\$20 minimum, \$1 per additional page)

CD/DVD - \$20

Redacted Audio/Video - Actual Costs

Requests Requiring More Than 30 Minutes - Actual Costs

Requestor's Name

Requestor's Full Address

Requestor's Phone

Requestor's Email

Delivery Method

Pickup

Mail

Email

Fax Fax No.

About the Incident

Type of Incident

Case Number(s) (if known)

Name(s) of Person(s) Involved

Date/Time of Incident(s)

Location of Incident(s)

Signature of Requestor

Date

Please return completed form to:

Dallas Police Department
187 SE Court Street
Dallas, OR 97338
503-831-3516
dpd.intake@dallasor.gov

Pursuant to Public Records Laws 192.345, 192.355 or 419A.255, it may be necessary to redact certain information. Records requests are processed in the order in which they are received and may take up to five business days to process. Under certain circumstances, processing could be delayed to complete lengthy or complex requests.